



Woughton Community Council Hub
The Local Centre
Garraways
Coffee Hall
Milton Keynes
MK6 5EG
01908 395681

brian.barton@woughtoncommunitycouncil.gov.uk

Monday 22nd November 2021

To: All members of the **Resources & Finance Committee**

Cllrs Sue Smith (Chair), Elina Apse (Vice-Chair), Jordan Coventry, Donna Fuller, Luke Louis

Notice of Meeting

You are hereby summoned to attend a meeting of the **Resources & Finance Committee** to be held on **Monday 29th November 2021** commencing **6:30pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.**

Please note the change of venue.

Due to the ongoing impact of coronavirus, meeting attendees are encouraged to consider the following guidelines for the meeting:

If you or anyone in your household have any symptoms (i.e. high temperature, continuous cough, or changes to sense of smell or taste), please do not attend the meeting, and get tested.

Please sanitise your hands on arrival at the meeting.

Please note that windows will be open throughout the meeting and dress accordingly.

Members of the public are welcome to view proceedings live via the Woughton Community Council Facebook Page.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain’.

We will consider the camera settings to see whether the need for introductions is necessary – if the camera is able to operate at a ‘wide angle’ and cover the whole room, then possibly not, but if people are missed off, then introductions may be useful.

The Calendar of Meetings can be accessed from the following URL link:

<https://www.woughtoncommunitycouncil.gov.uk/council-meeting-calendar/>

AGENDA

RF 36/21 Apologies:

To receive and accept apologies from members unable to attend the meeting.

RF 37/21 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

RF 38/21 Questions from the public (maximum 10 minutes):

To receive questions and statements from members of the public.

RF 39/21 Chairs announcements:

To receive announcements from the Chair.

RF 40/21 Minutes of the previous meeting:

To receive and approve as a correct record the minutes of the meeting held on:

- Tuesday 5th October 2021.

(Attached)

RF 41/21 To agree the August, September & October 2021 Bank Reconciliations, list of payments and receipts:

(Reconciliations & List of Payments & Receipts as attached)

RF 42/21 To inform the committee of a Version four (4) Budget Proposal for consideration:

(Report by the Responsible Financial Officer and version four (4) budget sheet attached)

RF 43/21 To update the committee on the 2022/2023 budget priorities consultation:

(Report by the Responsible Financial Officer attached)

RF 44/21 To update the committee on the Quarter two (2) VAT return:

(Report by the Responsible Financial Officer and Quarter two (2) VAT return attached)

RF 45/21 To update the committee on proposed methods of payment:

(Report by the Responsible Financial Officer attached)

Date of next meeting:

Monday 31st January 2022, 6:30pm, at the Council Chamber, Woughton Community Council Hub, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.