

## Woughton Community Council

### Services & Communities Committee

**Minutes of the meeting held on Tuesday 18<sup>th</sup> May 2021, 6:00pm via Zoom Video Call and Facebook Live.**

**Present: Cllrs Nick Scott (Chair),** Janette Bobey, Donna Fuller, Brian Hepburn, Phil Hopcraft, Ruth McMillan, John Orr, Sue Smith, Alan Williamson, Pam Wilson.

**Also present:** Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager), Sean Perry (Community Services Manager).

#### **SC 01/21 Apologies:**

Cllr Maggie Ferguson – volunteering at the Netherfield Community Fridge.  
Cllr Terri Parish – work commitment.

**AGREED**

#### **SC 02/21 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

#### **SC 03/21 Questions from the public (maximum 10 minutes):**

There were no questions from the members of the public.

**NOTED**

#### **SC 04/21 Chairs announcements:**

The Chair informed the meeting that the pop up café will now be held every Tuesday, time to be confirmed and will be advertised on Facebook, the first one took place this afternoon.

**NOTED**

#### **SC 05/21 Minutes of previous meetings:**

The minutes of the Services & Communities Committee meeting held on Monday 29<sup>th</sup> March 2021 were **AGREED** as a true and correct record and will be signed by the Chair.

#### **SC 06/21 Calander of Meetings:**

The meeting was requested to agree to move meetings of this committee from the fourth Tuesday of the month to the third Wednesday of the month.

The Committee & Member Services Officer was asked to send a revised calendar of meeting dates to all members of the committee and will take to the June Full Council meeting for approval.

**RESOLVED**

1. To move meetings from the fourth Tuesday of the month to the third Wednesday of the month.
2. That the Committee & Member Services Officer to send a revised calendar of meeting dates to all members of the committee and to take to the June Full Council meeting for approval.

**Communities and Environment Fund Application(s)**

There were no funding applications for consideration at this meeting.

**NOTED**

**Reports**

**SC 07/21 To update the committee on Services activity and plans for the new council year:**

The Council Manager updated the committee on community services activity currently being delivered and those that have been agreed via the Service Plan or otherwise for the coming year and plans for the new council year.

Members were asked to consider any future priority areas and bring to the next committee meeting for consideration.

**RESOLVED:**

1. That the committee notes the report.
2. That the committee considers any further priority areas for the Council year 2021/2022 at the next meeting.

**SC 08/21 To agree to a request for training to enable councillors to support the advice / wellbeing services:**

The Council Manager received a request by a Councillor for training to enable all Councillors to support the advice / wellbeing services provided by Woughton Community Council.

**RESOLVED:**

1. That committee notes this report.
2. That the committee considers the suggestion made to offer training to Councillors in the following areas:
  - a. Mediation
  - b. Basic benefits advice / form filling.
3. That the committee considers further advocacy training.
4. That the Council Manager provides a paper with any recommendations to the next meeting of the Operations Committee.

**Date of next meeting:**

Tuesday 22<sup>nd</sup> June 2021, 6:00pm via Zoom Video Call.

**THE CHAIR CLOSED THE MEETING AT 6:36 PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_