



Communities and Environment Fund – Application Overview



Name of Applicant	Eaglestone Residents Association
Date of application	14/11/22
Name of project	Christmas event
Amount Requested	£500

Project Overview (what is the project, how has it been determined that it is needed, what does success look like?)

Applicants comments:

Last year, the annual Santa Sleigh event led by WCC that tours estates in Woughton visited Eaglestone for the first time in many years. It was a great success, with hundreds of residents turning out for Santa as he toured the ring road of the estate. The ERA supplied 150 chocolate selection boxes to hand out to children, all of which were handed out, and in fact we were left slightly short. We also supplied mince pies and mulled wine in the pub afterwards, where Santa joined us and residents.

This year the Santa Sleigh will visit Eaglestone on Friday 16th Dec at 7:00 pm, and in keeping with our efforts to keep expanding on popular resident engagement events, we will make several additions and improvements for this year:

- We will base the event around the Activity Centre, to ensure residents have somewhere warm to wait beforehand (last year many residents were waiting for some time in the carpark by the shops). We will have music and decorations to create atmosphere in the Centre. We will open the Centre from 6:00 pm for residents.
- We will invite residents who produce relevant crafts or products to set up stalls in the Activity Centre to sell Christmas gifts, building on the success of the stalls at the picnic in the park in summer.
- We hope to provide some hot food (hot dogs, soup) for those enjoying the atmosphere in the Activity Centre.
- We will increase the number of selection boxes handed out to ensure no one misses out.
- We will have a meet with Santa after the tour of the estate back at the Activity Centre, with a prize draw for a Christmas quiz that will be circulated in advance with the advertising flyer (3 x £15 Morrisons vouchers to help with Xmas shopping) and small wrapped gifts for the children, and will have mince pies, mulled wine and non-alcoholic drinks available.

We envisage a successful evening of engagement with our residents, and in particular families and children, with enough selection boxes for all and a high number of residents enjoying the atmosphere at the Activity Centre before and after the Santa parade itself.

The Santa Sleigh event proved to be immensely popular last year, and the last three Resident events (summer picnics, kite festival for Queens Jubilee) have shown us that there is strong support for Resident events on our Estate, with positive feedback received in person and on our Facebook page. Interest in engagement and socialising is also seen in our weekly community café we have recently started running.

Officers Comments:

<p>How will the project improve the quality of life for local residents? (what change will happen? What happens if we don't fund it? What considerations have been made to sustainability?)</p>
<p>Applicants comments: As a Residents Association, we are aware and concerned about the difficult winter that lies ahead for many residents. We hope to provide some additional warmth and joy, alleviating spirits at this time of year that can be both fun and difficult for many. We hope to continue the momentum of increasing resident engagement in our activities that we have been building up over the last 18 months. We are committed to hosting the Santa Sleigh again this year, and in the advent we are not funded we will scale our offering accordingly and/or use up more of our remaining funds</p> <p>What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries?</p> <p>The Santa Sleigh event will go ahead, and the ERA is committed to providing chocolate selection boxes for the children of the estate. In the absence of the additional support from WCC we will scale back what we provide around the event, and for anything we do provide we will have to use up ERA funds. There will be a degree of reputational damage to the ERA for providing a lesser event, but the main impact will be on the lost opportunity for an event to raise spirits and build community cohesion in Eaglestone'.</p> <p>How will you make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)?</p> <p>At our events (eg picnic in the park) we are starting to try and generate a small amount of income for the ERA through selling food (bbq) and raffles, which can then go towards supporting other events. However, we see the Santa Parade as an event that ERA gives to the community, and will therefore rely on ERA funds and/or grant funding.</p> <p>For projects that focus on the environment (scoring criteria 7), please provide details of how the project will make a positive change / impact.</p> <p>This project is an engagement event, and as such is not directed at improving the environment.</p>
<p>Officers Comments: </p>

<p>Are the finances reasonable? Has other funding been applied for? Is there a charging policy?</p>
<p>Applicants comments: There is no charging policy. No other funding has been applied for, but we have the support of the Community Champion at Morrisons, who are providing selection boxes at £1 each, a 10% discount on all purchases, and are provided goods on Sale or Return, so any refunds can be returned to WCC.</p>
<p>Officers Comments: If successful, the funding will cover the vast majority of the project, but the Residents Association have already negotiated a 10% discount on the cost of selection boxes, which represents a further £20 saving on the amount required. This equates to around 7% of the total funding request.</p>



Office Use Only
Date Application Received
Minute Number

Woughton Community Council

Communities and Environment Fund Application Form

Please read the Guidance Notes prior to completing this application form. These are available on our website or on request from our offices.

What are the aims and objectives of your organisation? Please provide full details of your organisation, the work you do and the outcomes you aim to achieve

To improve the Eaglestone estate, including housing, environment, facilities, community spirit, way of life and services, for all residents without exception.

