

Tuesday 16th January 2024

To: All members of the Services & Communities Committee

Cllrs Nick Scott (Chair), Jeanette Bobey (Vice-Chair), Eamon Bobey, Maggie Ferguson, Michael Ferguson, Donna Fuller, Penny Glasgow, Ruth McMillan, D'Anne Mordecai, Deanna Norris, April Rennie, Liz Simpkins, Sue Smith, Alan Williamson.

Notice of Meeting

You are hereby summoned to attend a meeting of the **Services & Communities Committee** to be held on **Monday 22nd January 2024** commencing **6:30pm** at the **Woughton Community Council Hub, Council Chamber, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain'.

The full Calendar of Meetings can be accessed from the following link on the website:

<https://www.woughtoncommunitycouncil.gov.uk/council-meeting-calendar/>

Steve McNay
Council Manager

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

AGENDA

SC 65/24 Apologies:

To receive and accept apologies from members unable to attend the meeting

SC 66/24 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

SC 67/24 Questions from the public (maximum 10 minutes):

To receive questions and statements from members of the public.

SC 68/24 Chairs announcements:

To receive announcements from the Chair.

SC 69/24 Minutes of previous meetings:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 20th November 2023.

(Attached)

Communities and Environment Fund Application(s)

SC 70/24 Covid 19 Families UK:

Application received for £1,000 towards various items requested for a National day of Covid remembrance Milton Keynes Memorial event to be held at Campbell Park.

(Covering report by the Community Services Manager & Application Form attached)

Reports

Agenda item: SC 71/24 Southend Halloween, Fireworks & Festival held on Saturday 28th October 2023 – Evaluation Form:

£400 awarded towards coach hire costs.

(Verbal Report from the Community Services Manager & Evaluation Form attached)

Agenda item: SC 72/24 Moorfriends, trip to Twinlakes Theme Park on Wednesday 30th August 2023 – Evaluation Form:

£1,050.00p awarded towards coach hire.

(Verbal Report from the Community Services Manager & Evaluation Form attached)

Agenda item SC 73/24 Update on the early use of the CCTV cameras and proposal to move one of the CCTV cameras to Tinkers Bridge.

(Paper attached)

Agenda item SC 74/24 To update the committee on event planning for the coming year and request information about preferences for activities and inclusion, plus feedback regarding December events.

(Paper attached)

**Agenda item SC 75/24 Proposal to investigate and obtain speed camera training for residents
(Verbal report from Cllr Nick Scott)**

**Agenda item SC 76/24 Initial discussion regarding a Service Plan for 2024/25, with consideration of any budgetary implications for inclusion in budget and precept decisions
(Verbal report)**

**Agenda item SC 77/24 An update on the response to the bus service sponsorship requests
(Verbal update)**

Date of next meeting:

Monday 19th February 2024, 6:30pm, at the Woughton Community Council Hub, Council Chamber, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Woughton Community Council

Services & Communities Committee

Minutes of the meeting held on Monday 20th November 2023, 6:30pm, Woughton Community Council Hub, Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Present: Cllrs Nick Scott (Chair), Janette Bobey (Vice-Chair), Eamonn Bobey, Maggie Ferguson, Michael Ferguson, Penny Glasgow, D'Anne Mordecai, Deanna Norris, April Rennie, Liz Simpkins, Sue Smith, Alan Williamson.

Also present:

Brian Barton (Committee & Member Services Officer)
Tash Darling (Youth Manager & Safeguarding Lead)
Steve McNay (Council Manager)
Sean Perry (Community Services Manager)

SC 53/23 Apologies:

Cllr Donna Fuller (personal)
Cllr Ruth McMillan (personal)

AGREED

SC 54/23 Declarations of Interest:

There were no declarations of interest.

NOTED

SC 55/23 Questions from the public (maximum 10 minutes):

There were no questions from the public.

NOTED

SC 56/23 Chairs announcements:

The Chair thanked everyone who help to organise and took part in the Childrens Remembrance Parade and the Sunday Remembrance Service.

There will be a White Ribbon Vigil event on Saturday 25th November 2023 at the Remembrance Garden on Coffee Hall.

NOTED

SC 57/23 Minutes of previous meetings:

The minutes of the meeting held on Monday 16th October 2023 were **AGREED** as a true and correct record and was signed by the Chair.

Communities and Environment Fund Application(s)

There were no Communities & Environment Fund Applications for consideration.

NOTED

Reports

SC 58/23 To note the Friends of Coffee Hall Black Country Museum trip evaluation form:

£400 had been granted for the trip, which was very well received with thirty eight (38) residents in attendance.

A question was raised about the use of the Woughton Community Council logo, which it was confirmed was on the publicity flyers.

