

## Accounts Sub Committee

**Minutes of the meeting held on Wednesday 14<sup>th</sup> November 2018, 2:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.**

**Present: Cllrs Yvonne Tomlinson (Chair), Sue Smith (Vice-Chair), Thillai Visvendran, Alan Williamson.**

**Also present:** Steve McNay (Responsible Financial Officer / Operations Manager), Brian Barton (Committee & Member Services Officer), Chrispina Odunewu (Business Support Officer).

**AC 27/18 Apologies:**

Apologies received from Cllr Pauline Prop (unwell).

**AGREED**

**AC 28/18 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**AC 29/18 Questions from the public (maximum 10 minutes):**

There were no questions from members of the public.

**NOTED**

**AC 30/18 Chairs announcements:**

There were no Chairs announcements.

**NOTED**

**AC 31/18 Minutes of the previous meeting:**

The minutes of the Accounts Sub Committee meeting held on Wednesday 19<sup>th</sup> September 2018 were **AGREED** and signed by the Chair as a true and correct record.

**AC 32/18 To agree all financial transactions up to October 2018:**

August and September accounts have been reconciled, the October bank reconciliation is nearly completed.

The Council Manager will investigate the energy costs for the meeting places as they seem too high.

**RESOLVED**

**That the Council Manager to investigate the energy costs for the meeting places as they seem too high.**

**AC 33/18 Cheques for payment:**

The following cheques were presented for the committee's approval:

Date	Cheque No	Payee	Amount	Reason
11.10.18	106764	Eaglestone Residents Association	£200.00	Cllr J Coventry Ward Allowance
11.10.18	106765	Eaglestone Residents Association	£200.00	Cllr A Prempeh Ward Allowance
16.10.18	106766	Grand Union Vineyard	£200.00	Cllr S Luttmann Ward Allowance
18.10.18	106767	Milton Keynes Christmas Day Party	£100.00	SD 53/18 Grant Aid
18.10.18	106768	Tinkers Bridge Residents Association	£343.00	SD 51/18 Grant Aid
18.10.18	106769	Coffee Hall Residents Association	£290.00	SD 52/18 Grant Aid
18.10.18	106770	Crafty Birds	£425.85	SD 39/18 Grant Aid
14.11.18	106771	Milton Keynes Academy	£200.00	Cllr T Visvendran Ward Allowance
14.11.18	106772	Tinkers Bridge Residents Association	£200.00	Cllr P Prop Ward Allowance
		<b>TOTAL</b>	<b>£2185.85</b>	

**AGREED****AC 34/18 To sign off the quarter two (2) VAT Return:**

The paperwork and the accounting software needs to be integrated, the contractors Rialtas are dealing with this.

This agenda item will be deferred to the next Policy & Resources Committee meeting.

**RESOLVED**

**To defer this agenda item to sign off the quarter two (2) VAT Return, to the next meeting of the Policy & Resources Committee.**

**Date of next meeting:**

Wednesday 16th January 2019, 2:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

**THE CHAIR CLOSED THE MEETING AT 2:35PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_