To support and respect the residents of the area and help solve any problems which may affect Eaglestone.

Represent the interests of residents and put forward the collective viewpoint following active consultation.

Organise events and promote togetherness.

Enhance the quality of the life in Eaglestone.

Signpost residents in the right direction for their issues.

To create a healthier, happier and safer environment for all our residents.

Amount Requested: £ 500.00

What do you require the grant for: Please provide details of the project, giving as much information as possible to enable the panel to fully assess the application.

Santa Sleigh Parade, Eaglestone Estate.

Last year, the annual Santa Sleigh event led by WCC that tours estates in Woughton visited Eaglestone for the first time in many years. It was a great success, with hundreds of residents turning out for Santa as he toured the ring road of the estate. The ERA supplied 150 chocolate selection boxes to hand out to children, all of which were handed out, and in fact we were left slightly short. We also supplied mince pies and mulled wine in the pub afterwards, where Santa joined us and residents.

This year the Santa Sleigh will visit Eaglestone on Friday 16th Dec at 7:00 pm, and in keeping with our efforts to keep expanding on popular resident engagement events, we will make several additions and improvements for this year:

- We will base the event around the Activity Centre, to ensure residents have somewhere warm to wait beforehand (last year many residents were waiting for some time in the carpark by the

shops). We will have music and decorations to create atmosphere in the Centre. We will open the Centre from 6:00 pm for residents.

- We will invite residents who produce relevant crafts or products to set up stalls in the Activity Centre to sell Christmas gifts, building on the success of the stalls at the picnic in the park in summer.
- We hope to provide some hot food (hot dogs, soup) for those enjoying the atmosphere in the Activity Centre.
- We will increase the number of selection boxes handed out to ensure no one misses out.
- We will have a meet with Santa after the tour of the estate back at the Activity Centre, with a prize draw for a Christmas quiz that will be circulated in advance with the advertising flyer (3 x £15 Morrisons vouchers to help with Xmas shopping) and small wrapped gifts for the children, and will have mince pies, mulled wine and non-alcoholic drinks available.

We envisage a successful evening of engagement with our residents, and in particular families and children, with enough selection boxes for all and a high number of residents enjoying the atmosphere at the Activity Centre before and after the Santa parade itself.

How have you identified a need for the project (scoring criteria 1)? What consultation, if any, have you undertaken? How did you do this? What were the responses?

The Santa Sleigh event proved to be immensely popular last year, and the last three Resident events (summer picnics, kite festival for Queens Jubilee) have shown us that there is strong support for Resident events on our Estate, with positive feedback received in person and on our Facebook page. Interest in engagement and socialising is also seen in our weekly community café we have recently started running.

How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (scoring criteria 3, 6 and 7)? (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall). Please provide as much information as possible – how will this project change people's lives? What impact will it have? What do you want the project to achieve? If applicable, how will it impact upon the environment?

As a Residents Association, we are aware and concerned about the difficult winter that lies ahead for many residents. We hope to provide some additional warmth and joy, alleviating spirits at this time of year that can be both fun and difficult for many. We hope to continue the momentum of increasing resident engagement in our activities that we have been building up over the last 18 months. We are committed to hosting the Santa Sleigh again this year, and in the advent we are not funded we will scale our offering accordingly and/or use up more of our remaining funds.

What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries?

The Santa Sleigh event will go ahead, and the ERA is committed to providing chocolate selection boxes for the children of the estate. In the absence of the additional support from WCC we will scale back what we provide around the event, and for anything we do provide we will have to use up ERA funds. There will be a degree of reputational damage to the ERA for providing a lesser event, but

the main impact will be on the lost opportunity for an event to raise spirits and build community cohesion in Eaglestone.

How will you make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)?

At our events (eg picnic in the park) we are starting to try and generate a small amount of income for the ERA through selling food (bbq) and raffles, which can then go towards supporting other events. However, we see the Santa Parade as an event that ERA gives to the community, and will therefore rely on ERA funds and/or grant funding.

For projects that focus on the environment (scoring criteria 7), please provide details of how the project will make a positive change / impact.

This project is an engagement event, and as such is not directed at improving the environment.

When will the project / activity start and finish?

Fri Dec 16th; 6:00 pm – 9:00 pm

Who will benefit from the grant (scoring criteria 3)?

- | | |
|---|--|
| <input type="checkbox"/> Adults | <input type="checkbox"/> Older adults (55yrs +) |
| <input type="checkbox"/> Children | <input type="checkbox"/> Young People (12-18yrs) |
| <input type="checkbox"/> Men | <input type="checkbox"/> Women |
| <input checked="" type="checkbox"/> The whole community | <input type="checkbox"/> BAMER communities |

How many beneficiaries of the project/activity reside or work in the Woughton Parish area? The event is open to all of Eaglestone; we expect about 200 families/households to engage directly with the event.

