

Woughton Community Council

Full Council

Minutes of the meeting held on Monday 15th June 2020, 6:00pm via Zoom Call and Facebook Live.

Present: Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair), Elina Apse, Janette Bobey, Tina El-Shabrawry, Margaret Ferguson, Donna Fuller, Brian Hepburn, Phillip Hopcraft (from 7:00pm), Luke Louis, Ruth McMillan (from 6:47pm), John Orr, Terri Page (from 6:16pm), Nick Scott, Liz Simpkins, Lauren Townsend (from 6:10pm), Alan Williamson, Pam Wilson.

Also present: Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager), Samone Winsborough (Responsible Financial Officer / Operations Manager).

In attendance: Cllr Carol Baume (Woughton & Fishermead Ward-Milton Keynes Council), Tash Darling (Youth Manager & Safeguarding Lead).

FC 150/20 Apologies for Absence:

None received.

AGREED

Cllr Shammi Akter – non-attendance – no apologies received.

NOTED

FC 151/20 Declaration of interests:

There were no declarations of interest.

NOTED

FC 152/20 Minutes of previous Full Council meetings:

The minutes of the meeting held on Monday 11th May 2020 were **AGREED** and will be signed by the Chair as a true and correct record.

FC 153/20 Chair's Announcement(s):

The Chair informed the meeting that the Planning, Licencing & Development Committee will meet on Monday 22nd June 2020 at 6:00pm.

There will be a meeting of the Services & Communities Committee on Monday 29th June 2020 at 6:00pm.

The next Woughton Gazette will be published in a few weeks' time.

NOTED

FC 154/20 Questions from the public:

Cllr Nick Scott spoke in his capacity as Chair of the Coffee Hall Residents Association, about the park on Daniels Welch, where the wooden hut and metal shed is situated there are groups of young adults ranging from the ages of 18 to 25 who are taking drugs, smoking drugs, swearing in both locations, residents living nearby have raised the matter and wondered what Woughton Community Council can do about it?

The Chair responded by asking if these incidents had been reported to the Police?

Cllr Scott replied that he believed so, but the anti-social behaviour is still continuing.

The Chair said that she would send an email to the local area beat officer.

NOTED

FC 155/20 Ward Matters arising:

Cllr Tina El-Shabrawry asked if at a future meeting that local volunteers could be thanked in some way.

The Chair replied that at the majority of the meetings volunteers are thanked for all their hard work and that Woughton Community Council will continue to do so.

The Council Manager said that the Chairs Awards has not taken place due to the Covid-19 pandemic but may well happen later in the year or early next year, that will also recognise the hard work of local volunteers.

Cllr Lauren Townsend joined the meeting.

Cllr John Orr asked for an update on council house maintenance and trees.

The Council Manager replied that Milton Keynes Council has said that there is now provision in the budget to be able to undertake a Milton Keynes wide tree survey, obviously this will take some time to do, as regards council housing maintenance this would be the remit of the Planning, Licencing & Development Committee to progress with Milton Keynes Council to ensure that it does not get forgotten about.

The Chair asked if Cllr Carole Baume could take these matters up with the appropriate Cabinet member, Cllr Baume replied that she will speak to Cllr Emily Darlington and ask her to contact the Council Manager to discuss how to move forward and progress the matters raised.

Cllr Tina El-Shabrawry asked to be appointed onto the Planning, Licencing & Development Committee, the Committee & Member Services Officer will progress and ensure this is put on the next Full Council meeting for formal agreement.

RESOLVED

That the Committee & Member Services Officer to progress and ensure the appointment of Cllr Tina El-Shabrawry onto the Planning, Licencing & Development Committee is put on the next Full Council meeting agenda for formal agreement.

FC 156/20 Feedback from meetings with Outside Bodies:

- a) Woughton Welfare Trust - **Cllr Elina Apse – No meeting has taken place.**
 - b) Hedgerows Family Centre – **Cllr Maggie Ferguson – No meeting has taken place.**
 - c) MKALC - **Cllr Elina Apse, Cllr Sue Smith – No meeting has taken place, but an email has been circulated to all Parish & Town Councils asking for any examples of financial losses due to Covid-19, which any responses will be collated and sent to Milton Keynes Council and to the Parishes Forum for consideration.**
 - d) Parishes Forum - **Cllr Janette Bobey, Cllr Sue Smith – No meeting has taken place.**
- NOTED**

FC 157/20 To note the minutes from the following Committees:

- a) Planning, Licencing & Development Committee (special meeting) - 11.05.20
 - b) Planning, Licencing & Development Committee - 18.05.20
- NOTED**

FC 158/20 To update the meeting on the proposed actions due to Covid-19: Cllr Terri Page joined the meeting.

The Council Manager updated the meeting on the next stage of opening up the services provided by Woughton Community Council to members of the public, and the future operation of the hub and the implications for members of staff returning to work.

