

## Services Committee

**Minutes of the meeting held on Monday 28<sup>th</sup> January 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes**

**Present: Cllrs Donna Fuller (Chair), Nick Scott (Vice-Chair),** John Orr, Sue Smith, Alan Williamson, Geoff Woolmore.

**Also present:** Steve McNay (Council Manager), Julia Bandy (Community Services Manager), Brian Barton (Committee & Member Services Officer).

**In attendance:** Cllr Kevin Wilson.

**SD 75/19 Apologies:**

Received from Cllrs Sue Luttmann (unwell) and Yvonne Tomlinson (unwell).

**AGREED**

**SD 76/19 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**SD 77/19 Questions from the public (maximum 10 minutes):**

There were no questions from members of the public.

**NOTED**

**SD 78/19 Chairs announcements:**

The meeting was informed that the Community Fridge based at the Netherfield Chapel opens on consecutive days to when the Community Fridge is open at the Woughton Community Council Hub.

**NOTED**

**SD 79/18 Minutes of previous meetings:**

The minutes of the Services Committee meeting held on Monday 17<sup>th</sup> December 2018 were **AGREED** and signed by the Chair as a true and correct record.

### Grant Aid

**SD 80/19 Netherfield Residents Association:**

Grant aid application for £450.00p towards the coach hire for a day trip to the Science/Natural History Museum.

**RESOLVED**

**To award the Netherfield Residents Association £450.00p towards the coach hire for a day trip to the Science/Natural History Museum.**

## Reports

### **SD 81/19 To agree the content for the 2019/2020 Service Plan:**

The committee considered the 2019/2020 Service Plan and made the following suggestions:

- Tool Library - change the heading as the library will hold more than just tools.
- Provision of Baby Clothes and equipment – to link up with “Baby Basics” and to encourage donations.

The committee further agreed not to review the 2019 / 2020 Service Plan at the February meeting.

#### **RESOLVED**

1. **To change the Tool Library heading as the library will hold more than just tools.**
2. **To add provision of Baby Clothes and equipment – to link up with “Baby Basics” and to encourage donations.**
3. **To not review the 2019 / 2020 Service Plan at the February meeting.**

### **SD 82/19 To agree an Early Years Provision Policy for the Woughton Community Council area:**

The Committee considered an Early Years and Education policy for Woughton Community Council.

#### **RESOLVED**

1. **That the Committee notes the report.**
2. **That the Committee provides any comments or feedback to the Council Manager for any revision needed.**
3. **That the final policy is provided to the Committee in January 2019 and, if agreed, then formally ratified at the Policy and Resources Committee on Monday 4<sup>th</sup> February 2019.**

### **SD 83/19 To discuss changing the name 'Grant aid' to “the Communities and Environment Fund”:**

The committee agreed to change the name “Grant Aid” to “the Communities and Environment Fund.”

#### **RESOLVED**

**To change the name “Grant Aid” to “the Communities and Environment Fund.”**

### **SD 84/19 To review the Grant Aid Policy:**

The committee agreed that a paper clarifying when a Member needs to declare a personal or pecuniary interest when their respective resident association submits a grant aid application is considered at the February committee meeting.

The committee further agreed that the grant aid policy should be consulted on at the next resident association forum meeting.

The grant aid policy will be reviewed at the February committee meeting.

#### **RESOLVED**

1. **That the Committee notes the report.**

2. That the Committee agrees to the change of name to 'Community and Environment Fund'.
3. To consult with the local resident associations about the new scoring process, to ensure transparency and fairness.
4. To consult with the local resident associations on the proposal that the current system of specific estate funding is removed.
5. To consult with the local resident associations on the proposal that the number of funded 'trips' is limited to one (1) per estate per year.
6. That unused funds are placed into an 'emergency fund' at the end of each financial year, to enable quick responses where local residents are in urgent need.
7. That all changes are reviewed at the start of 2020 to ensure value, viability and impact.
8. To review the draft grant aid policy at the February committee meeting following on from the resident associations forum meeting.

**Date of next meeting:**

Monday 18<sup>th</sup> February 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

**THE CHAIR CLOSED THE MEETING AT 7:46PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_