

Accounts Sub Committee

Minutes of the meeting held on Wednesday 16th January 2019, 2:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

Present: Cllrs Yvonne Tomlinson (Chair), Sue Smith (Vice-Chair), Pauline Prop, Thillai Visvendran, Alan Williamson.

Also present: Samone Winsborough (Responsible Financial Officer / Operations Manager), Brian Barton (Committee & Member Services Officer).

AC 35/19 Apologies:

There were no apologies.

NOTED

AC 36/19 Declarations of Interest:

There were no declarations of interest.

NOTED

AC 37/19 Questions from the public (maximum 10 minutes):

There were no questions from members of the public.

NOTED

AC 38/19 Chairs announcements:

There were no Chair's announcements.

NOTED

AC 39/19 Minutes of the previous meeting:

The minutes of the meeting held on Wednesday 14th November 2018 were **AGREED** and signed by the Chair as a true and correct record.

AC 40/19 To update the committee on the Vat sign off:

The VAT return is to be signed off by the Chair.

NOTED

AC 41/19 To agree the bank reconciliations for October 2018, November 2018, and December 2018:

The bank reconciliations for October 2018, November 2018, and December 2018 were **AGREED** and signed off by the committee.

AC 42/19 To update the committee on the cheque book from Metro Bank:

The committee was informed that the transfer to Metro Bank will take place by 31st March 2019.

NOTED

AC 43/19 Cheques for payment:

The following cheques were presented for the committee's approval:

Date	Cheque No	Payee	Amount	Reason
11.01.19	106793	Peartree Bridge Residents Association	£200.00p	Cllr Sue Smith Ward Allowance
11.01.19	106794	Cllr Alan Williamson	£50.00p	Ambassador Allowance
		TOTAL	£250.00p	

RESOLVED

To approve the cheques for payment as listed.

Date of next meeting:

Wednesday 13th March 2019, 2:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

THE CHAIR CLOSED THE MEETING AT 2:54PM

Chair _____ Date _____