

Policy & Resources Committee

Minutes of the meeting held on Monday 9th April 2018, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes

Present: Cllrs Thillai Visvendran (Chair), Yvonne Tomlinson (Vice Chair), Shammi Akter, Jordan Coventry, Donna Fuller, Pauline Prop, Sue Smith, Kevin Wilson, Pam Wilson.

Also present: Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager).

In attendance: Cllrs Alan Williamson and Geoff Woolmore.

PR 41/18 Apologies:

Received from Cllr Nick Scott (work commitment)

AGREED

PR 42/18 Declarations of Interest:

There were no declarations of interest.

NOTED

PR 43/18 Questions from the public (maximum 10 minutes):

There were no questions from the public.

NOTED

PR 44/18 Chairs announcements:

There were Chairs announcements.

NOTED

PR 45/18 Minutes of previous meetings:

The minutes of the Policy & Resources Committee meeting held on Monday 5th February 2018 were **AGREED** and signed by the Chair as a true and correct record.

The minutes of the Accounts Sub Committee meeting held on Wednesday 14th March 2018 were

NOTED

PR 46/18 To note the Finance Report:

A discussion took place around budget headings, costs centres, the capacity of the RBS software, to consider internal costs, and the necessity of breaking down the staffing budget, for example, so that residents are able to have a better understanding of the Community Council's finances.

RESOLVED

That the committee notes the report.

PR 47/18 To report on possible Investment opportunities:

The Responsible Financial Officer (RFO) recommended in her report investing in the CCLA Public Sector Deposit Fund.

RESOLVED

- 1. That the Committee notes the report and approves the Responsible Financial Officer's suggestion.**
- 2. That the Committee gives authorisation to the Responsible Financial Officer (RFO) to deposit up to £200,000 in the Public Sector Deposit Fund. Subject to analysis of Year-end figures and any money set aside for investment into the community centres.**

PR 48/18 To consider applications for Roll Overs:

The committee agreed a rollover from the Community Projects and Services Initiatives budget, which was underspent, from the 2017/2018 budget to the 2018/2019 budget.

RESOLVED:

That the Committee agrees to the rollover of £18,500 from the Community Projects and Services Initiatives budget from the 2017/2018 budget to the 2018/2019 budget, due to an inability for this money to be spent within the current financial year.

PR 49/18 To produce an initial financial assessment for the implementation of the GDPR legislation:

The Council Manager updated the committee on the financial implications of the GDPR legislation.

Cllr Jordan Coventry proposed that training takes place for members, and that an update report is tabled for the June meeting.

RESOLVED:

- 1. That the Committee notes the report.**
- 2. That the Committee agrees to the allocation of defined expenditure (up to £10,000) with regard to training, infrastructure and equipment.**
- 3. That the Council Manager provides reports to the Committee until full implementation of GDPR policies and processes are embedded.**
- 4. That training takes place for Members on the GDPR legislation.**
- 5. That an update report on the GDPR legislation is tabled for the June meeting.**

PR 50/18 To consider affiliating to the Cooperative Councils Innovation Network:

The committee was asked to consider affiliating to the Cooperative Councils Innovation Network.

RESOLVED

That Woughton Community Council joins the Co-operative Councils Innovation Network.

PR 51/18 To discuss membership of the parking forum:

The committee considered the membership of the proposed parking forum and discussed the various the parking issues in the Woughton Community Council area.

Cllr Donna Fuller proposed that the Sikh Gurdwara temple on Leadenhall is included on the list of invitees to the parking forum meeting.

RESOLVED:

1. That the Committee notes the report.
2. That the Committee agrees to Woughton Community Council organising and hosting the parking forum, with the first meeting to be held in April.
3. That the committee agrees that the Council Manager, in consultation with the relevant members, confirms membership of the forum.
4. To add the Sikh Gurdwara temple on Leadenhall to the list of invitees to the parking forum meeting.

Date of next meeting:

To be agreed at the Annual Parish Meeting.

THE CHAIR CLOSED THE MEETING AT 7:18PM

Chair _____ Date _____