NOTED

SC 59/23 To update the committee on the Community Food Projects:

The Community Services Manager reported to the meeting the following figures:

Community Fridge

	Coffee Hall	Netherfield	Tinkers Bridge
Total Visitors	1,796	982	1,228
Avg Visitors	163	124	123
Total Weight	7,844kg	N/A*	5,788kg
Avg Weight	4.4kg	N/A*	4.71kg

Note:

- Figures are from the period 01/09/23 to 18/11/23 and now include Coffee Hall, Netherfield and Tinkers Bridge community fridges
- *Weight figures not available, but donations come from the same source as the Coffee Hall community fridge, so assume similar average weight figures per visitor (4.4kg)
- Coffee Hall community fridge visitor numbers for the period 01/09/23 to 18/11/23 are up approx 7% on yearly figures
- Fruit & vegetables make up the largest proportion of donations (approx 47% for the Coffee Hall community fridge)

Community Café

	Coffee Hall	Eaglestone	Netherfield	Tinkers Bridge
Total Visitors	748	50+*	100	27**
Avg Visitors	68	50+*	9	27**

Note:

- Figures are from the period 01/09/23 to 18/11/23
- Coffee Hall community café runs two (2) sessions per week, hence higher recorded visitor numbers compared to others
- *Eaglestone community café visitor numbers are not recorded, but are consistently over 50 per week based on number of full tables
- **Limited data available
- All cafes offering cooked food and hot drinks
- Menus are predominantly based on community fridge donations, with additional ingredients purchased from café donations

Community Larder

Coffee Hall community larder membership has increased from a low of forty (40) in March 2023 and is now up to forty eight (48). This is lower than the peak, but consistent with previous numbers.

Tinkers Bridge community larder currently has 129 members and is limiting new memberships to Tinkers Bridge residents only.

RESOLVED

That the committee notes the report.

SC 60/23 To update the committee on events feedback:

The Santa Sleigh Tour is planned for the following estates and dates:

Wednesday 13th December 2023: Beanhill 5:00pm, Netherfield 6:00pm

Thursday 14th December 2023: Peartree Bridge 5:00pm, Eaglestone 6.30pm

Friday 15th December 2023: Coffee Hall 6:00pm

Two (2) estates have chosen not to have the Santa sleigh tour as they are planning their own events. Leadenhall Residents Association have a Santas Grotto taking place at the Milton Keynes Academy on Friday 15th December 2023 at 4.30pm. The Tinkers Bridge event will consist of just a grotto and no Santa sleigh ride through the estate.

Carol Singing outside the community centre or inside Christ the Vine Church on Coffee Hall on Thursday 21st December 2023. This initiative is a partnership with the Moorlands Family Centre, Christ the Vine Church and Woughton Community Council (SHOUT Choir).

Table Tennis at Eaglestone Activity Centre starts in mid-January 2024. This will run for a six (6) session trial to determine how popular the group is.

Future Plans and Opportunities

Beanhill Community Garden has three (3) community partners who have committed to involvement at the Beanhill Garden:

- Moorlands Primary School have been working with Woughton Community Council for two (2) years and this will continue
- There has also developed a relationship with MacIntyre who have a day centre on Beanhill. They are keen to work on the garden
- The Beanhill Residents Association are going to continue their involvement

Community Cinema

The recent evening screening was not popularly supported, with only ten (10) tickets sold, and three (3) cancellations on the day. It was decided that the numbers were too low to justify holding the event (staff and volunteers would have outweighed the audience). A regular (monthly?) Saturday morning cinema has been suggested, the success of which would depend on getting a good team together who can commit to running the events.

Woughton 50th Anniversary Festival

A date of Saturday 7th September 2024 has been agreed. Plans to bring a wide selection of potential partners and funding streams together to make this event a success. The event will take place on Netherfield and will comprise food, music and entertainment with a local focus, designed to celebrate the 50th anniversary of residents moving in to Netherfield.

Possible Art Classes/Cooking Classes at Coffee Hall

Funding for these has been provisionally agreed with Places for People. Project plans to be written and agreed with the Services & Communities committee.

Possible ESOL course at a Woughton Community Council venue

Milton Keynes College are looking for a venue to run English for Speakers of Other Languages. This would be accessible for members of the community and would also include Milton Keynes College students. The proposal would be term-time sessions. Further details to be confirmed.

College in the Community Day - Wednesday 20th March 2024

Milton Keynes College are looking to get involved in Community projects on that day. They would like to partner with Woughton Community Council and maximise opportunities across the parish.

Decorating at Eaglestone Activity Centre to enable wider use and hire of the downstairs facilities.

The Community Development Officer is meeting with the Painting and Decorating/construction tutor from Milton Keynes College in late November 2023 to look at the possibility of a college led repaint / refurbishment of the downstairs squash court.

Cllr Sue Smith suggested holding a Commonwealth Day event on the 11th March 2024. The Chair suggested holding a D Day celebration event on the 6th June 2024, and another event for the Barista Park on Coffee Hall.

RESOLVED

1. **That the committee notes the report.**
2. **That the committee agrees to holding a Commonwealth Day event on the 11th March 2024.**
3. **That the committee agrees to holding a D Day celebration event on the 6th June 2024.**
4. **That the committee agrees to holding another event for the Barista Park on Coffee Hall.**

SC 61/23 To update the committee on the depot and nearby Community garden on Rochfords on Coffee Hall:

New Depot site.