How have you reached this figure? Please explain the process you used
This is based on last years event and our other activities we organise.

Woughton Community Council priority is poverty, with 3 focus strands. Please tick which is appropriate to your project (scoring criteria 6)

- | | | |
|---|--|---------------------------------|
| <input checked="" type="checkbox"/> Youth | <input checked="" type="checkbox"/> Food | <input type="checkbox"/> Advice |
|---|--|---------------------------------|

How does your project meet the priorities identified above?

The event is aimed at families and reliving some of the burden on parents to provide for their children at Christmas, and will provide warm food on the evening.

Project Finances (scoring criteria 5)

Please give a breakdown of the total cost of the project for which you are applying, and how much you are requesting from Woughton Community Council

Item	Cost	Amount requested
Selection boxes	£ 180.00	£ 180.00
mulled wine (1.5 litre box)	£ 45.00	£ 45.00
Soft drinks and juice	£ 10.00	£ 10.00
Mince pies	£ 35.00	£ 35.00
Small wrapped presents	£ 50.00	£ 50.00
Quiz prizes	£ 45.00	£ 45.00
Flyer/quiz printing	£ 150.00	£ 135.00
Total	£ 515.00	£ 500.00

Do you expect the activity/project to generate an income? Yes No

If so, how much?

Notes on the budget: We have the support of the Community Champion at Morrisons, who are providing selection boxes at £1 each, a 10% discount on all purchases, and are provided goods on Sale or Return, so any refunds can be returned to WCC.

How will the income be used?

How will you raise any outstanding balance?

We will use existing ERA funds.

Have you made an application to any other funders for this project/activity, or do you intend to? If so, please tell us who they are, how much you have requested and when you expect a response.

Funder	Amount requested	Amount awarded	Response date
	£	£	
	£	£	
	£	£	
	£	£	

Agenda item: SC 50/22 a)

Name of Organisation	Coffee Hall R.A
Amount awarded	£500
Purpose of Grant	Coach trip to Brighton

How has this grant made a difference to your group and the local people who benefitted from this project?

The grant was used for a trip to Brighton, for residents to be able to have a day out at a good cost.

What lessons did you learn in the process of delivering this project?

Good communication and advertising is always a good lesson

Updated July 2015

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

Thank you for a lovely day out for me and my daughter
Resident of Coffee Hall

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

NO

How/where has the Woughton Community Council logo been used in conjunction with this grant

on facebook poster

Updated July 2015

How many people benefitted from the grant?

Please specify numbers ~~41~~

Total number of participants: 41

Young People up to the age of 18: 8

Adults: 28

Older People over 60: 5

Area attending from, please specify numbers

Tinkers Bridge: 7

Netherfield: 4

Beanhill:

Coffee Hall: 30

Leadenhall: 0

Eaglestone: 0

Peartree Bridge: 0

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Agenda item: SC 50/22 b)

Name of Organisation	FRIENDS OF MOORLANDS FAMILY CENTRE
Amount awarded	£1340.00
Purpose of Grant	TOWARDS COST OF HIRING 4 COACHES FOR TRIP TO GREAT YARMOUTH

How has this grant made a difference to your group and the local people who benefitted from this project? THE GRANT ENABLED THE GROUP TO TAKE AN EXTRA 166 PEOPLE TO GREAT YARMOUTH. WHICH MEANT DEPRIVED PEOPLE/FAMILIES COULD ENJOY AN AFFORDABLE DAY OUT AT THE SEASIDE AWAY FROM THE STRESSES AND STRAINS OF THEIR DAILY LIVES. ESPECIALLY THOSE THAT COULDN'T AFFORD A HOLIDAY.

What lessons did you learn in the process of delivering this project? PROVIDING A FREE LUNCH FOR THE CHILDREN, DEFINITELY MADE A DIFFERENCE TO THE FAMILIES. WE NEED A BETTER SYSTEM OF DELIVERING THE LUNCHES AND KEEPING THEM AT THE RIGHT TEMPERATURE DURING THE JOURNEY

Updated July 2015

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

"THANKYOU SO MUCH, WITHOUT THESE TRIPS I COULD NEVER AFFORD TO TAKE THE KIDS TO THE SEASIDE."

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

NO THIS WAY A DAY TRIP.

How/where has the Woughton Community Council logo been used in conjunction with this grant

IT WAS ON THE POSTERS, WHICH WERE THEN ALSO POSTED ON SOCIAL MEDIA.

How many people benefitted from the grant?

Please specify numbers

Total number of participants: 212

Young People up to the age of 18: 100

Adults: 112

Older People over 60: 42

Area attending from, please specify numbers

Tinkers Bridge: 9

Netherfield: 39

Beanhill: 87

Coffee Hall: 48

Leadenhall: 5

Eaglestone: 6

Peartree Bridge: 13

+ 5 STAFF/VOLUNTEERS FROM OUTSIDE THESE AREAS.

