

Woughton Community Council

Services Committee

Minutes of the meeting held on Monday 25th November 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes

Present: Cllrs Nick Scott (Chair), Janette Bobey, Brian Hepburn, Luke Louis, Terri Page, Ruth McMillan, Sue Smith, Alan Williamson, Pam Wilson.

Also present: Brian Barton (Committee & Member Services Officer), Sean Perry (Community Services Manager), Steve McNay (Council Manager).

In attendance: Cllrs Elina Apse, Maggie Ferguson, Donna Fuller, Liz Simpkins, one (1) member of the public.

SD 46/19 Apologies:

Received from Cllr John Orr (personal).

AGREED

SD 47/19 Declarations of Interest:

There were no declarations of interest.

NOTED

SD 48/19 Questions from the public (maximum 10 minutes):

Cllr Elina Apse informed the meeting that following on from the repair to the window at the Netherfield Meeting Place, there were pieces of glass left on the premises, Cllr Apse said that she had taken photographs and can pass them on.

The Council Manager asked Cllr Apse to forward on to him a copy of the photographs.

Cllr Apse also said that the heating was not working at the Tinkers Bridge Meeting Place where she attended a planning training event and that there was a pipe leaking in the ladies toilet.

The Council Manager said the contractors were sent out to fix the heating at the Tinkers Bridge Meeting Place as soon as he was made aware of the situation.

The Council Manager also said that he will pursue with the contractors the quality of work regarding the repair to the Netherfield Meeting Place window and matters relating to their contractual performance.

Cllr Apse addressed her remarks to agenda item SD 51/19 and said that although Woughton Community Council could lose some income it would however ensure better representation with residents, other Councillors could do the same by using their respective meeting places, and or the trailer, this proposal could also increase footfall at the Netherfield meeting Place, the Netherfield Ward Councillors would be grateful for Member support.

Cllr Maggie Ferguson asked who can use the community gym?

The Council Manager replied that it is being used mainly by the Youth Service, but once suitably qualified staff have been sourced then members of the public can use the gym equipment.

NOTED

SD 49/19 Chairs announcements:

The Chair welcomed the newly elected Councillor for Eaglestone Ward Liz Simpkins.

The Chair also welcomed Mr Sean Perry who had recently been appointed as the Community Services Manager.

The Chair also informed the meeting about the residents association's various Christmas events which will take place at the following dates and venues:

- Coffee Hall Meeting Place – Saturday 7th December
- Netherfield Meeting Place – Saturday 14th December
- Tinkers Bridge Meeting Place – Saturday 21st December

NOTED

SD 50/19 Minutes of previous meetings:

The minutes of the Services Committee meeting held on Monday 21st October 2019 were **AGREED** and signed by the Chair as a true and correct record.

Communities and Environment Fund Application(s)

No Fund Application(s) were received.

Reports

SD 51/19 To explore the potential for Netherfield Councillors to have an office within the Netherfield Meeting Place:

The Council Manager tabled a report on the potential to explore the possibility for the Netherfield Ward Councillors to be able to have an office within the Netherfield Meeting Place.

After some discussion the meeting felt that this agenda item should be deferred to the next Policy & Resources Committee meeting, with written submission(s) accepted in advance.

Cllrs Janette Bobey and Terri Page wanted their vote recorded against the above proposal to defer this agenda item.

RESOLVED

- 1. That the committee notes the report.**
- 2. To defer this agenda item to the next meeting of the Policy & Resources Committee, with written submission(s) accepted in advance.**

SD 52/19 To update the committee on the work around Community Transport:

The Council Manager informed the meeting about the work around Community Transport.

Cllr Brian Hepburn, who has a background in transport, has undertaken work to explore the potential for a scheme in the Woughton Community Council area.

RESOLVED

- 1. That the committee notes the report.**
- 2. That the committee agrees to Cllr Hepburn continuing to develop the plan.**
- 3. That the committee agrees to support a 'trial' or 'pilot' to assess suitability.**
- 4. That the committee receives regular updates as the project develops, with particular reference to any financial commitments.**

SD 53/19 To update the committee on the Trailer renovations:

The Council Manager updated the meeting on the proposed trailer renovations.

The proposed works if agreed would ensure that the trailer is fully operational and fit for purpose.

RESOLVED

- 1. That the committee notes the report.**
- 2. That the committee agrees to the renovations as suggested.**
- 3. That the committee delegates the Council Manager to proceed with the proposal and costs associated.**

SD 54/19 The committee is requested to agree to replace the existing vehicle with a 'like for like' pick up due to the current rental provider wishing to sell the existing vehicle:

The Council Manager informed the meeting that the existing 'pick up' vehicle has to be replaced, due to current provider wishing to sell.

A vehicle has been sourced from another provider subject to agreement from the meeting.

A Member asked about the existing tracking device and whether the equipment will be transferred over into the new vehicle, the Council Manager replied that he will speak to the Landscape Manager to ensure this will happen.

RESOLVED

- 1. That the committee agrees to replace existing vehicle with a 'like for like' pick up.**
- 2. That the Council Manager is delegated to proceed with the obtaining of the replacement vehicle.**
- 3. That the Council Manager to speak to the Landscape Manager to ensure all tracking equipment is transferred over into the new vehicle.**

SD 55/19 The committee is requested to consider a process that ALL grant applicants should have to make presentation to a meeting of the Full Council:
The Council Manager asked for the meeting to agree a process for when a grant applicant should be obliged to make a presentation to a meeting of the Full Council.

Some Members suggested that any grant submitted which is for £1,000 or over, the applicant would need to make a presentation to a meeting of either the Full Council or the Services Committee.

It had been further suggested that the Services Committee should reserve the right to ask any applicant regardless of the amount of grant applied for, to make a presentation to a meeting of the Full Council or Services Committee.

The Council Manager said that he will write a paper to be presented at the next meeting of the Services Committee, so that a final decision can be made.

RESOLVED

That the Council Manager to write a paper on a process for when a grant applicant needs to make a presentation to a meeting of the Full Council or the Services Committee.

Date of next meeting:

Monday 23rd December 2019, 6:00pm at the Woughton Community Council Offices, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes.

THE CHAIR CLOSED THE MEETING AT 7:00PM

Chair _____ Date _____