

Wednesday 7<sup>th</sup> November 2018

To: All members of the **Accounts Sub Committee**

**Cllrs Yvonne Tomlinson (Chair), Sue Smith (Vice-Chair),** Pauline Prop, Thillai  
Visvendran, Alan Williamson

## **Notice of Meeting**

You are hereby summoned to attend a meeting of the **Accounts Sub Committee** to be held on **Wednesday 14<sup>th</sup> November 2018** commencing at **2:00pm** at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall

**Members of the public are welcome to attend.**

*B. Barton*

Brian Barton  
Committee and Member Services Officer

**Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting**

### **AGENDA**

**AC 27/18 Apologies:**

To receive and accept apologies from members unable to attend the meeting.

**AC 28/18 Declarations of Interest:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

**AC 29/18 Questions from the public (maximum 10 minutes):**

To receive questions and statements from members of the public.

**AC 30/18 Chairs announcements:**

To receive announcements from the Chair.

**AC 31/18 Minutes of the previous meeting:**

To receive and approve as a true and correct record the minutes of the Accounts Sub Committee meeting held on:

- Wednesday 19th September 2018.

**(Attached)**

**AC 32/18 To agree all financial transactions up to October 2018:**

**(Bank reconciliations to follow)**

**AC 33/18 Cheques for payment:**

**(List of cheques for approval to follow)**

**AC 34/18 To sign off the quarter two (2) VAT Return:**

**(VAT return to follow)**

**Date of next meeting:**

Wednesday 16<sup>th</sup> January 2019, 2:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.