The new depot site is now (almost) completed. The fencing, storage and electrical work has been completed, but the water and internet remain more of a challenge. All equipment (bar the diesel tank) has been moved over from the Fishermead site, with the hand tools that had been stored in the Coffee Hall 'Hub' building also now moved (freeing up space within the Hub). The equipment stored at the Eaglestone garage (the environment team equipment) is in the process of moving over / being rationalised, meaning that the costs associated with both former sites will cease at the end of this calendar year.

This totals £6,912.80p per year. In addition, the reduction in travel costs plus fuel costs.

Overall reductions of around £30,000 a year in both direct savings and efficiency benefits.

The challenges around delivering the depot are well documented, the fencing almost doubled in cost between planning and delivery, additional costs became apparent around electrical installations and, despite the significant security measures in place, there was still a break in where the fence and gates were damaged and the trailer was stolen (this has now been recovered, but costs remain high, loss of use, damage, recovery costs, repairs to the fencing / gates, increased insurance costs (a £1000 increase) and further security measures (hitch locks, extra gate locks, etc).

Other challenges are around installation of water and internet (if needed).

The water situation is simply that neither the council nor Anglian Water appear to have any records of where the water enters the site. This means that the quotes that were received to install the water involve either road closures and significant pipe work or bringing it up from the neighbouring road. Either option equates to £4,000 plus costs. There have been some early research as to whether to get a 'radar investigation' to find the in pipe, but nothing has been possible yet (the only quote received is for £1000 with no guarantees!).

There is a similar situation with the internet, whilst this is only really needed for any security measures installed, the cost would add a few hundred pounds per year onto the budget. At the moment, there is alternative CCTV on the road which helps, but isn't perfect. A further decision, once all costs are finalised, will be made around this.

Community Garden site

This project, funded by the National Lottery, has been a long time coming! Now that the main build has been completed, activities are starting on the site and this has provided some much needed and really useful opportunities; apple day took place there and was a really nice space in which to do this. Forest School pilot is happening within that site. Payback now use that as their base at weekends, it is already doing some of the things it was designed for.

The Log Cabin offers a nice, internal space from which to work. The gazebo (fixed, wooden) offers an outdoor space for similar approaches. The polytunnel will allow growing year round, enabling seeds to be planted and grown over the winter. The composting toilet is now also finished and working well (although apparently, there is an internal storage provision that has to be 'changed' every now and then).

The next stage within the overall project is to look at a project worker to take it forward. The grant application and agreement includes a fifteenth (15) hour per week post over the three (3) years of the project the job description for this role is currently in development and will be considered in the New Year. The idea is that the new officer will work alongside the existing Environment Team, community food, partners, groups and individuals to develop a range of activities, growing spaces, education / training sessions and similar to encourage use, increase yields and provide further options for the cafes, fridges and similar across the parish.

Cllr Sue Smith expressed her concern about the proposal for a new project worker for the community garden project, as she thought the money was to support the present environmental officers at Woughton Community Council.

In addition, the site aims to grow, from seed or small plants, alternatives to the current inappropriate planting that is installed across the parish. By operating as a 'nursery' for these plants, replacements can be grown affordably, in line with agreements with landowners and produced in a way that compliments the environmental and biodiversity targets of the council and other agencies.

RESOLVED

1. That the committee notes the report.
2. That the Council Manager liaises with Officers from the National Lottery over the costs for a proposed new Projects Officer.

SC 62/23 To confirm the Santa Sleigh proposal:

Cllr Penny Glasgow was concerned to hear that the Santa sleigh was not going to go through Leadenhall even though the residents association is planning to have a grotto, the Chair suggested to Cllr Glasgow that she speaks to the Chair of the Leadenhall Residents Association who had turned the offer down, and come back to either the Council Manager or Community Services Manager confirming whether the sleigh is wanted to go through the estate.

The Community Services Manager will circulate maps of the Santa sleigh route so resident associations can upload them onto their Facebook pages as requested by a Member.

A further request was made to ask the Santa sleigh driver to go slower as the elves last year found it difficult to keep up.

RESOLVED

That the Community Services Manager to circulate maps of the Santa sleigh route so resident associations can upload them onto their Facebook pages.

SC 63/23 To inform the committee of the new bus service and post office projects proposal:

New bus service.

This request came following some changes to the bus service that runs through Coffee Hall. This was previously the Number seven (7) which was re-routed to the outside of the estate. Following some campaigning, a new service was provided, the 150. This has recently had a route change, meaning that it no longer travels via Asda, but instead via the Open University. No other routes have been changed, at this time.

As a result of these changes, a request was made to explore the potential for a new service, provided by Woughton Community Council (with possible partners), to develop a new service, covering the estates of the parish and travelling a route that includes a variety of supermarkets to the south of the parish.

After some discussion the committee felt that there should be some further investigation into investing with other partners in the route of the number seven (7) bus service.

New Post Office

Following the news that the contract for the post office that sits within the 'One Stop' shop on Coffee Hall is cited for closure, the Council Manager was asked to explore the possibility of Woughton Community Council 'taking over' the provision of the service.

After some discussion the meeting agreed that it would be too expensive to run, but asked the Council Manager to write to Post Office LTD asking if after the contract ends at the One Stop shop to investigate the possibility of providing a mobile post office on Coffee Hall.

RESOLVED

1. That the committee notes the report.
2. That the committee agrees to further investigation into investing with other partners in the route of the number seven (7) bus service.
3. That the committee agrees that it would be too expensive to run a post office counter service, but instructs the Council Manager to write to Post Office LTD asking if after the contract ends at the One Stop shop to investigate the possibility of providing a mobile post office on Coffee Hall.

SC 64/23 to discuss the budget proposals and service plan ideas / priorities for 2024/2025:

Members were asked if there were any items that they wish to see included in the budget.

The Council Manager was asked to look into repairing of the drains at the Tinkers Bridge Meeting Place.

RESOLVED

That the Council Manager to look into the repair of the drains at the Tinkers Bridge Meeting Place.

Date of next meeting:

Monday 22nd January 2024, 6:30pm, at the Woughton Community Council Hub, Council Chamber, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 8:15PM

Chair _____ Date _____

Agenda Item – SC 70/24



Communities and Environment Fund – Application Overview

Name of Applicant	Covid19familiesuk
Date of application	13/12/2023
Name of project	National Day of Covid Remembrance - Milton Keynes Memorial Event
Amount Requested	£1,000

Project Overview (what is the project, how has it been determined that it is needed, what does success look like?)

Applicants comments:

An afternoon of music, dance, speeches and reflection marking lives lost to covid during the pandemic. The event will consist of various acts of remembrance and reflection and speeches from local dignitaries culminating in a service of remembrance, The event is to be held in Campbell Park and will be open to ALL. There will also be various bereavement organisations on hand to assist the bereaved and National media coverage.

We are also backed by the DCMS (Department for CULTURE, MEDIA AND SPORT) headed by the Secretary of state MP LUCY FRAZER

We have hosted previous memorial events across the UK including in London, Manchester, Liverpool and Wales. These have been highly emotional and give the bereaved a great deal of comfort. They have also been a platform for those struggling with grief to access further support.

Local councils and parishes have also found them beneficial as they have been able to speak with and engage with their own constituents and parishioners helping them to understand the need for support for those who were grieving in lockdown conditions.

ALL of our events have received a great deal of media attention both locally and nationally and are often featured on major news channels.

Officers Comments:

This will be a good opportunity for anyone on Woughton who suffered a bereavement during the Covid pandemic to attend a commemorative event.

How will the project improve the quality of life for local residents? (what change will happen? What happens if we don't fund it? What considerations have been made to sustainability?)

Applicants comments:

This allows those bereaved and others to feel supported by their community and to obtain closure thus improving mental health.

For many, this will be the first time they have been able to gather with friends and relatives to remember their lost loved ones as sadly, for many, covid restrictions meant that they couldn't even attend their own loved ones funerals and allows them to feel supported by their community.

Trained bereavement counsellors will be on hand to enable anyone needing help to access the appropriate services.

Local Parish councils will engage with their own parishioners to understand their losses and will be able to offer assistance.

TO NOT ACKNOWLEDGE that grief on the National day of reflection will leave your parishioners and all bereaved feeling as though their losses do not matter and that the councils of Milton Keynes do not value their losses or them.

This new National day of remembrance holds the same significance to the bereaved as Remembrance Sunday holds for the military community and is felt just as keenly.

Officers Comments:

Attendees will be able to get support from other local people who lost friends and relatives. They will also be able to access bereavement counsellors to help the with the process of grieving.

Are the finances reasonable? Has other funding been applied for? Is there a charging policy?

Applicants comments:

We are requesting that ALL PARISH COUNCILS contribute to ensuring that their bereaved are afforded this opportunity. We anticipate that not all parishes will approve.

We have also approached various other funding grants which are currently under consideration and are not yet guaranteed.

Officers Comments:

Requesting funding from all Parish Councils should ensure that sufficient money is available to make the event a success.

Officer Assessment

Have we received 3 quotes for all items?

Yes

No

Have we received all governance documents?

Yes

No

Have we got two independent referees details included?

Yes

No

Officer Recommendation and overview

The event is a good opportunity for Woughton residents to commemorate the lives of friends and families they lost during the Covid pandemic.

Which fund would this application come from?

Communities and Environment Fund

How much is currently in that fund?

£7,169

Outcome from Committee

Awarded in full Awarded in part (amount awarded)

Not awarded Deferred

If deferred, please explain what actions are needed:

Date for resubmission (if applicable)

Woughton Community Council

Communities and Environment Fund Application Form

Please read the Guidance Notes prior to completing this application form. These are available on our website or on request from our offices.

Name of Organisation Covid19familiesuk	Date of Application 13.12.2023
Status of Organisation Unregistered organisation	
Charity N/A	
Company Limited by Guarantee n/a	

Contact Information for the Organisation	
Contact Name (someone who has full knowledge of this application)	Position
Address	
Email Address	
Website	

In the event that your application is successful please state who the grant cheque should be made payable to / please provide bank account details so a direct payment can be made	
Payable to Information Redacted	
Sort Code Information Redacted	
Account Number Information Redacted	

Founder/President Deborah Lewis	Telephone / Email Information Redacted
Vice President Sioux Hill	Telephone / Email Information Redacted
Treasurer Deborah Lewis	Telephone / Email Information Redacted

Please provide details of 2 independent referees (this cannot be anyone related to or living at the same address as the applicant) who has knowledge of the project. This person should be easily contactable and must agree on amounts.	
Name	Information Redacted
Address	Information Redacted
Email Address	Information Redacted
Telephone Number	Information Redacted

Name	Information Redacted
Address	Information Redacted
Email Address	Information Redacted
Telephone Number	Information Redacted

What are the aims and objectives of your organisation? Please provide full details of your organisation, the work you do and the outcomes you aim to achieve

Covid19familiesuk is a network of support groups that supports anyone bereaved during the pandemic * please see supporting information provided*

We host memorial events across the UK and work with several government departments and other charities to support the bereaved.

Amount Requested: £1,000

What do you require the grant for: Please provide details of the project, giving as much information as possible to enable the panel to fully assess the application.

National day of Covid remembrance-Milton Keynes Memorial event

An afternoon of music, dance, speeches and reflection marking lives lost to covid during the pandemic.

The event will consist of various acts of remembrance and reflection and speeches from local dignitaries culminating in a service of remembrance, The event is to be held in Campbell Park and will be open to ALL.

There will also be various bereavement organisations on hand to assist the bereaved and National media coverage.

We are also backed by the DCMS (Department for CULTURE, MEDIA AND SPORT) headed by the Secretary of state MP LUCY FRAZER.

How have you identified a need for the project (scoring criteria 1)? What consultation, if any, have you undertaken? How did you do this? What were the responses?

We have hosted previous memorial events across the UK including in London, Manchester, Liverpool and Wales. These have been highly emotional and give the bereaved a great deal of comfort. They have also been a platform for those struggling with grief to access further support, local councils and parishes have also found them beneficial as they have been able to speak with and engage with their own constituents and parishioners helping them to understand the need for support for those who were grieving in lockdown conditions.

ALL of our events have received a great deal of media attention both locally and Nationally and are often featured on major news channels.

How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (scoring criteria 3, 6 and 7)? (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall). Please provide as much information as possible – how will this project change people’s lives? What impact will it have? What do you want the project to achieve? If applicable, how will it impact upon the environment?

- This allows those bereaved and others to feel supported by their community and to obtain closure thus improving mental health
- For many, this will be the first time they have been able to gather with friends and relatives to remember their lost loved ones as sadly, for many, covid restrictions meant that they couldn't even attend their own loved ones funerals and allows them to feel supported by their community
- Trained bereavement counsellors will be on hand to enable anyone needing help to access the appropriate services
- Local Parish councils will engage with their own parishioners to understand their losses and will be able to offer assistance.

What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries?

This event will be held on the FIRST EVER National day of Covid remembrance which will allow ALL bereaved to gather and to express their grief-Many were denied this opportunity to event attend their own loved ones funerals due to covid restrictions.

TO NOT ACKNOWLEDGE that grief on the National day of reflection will leave your parishioners and all bereaved feeling as though their losses do not matter and that the councils of Milton Keynes do not value their losses or them.

This new National day of remembrance holds the same significance to the bereaved as Remembrance Sunday holds for the military community and is felt just as keenly.

How will you make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)?

We are desperately trying to raise enough funds to qualify as a registered charity and have all of the legal framework in place, events like this raise our profile and help us to raise the funds for future activities.

For projects that focus on the environment (scoring criteria 7), please provide details of how the project will make a positive change / impact.

- Many of our bereaved have expressed a wish to have 'living memorials' such as trees and flowers and bio diversity we will be actively working to make this a possibility in all towns and cities alongside the DCMS
- We will work with schools to understand covid grief and also offer support to children struggling with their emotions and fears by opening up the subject of grief and death.

When will the project / activity start and finish?

The event is 1 day 03.03.2024.

Who will benefit from the grant (scoring criteria 3)?

The whole community

How many beneficiaries of the project/activity reside or work in the Woughton Parish area?

This project will benefit not only direct relatives of those bereaved by covid but also friends, neighbours and work colleagues and exact numbers are extremely difficult to ascertain due to the fact that deaths statistics do not also take into account excess deaths ,nor are

accurately broken down into geographical regions, nor do they take into account that the bereaved person may have lost someone who resides in a different part of the UK or even in a different country.

How have you reached this figure? Please explain the process you used

Regular statistical information can be found on the gov.uk website as well as Covid19familiesuk regularly interacting with people living in Milton Keynes in every parish.

Woughton Community Council priority is poverty, with 3 focus strands. Please tick which is appropriate to your project (scoring criteria 6)

Advice

How does your project meet the priorities identified above?

- There are many who became bereaved who are now struggling and are unaware of the financial support available to them through benefits.
- Also many got into more debt having to pay for loved ones funerals and received NO ASSISTANCE
- This project helps to identify those struggling and direct them to appropriate help

Project Finances (scoring criteria 5)

Please give a breakdown of the total cost of the project for which you are applying, and how much you are requesting from Woughton Community Council

Item	Cost	Amount requested
Stage& Lighting	£1,250	£
Public Liability Insurance	£130	£
Toilets	£400	£
First Aid provision	£250	£
Wreaths/Ribbons/Flowers	£250	£
Gazebo hire, seating	£500	£
Dignitary reception, including room hire, 7 refreshments	£1,000	£
Total	£3,780	£1,000

Do you expect the activity/project to generate an income?

Possibly

If so, how much?

Donations

How will the income be used?

It will be used to assist with future events and cover general operating costs.

How will you raise any outstanding balance?

We are requesting that ALL PARISH COUNCILS contribute to ensuring that their bereaved are afforded this opportunity.

* we anticipate that not all parishes will approve*

We have also approached various other funding grants which are currently under consideration and are not yet guaranteed.

Have you made an application to any other funders for this project/activity, or do you intend to? If so, please tell us who they are, how much you have requested and when you expect a response.

Funder	Amount requested	Amount awarded	Response date
	£	£	
see answer above	£	£	
	£	£	
	£	£	

How will you know if the project has been successful? If your project is successful, you will be asked to provide an evaluation, so please consider how you will show success – testimonials, feedback forms, statistics (number of people, demographics etc) could all be used to support this.

- This event will make National television news raising the profile not just of Covid19familiesuk but also of Milton Keynes as a whole and of those who supported the event
- There will be testimonials and feedback given on our website
- We will be able to ascertain the amount of people seeking support after this event via feedback from other organisations involved

PLEASE SEE SUPPORTING INFORMATION SHEET PROVIDED

I confirm that the information contained within this form is correct and that I have attached the required documents

Name Deborah Lewis Position Founder & Event organiser

Signature D.LEWIS Date 13.12.2023

Please note, you may also be asked to give a short presentation to the Services & Communities Committee or at the Chairs Awards on how the grant has benefitted the local community.

By returning this form you will have given permission under the Data Protection Act 2018 to have your details registered on the Woughton Community Council database. Woughton Community Council will only use this information to provide you with details of schemes and events which may be of interest to you. Please tick this box if you do not wish to receive this information



Woughton Community Council
 44 Garraway's, Coffee Hall, Milton Keynes MK6 5EG
 Telephone 01908 395681
 Email:reception@woughtoncommunitycouncil.gov.uk

Grant Aid Evaluation Form

Name	Janette Bobey
Position in group	Secretary & Treasurer
Phone number	Redacted

Name of Organisation	Netherfield Residents Association
Amount awarded	400
Purpose of Grant	Southend Halloween, Fireworks & Festival 28/10/23

How has this grant made a difference to your group and the local people who benefitted from this project?

It made a difference to the NRA as a voluntary community group working for the residents of Netherfield. It has made a huge impact on the residents that attended as it enabled them to go on a trip that most said they would not have been able to go on without this project, most residents did not have their own transport, some said they felt safer being part of a larger group but mostly residents would not have been able to have met the cost themselves.

We handed out sweets on the Coach, we provided information on what was on and our telephone number for emergencies, all Residents enjoyed the day.

We also held a scary fancy dress competition for the children with 3 top winners, but all the children got something.

The coach we booked was again not available so we had 2 smaller coaches, 1 of which also had 4 wheelchair spaces if needed.

What lessons did you learn in the process of delivering this project?

None

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

Everyone said Thankyou and said how much they enjoyed it.

The families that won the fancy dress competition were really happy their children had won, all children was given a prize

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

No

How/where has the Woughton Community Council logo been used in conjunction with this grant.

On posters around the estate, Facebook, Feb 23 newsletter, the information was also given out on information papers on the Coach.

How many people benefitted from the grant? **62**

Please specify numbers.

Total number of participants: **62**

Young People up to the age of:

Adults:

Older People over 60: **8**

Tinkers Bridge: 2

Netherfield: **50**

Beanhill: **2**

Coffee Hall:

Eaglestone:

Peartree Bridge:

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

Item	Details	Cost
79 seater with downstairs seating	information already supplied.	£1,095
Prizes/sweets/equipment	Not required	£50

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please complete and return to Woughton Community Council within six weeks (42 days) of your grant award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid



Woughton Community Council
 Woughton Community Council Hub, The Local Centre,
 Garraways, Coffee Hall, Milton Keynes MK6 5EG
 Telephone 01908 395681
 Email:reception@woughtoncommunitycouncil.gov.uk

Environment & Communities Evaluation Form

Name	Lisa Cherry
Position in group	Chair Person
Phone number	07496 022 450

Name of Organisation	Moorfriends
Amount awarded	£1,050.00
Purpose of Grant	Theme park Day trip

How has this grant made a difference to your group and the local people who benefitted from this project?
 Got the community out of the house,
 Spending time with family + friends.
 Some of the community have said they
 would never have been able to afford
 this trip.

