

Full Council

Minutes of the meeting held on Monday 11th June 2018, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes

Present: Cllrs Sue Smith (Chair), Nick Scott (Vice-Chair), Jordan Coventry, Reg Elliot, Tina El-Shabrawy, Donna Fuller, Philip Hopcraft, Sue Luttmann, John Orr, Archibald Prempeh, Pauline Prop, Yvonne Tomlinson, Thillai Visvendran, Alan Williamson, Yahya Wiseman, Geoff Woolmore.

Also present: Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager), Samone Winsborough (Responsible Financial Officer).

FC 01/18 Apologies:

Received from Cllrs Shammi Akter (Milton Keynes Council training), Kevin Wilson (NALC meeting), Pam Wilson (NALC meeting).

AGREED

FC 02/18 Declarations of Interest:

There were no declarations of interest.

NOTED

FC 03/18 Chairs Announcements:

The Chair reminded Members that the Summer Ball will be held on Friday 15th June 2018 at the Woughton House Hotel.

The Four Bridges Festival will be held on Saturday 7th July 2018 at the Oldbrook Green.

The Men in Sheds group are now fully operational in their new location on Netherfield.

NOTED

FC 04/18 Questions from the public (Max. 10 minutes):

A Question was asked about Councillor involvement and the interaction with their residents, that Woughton Community Council should produce a document listing the roles and responsibilities for Councillors.

The Chair responded that Woughton Community Council does not have any powers to instruct how Members engage with residents and their level of involvement, residents can vote out of power any Member that they are not happy with or stand as a candidate themselves.

Some residents raised the recent flooding issues and lack of some Councillor engagement and found it difficult to contact their Ward Councillor.

Cllr Donna Fuller suggested a concordat between Councillors and Resident Associations.

Cllr Jordan Coventry also suggested that a concordat is drafted up at a meeting of the Operations Committee, to which residents would be welcome to attend.

The Chair said that she is going to set up workshops for residents who are considering standing to be a Councillor.

The Council Manager also suggested that each Councillor could have a page on the website listing their community activities, committee and outside body appointments, and for next year's all out elections a section on the role of a Councillor.

NOTED

FC 05/18 Minutes of the previous meeting:

The minutes of the following meetings:

- Annual Parish Meeting held on Monday 14th May 2018.
- Annual Meeting of Council held on Monday 14th May 2018.

Were **AGREED** and signed by the Chair as a true and correct record.

FC 06/18 To note the minutes from the following Committees:

- Accounts Sub Committee meeting held on Wednesday 14th March 2018.
- Accounts Sub Committee meeting held on Wednesday 11th April 2018.
- Operations Committee meeting held on Monday 12th March 2018.
- Services Committee meeting held on Monday 19th March 2018.
- Services Committee meeting held on Monday 16th April 2018.
- Policy & Resources Committee meeting held on Monday 9th April 2018.

RESOLVED

To note the minutes of the committees as presented.

FC 07/18 Matters arising from the minutes not on the agenda:

There were no matters arising.

NOTED

FC 08/18 Ward Matters arising:

There were no ward matters arising.

NOTED

FC 09/18 Feedback from meetings with Outside Bodies:

- a) Woughton Welfare Trust - **Cllr Archibald Prempeh** - nothing to report.
- b) Netherfield Enterprise Trust - **Cllr Thillai Visvendran** - meeting to take place soon.
- c) Hedgerows Family Centre - **Cllr Sue Luttmann** - nothing to report.
- d) MKALC - **Cllrs Sue Smith, Thillai Visvendran, Kevin Wilson** - **Cllr K Wilson had tabled a written report.**

e) Parishes Forum - Cllrs Sue Smith, Alan Williamson - meeting to take place soon.

f) B&MKALC, NALC - Cllr Kevin Wilson – Cllr K Wilson had tabled a written report.

NOTED

FC 10/18 To agree and sign off the 2017/2018 Annual Return:

RESOLVED

1. That the 2017/2018 Annual Return was agreed and signed off by the Chair.
2. That Members thank the Responsible Financial Officer for all her hard work on this matter.

FC 11/18 GDPR report and update:

The Council Manager updated the meeting on the steps taken with regard to GDPR and implementation of the necessary steps to ensure compliance.

RESOLVED

1. That the Committee notes the report.
2. That Members and Officers action the recommendations in the report.
3. That further updates are provided to the Policy & Resources Committee or Full Council during the 2018/2019 Council Year, ensuring regular updates.
4. That the report as tabled is also considered at the next meeting of the Operations Committee.
5. That Members thank the Council Manager for all his hard work on this matter.

FC 12/18 Committee Membership:

(a) To appoint Cllr Alan Williamson on to the Policy & Resources Committee.

(b) To appoint Cllr Pauline Prop on to the Operations Committee.

RESOLVED

1. To appoint Cllr Alan Williamson on to the Policy & Resources Committee.
2. To appoint Cllr Pauline Prop on to the Operations Committee.

FC 13/18 To appoint members on to the Income Generation Group:

RESOLVED

To appoint Cllrs Shammi Akter, Pauline Prop, Thillai Visvendran and Kevin Wilson onto the Income Generation Group.

Date of next meeting:

Monday 10th September 2018, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

THE CHAIR CLOSED THE MEETING AT 6:39PM

Chair _____ Date _____