

## Woughton Community Council

### Services & Communities Committee

**Minutes of the meeting held on Wednesday 20<sup>th</sup> April 2022, 6:30pm, Woughton Community Council Hub, Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.**

**Present: Cllrs Nick Scott (Chair), Maggie Ferguson (Vice-Chair),** Donna Fuller, Brian Hepburn, Phil Hopcraft, Ruth McMillan, John Orr, Terri Parish, Sue Smith, Pam Wilson.

**Also present:**

Steve McNay (Council Manager)  
Sean Perry (Community Services Manager)  
Brian Barton (Committee & Member Services Officer)

**In attendance:** Cllr Janette Bobey.

**SC 55/22 Apologies:**

No apologies were submitted.

**NOTED**

Cllr Alan Williamson was not in attendance or gave his apologies.

**NOTED**

**SC 56/22 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**SC 57/22 Questions from the public (maximum 10 minutes):**

There were no questions from the public.

**NOTED**

**SC 58/22 Chairs announcements:**

There were no Chair's announcements.

**NOTED**

**SC 59/22 Minutes of previous meetings:**

The minutes of the meeting held on:

- Wednesday 16<sup>th</sup> February 2022.

Were **AGREED** as a true and correct record and will be signed by the Chair.

## Communities and Environment Fund Application(s)

### **SC 60/22 Willen Hospice:**

Application received for £3,000.00p towards funding to help pay for the treatment and care offered to patients and families from the Woughton Community Council area.

#### **RESOLVED**

- 1. To award £1,500 and to advise the applicant that they can reapply for the other £1,500 at a later date.**
- 2. To suggest to the applicant to apply for funding from Campbell Park Parish Council and Old Woughton Parish Council as they also cover the MK6 postcode area.**
- 3. To ask the applicant for the figures for this year's current amount of patient care for the Woughton area.**
- 4. To ask the applicant if they are approaching other Parish & Town Councils/organisations and businesses for funding.**
- 5. To invite the applicant to make a presentation to a future meeting if they wish to do so.**
- 6. To review current policy/criteria of funding to large charitable organisations and not just to small community groups.**
- 7. To also consider if there should be a limit to supporting an application from a charity depending on size and income.**
- 8. To look into supporting a nominated charity each year.**
- 9. To produce a report along with recommendations for the next meeting on funding policies and criteria as regards small, medium and large charities, along with consideration to possible limits that can be applied depending on their yearly income, the consideration of nominating a charity each year to provide funding for, and any other aspects relating to applications and funding.**

### **SC 61/22 Beanhill Residents Association:**

Application received for £1,000 towards funding two (2) coaches for 100 residents for a trip to Skegness in August 2022.

#### **RESOLVED**

- 1. To award funding of £1,000.**
- 2. That the Community Services Manager to look into the feasibility of block booking coach(s) for Resident Association trips when applying for funding.**

## Reports

### **SC 62/22 To review, following on from the six (6) month trial, the Café / Community Larder at Tinkers Bridge Meeting Place:**

The committee reviewed the delivery of the Tinkers Bridge Community Café and Larder at the Meeting Place, as six (6) months has passed.

Tinkers Bridge Residents Association started a Community Larder and Community Café, using Tinkers Bridge Meeting Place. This is in partnership with SOFEA (who supply the larder food) and with Woughton Community Council.

## **RESOLVED**

- 1. That the committee considers this report.**
- 2. That the committee agrees to a further six (6) months of rent free support to the Tinkers Bridge Residents Association.**
- 3. That this support is conditional on the proposal that the project works to become more sustainable, with contributions towards Woughton Community Council's costs over time.**
- 4. That this is reviewed again in October 2022, by this committee.**

## **SC 63/22 To review the positives and challenges relating to the community food projects within Woughton Community Council:**

The committee reviewed both positives and challenges with regard to the Community Food projects provided by Woughton Community Council.

The projects currently running are the Community Fridge, Community Larder and Community Café.