What lessons did you learn in the process of delivering this project?
 We learnt that it was very important to
 listen to the community and help give them
 what they wanted.

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project
Updated July 2015

• Very well organised
 • Had an amazing time
 • Being a single parent, money is tight

Please see attached feedback slips

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

This current trip has ended, but due to the overwhelming response the community can't wait for the next event like this. We will continue with more fundraisers and hope you would support us again in the future as your funding made a real difference.

How/where has the Woughton Community Council logo been used in conjunction with this grant

Was on all advertising i.e Posters, social media + leaflets. Was also announced on both coaches that this trip was made possible by the support from Woughton Community Council (WCC)

How many people benefitted from the grant?

Please specify numbers

Total number of participants: 106

Young People up to the age of 18:

Adults:

Older People over 60:

Area attending from, please specify numbers

Tinkers Bridge:

Netherfield:

Beanhill:

Coffee Hall:

Leadenhall:

Eaglestone:

Peartree Bridge:

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

Updated July 2015 Receipt	Details	Cost
X2 Coaches Twinlakes	Bills hire Theme park	£1,050.00p £1,296.30p.

Agenda Item SC 72/24

Twin Lakes Trip 2023



- How did the trip go?

Went well very good day out.

- How much did this trip benefit you?

Never been before I enjoyed it very much

- Overall Experience?

was good and amazing Day out

Twin Lakes Trip 2023



- How did the trip go?

Amazing

- How much did this trip benefit you?

I had an amazing day

- Overall Experience?

great

Twin Lakes Trip 2023



- How did the trip go?

Very well, Great weather and well organised

- How much did this trip benefit you?

Very much being a single parent money is tight so it enabled us to have a fun day out

- Overall Experience?

brilliant.

Twin Lakes Trip 2023



- How did the trip go?

Amazing

- How much did this trip benefit you?

It got me out of the house and I got to spend time with friends and family

- Overall Experience?

it was brilliant

Twin Lakes Trip 2023



- How did the trip go?

Amazing!

- How much did this trip benefit you?

we got to go and have a family day out as I don't drive,

- Overall Experience?

Fantastic!

Twin Lakes Trip 2023



- How did the trip go?

Excellent

- How much did this trip benefit you?

Very nice to spend a day with the kids

- Overall Experience?

Excellent

WOUGHTON COMMUNITY COUNCIL

Services and Communities Committee

22nd January 2024

Agenda Item SC 73/24

PURPOSE OF REPORT: To propose moving CCTV cameras in response to requests from councillors.

RECOMMENDATION:

4. To update the committee on the feedback from Crimewave, regarding the performance of the two (2) cameras.
5. That the committee agrees to move one (1) camera to Tinkers Bridge to monitor antisocial dog walking.
6. That the committee agrees to leave this for a period of at least three (3) months, to allow time for any evidence to be collected and collated, or as advised by our CCTV providers.
7. That any evidence gathered is passed to MKCC enforcement for action and any actions are publicised to reduce potential future issues.

MAIN ISSUES AND CONSIDERATIONS:

The two cameras that were obtained for use by WCC have now been in place for a while – one of Coffee Hall and one on Netherfield. The feedback has been positive with information gathered and evidence submitted.

The Netherfield camera remains a useful deterrent and as such, it is suggested that it remains in situ for the time being.

The Coffee Hall camera is due to be moved and a request has been submitted for it to be moved to Tinkers Bridge, where there is an ongoing issue with dog owners failing to clear up mess left. The Council Manager has spoken to the CCTV providers who will undertake further investigation if this is agreed and can then make arrangements for any move that may be wanted.

STAFFING IMPLICATIONS:

None

OTHER IMPLICATIONS:

There is a charge for moving the camera – approximately £100.

BACKGROUND PAPERS:

AUTHOR

Steve McNay – Council Manager

UPDATE: NOVEMBER 2023

Woughton Community Council



Cameras currently deployed:

- [REDACTED]
- [REDACTED]

November Findings:

[REDACTED]

Install date: 26th October 2023

Reason for install:

This camera is in place due to reports of anti-social behaviour.

Reports/Identified incidents:

We are liaising with the local Neighbourhood Policing team and reviewing large amounts of footage to pass on intelligence on activity in the area. The camera is proving very useful.

Outcomes:

There are no outstanding outcomes for this location.

Status:

We are continuing to review this camera regularly.

Redeploy?

N/A

Rochfords, Coffee Hall:

Install date: 26th October 2023

Reason for install:

This camera is in place due to environmental issues.

Reports/Identified Incidents:

We received a request to review footage from the 6th November 2023 regarding reports of a burglary near to the camera location. We secured and supplied the footage to the police.

