

Wednesday 18th June 2018

To: All members of the **Accounts Sub Committee**

Cllrs Yvonne Tomlinson (Chair), Sue Smith (Vice-Chair), Pauline Prop, Thillai
Visvendran

Notice of Meeting

You are hereby summoned to attend a meeting of the **Accounts Sub Committee** to be held on **Wednesday 25th July 2018** commencing at **2:00pm** at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall

Members of the public are welcome to attend.

B. Barton

Brian Barton
Committee and Member Services Officer

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting

AGENDA

AC 09/18 Apologies:

To receive and accept apologies from members unable to attend the meeting.

AC 10/18 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

AC 11/18 Questions from the public (maximum 10 minutes):

To receive questions and statements from members of the public.

AC 12/18 Chairs announcements:

To receive announcements from the Chair.

AC 13/18 Minutes of the previous meeting:

To receive and approve as a true and correct record the minutes of the Accounts Sub Committee meeting held on:

- Wednesday 13th June 2018.

(Attached)

AC 14/18 To approve and sign off the May and June bank reconciliations:

(To follow)

AC 15/18 To update the sub committee on progress with setting up an account with Metro Bank:

(Verbal report)

AC 16/18 To update the sub committee on the VAT returns:

(Verbal report)

AC 17/18 To agree to change the next meeting date of the Accounts Sub Committee to Wednesday 19th September 2018:

The following scheduled date is Wednesday 10th October 2018.

To move and second the following:

Public Bodies (Admission to Meetings) Act 1960:

That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

AC 18/18 To inform the sub committee about matters relating to the 2016-2017 payroll records:

(Report attached)

Date of next meeting:

Wednesday 12th September 2018, 2:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.