

Tuesday 7<sup>th</sup> July 2021

**To: All members of Woughton Community Council**

**Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair),** Elina Apse, Janette Bobey, Margaret Ferguson, Donna Fuller, Brian Hepburn, Phillip Hopcraft, Luke Louis, Amber McQuillan, Ruth McMillan, John Orr, Terri Parish, Nick Scott, Liz Simpkins, Yvonne Tomlinson, Lauren Townsend, Alan Williamson, Pam Wilson

### **NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Council to be held on **Tuesday 14<sup>th</sup> September 2021** commencing at **6:00pm** at the **Coffee Hall Community Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

**Please note the change of venue.**

**Due to the ongoing impact of coronavirus, meeting attendees are encouraged to consider the following guidelines for the meeting:**

**If you or anyone in your household have any symptoms (i.e. high temperature, continuous cough, or changes to sense of smell or taste), please do not attend the meeting, and get tested.**

**Please sanitise your hands on arrival at the meeting.**

**Please note that windows will be open throughout the meeting and dress accordingly.**

**Members of the public are welcome to watch proceedings live on the Woughton Community Council Facebook page.**

Steve McNay  
Council Manager

**Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.**

**Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain’.**

**We will consider the camera settings to see whether the need for introductions is necessary – if the camera is able to operate at a ‘wide angle’ and cover the whole room, then possibly not, but if people are missed off, then introductions may be useful.**

**Calendar of meetings (current – may change with Wednesdays for some Full Council meetings) is at:**

**<https://www.woughtoncommunitycouncil.gov.uk/council-meeting-calendar/>**

## **AGENDA**

### **FC 65/21 Apologies for Absence:**

To receive and record apologies from members.

### **FC 66/21 Declaration of interests:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

### **FC 67/21 Minutes of the previous Full Council meeting:**

To receive and approve as a correct record the minutes of the meeting held on:

- Tuesday 13<sup>th</sup> July 2021.

**(Attached)**

### **FC 68/21 Chair's Announcement(s)**

### **FC 69/21 Questions from the public:**

To allow questions and comments from the public (maximum of 10 minutes in total).

### **FC 70/21 Ward Matters arising:**

Information from Members on ward matters for deliberation at future meetings.

### **FC 71/21 Milton Keynes Council Ward Councillors report:**

To give an opportunity to the Woughton & Fishermead Ward Councillors to verbally report to the meeting, on their ward activities and to raise any issues, along with their work on Milton Keynes Council and on its activities.

### **FC 72/21 Feedback from meetings with Outside Bodies:**

- a) Woughton Welfare Trust - **Cllr Elina Apse**
- b) MKALC - **Cllr John Orr, Cllr Sue Smith, Cllr Pam Wilson**
- c) Parishes Forum - **Cllr Sue Smith, Cllr Alan Williamson**

**(Verbal reports)**

### **FC 73/21 To note the minutes from the following Committees:**

- a) Resources & Finance - Tuesday 6<sup>th</sup> July 2021.
- b) Planning, Licencing & Development - Tuesday 20<sup>th</sup> July 2021.
- c) Services & Communities - Wednesday 21<sup>st</sup> July 2021.

**(Draft minutes attached)**

### **FC 74/21 Council Manager's report:**

**(Report by the Council Manager attached)**

### **FC 75/21 To agree the amended Full Council Calendar of Meeting dates:**

**(Report by the Council Manager)**

### **FC 76/21 To agree to transferring some funds from the CCLA deposit fund to the CCLA property fund:**

**(Report by the Responsible Financial Officer attached)**

**FC 77/21 Correspondence:  
(To be read out by the Council Manager)**

**FC 78/21 Policies:**

- a) To adopt the Councillor Anti-Bullying & harassment policy.
- b) To note the Code of Conduct addendum.

**(Report by the Council Manager, addendum & policy attached)**

**FC 79/21 To review the Direct Response Transport Service:  
(Report by the Council Manager & appendix 1 attached)**

**FC 80/21 To agree the Office Christmas opening and closing times:  
(Report by the Council Manager attached)**

**FC 81/21 To discuss the 2022/2023 Service Plan:  
(Verbal report by the Council Manager)**

**FC 82/21 To update the meeting on future events:  
(Verbal report by the Council Manager)**

**Date of next meeting:**

Tuesday 12<sup>th</sup> October 2021 6:00pm, at the Coffee Hall Community Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.