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

Item	Details	Cost
COACH ①		£695.00
COACH ②		£695.00
COACH ③		£695.00
COACH ④		£695.00
	TOTAL	£2780.00

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please complete and return to Woughton Community Council within six weeks (42 days) of your award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid













Agenda item: SC 50/22 c)



Woughton Community Council

Woughton Community Council Hub, The Local Centre,
Garraways, Coffee Hall, Milton Keynes MK6 5EG

Telephone 01908 395681

Email:reception@woughtoncommunitycouncil.gov.uk

Environment & Communities Evaluation Form

Name of Organisation	<i>Tinkers bridge residents association</i>
Amount awarded	<i>£ 256</i>
Purpose of Grant	<i>Halloween</i>

How has this grant made a difference to your group and the local people who benefitted from this project?

Our focus this year was to limit pumpkin waste but still have a good Halloween.

We did Pumkin carving on the Friday, we also used stickers and markers on some pumpkins so they could still be eaten.

The carved pumpkins were used for decoration then went to curly tails for pig feed.

We then tied into our event how to cook different pumpkin dishes, we made samples of these dishes and had them ready for people to try and take away the recipe and a pumpkin.

Saturday evening we held a Halloween disco the children got dressed up, had a hot dog, a drink, a goodie bag, and a toffee apple.

What lessons did you learn in the process of delivering this project

That you can have so much fun incorporating food ideas.

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

It was awesome, thank you for organising.

Loved the pumpkin treacle cake and Pumpkin soup.

My boys had such fun at pumpkin carving and Halloween disco.

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

No.

How/where has the Woughton Community Council logo been used in conjunction with this grant.

The Woughton Community Council Logo was use on advertising, newsletter, and social media.

How many people benefitted from the grant?

Please specify numbers

Total number of participants: *141*

Young People up to the age of 18: *37*

Adults: *91*

Older People over *13*

Area attending from, please specify numbers

Tinkers Bridge: *102*

Netherfield:17

Beanhill:15

Coffee Hall:2

Leadenhall:0

Eaglestone:0

Peartree Bridge:5

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability.

Please attach any relevant receipts to this form and detail them below

Item	Details	Cost
Hall hire		66.00
Sample pots		13.99
Carving sets		10.00
Pumpkin stickers		3.15
batteries		10.08
Glow sticks		19.25
Decorations/treat bags		107.76
onions		2.50
Drinks		18.73

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please complete and return to Woughton Community Council within six weeks (42 days) of your award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid

Agenda item: SC 51/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 23rd November 2022

PURPOSE OF REPORT:

To advise the Services & Communities Committee on the temporary closure of the Coffee Hall Meeting Place and propose alternatives to continue service delivery.

RECOMMENDATION:

- 1. That the Committee notes the report.**
- 2. That the Committee considers the cost of running a takeaway service for the duration of the café closure.**

MAIN ISSUES AND CONSIDERATIONS:

On 9th January 2023, an alarm system is being fitted in the Coffee Hall Meeting Place. This means there can be no services running there between Monday 9th and Friday 13th January. Specifically, this affects:

Community Café sessions on Tuesday 10th and Thursday 12th

Community larder on Wednesday 11th

Job Club on Wednesday 11th

Any wellbeing/advice sessions normally held in the wellbeing room

The Community Larder can easily be relocated to the chambers for one session, with the only consideration being the need to temporarily install the glass-fronted fridge there.

The Community Café cannot easily be moved into the chambers. Cooking facilities are very limited compared to CHMP, and there is much less room for café users to sit. This means that it will be impractical to hold normal café sessions in the chambers for the period when the CHMP is closed.

Job Club can be paused for 1 session.

Wellbeing/advice sessions can be moved to the chambers for the duration.

PROPOSAL

The simplest option would be to suspend the café sessions for the Tuesday and Thursday sessions. This will affect the 35 users that access the café on average per session.

Alternatively it is possible to offer a simpler takeaway menu. The most likely option would be jacket potatoes, which are easy to cook in large batches and can be served in disposable containers. However, this does incur some cost – much more than we would normally spend on ingredients for an entire month's café sessions.

Costs may be reduced if we happen to receive the right ingredients through the Community Fridge in the time leading up to the closure, but this cannot be guaranteed.

COST BREAKDOWN

Potatoes sufficient for 2 sessions = £28

Toppings = £50

Takeaway cartons = £60

Disposable forks= £10

Total cost = £148

BACKGROUND PAPERS:

None.

AUTHOR

Sean Perry, Community Services Manager.

Agenda item: SC 52/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 23rd November 2022

PURPOSE OF REPORT:

To inform the committee of a proposal from Stacey Bushes Meeting Place.

