

Full Council

Minutes of the meeting held on Monday 14th January 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes

Present: Cllrs Sue Smith (Chair), Nick Scott (Vice-Chair), Shammi Akter (from 6:09pm), Jordan Coventry, Donna Fuller, Philip Hopcraft, Sue Luttmann, Pauline Prop, Yvonne Tomlinson, Thillai Visvendran, Alan Williamson, Kevin Wilson, Pam Wilson, Geoff Woolmore.

Also present: Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager), Samone Winsborough (Responsible Financial Officer / Operations Manager).

In attendance: Sue Quinn (Consortium MK) and twelve (12) members of the public.

FC 47/19 Apologies:

Received from Cllr Tina El-Shabrawry (unwell).

AGREED

FC 48/19 Declarations of Interest:

There were no declarations of interest.

NOTED

FC 49/19 Chairs Announcements:

The Chair informed the meeting that the Councillor Roadshow that was advertised in the Woughton Gazette to be held on Thursday 17th January 2019 between 7:00pm - 8:00pm at the Eaglestone Activity Centre, will now be held at the Tinkers Bridge Meeting Place, the date and time remains the same.

The Chair also said that there was a recent Milton Keynes Council Cabinet meeting that discussed the Buckland Lodge site on Buckland Drive, Netherfield, any proposals will be extensively consulted on.

NOTED

FC 50/19 Presentation by Sue Quinn on behalf of Consortium MK about a bid for Outline support into employment and match funding from Parish and Town Councils:

Consortium MK is a Community Interest Company formed by various voluntary groups.

EU funds are available for the Milton Keynes area, but if they are not spent they will be put back into the central funding stream.

Any bid submitted to the European Social Fund has to be match funded this does not have to be with a cash commitment but can be with a service of a similar value.

The Consortium are seeking working partnerships to assist with the bid, any grants provided will be match funded, any grant providers will receive regular update reports on how their money is being spent.

Milton Keynes Council will be the accountable body, as the Consortium have not long been established, and will provide support and assist in establishing an expression of interest and working up a full bid with no pre conditions.

A bid is being worked up to assist in helping to remove barriers for residents to be able to access employment, training and apprenticeship opportunities.

It is proposed to set up one stop shops on a referral basis with hubs planned throughout Milton Keynes, which will provide basic skills training if required, job searches, self employment and mentoring support. Advisors would be available in each hub to assist residents.

The bid would support childcare assistance for the first four (4) weeks of employment.

The Council Manager can provide the presentation slides if anyone wants to see them.

There then followed questions.

The Chair thanked Sue Quinn for her presentation.

NOTED

FC 51/19 Questions from the public (Max. 10 minutes):

A representative from the Netherfield Residents Association was concerned about the proposals and options for the Buckland Lodge site on Buckland Drive, Netherfield, and would like the support of Woughton Community Council in trying to obtain clear information from Milton Keynes Council on what is planned for the site.

Cllr Kevin Wilson replied that in the Neighbourhood Plan Woughton Community Council has insisted that the site next to Buckland Lodge (the Alphabet Park) is not redeveloped. Cllr K Wilson feels that the Cabinet will listen to residents' concern and that representations to Milton Keynes Council have already been made.

Cllr Donna Fuller said that she was happy to hold the Cabinet to account, especially as the recent meeting at the Civic Offices indicated that Milton Keynes Council will improve how they undertake consultations with residents, Cllr Fuller suggested that Cllr Nigel Long the Cabinet Member for Housing be invited to attend a future meeting of the Full Council.

A representative from the Eaglestone Residents Association asked about the refurbishment of the Eaglestone Activity Centre and if the new kitchen will be

properly equipped, and if there will be access for the room in the area behind the main meeting room.

The Council Manager said the kitchen will be upgraded and be properly equipped for the use of all groups. It is planned to refurbish the small meeting room for multi use bookings, and to open one (1) of the squash courts, Woughton Community Council will look into an external access to the small meeting room as requested by the Eaglestone Residents Association. Woughton Community Council will consult with the Eaglestone Residents Association on the Activity Centre refurbishment.

NOTED

FC 52/19 Minutes of the previous Full Council meeting:

The minutes of the meeting held on Monday 12th November 2018 were **AGREED** and signed by the Chair as a true and correct record.

FC 53/19 To note the minutes from the following Committees:

- Operations Committee - Monday 5th November 2018
- Accounts Sub Committee - Wednesday 14th November 2018
- Services Committee - Monday 19th November 2018
- Policy & Resources Committee - Monday 3rd December 2018
- Services Committee - Monday 17th December 2018

NOTED

FC 54/19 Matters arising from the minutes not on the agenda:

To not include this item on future agendas.

RESOLVED

To not include this item on future agendas.

FC 55/19 Ward Matters arising:

There were no ward matters arising.

NOTED

FC 56/19 Feedback from meetings with Outside Bodies:

a) Woughton Welfare Trust - **Cllr Archibald Prempeh**

No report.

b) Netherfield Enterprise Trust - **Cllr Thillai Visvendran**

A meeting will be shortly taking place and will be dealing with tenancy matters.

c) Hedgerows Family Centre - **Cllr Sue Luttmann**

Free courses are now available for residents.

d) MKALC - **Cllrs Sue Smith, Thillai Visvendran, Kevin Wilson**

Cllr Kevin Wilson had tabled a written report.

e) Parishes Forum - **Cllrs Sue Smith, Alan Williamson**

The Forum held workshops on the devolution of services.

f) B&MKALC, NALC - **Cllr Kevin Wilson**

Cllr Kevin Wilson had tabled a written report.

g) Milton Keynes Council - **Cllrs Shammi Akter, Kevin Wilson**
Cllr Kevin Wilson said that there are no significant cuts planned in the 2019/2020 annual budget, there is a proposal to reduce the concessionary bus fare so that it will be applicable after 9:30am which is in line with all other Local Authorities. More money is proposed in some other areas such as regeneration, there is a surplus due to the new homes bonus that could fund other services or boost reserves.