Discussion centred on encouraging more volunteers to take part and to ensure more diversity, at present most volunteers have childcare responsibilities, and this can cause challenges during school holidays, it was suggested holding a volunteers open day, and the possibility of approaching companies including SOFEA to seek further volunteers, any volunteer should be supported and supervised when required.

## **RESOLVED:**

- 1. That the committee notes the report.**
- 2. That the committee acknowledges the value of the three (3) strands of the 'food' elements of the community provision.**
- 3. That the Community Services Manager, alongside the Café / Fridge Coordinator and other relevant officers, work to increase volunteer engagement, recruitment and retention.**
- 4. That as resources allow, reviews of delivery levels are proposed to this committee and agreed as and when appropriate. This should include responding to requests for specific sessions (e.g. dementia friendly, veterans, after school, family evenings, music, etc.)**

## **SC 64/22 To provide an update on upcoming events:**

The Council Manager updated the committee on upcoming and future events and planning.

Events that have recently taken place are:

- The Blue Light Walk on Friday 25<sup>th</sup> March 2022.
- The Living Archive event at Netherfield on Tuesday 5<sup>th</sup> April 2022.

Easter saw lots of local events from Resident Associations, local organisations and similar.

Events to take place in future are:

- Chairs Awards on Friday 29<sup>th</sup> April 2022.

- Open Mic Session on Tuesday 24th May 2022.
- The lighting of a beacon on the evening of Thursday 2<sup>nd</sup> June 2022 for the Jubilee.
- Make Music Day on Tuesday 21<sup>st</sup> June 2022.

There are some other events being planned by other community groups which will be advertised and supported if and when Woughton Community Council are informed about them.

Planning has also started on the following events:

- Remembrance Parade
- Santa tour
- Beach party
- National Play Day

Woughton Community Council will continue to explore other options for events throughout the year.

The committee said that they would like to see more events for the elderly such as a tea dance and bingo sessions.

**RESOLVED:**

1. That the committee notes the report.
2. That councillors are encouraged to share details with their residents, share online and encourage attendance.
3. That any other ideas are considered, in line with the Service Plan.
4. To have more events for the elderly such as a tea dance and bingo sessions.

**SC 65/22 To consider any changes to the Services & Communities Committee, including any standing agenda items, for the coming council year:**

The Council Manager proposed some changes to the 'standing items' on the agenda of this committee for the 2022/2023 Council Year, such as ensuring there are appropriate agenda items for each meeting and that suitable training is provided for all members of the committee.

The committee suggested that at each meeting a Service Manager presents a report on the work and activities and a budget update of the areas they cover.

It was further suggested that all policies including the funding application form is reviewed in the first meeting of the new Council Year.

At each meeting a budget update is provided that will cover all projects and service provision, including funding balances to date.

The Council Manager will speak to the Responsible Financial Officer to arrange for this at each committee meeting.

**RESOLVED:**

1. That the committee notes the report.

2. That the committee agrees to the following suggestions for inclusion in a 'standing items' agenda pack for the coming Council Year:
  - a. Any grant applications, including a newly designed form (where the GDPR elements can be removed prior to sending) and cover paper
  - b. Service Managers reports from Youth, Community and Landscape Managers with any updates / notable events
  - c. Review of achievement against the Service Committee elements of the Service Plan with timelines and achievements
  - d. Partnership updates – any collaborations or partnership news that should be shared (including any ongoing activities, planned or potential new partnerships).
  - e. Community Safety update – anything relating to elements of antisocial behaviour and community safety (see Item 9 in the Terms of Reference)
  - f. Public Realm update – anything highways, play areas, etc. (see item 9 in the Terms of Reference)
  - g. Information about any events / activities that both Woughton Community Council and external agencies are providing within the parish, including statutory, voluntary and resident associations
  - h. At each meeting a budget update is provided that will cover all projects and service provision, including funding balances to date.
3. That the committee considers any specific training that would benefit the membership of this committee, to include any information sessions, visits from external parties, updates or otherwise.

**Date of next meeting:**

Date to be confirmed following the Annual Meeting, 6:30pm, at the Woughton Community Council Hub, Council Chamber, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

**THE CHAIR CLOSED THE MEETING AT 7:47 PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_