

Monday 13<sup>th</sup> April 2020

To: All members of the **Policy & Resources Committee**

**Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair)**, Elina Apse, Janette Bobey, Donna Fuller, Luke Louis, Ruth McMillan, John Orr, Nick Scott, Liz Simpkins, Alan Williamson

## Notice of Meeting

You are hereby summoned to attend a meeting of the **Policy & Resources Committee** to be held on **Monday 20<sup>th</sup> April 2020** commencing at **6:00pm** via Video link

**Members of the public are also welcome to watch online.**

Steve McNay  
Council Manager

**Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting**

### AGENDA

**PR 40/20 Apologies:**

To receive and accept apologies from members unable to attend the meeting.

**PR 41/20 Declarations of Interest:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

**PR 42/20 Questions from the public (maximum 10 minutes):**

To receive questions and statements from members of the public.

**PR 43/20 Chairs announcements:**

To receive announcements from the Chair.

**PR 44/20 Minutes of previous meetings**

To receive and approve as a correct record the minutes of the:

- Policy & Resources Committee held on Monday 10<sup>th</sup> February 2020.

**(Attached)**

**PR 45/20 To agree the Accounts Sub Committee recommendations from the minutes of the meeting held on Wednesday 11<sup>th</sup> March 2020:**

**(Report & Minutes attached)**

**PR 46/20 To agree to hold the next Annual Meeting of Council in May 2021:**

Regulation 6(c) removes the requirement for a Parish / Community & Town Council to hold an Annual Meeting in May 2020.

Regulation 4 (2) carries the current appointment of Chairman on until the Annual Meeting in May 2021 although Parish / Community & Town Councils may elect a Chairman at an earlier meeting should they wish to do so.

This could also apply to the position of Leader of the Council.

**PR 47/20 To agree to revise the current Standing Orders:**

New Government guidelines allow for meetings to be held online, the current standing orders needs to reflect this and other powers to ensure the continued functionality of Woughton Community Council whilst the office is closed to the members of the public.

To agree the following form of words to add to the current Standing Orders:

“Under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the following regulations will be adopted:

Regulation 6(c) That the Annual Meeting of Council will be postponed this May 2020 and will instead be held in May 2021.

Regulation 4 (2) That the current appointment of Chairman and Leader of the Council to continue until the Annual Meeting in May 2021”.

**PR 48/20 To agree the Calendar of Meetings:**

Please note that the draft calendar of meetings will incorporate the newly agreed committee structure.

**(Draft Calendar of Meetings attached)**

**PR 49/20 Committee Memberships:**

Subject to the agreement of agenda items PR 47/20 & PR 48/20, the committee is requested to agree to keep the same Chairs, Vice-Chairs, and membership of the old committee structure, but instead incorporate the membership onto the new committee structure, where the new committees take on the same functions / duties of the previous committees.

There will instead be elections for the Chair & Vice-Chairs and membership of each of the committees at the Annual Meeting of Council in May 2021.

Members can if they so wish ask to change their memberships of each of the new committees if they so desire.

In the case of the Planning & Regeneration Committee the suggested membership would be Chair of the Council, Leader of the Council, and a representative from each of the estates covering the Woughton area. Members can be asked to nominate themselves to be appointed onto the Committee later on once there are planning and regeneration issues / policies that need to be tackled. This also applies to the election of the Chair and Vice-Chair.

**(List of committee memberships attached)**

**PR 50/20 To note actions taken under delegated powers by Officers:  
(Report attached)**

**Date of next meeting:**

To be agreed after the adoption of the Calendar of Meetings.