RECOMMENDATION:

- 1. That the committee notes the report.**
- 2. That the committee considers any response.**
- 3. That if the committee considers passing over any building, a further report and investigation is undertaken to assess suitability and viability of the organisation.**

MAIN ISSUES AND CONSIDERATIONS:

The council manager received the following email:

Dear Clerk,

Allow me to introduce myself. My name is Paul Fussell and I am the chairman/Director of Stacey bushes meeting place ltd, and I head the management committee that runs the Stacey Bushes meeting place in the parish of Wolverton and Greenleys town council (charity no 1128057 company no 06795877).

Under Milton Keynes Council's asset transfer programme, we are one of the last community centres to be transferred into the hands of the parish council. As a management committee we would like to continue to provide services to the community by finding another centre to run within another parish.

Stacey bushes meeting place Ltd has successfully run since 2009 and following the lockdown of 2020 we took the opportunity to redecorate the centre and to restructure how the charity is run, utilising our volunteers to enable us to keep the costs down following 18 months of no income. On reopening fully we supported our existing user groups as well as new groups by creating hire support packages that would enable groups to reopen at a reduced rate to enable them to rebuild their clientele, this became invaluable especially to new user groups looking to set up in the area.

WHAT DO WE OFFER YOU?

The committee has many years of experience in community centre management.

We are keen to involve the local community in managing their centre by joining the committee and volunteering.

We are keen to work with agencies that would provide outreach services which are important to the local community.

Using social media and a purpose built website we hope to raise the profile of the centre to bring in more business.

We are happy to invest time and money into upgrading the interior where necessary whilst also ring fencing capital to help towards exterior repairs which may arise.

HOW DOES IT BENEFIT YOU?

Savings on running costs from your precept freeing up much needed capital

*Responsibility for external repairs and internal heating repairs only
and I would be happy
Office hours saved on running the centre*

Regular rent for lease

Ring fenced capital to help towards external repairs

If you are interested in discussing this further please don't hesitate to contact me on 07858587184 or via email at staceybushesmeetingplace@gmail.com and I would be happy to attend a meeting to discuss this further.

Kind regards

*Paul Fussell
Director
Stacey Bushes Meeting Place Ltd*

This committee may wish to consider this as an option. The council manager would recommend that if this is a consideration, that further investigations are undertaken to assess the suitability of Stacey Bushes Meeting Place Ltd.

STAFFING IMPLICATIONS:

None at this time.

OTHER IMPLICATIONS:

None.

BACKGROUND PAPERS:

None.

AUTHOR

Steve McNay – Council Manager

Agenda item: SC 53/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 23rd November 2022

PURPOSE OF REPORT:

To provide an overview of the Community Centres, compliance issues, repairs and maintenance challenges and usage.

RECOMMENDATION:

- 1. That the committee notes the report.**
- 2. That the committee considers any additional steps that can be taken to increase usage of the centres.**
- 3. That the committee continues to receive updates on usage and costs on a quarterly basis.**

MAIN ISSUES AND CONSIDERATIONS:

Woughton Community Council (WCC) provides four (4) community centres and, following recent agreements, two other rentable spaces (Chambers and No 95). This paper covers some bits that are only the four centres, other elements that cover both parts and some that also include other managed areas – the offices and the landscape depot. There are seven buildings that are covered.

There has been significant recent work undertaken following the discovery that many of our centres did not have up to date servicing records, in some cases haven't had essential servicing undertaken and, as a result, did not comply with all relevant legislation. This has included:

- Asbestos checks being undertaken on all seven buildings (should be redone every 5 years)
- Gas checks on all buildings (will be needed annually)
- Electrical installation checks being prepared for all centres (on a five yearly cycle)
- Water checks being prepared for all centres (every three years)
- Air conditioning tests on CHMP (the only one with air con!)
- Visual checks on all glazing, buildings, etc (annually)
- Review of risk assessments, fire safety checks, etc. (annually)
- Servicing of other elements (e.g. alarm systems, door openers, etc.) should also be considered. There is already a servicing contract in place for fire systems and equipment.

This has cost a significant amount of money (approx. £2500) and will continue to be an additional drain – there is around a further £5-6,000 that will be spent on the final compliance checks and then additional annual charges to ensure that these are maintained. The costs of installation of the fire system in Coffee Hall are also still to

be paid (see paper regarding a week in January to instal this). It is expected that around £500 per year extra will be needed to ensure that these areas are maintained and compliance met in future (varying year on year).

Additionally, the centres are starting to fail in key areas – Netherfield and No 95 have both required new boilers over the past couple of months, Eaglestone and Tinker Bridge will both need works within

the kitchens soon and the toilets in CHMP remain an absolute shambles. Whilst there is a plan in place to update and upgrade, getting quotes for this work has been a real challenge*.

On a positive note, the Centres as a whole are exceeding budget for income this year, with the original budget being £40k income. At time of writing, income stands at £45,200, with a £60k revised budget a realistic expectation.

