

Woughton Community Council

SERVICES AND COMMUNITIES COMMITTEE

16th March 2026

MINUTES

Present: Ruth McMillan (Vice-Chair – Chair for this meeting), Maggie Ferguson, Michael Ferguson, Penny Glasgow, Luke Louis, Charlie Marsh, D’Anne Mordecai, Deanna Norris, April Rennie, Liz Simpkins, Sue Smith, Lorna Webb, Alan Williamson.

Also in attendance: Steve McNay (Council Manager)

SC 92/25 Apologies:

Apologies were received from Cllrs Scott and Bobey.

RESOLVED - noted

SC 93/25 Declarations of Interest:

No declarations were made.

RESOLVED - noted

SC 94/25 Questions from the public (maximum 15 minutes):

No questions were received.

RESOLVED - noted

SC 95/25 Chairs announcements:

The Chair shared details of the Tinkers Bridge Easter event. The Chair also explained that the renovations at Tinkers Bridge had been postponed, to include a wider range of changes. It was also noted that MK Act received an award from the High Sheriff of Buckinghamshire.

RESOLVED – noted.

SC 96/25 Minutes of previous meetings:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 16th March 2026.

It was noted that there was a missing letter in the final paragraph, which was added to the signed minutes.

Proposed by Cllr McMillan. Seconded by Cllr Rennie.

RESOLVED by way of unanimous vote.

SC 97/25 To consider an approach and any items to include within an accreditation scheme for Resident Associations (RA’s)

Following discussions at previous meetings, the committee considered an approach to accreditation, detailing specific elements that should be included within any scheme. This included links to MKCC policy around accreditation and meeting frequency.

Proposal:

That the policy should include a minimum level of meetings per year, that being a minimum of four (4) meetings, being held quarterly



Proposed by: Cllr McMillan. Seconded by: Cllr Webb

RESOLVED by way of unanimous vote.

It was suggested that there be a checklist that is assessed by an officer, with the overview then provided to this committee for oversight, ensuring that RA's are meeting the expectations laid out.

There was also discussion around the previous RA's that have previously been in place on Coffee Hall, Beanhill and Eaglestone and concerns that there may have been issues with how those RA's closed, specifically around whether this was done correctly with any resources passed over as stated in governing documents.

Proposal:

That WCC contacts MKCC to request action on 'rogue' RA's, addressing any financial issues, bank account closures and agreed closing processes.

Proposed by: Cllr Rennie. Seconded by: Cllr Marsh.

RESOLVED by way of unanimous vote.

It was also suggested that this issue be included in the next meeting so that the committee can monitor the situation.

Proposal:

That the list attached to the agenda, with the inclusion of a minimum of quarterly meetings, will form the basis of the accreditation process, with annual assessments undertaken by an officer, provided to the committee for formal ratification upon which any payments can be made. A formal process to be provided at the April meeting of this committee.

Proposed by: Cllr McMillan. Seconded by: Cllr Webb

RESOLVED by way of unanimous vote

SC 98/25 To consider an approach and any funding towards provision of PPE / clothing for councillors, specifically relating to the duties undertaken

The committee considered whether funding should be allocated towards provision of clothing for councillors when undertaking duties on behalf of the council and what type of clothing and / or PPE should be obtained.

It was suggested that coats should be long, to avoid a gap between the coat and any boots. Hi viz should be work and these are branded, so coats could be unbranded. It was requested that sample options be obtained so the committee can consider all possible options.

Updating of the 'grab bags' was also highlighted as needing to be undertaken. It was also suggested that wind up radio options be explored.

Decision deferred for further research and possible 'samples'.

SC 99/25 To provide an update on KickBack Kitchens

An update regarding the funded project to provide 'cook at home' meals, including publicity and recruitment processes was provided.

RESOLVED - noted

SC 100/25 To provide an overview of the BEYOND project

The Council Manager provided a brief 'end of project' update, following the final event, covering the project and to consider future involvement and approaches. A full report will be provided to Full Council. The Schools overview was presented.



RESOLVED - noted

SC 101/25 To provide details of the OU Sustainable Food event and Hip Hop Block Parties

The committee was updated on upcoming events. It was requested that calendar invites are sent to all councillors for all events.

RESOLVED - noted

SC 102/25 To further consider the Service Plan for 2026/27

A further update on the Service Plan proposals, with options to add further / remove / adjust, prior to agreement at Full Council in April. No further suggestions were made.

RESOLVED - noted

Date of next meeting:

Monday 20th April 2026 @ 6.00pm

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

The Chair closed the meeting at 18:57 hours

Signed:

Date:

