

## Services Committee

**Minutes of the meeting held on Monday 17<sup>th</sup> September 2018, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes**

**Present: Cllrs Nick Scott (Vice-Chair),** Sue Luttmann, John Orr, Sue Smith, Yvonne Tomlinson, Alan Williamson, Geoff Woolmore.

**Also present:** Julia Bandy (Community Services Manager), Brian Barton (Committee & Member Services Officer), Samone Winsborough (Responsible Financial Officer).

**SD 34/18 Apologies:**

Received from **Cllrs Donna Coventry (Chair)** (personal commitment), Philip Hopcraft (Holiday), Alan Williamson (Holiday).

**AGREED**

**SD 35/18 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**SD 36/18 Questions from the public (maximum 10 minutes):**

There were no questions from members of the public.

**NOTED**

**SD 37/18 Chairs announcements:**

The Chair informed the meeting that Apple Day will be taking place on Saturday 29<sup>th</sup> September 2018.

**SD 38/18 Minutes of previous meetings:**

The minutes of the Services Committee held on Monday 16<sup>th</sup> July 2018 were **AGREED** and signed by the Chair as a true and correct record.

### Grant Aid

**SD 39/18 Crafty Birds:**

Grant Aid application for funding to purchase a table and chairs at a cost of £120.00p, a Gazebo for £180.00p and the Hire of a Coach to attend a Create and Craft show £300.00p, the total amount requested is £600.00p.

**RESOLVED**

- 1. To award a grant to the Crafty Birds of £425.85p towards the purchase of table and chairs and a Gazebo and the Hire of a Coach to attend a Create and Craft show.**

2. To request to Crafty Birds that they do not purchase the tables chairs and the Gazebo until the situation regarding storage space has been rectified.
3. That the Community Services Manager to ask Crafty Birds why their constitution states that half their income will go to Macmillan Cancer Care.

### Reports

#### **SD 40/18 To agree a Concordat between Woughton Community Council and Resident Associations:**

The meeting looked into the document and noted that all references to “2018” should be replaced with “2019”.

Members were concerned that not all estates have a meeting place run by Woughton Community Council, and therefore some Resident Associations will not get a free venue in which to meet, this needs to be looked into and the Community Services Manager will progress.

Members requested that it is added into the document that officers will only attend Residents Association meetings when invited, rather than being expected to attend every meeting.

#### **RESOLVED**

1. That the Committee notes the report.
2. That all references to “2018” should be replaced with “2019”.
3. That not all estates have a meeting place run by Woughton Community Council, and therefore some Resident Associations will not get a free venue in which to meet, this needs to be looked into and the Community Services Manager to progress.
4. To add to the document that officers to only attend Residents Association meetings when invited, rather than being expected to attend every meeting.
5. That the Committee agrees the proposed document to be used for initial discussions with Resident Associations.
6. That any feedback from Resident Association’s is considered, and that the document is then updated and returns to the Operations Committee to be held on Monday 5<sup>th</sup> November 2018 for final agreement.

#### **SD 41/18 To note the financial impact to Woughton Community Council of the GDPR legislation:**

The meeting was informed that the Operations Committee has been dealing with the financial implications of implementing the GDPR legislation.

The Responsible Financial Officer / Operations Manager will approach the two (2) identified I.T companies for further talks on the costs that they supplied in their respective quotes.

The Operations Committee agreed to give the Council Manager and the Responsible Financial Officer / Operations Manager the delegated powers for them to be able to undertake further negotiations.

**RESOLVED:**

**That the Committee notes the report.**

**SD 42/18 To discuss the draft Directory of Services:**

To add into the document that Leadenhall Residents Association meetings commence at 7:30pm.

Members requested that the document is circulated to all Members asking them to send any corrections and or additions to the Community Services Manager.

Members moved that a resolution is tabled for the next Full Council meeting, requesting that "Woughton Community Council lobbies Milton Keynes Council to replace the black and recycling bags with wheelie bins."

**RESOLVED**

- 1. That the draft Directory of Services document is circulated to all Members asking them to send any corrections and or additions to the Community Services Manager.**
- 2. That a resolution is tabled for the next Full Council meeting, requesting that "Woughton Community Council lobbies Milton Keynes Council to replace the black and recycling bags with wheelie bins."**

**SD 43/18 To discuss arrangements for the Summer Ball:**

After some discussion it was agreed not to hold a Summer Ball next year, but to organise an event in 2020, and to invite Campbell Park Parish Council to take part.

It was suggested that the venue should be affordable, and that a Project Plan should be put in place so that the event can be budgeted for.

Any event should be affordable and open for all residents to be able to attend.

It was further agreed to hold these events bi yearly.

**RESOLVED**

- 1. Not to hold a Summer Ball next year, but to organise an event in 2020, and to invite Campbell Park Parish Council to take part.**
- 2. To hold these events bi yearly.**

**SD 44/18 Update on the Councillor roadshows:**

A roadshow on Tinkers Bridge will be taking place on Tuesday 11<sup>th</sup> September 2018 and a roadshow on Eaglestone is booked for Friday 2<sup>nd</sup> November 2018, officer support is requested, the Community Services Manager to arrange.

**RESOLVED**

**That the Community Services Manager to arrange officer support for the roadshow on Eaglestone which is booked for Friday 2<sup>nd</sup> November 2018.**

**SD 45/18 Services Plan - September 2018 update:**

The Community Services Manager updated the meeting on the progress of items in the 2018/2019 Services plan.

**NOTED**

**Date of next meeting:**

Monday 15<sup>th</sup> October 2018, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

**THE CHAIR CLOSED THE MEETING AT 7:20PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_

DRAFT