The flip side of this is that expenditure is also exceeding budget – some of this is to do with one off costs (such as the roof at Tinkers Bridge, fire system at NFMP, fencing for the wall, etc.) but is also likely to include additional costs relating to utilities and, for some, the level of maintenance costs (e.g. EAC has a £2k budget and has, at time of writing, spent £3300). This means that despite the additional income, centres continue to be subsidised heavily.

A good example of this is NFMP. At time of writing, income of almost £10k, against the annual budget of the same – exceeding budget with a quarter of the year remaining. An optimistic estimate is that year end will be income of around £14,000.

Direct costs allocated to NFMP at this point are over £15k (not including staffing) – repairs are HUGE, with fire system, fencing for the damaged wall, etc. The budget is £8,900, so already £6k over budget, with 3 months remaining. Whilst all known major costs are now covered (excepting the compliance elements noted above), this shows the impact of aging buildings and making good.

Tinkers Bridge is in a similar position, with significant repairs undertaken. CH and EAC are currently about right, but additional costs are coming (e.g. fire system in CH).

Some of the investment will, it is expected, help reduce some costs – the new boiler at NFMP (current gas spend for 2022/23 is £1269) will be more efficient and ‘nest’ controlled, meaning heating can be managed remotely, in line with bookings. Some investment is necessary for compliance (see above) and some is simply stuff that happens (e.g. the fencing at NFMP to provide protection for the damaged wall).

Removing the exceptional costs of roof repairs, fire systems and the back log of compliance issues, the income and expenditure is about balanced, until staffing is considered. Budgeting for this is questionable – the budget preparation work includes, for example, 50% of the bookings and reception officer (BRO) costs due to their role in managing the community centre provision. With this included and with pension and ‘on costs’ also part of the equation, staffing costs for community centres is around £60k. Again, there is no additional cost allocated for management,

insurance, IT, phones, etc within this, which probably add a further 15 – 20% on overall costs.

The total *allocated* budget for community centres for 2023/24 is around £132k, with a budgeted income of £65k – around 50% subsidy.

IT IS IMPORTANT TO NOTE THAT THE CENTRES ARE USED AT NO COST FOR A VARIETY OF SOCIAL PROJECTS – COMMUNITY CAFES, LARDERS, FRIDGES AND SIMILAR. THIS COST IS NOT INCLUDED IN ANY OF THE FIGURES ABOVE.

Increasing use of the centres is going to be key in terms of future development and sustainability and ideas around how this might happen would be welcome.

STAFFING IMPLICATIONS:

None.

OTHER IMPLICATIONS:

None.

BACKGROUND PAPERS:

None.

AUTHOR

Steve McNay – Council Manager

Agenda item: SC 54/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 23rd November 2022

PURPOSE OF REPORT:

To update the committee on preparations for any extension of the landscape contract, equipment, depot and similar.

RECOMMENDATION:

- 1. That the committee notes this report.**
- 2. That the committee considers any approach that it feels appropriate in terms of delivering any additional landscaping contract**
 - a. Investment in equipment and infrastructure**
 - b. 'Paying back' or subsidising contractual amounts**
- 3. That the council manager continues to update both this committee and, where appropriate, Full Council, as decisions are made by MKCC with regard to extensions or agreements for any delivery post March 2023.**
- 4. That any other considerations that have not been covered in this paper are raised for deliberation.**

MAIN ISSUES AND CONSIDERATIONS:

The current landscape contract is due to expire on 31st March 2023 – WCC are currently contracted to deliver services until that date.

MKCC have said that due to delays in getting new contracts in place, they would like to extend the current contract until end of September 2023, with the 'new' contract then commencing on 1st October.

It is likely that the recompense for the contract extension will be at the level of the current contract – this is, at this point, £169,872. It should be noted that the recent budget planning session suggested that the cost of delivering the landscaping service is around £181,460 (without any organisational overhead), a shortfall of around £11,600. The recent increase (the inflationary rise) was insufficient to cover the additional staffing costs and it is unclear as to what the proposal is for the April – October extension at this point.

The new contract is due to be awarded for an initial 5 year period, with a further 5 years possible if successful*. This will run until 2028, or 2033 if extended. The expectations are likely to be slightly higher than the current contract and we have been informed that the contract will be 'actively managed' in a way that it hasn't to this point. We do not know what the level of funding is likely to be for the contract other than some indications to suggest it will be 'higher'.

Work has been done on creating a robust and effective budget, with any investment and equipment renewal built in, alongside the creation and delivery of a new base on parish – the multipurpose depot. This, whilst a considerable sum, can be spread across the 10 years of delivery. Previous discussions have suggested that a loan to fund this investment, repayable over the course of the contract, would be a positive way to manage cash flow and ensure repayment of any investment.

