

## Woughton Community Council

### Full Council

**Minutes of the meeting held on Monday 6<sup>th</sup> December 2021, 6:30pm at the Woughton Community Council Hub, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes.**

**Present: Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair),** Maggie Ferguson, Donna Fuller, Brian Hepburn, Phillip Hopcraft, Amber McQuillan, Ruth McMillan, John Orr, Nick Scott, Liz Simpkins, Alan Williamson, Pam Wilson.

**Also present:** Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager), Samone Winsborough (Responsible Financial Officer / Operations Manager).

#### **FC 115/21 Apologies for Absence:**

Cllr Elina Apse (personal commitment)  
Cllr Janette Bobey (unwell)  
Cllr Luke Louis (personal commitment)  
Cllr Terri Parish (work commitment)  
Cllr Yvonne Tomlinson (personal commitment)  
Cllr Lauren Townsend (meeting commitment)

**AGREED**

#### **FC 116/21 Declaration of interests:**

There were no declarations of interest.

**NOTED**

#### **FC 117/21 Minutes of the previous Full Council meeting:**

The minutes of the meeting held on:

- Monday 8<sup>th</sup> November 2021.

Were **AGREED** and will be signed by the Chair as a true and correct record.

#### **FC 118/21 Chair's Announcement(s):**

The Chair informed the meeting that B&MKALC are holding a planning training event on Friday 21<sup>st</sup> January 2022 at the Woughton Community Council Hub in the Council Chamber or via Zoom Video Call, Members were asked to contact the Committee & Member Services Officer if they wish to attend.

**NOTED**

### **FC 119/21 Questions from the public:**

Cllr Janette Bobey submitted the following written questions:

“On agenda item FC112/21 On the subject of a rise in the councillor's allowance It says in the report that a rise of 2% is awarded in 2022/2023, is this a typo?”

The Staff were awarded a pay rise recently which was backdated.

Can you tell me, if this is not a typo, why/who agreed to councillors not getting their allowance rise for another two (2) to three (3) years?”

The Council Manager responded “this was about budget planning rather than anything else, and was agreed as a short term process in planning for the budget for 2022/2023 from April next year on the understanding that Milton Keynes Council are currently undertaking a review of Councillor Allowances at Unitary Authority and Parish and Town Council tiers of local government, it is likely a report will be produced by April next year, which is likely that this Council will agree the level of allowances set, 2% was an inflation linked rise, which reflected that there had not been a rise in Councillor allowance in this Council for some time”.

There were no questions from the members of the public.

**NOTED**

### **FC 120/21 Ward Matters arising:**

a) Rat Programme by Milton Keynes Council – raised by Cllr Janette Bobey.

The Council Manager informed the meeting that he was awaiting a response from Milton Keynes Council, although the first tranche of the programme has been undertaken.

Cllr Donna Fuller said that she will speak with Cllr Carole Baume who had recently attended a meeting with Milton Keynes Council on this matter.

b) Underpass lighting – raised by Cllr Nick Scott.

The Council Manager informed the meeting that he had sent to Milton Keynes Council a list of locations of lights needing repairs, and is awaiting a response, those lights that are working are effective when not very dark.

Cllr Phil Hopcraft has reported to Milton Keynes Council a list of lights that are not working, Cllr Donna Fuller said that if Cllr Hopcraft passes onto her the column numbers and locations she will pursue the matter.

At the request of Cllr Nick Scott Cllr Donna Fuller will pursue with Milton Keynes Council the lack of repairs to lights underneath underpasses.

Cllr Maggie Ferguson raised the lack of lighting of the underpasses on Netherfield where incidents of anti-social behaviour have taken place, bushes around underpasses and light columns need cutting back, Milton Keynes Council will not deal with any rat sightings but will refer residents to a private company that will

charge £20.00p per visit, there have been reports of rats even getting into the lofts of houses on Netherfield.

The Council Manager then read out the criteria for the reporting and programme of works to deal with repairs to light columns and lights on the underpasses. Councillors are requested to send photographs; column numbers and locations which Cllr Fuller will collate the information and pursue with Milton Keynes Council.

Councillors were concerned about the effectiveness of the online reporting system.

Cllr Phil Hopcraft reported to the meeting about a severe drop at the Groveway grid road underpass near to the Tesco's on Tinkers Bridge and wanted something done about it. Cllr Amber McQuillan said that she will take up the matter on behalf of Cllr Hopcraft.

Cllr Alan Williamson informed the meeting that travelling from Beanhill to ASDA via Dodkin the landscaping work stops halfway as the rest of the land belongs to the Milton Keynes Parks Trust, will they cut back the bushes and in future liaise with landscape operatives at Woughton Community Council so work in future is done in conjunction with both parties. The Chair informed Cllr Williamson to email the Milton Keynes Parks Trust or the Council Manager to sort this matter out.

**NOTED**

**FC 121/21 Milton Keynes Council Ward Councillors report:**

Cllr Amber McQuillan reported to the meeting that Milton Keynes Council will be providing twenty (20) to twenty-four (24) free activity sessions for children during the holiday period, with free lunches provided for those families receiving benefits. Cllr McQuillan requested that these events are advertised on Woughton Community Council's social media and will provide the link to share.

Cllr Donna Fuller reported to the meeting that has been an increase in road traffic incidents recently, surgeries are held Tuesday and Thursdays at the Coffee Hall Community Centre, casework takes up a lot of time, Cllr Fuller has been attending community Christmas events, and recently attended the launch of the Community Café at the Tinkers Bridge Meeting Place and is looking forward to attending the launch of the Community Larder also to be held at the Tinkers Bridge Meeting Place.

