

Wednesday 12th September 2018

To: All members of the **Accounts Sub Committee**

Cllrs Yvonne Tomlinson (Chair), Sue Smith (Vice-Chair), Pauline Prop, Thillai
Visvendran, Alan Williamson

Notice of Meeting

You are hereby summoned to attend a meeting of the **Accounts Sub Committee** to be held on **Wednesday 19th September 2018** commencing at **2:00pm** at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall

Members of the public are welcome to attend.

B. Barton

Brian Barton
Committee and Member Services Officer

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting

AGENDA

AC 19/18 Apologies:

To receive and accept apologies from members unable to attend the meeting.

AC 20/18 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

AC 21/18 Questions from the public (maximum 10 minutes):

To receive questions and statements from members of the public.

AC 22/18 Chairs announcements:

To receive announcements from the Chair.

AC 23/18 Minutes of the previous meeting:

To receive and approve as a true and correct record the minutes of the Accounts Sub Committee meeting held on:

- Wednesday 25th July 2018.

(Attached)

AC 24/18 To update the sub committee on progress with setting up an account with Metro Bank:

(Report attached)

AC 25/18 To update the sub committee on the VAT returns:

(Report attached)

AC 26/18 To agree the June, July and August Bank Reconciliations:

(Bank reconciliations to follow)

Date of next meeting:

Wednesday 10th October 2018, 2:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.