Investment includes:

- A new 'tipper' truck (the landscape 'van') – around £20,000*
- A new 4x4 vehicle (the 'truck' or 'The Beast') – around £20,000*
- Two new mowers over the course of the 10 years - £24,000**
- Chipper - £23,000**

There will be day-to-day spending, such as the renewal of hand tools, but these tools are all relatively new having been replaced following the series of burglaries at the Fishermead depot and other spending is limited. Other costs will be fuel, servicing**, repairs, uniforms, training, etc. all of which will be around the same amount as is currently budgeted (£18,000 per year).

*buying second hand, 3 -4 years old

**including 36 months servicing costs

The new depot is likely to reduce running costs, both in terms of rental (currently paying £3600 in rent, plus an annual rates bill of £1870) and additional running costs (fuel, etc.). However, this will also need investment 'up front' - £25,000 has been allocated within the current budget and some additional contributions have been awarded from CIL grant funding (for flood equipment and storage).

In total, around £130,000 is probably a realistic figure for the delivery period, with some significant 'assets' remaining for use and additional delivery (e.g. environment, storage, tool library) also included within the depot costs. This means that repaying this over the 10 years equates to £13,000 each year, plus (if a loan is considered suitable) any interest payments. Based upon the current budget, this means that £194,000 is 'break even', without a subsidy from the precept. It should be noted that this is purely the direct costs of delivery – this doesn't include any organisational overheads, such as IT, telephony, management, office costs, insurances, etc. If these were to be included, then the deficit would increase further.

It is also worth noting that there would be significant assets that would remain at the end of any contract period – if we were to end the landscaping agreement, there would be a considerable sum that could be recouped through the sale of equipment. This could be considered against the sum noted above but is probably small enough to make little difference.

It is hard to fully assess the impact of continuing or declining the new contract until such time as there is clarity surrounding the funding. This paper gives some insight into the real costs, the budgeting that has been done to this point, the continuing work that is taking place and the challenges of defining set budgets within the

organisational maze (e.g. how much of any investment should be considered as environment, how much vehicle cost should be considered community, etc.).

STAFFING IMPLICATIONS:

There is a team of a Landscape Operatives that are employed to deliver the contract and, after a period of considerable upheaval, are now a team that is performing well. Supported by the Landscape and Environment Manager, there is impact on these employees whatever decision may be reached.

OTHER IMPLICATIONS:

MKCC are eager to see parishes continue to deliver the landscaping services and NOT need to take these back 'in house'. This may place WCC in a stronger position to negotiate a contract that meets the needs of both parties sufficiently.

BACKGROUND PAPERS:

None.

AUTHOR

Steve McNay – Council Manager

Agenda item: SC 55/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 23rd November 2022

PURPOSE OF REPORT:

To update the committee on the Community Garden and multipurpose Depot.

RECOMMENDATION:

- 1. That the committee notes the report.**
- 2. That the Landscape and Environment Manager continue to work to develop plans and proposals, including any further work on the National Lottery grant.**
- 3. That these plans are ready to enact as soon as planning permission is granted on both sites.**
- 4. That the flood group considers the equipment that would be helpful to have on parish so this can also be obtained for storage once in place.**

MAIN ISSUES AND CONSIDERATIONS:

There are two individual, but linked, proposals for land use within Coffee Hall; the Community Growing space and the Multi-use depot.

Community Garden

This piece of land had now been fully transferred to the parish – the land is now owned by Woughton Community Council. A planning submission has been made - this is a 'Certificate of Lawfulness' application, covering fencing, a log cabin, composting toilet, etc. Whilst there are some queries regarding vehicular access to this site (due to needing to cross pavements / pathways), these are not essential to the operation of the site and were included primarily due to the previous idea of having the Landscape depot within that site. This is no longer the case and as such, no vehicular access is required, other than occasional access which is granted via the Landscape contract allowances. There is no proposal to allow public vehicular access.

The second piece of land is the proposed 'depot' site. This aims to include the Landscape service (if this is continued), as well as a multi-purpose space to house environmental services (e.g. dog waste bin servicing, tool library maintenance and storage) and help to be able to develop new services, such as the 'Library of Things', 'geeks in sheds' and other related support. This will provide an 'on parish' based for landscape (currently in unsuitable premises off parish) which ensures that we are able to provide a suitable work base, including drying facilities, rest area, storage and secure 'charging' for battery equipment (plus EVIE). The intention is to utilise solar to minimise costs and environmental impact, with battery storage.

The depot will also include the flood equipment storage for the parish – WCC has been awarded funding towards this, including the ‘storage’ unit and equipment provision. This money needs to be spent within the financial year and therefore moving forward quickly with this provision is essential. It would be recommended that the flood group consider what equipment they feel is a priority and these can be obtained / ordered for delivery as and when there is suitable storage in place.

