

Monday 24<sup>th</sup> September 2018

To: All members of the **Policy & Resources Committee**

**Cllrs Sue Smith (Chair), Thillai Visvendran (Vice-Chair)**, Jordan Coventry, Donna Fuller, John Orr, Pauline Prop, Nick Scott, Yvonne Tomlinson, Alan Williamson, Kevin Wilson, Pam Wilson.

## Notice of Meeting

You are hereby summoned to attend a meeting of the **Policy & Resources Committee** to be held on **Monday 1<sup>st</sup> October 2018** commencing at **6:00pm** at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall

**Members of the public are welcome to attend.**

*B. Barton*

Brian Barton  
Committee and Member Services Officer

**Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting**

### AGENDA

**PR 11/18 Apologies:**

To receive and accept apologies from members unable to attend the meeting

**PR 12/18 Declarations of Interest:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

**PR 13/18 Questions from the public (maximum 10 minutes):**

To receive questions and statements from members of the public.

**PR 14/18 Chairs announcements:**

To receive announcements from the Chair.

**PR 15/18 Minutes of previous meetings**

To receive and approve as a correct record the minutes of the:

- Policy & Resources Committee held on Monday 4th June 2018.

**(Attached)**

**PR 16/18 To review the following policy:**

- a) Safeguarding and Child Protection Policy
- b) E Safety Policy

**(Report and Policies attached)**

**PR 17/18 To agree to amend the terms and conditions for Meeting Place bookings, so that sound issues are managed on the premises by user groups:**

**(Report attached)**

**PR 18/18 To agree an Early Years Policy for the Woughton Community Council area:**

**(Report attached)**

**PR 19/18 To review the 2018/2019 Service Plan:**

**(Report attached)**

**PR 20/18 To update the committee on vehicle usage and obtaining new vehicles:**

**(Report attached)**

**PR 21/18 To agree that the Community Services Manager is an additional cheque signatory**

**PR 22/18 To agree the August 2018 Bank Reconciliation:**

**(Bank reconciliation attached)**

**PR 23/18 To provide update on 2018/2019 budget, including reforecast for remainder of the year:**

**(Report and budget figures attached)**

**PR 24/18 To agree a reduction in the frequency of the Accounts Sub Committee meetings:**

**(Report attached)**

**Date of next meeting:**

Monday 3<sup>rd</sup> December 2018, Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.