

Services Committee

Minutes of the meeting held on Monday 16th April 2018, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes

Present: Cllrs Donna Fuller (Chair), Shammi Akter, Sue Luttmann, Archibald Prempeh, Sue Smith, Alan Williamson, Kevin Wilson.

Also present: Steve McNay (Council Manager), Brian Barton (Committee & Member Services Officer).

In attendance: Cllr Geoff Woolmore

SD 96/18 Apologies:

Received from Cllrs Philip Hopcraft (work commitment), Yvonne Tomlinson (unwell)
AGREED

SD 97/18 Declarations of Interest:

Cllr Kevin Wilson declared a pecuniary interest in the following agenda item, as his wife works for the Citizens Advice Bureau.

SD 105/18 To review the current Woughton Advice Service provision and to consider future plans.

NOTED

SD 98/18 Questions from the public (maximum 10 minutes):

There were no questions from members of the public.

NOTED

SD 99/18 Chairs announcements:

The Chair reminded Members about the joint Festival event with Campbell Park Parish Council to be held on Saturday 7th July 2018 at the Oldbrook Green, and the Summer Ball on Friday 15th June 2018 at the Woughton House Hotel, and encouraged everyone to attend.

NOTED

SD 100/18 Minutes of previous meetings:

The minutes of the Services Committee held on Monday 19th March 2018 were **AGREED** as a true and correct record and signed by the Chair.

SD 101/18 Matters arising from the minutes not on the agenda:

There were no matters arising.

NOTED

Grant Aid

SD 102/18 Jonathans Court Social Club:

A grant aid application had been received for £1,000 towards coach hire for leisure activities.

Members felt that they needed more information, but were minded to support the application.

Members agreed to delegate authority to officers to award up to £750 subject to confirmation of the number of attendees at events residing in the Woughton Community Council area, whether events will include the attendance of attendee's carers, and how many activities are planned to take place.

RESOLVED

To delegate authority to officers to award up to £750 subject to confirmation of the number of attendees at events residing in the Woughton Community Council area, whether events will include the attendance of attendee's carers, and how many activities are planned to take place.

SD 103/18 Beanhill Action Group:

A grant aid application had been received for £390 towards coach hire for a seaside trip to Southend.

RESOLVED

To award £390 to the Beanhill Action Group towards coach hire for a seaside trip to Southend.

Reports

SD 104/18 To discuss the allocation of the services budget for the coming year:

Discussion centred on the allocation of the services budget for the coming year.

RESOLVED

- 1. That the Committee notes the report and agrees the provisional budget spend identified.**
- 2. That the Committee tasks the Responsible Financial Officer, Council Manager and Services Committee Chair to prepare budget headings and cost centre levels for the June Services Committee meeting.**

SD 105/18 To review the current Woughton Advice Service provision and to consider future plans:

Cllr Kevin Wilson declared a pecuniary interest in this agenda item, left the room and took no part in the discussion and voting thereof.

The Council Manager had tabled a report for Members consideration to review the current Woughton Advice Service provision and to consider future plans.

Cllr Sue Smith moved an amendment to recommendation three (3) To delete "£5,000" and replace with "£5,000".

The amendment was put to the vote and was carried.

RESOLVED

1. That the Committee notes the report.
2. That the Committee enables the Council Manager, Community Services Manager and Chair of the Services Committee to work on an annual plan for re-provision of the Woughton Advice Service, to include investment in additional services.
3. That a maximum of £10,000 from the budget be allocated as a resource to support this delivery.

SD 106/18 To discuss events planning, preparation and delivery:

Cllr Wilson returned to the meeting.

Members discussed events planning, preparation and delivery.

RESOLVED

1. That the Committee notes the report.
2. That the Council Manager is delegated to develop an events planning template and process to provide an agreed framework for events delivery.

Date of next meeting:

To be agreed at the Annual Parish Meeting.

THE CHAIR CLOSED THE MEETING AT 6:43PM

Chair _____ Date _____