Milton Keynes Council will arrange a site visit with the Woughton Community Council Landscaping Team regarding the possible installation of bollards which Cllr Wilson has taken up.

Milton Keynes Council has informed Cllr Wilson that they may still allow Woughton Community Council to be a distribution point for the recycling sacks, although there will be a stricter criterion such as one (1) roll per resident and a note will have to be made of their address. There may be a possibility that the Woughton Community Council office could be part of the click and collect service when residents order recycling sacks online.

There then followed questions.
NOTED

FC 57/19 Internal Auditor report for 2017/2018:
Members considered the Internal Auditor's report for 2017/2018.

There was only one (1) recommendation from the report, that Woughton Community Council should review the methodology and operational use of the bookings system in conjunction with the sales ledger, and consider the most effective method for reconciliation of the invoices to reduce the outstanding receipts.

Members agreed to action that this recommendation should be actioned.
RESOLVED

- 1. That the committee notes the 2017/2018 Internal Auditor's report.**
- 2. That Woughton Community Council should review the methodology and operational use of the bookings system in conjunction with the sales ledger, and consider the most effective method for reconciliation of the invoices to reduce the outstanding receipts.**

FC 58/19 2019/2020 budget:

a) To agree the 2019/2020 budget.

RESOLVED

- 1. That the Council notes the report and attached budget proposal for 2019/2020 and the following two (2) years.**
- 2. That the council agrees to submit this budget proposal for consultation to local residents.**

b) To note the outcome of the Budget Consultation.

RESOLVED

1. That the Council notes the report.
2. That the council includes this feedback in decision making about the budget for 2019/2020.

c) To note the level of reserves.

RESOLVED

1. That the Committee notes the report.
2. That the budget as circulated be approved with a total expenditure in 2019/2020 of £896,897.00p.
3. That Woughton Community Council levy a precept in the sum of £513,806.94p.
4. To note that this represents an increase of 6.25% from the current year.
5. To agree the indicative budgets for 2020/2021 and 2021/2022 as circulated subject to further deliberation in due course.
6. To agree to the recommendation of the Responsible Financial Officer to invest £100,000 of our current £200,000 investment in the CCLA deposit fund to the CCLA Property Fund.

Cllr Yvonne Tomlinson wanted to thank the members of staff for their hard work on the budget and for all the clear information that members were given.

FC 59/19 To discuss the contents of the 2019/2020 Service Plan:

Members wished to see included in the 2019/2020 Service Plan “to set up a community gym accessible to local residents”, and also “to tackle with other partners and agencies all parking and transport issues in the Woughton area”.

If Members have any further suggestions or comments they should inform any Committee Chair or the Council Manager.

Cllr Thillai Visvendran thanked all members of staff for their hard work on the service plan.

RESOLVED

1. To include in the 2019/2020 Service Plan “to set up a community gym accessible to local residents”.
2. To include in the 2019/2020 Service Plan “to tackle with other partners and agencies all parking and transport issues in the Woughton area”.

FC 60/19 To update the meeting on the election planning for May 2019 including the proposed roadshows:

The meeting was informed that this year the local elections will be held on Thursday 2nd May 2019 and that there will be all out elections for Woughton Community Council.

Workshops will be held for residents that are interested in becoming a Councillor.

One of the workshops to be held on Tuesday 29th January 2019 at the Tinkers Bridge meeting Place has now been cancelled.

RESOLVED

That the committee notes the report.

FC 61/19 To agree and adopt a policy on Regeneration:

The meeting considered and agreed to adopt the draft regeneration strategy/policy subject to consultation with local Resident Associations, with a deadline for the end of February 2019 and ratified by the March 2019 Full Council meeting.

Cllr Yvonne Tomlinson moved “To add that Milton Keynes Council’s residential properties should always be well maintained and kept up to a decent standard”.

The meeting agreed to this amendment which will now be included in the draft the draft regeneration strategy/policy.

RESOLVED

- 1. That the attached draft regeneration strategy/policy be adopted subject to consultation with local Resident Associations, with a deadline for the end of February 2019 and ratified by the March 2019 Full Council meeting.**
- 2. To add to the attached draft regeneration strategy/policy that Milton Keynes Council’s residential properties should always be well maintained and kept up to a decent standard.**

FC 62/19 To agree delegated powers to the Responsible Financial Officer for the purchase of I.T equipment:

To meeting was informed further finances need to be agreed towards the IT Transition.

The committee agreed to delegate all decision making powers over to the Responsible Financial Officer (RFO) with regular updates to the Operations Committee.

RESOLVED:

- 1. That the committee notes the report.**
- 2. That the committee agrees to delegate all decision making powers over to the Responsible Financial Officer (RFO) with regular updates to the Operations Committee.**

Date of next meeting:

Monday 11th March 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

THE CHAIR CLOSED THE MEETING AT 7:42PM

Chair _____ Date _____