RESOLVED

1. That Council notes the report.
2. That Council agrees to the proposed actions noted below, specifically:
 - a. Changes to the layout of the Council Hub, implementing a 'one way' system.
 - b. Provision of a plexi-glass screen in reception to reduce risk of infection.
 - c. Provision of hand sanitiser stations at key points around the Hub, plus additional provision at 95, Jonathans, Coffee Hall and the Community Centres.
 - d. Continued flexibility in working from home for officers, to prevent having too many people within the office.
 - e. A gradual re-opening of the Hub, with reduced opening hours.
3. That Council agrees reasonable costs can be incurred to ensure a safe return to work, including equipment noted above (screens, hand sanitiser) and additional signage as necessary under Health and Safety legislation, to a maximum of £2,000.

FC 159/20 To review and revise the 2020/2021 Service Plan:

The Council Manager updated the meeting on the impact of Covid-19 on the 2020/2021 Service Plan.

The Chair suggested that a report is tabled for the next Full Council meeting on the provision and management and the costs of the existing equipment and upgrading of the CCTV network in the Woughton Community Council area.

RESOLVED

1. That Council notes the report.
2. That the Council Manager provides a quarterly update on the 2020/2021 Service Plan, as the situation with Covid-19 changes (in September 2020, December 2020, and March 2021).
3. That a report is tabled for the next Full Council meeting on the provision and management and the costs for the existing equipment and upgrading of the CCTV network in the Woughton Community Council area.

FC 160/20 To agree the remit for the Planning, Licencing & Development Committee:

The Council Manager asked that the meeting agrees the additional remit to the Planning, Licencing & Development Committee that it shall be responsible for monitoring and responding to issues relating to the provision of social housing within the parish, including (but not limited to), repairs, maintenance and use of Housing Revenue Accounts money.

RESOLVED

1. That council notes the report.
2. That Council agrees to the extended remit for the committee that it shall be responsible for monitoring and responding to issues relating to the provision of social housing within the parish, including (but not limited to), repairs, maintenance and use of Housing Revenue Accounts money.

FC 161/20 Community Development Team update report:

The Council Manager updated the meeting on the work and activities of the Community Development Team.

RESOLVED

That the meeting notes the report.

FC 162/20 Landscaping & Environment Team & Health & Safety update report:

The Council Manager updated the meeting on the Landscape and Environment Team services provision.

Cllr Maggie Ferguson asked if the bushes could be cut back on the corner of the roundabout at either side of Barnfield Drive and Farthing Grove on Netherfield.

Cllr Janette Bobey said that the bushes need to be removed and this had been promised by Milton Keynes Council, The Council Manager replied that he is progressing with the appropriate officer.

The Council Manager will also chase up with Milton Keynes Council on the situation regarding the public realm fund promised to be spent on the various estates in the Woughton Community Council area.

Cllr Ruth McMillan joined the meeting.

RESOLVED

That the meeting notes the report.

FC 163/20 Committee & Member Services update report:

The Committee & Member Services Officer updated the meeting on the various governance issues since the Covid-19 Pandemic and the Government issued lockdown.

RESOLVED

That the meeting notes the report.

FC 164/20 update on the situation with the Harrier Court, Eaglestone repairs:

The Council Manager updated the meeting on the situation with the Harrier Court, Eaglestone repairs.

The Council Manager said that he will circulate the contact details of the new Lead Officer at Milton Keynes Council, who is tasked with progressing with the repairs, to the Eaglestone Ward Councillors.

The Council Manager also said that he along with the Planning, Licencing and Development Committee will continue to pressure Milton Keynes Council to undertake repairs and improvements to Harrier Court on Eaglestone.

RESOLVED

- 1. That the meeting notes the report.**
- 2. That the Council Manager along with the Planning, Licencing and Development Committee continues to pressure Milton Keynes Council to undertake the repairs and improvements to Harrier Court on Eaglestone.**

The following motion was moved and seconded:

FC 165/20 Public Bodies (Admission to Meetings) Act 1960:

That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

AGREED

Cllr Phillip Hopcraft joined the meeting.

FC 166/20 To review and update the meeting on the 2020/2021 Budget:

The Responsible Financial Officer updated the meeting on the effect to the budget due to the Covid-19 pandemic.

The meeting discussed the budget headings as below and agreed the following actions:

- **Storehouse** – the Council Manager to invite the applicants to make a presentation to the next Services & Communities Committee to be held on Monday 29th June 2020.
- **Community Garden** – to keep in the budget and to progress with the project at a later date.
- **CCTV** – to keep in the budget and progress with the project at a later date.

RESOLVED

1. That the meeting notes the report.
2. That the Council Manager to invite a representative from the Storehouse to make a presentation to the next Services & Communities Committee to be held on Monday 29th June 2020.
3. To keep the Community Garden heading in the budget and to progress with the project at a later date.
4. To keep the CCTV heading in the budget and to progress with the project at a later date.

Date of next meeting:

Monday 13th July 2020, 6:00pm, venue to be confirmed.

THE CHAIR CLOSED THE MEETING AT 7:32PM

Chair _____ Date _____

DRAFT