**NOTED**

**FC 122/21 Feedback from meetings with Outside Bodies:**

- a) Woughton Welfare Trust - **Cllr Elina Apse - Nothing to report.**
- b) MKALC - **Cllr John Orr, Cllr Sue Smith, Cllr Pam Wilson - Annual General Meeting held on Wednesday 1<sup>st</sup> December 2021, Cllr Sue Smith was re-elected as Chair and Cllr Pam Wilson was elected onto the Executive Committee, so Woughton Community Council is well represented on the MKALC.**
- c) Parishes Forum - **Cllr Sue Smith, Cllr Alan Williamson – The next meeting will be held on Thursday 9<sup>th</sup> December 2021, Cllr Sue Smith will report back on this meeting.**

**NOTED**

**FC 123/21 To note the minutes from the following Committees:**

- a) Operations - Tuesday 2<sup>nd</sup> November 2021.
- b) Planning, Licencing & Development - Monday 15<sup>th</sup> November 2021.
- c) Services & Communities Committee - Wednesday 17<sup>th</sup> November 2021.

**NOTED**

**FC 124/21 Council Manager's report:**

The Council Manager updated the Council on various activities and delegated decisions made since the previous meeting.

**RESOLVED:**

**That the council notes the report.**

**FC 125/21 To provide feedback on the priorities survey:**

The Responsible Financial Officer provided feedback to Council on the priorities survey for consideration with the Service plan planning, and budget setting for 2022/2023.

**RESOLVED:**

1. **That the Council notes the report.**
2. **That the Council agrees for further, final feedback to be considered in line with the budget setting process.**
3. **That the final response rate, and feedback is provided alongside Version 5 of the budget for formal ratification in January 2022.**

**FC 126/21 To update the Council on Version 4 of the 2022/2023 budget:**

The Responsible Financial Officer updated Council on Version 4 of the 2022/2023 budget.

The Responsible Financial Officer was asked to provide further options, to be brought back to the next Full Council meeting, on financing the landscape depot.

**RESOLVED:**

1. **That the Council notes the report.**
2. **That the Council notes the potential to use some of the reserves to assist with erection/setting up of the new Landscape depot site (to be noted in the January Version 5 of the budget).**
3. **That the Responsible Financial Officer to provide further options on financing the landscape depot at the next Full Council meeting.**

**FC 127/21 To update the Council on the 2022/2023 Service Plan:**

The Council Manager provided Version 1 of the Service Plan for 2022/2023 to the Full Council meeting for information/discussion.

**RESOLVED:**

1. **That the Council notes the report.**
2. **That the Council considers priorities of the elements noted, as budget vs delivery.**
3. **That the Council Manager takes these discussions to develop Version 2 of the Service Plan for discussion at the Operations Committee and then ratification at Full Council in January 2022.**

**FC 128/21 To agree the membership of the Green Programme Working Group:**

The following were appointed onto the Green Programme Working Group:

- Cllr Janette Bobey
- Cllr Ruth McMillan
- Cllr Liz Simpkins
- Cllr Alan Williamson

**RESOLVED**

**To appoint the following onto the Green Programme Working Group:**

- **Cllr Janette Bobey**
- **Cllr Ruth McMillan**
- **Cllr Liz Simpkins**
- **Cllr Alan Williamson**

**FC 129/21 To update the council on plans for a special 'Chairs Awards', covering 'Covid-19 Heroes' as well as the regular awards, to take place in 2022:**

The Council Manager updated the council on plans for a special 'Chairs Awards', covering 'Covid-19 Heroes' as well as the regular awards, to take place in 2022.

**RESOLVED:**

1. **That the council notes the report.**
2. **That the council consider possible nominations and encourage residents to do likewise.**

**FC 130/21 To update the Council on plans over the Christmas period:**

a) Hub Opening hours

The Hub will close at 12:00pm on Christmas Eve and reopen to the public at 9:00am on Tuesday 4<sup>th</sup> January 2022.

b) Santa Sleigh events

Santa will be visiting Netherfield and Beanhill on Wednesday 15<sup>th</sup> December 2021, and Peartree Bridge and Eaglestone on Thursday 16<sup>th</sup> December 2021, Leadenhall and Coffee Hall on Friday 17<sup>th</sup> December 2021 and Tinkers Bridge on Saturday 18<sup>th</sup> December 2021.

c) Emergency cover

Cover will be provided including by phone.

**NOTED**

**FC 131/21 To consider the following licencing applications:**

a) Street Trading Consent Renewal - Best Kebab - Trading At St Dunstans, Coffee Hall – 132325 - Monday to Saturday 16:30 – 22:30.

b) Street Trading Consent Renewal - Best Kebab - Trading At Lammas, Beanhill – 132406 - Monday – Saturday 16:30 – 22:00.

**RESOLVED**

1. **That Council notes the report and associated documents.**

**2. That Council has no objections to both licencing applications.**

**FC 132/21 To consider the following planning application:**

**Application no:** 21/03437/FUL

**Proposal:** Demolition of existing buildings, land reprofiling and development of 3 no. Class B8 storage and distribution units with associated access, servicing, parking and landscaping detail.

**At:** Former Arcadia Unit, Merton Drive, Redmoor, Milton Keynes, MK6 4AG.

**RESOLVED**

- 1. That the Council notes the report and associated documents.**
- 2. That the Council would like a noise test to be undertaken.**
- 3. That the Council would like to see restrictions placed on the size and amount of trucks entering and leaving the site.**
- 4. That the Council seeks clarification on the amount of provision for overnight lorry parking and facilities provided.**

**Date of next meeting:**

Monday 10<sup>th</sup> January 2022 6:30pm, at the Coffee Hall Community Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

**THE CHAIR CLOSED THE MEETING AT 7:50PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_