

Tuesday 29<sup>th</sup> June 2021

To: All members of the **Resources & Finance Committee**

**Cllrs Sue Smith (Chair), Elina Apse (Vice-Chair), Jordan Coventry, Donna Fuller, Luke Louis**

## **Notice of Meeting**

You are hereby summoned to attend a meeting of the **Resources & Finance Committee** to be held on **Tuesday 6<sup>th</sup> July 2021** commencing at **6:00pm** via Zoom Video Call.

**Members of the public are also welcome to watch via the Woughton Community Council Facebook Page.**

Steve McNay  
Council Manager

**Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting**

### **AGENDA**

**RF 01/21 Apologies:**

To receive and accept apologies from members unable to attend the meeting.

**RF 02/21 Declarations of Interest:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

**RF 03/21 Questions from the public (maximum 10 minutes):**

To receive questions and statements from members of the public.

**RF 04/21 Chairs announcements:**

To receive announcements from the Chair.

**RF 05/21 Minutes of the previous meeting:**

To receive and approve as a correct record the minutes of the:

- Resources & Finance Committee held on Monday 1<sup>st</sup> March 2021.

**(Attached)**

**RF 06/21 To agree the April and May 2021 Bank Reconciliations and list of payments:  
(Reconciliations & List of Payments as attached)**

**RF 07/21 To update the committee on the proposed transfer of Eaglestone Activity Centre:  
(Report and survey attached)**

**RF 08/21 To agree the Resources & Finance Committee Terms of Reference:  
(Report & Terms of Reference attached)**

**RF 09/21 To agree the processes and actions required for the Resources & Finance Committee Terms of Reference following the Internal Auditor's report:  
(Report attached)**

**RF 10/21 To agree the following Policies:**

- a) Banking Procedures
- b) Investment Strategy
- c) Procurement
- d) Asset Register
- e) Tendering Procedure

**(Report & policies attached)**

**Date of next meeting:**

Tuesday 7<sup>th</sup> September 2021, 6:00pm via Zoom video call and Facebook Live.