On the 18th November 2023, we observed an individual dumping bags of dog waste by the bin in camera view. We secured this footage and supplied this to Milton Keynes City Council Environmental Crime Unit for investigation.

The camera appears to be deterring wider fly tipping activity in the area.

Outcomes:

There are no outstanding outcomes for this location.

Status:

We are continuing to review this camera regularly.

Redeploy?

N/A

WOUGHTON COMMUNITY COUNCIL

Services and Communities Committee

22nd January 2024

Agenda Item SC 74/24

PURPOSE OF REPORT: To update the committee on event planning for 2024/25

RECOMMENDATION:

1. That the committee notes the report and feedback from previous events.
2. That the committee acknowledges the additional expenditure budgeted for the coming year, due to nature of events proposed and agrees to:
 - a. An initial £2000 towards the D Day Anniversary event
 - b. An initial £8000 towards the 'Woughton is 50' events (including festival)
3. That the committee confirms proposals for any 'Commonwealth Day' event on Monday, 11th March 2024.

MAIN ISSUES AND CONSIDERATIONS:

Since the last Services committee, there have been a few events held; Santa Tours, Christmas meals and Carol Services. These have all been well received and, despite some issues around timings and ensuring sufficient officer support, have been well managed and delivered.

The Santa Tours were busy, but the lack of provision on Tinkers Bridge and Leadenhall was noted and is something that it is recommended that is included in future years, whatever the RA's may or may not be doing separately – as was agreed in previous years, WCC will have Santa on a sleigh and anything in addition to this will need to be arranged by others.

The Christmas dinners were well attended, with lots of people involved (thanks to Mears for their support at Coffee Hall) and ensured that residents, some of whom would otherwise not have had a Christmas meal, were able to share food and fun with others. It has been suggested that we may wish to look at doing something on Christmas Day in 2024.

The Carol Service, held in the Church with involvement from the SHOUT choir and others, also saw very positive feedback and led to a suggestion that an event with local schools, choirs and others could be investigated for the coming Christmas – some queries about somewhere with sufficient space, but can be investigated.

Future Planning

It has previously been suggested that WCC holds an event on Commonwealth Day (11th March). *Committee is encouraged to suggest activities that they would like to see at any such event, so that planning can take place.*

The 80th Anniversary of D Day is taking place on June 6th. This is a Thursday. There is a working group that has met to explore ideas around this, which have included:

- The commissioning of a more permanent 'beacon' for installation on the 'green' outside the offices.

- An event that includes performances, such as singers (1940's songs), dance (Phoenix or similar doing some lindy hop type stuff) and similar.
- Provision of fish 'n' chips – the event is linked to National Fish n Chip day, due to the link to fishing boats being used during the D Day landings.
- Creation of an 'exhibition' in Chambers, with both audio / visual elements and physical items (such as ration books, gas masks, etc.)
- Activities for children and young people (TBA).

Initial costings are around £800 for a beacon (this will be movable and reusable, so long term investment), and a further £500 for entertainment (hire of singers, grants to others for teachers, etc.). It has been suggested that the event may be ticketed (certainly for the food element) and that a charge could be levied (e.g. £5 per head for a chippie tea, with the rest subsidised by WCC). Assuming that the costs are around £11 a head for fish n chips (Moore's mobile vans quote for 100 plus diners), this would mean £2,000 would cover 120 people eating, plus unlimited people attending additional event activities.

There are a range of suggested elements for the event(s) over the course of the day – see <https://www.d-day80beacons.co.uk/> for more information.

Proposal: That the committee agrees to initial funding of £2000 towards the cost of this event, with further funding provided if number increase (an additional £600 for each 100 additional diners).

The other significant event for the coming year is the 'Woughton is 50' festival that has been discussed for a number of years. It has been agreed that 1974 was the year that the first people moved into properties on Netherfield and as such, that this can be considered the start of the parish proper. This makes 2024 the 50th year of Woughton and celebrations / commemorations would be a positive statement.

Given the cancellation of events last year, holding a larger scale event, with a programme of events leading up to a 'festival' would seem appropriate. Engagement of schools, clubs, businesses, MKCC, City Discovery Centre, MKCC Heritage, Living Archive and similar would all help to contribute to an event that includes stories from both old and new residents, providing a lasting legacy.

To make this event suitably large, funding will be applied for from external funders, but to get the initial elements up and running, book the most important parts and ensure an event can take place, some funding will be needed more quickly.

Proposal: That the committee agrees to funding of £8000 towards the 'Woughton is 50' event(s) with a focus on applying for further funding to help deliver a wide range of activities over the summer, culminating in a large 'festival' on Netherfield.

Previously, it has been suggested that an event takes place on Commonwealth Day (11th March), but without any further clarification of what is wanted.

Proposal: That committee provides suggestions for what is wanted at a Commonwealth Day event with further agreement for funding towards this if needed (NB around £700 left in the 23/24 budget for events).

STAFFING IMPLICATIONS:

OTHER IMPLICATIONS:

BACKGROUND PAPERS:

AUTHOR

Steve McNay – Council Manager