There have been significant delays with both of these proposals. The transfer of the land took almost a year and the lease arrangement for the depot has been a similar length of time. With planning then added on the end of this, this has meant that these two areas have taken considerably longer, considerably more officer resource and the delays have, potentially, led to monies being lost (although it is hoped that this will not be the case).

The Council Manager continues to liaise with the relevant MKCC departments, the WCC legal firm and other officers to prioritise and support these issues being resolved in the timeliest way possible. This will continue, with planning for community garden now submitted and expected within the next few weeks and the planning for the depot ready to go as soon as the formal transfer takes place.

STAFFING IMPLICATIONS:

None.

OTHER IMPLICATIONS:

None.

BACKGROUND PAPERS:

None.

AUTHOR

Steve McNay – Council Manager

Agenda item: SC 56/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 23rd November 2022

PURPOSE OF REPORT:

To provide an overview of the Community Payback team.

RECOMMENDATION:

- 1. That the committee notes this report.**
- 2. That the Community Payback Team continue to be supported to work on parish, through provision of space and facilities.**
- 3. That the committee is encouraged to offer ideas for activities for the Community Payback Team to undertake.**

MAIN ISSUES AND CONSIDERATIONS:

The Community Payback Team (CPT) have been working on parish for several years. They provide additional support around the area by undertaking low level repairs, maintenance, landscaping, and improvement works. The work they do is hugely valuable, resulting in a Chairs Award in 2018.

The CPT can offer services within Woughton due to WCC providing space for them to work from – following the recent changes as a result of the pandemic, they have been unable to travel within the parish and as such, have needed to work within walking distance of whichever base is provided. With meeting places becoming more booked, finding space has become harder, with No 95 being utilised over recent weeks.

The CPT have predominantly been working within Coffee Hall, due to the issues with halls and travel. The focus has been on small landscaping tasks (cutting back, tidying up, painting raised beds, etc.). It is anticipated that the team will be obtaining a new van and updated covid management approached over the coming weeks, which will enable a wider, whole parish approach.

The new depot / community growing space will provide further options for the team to have a base from which to work – they are also involved in the creation of these spaces through the clearance and preparation of the land.

In addition, the CPT will be using the Chamber on Wednesday mornings for induction sessions that will be starting on Nov 30th. Probation services will be doing the inductions of one or two people, then going out with a supervisor afterwards to do good works. Probation will be paying a nominal fee (agreed with everyone necessary) to cover utilities etc.

STAFFING IMPLICATIONS:

The CPT are managed through the Probation service, supported mainly by the Landscape and Projects Officer (LE) from WCC. This does mean that Saturday mornings are often taken up for that officer with letting in, getting sorted and then locking up afterwards. This is something that can be investigated once new spaces are an option, where it may be possible to enable remote / direct access to the CPT Supervisor.

OTHER IMPLICATIONS:

None.

BACKGROUND PAPERS:

None.

AUTHOR

Steve McNay – Council Manager / Ian Tegerdine – Landscape and Environment Officer.

Agenda item: SC 57/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 23rd November 2022

PURPOSE OF REPORT:

To update the committee and resident representatives on the questions posed at Full Council regarding the recent grant application from the Beanhill Residents Association.

RECOMMENDATION:

- 1. That the committee notes the report.**
- 2. That the information relating to the grant awarding process is shared with all RA's to remind them of the expectations and agreements.**
- 3. That councillors and residents are reminded that questions and queries can be sent outside of the meeting process if concerns or queries arise.**
- 4. That this committee considers whether any further changes to the process, paperwork or demands on officers should be made, or whether the current system is sufficient.**

MAIN ISSUES AND CONSIDERATIONS:

Following a grant application being submitted to this committee in October, where the committee decided to make only a partial award, several residents from Beanhill attended the Full Council meeting to pose questions and queries regarding this decision and, alongside Cllr Hepburn, one of the representatives of Beanhill, questioned the process, fairness and transparency of the grant awarding system. The questions posed included:

1. Why was the funding not awarded to BHRA for the Christmas meal
 - a. Why was no information provided about the meal being open to all in the parish?
 - b. Why were the wrong costings provided?
2. Are other areas of the parish subsidising coach trips, specifically the Coffee Hall RA trip that was agreed at the same meeting?
3. Was it appropriate for members of the committee to use the phrase 'begging letters'?
4. Can WCC provide details of all monies awarded to Beanhill over the past five years.
5. Queries were also raised regarding the role of the Community Services Manager, where it was suggested that they had failed to provide the information necessary for the committee to make a decision.

Whilst it was not possible for these queries to be addressed in Full Council (both because this was a Services Committee decision AND the questions from the public session related primarily to items of the agenda of the meeting they are posed at),

following these issues being raised, the Council Manager reviewed the meeting, the minutes, the papers provided to the committee and, in conjunction with the Committee and Member Services Officer, was able to get a breakdown of funding provided each year. The responses to the specific questions posed are:

1. The meeting review suggests that the funding was awarded in part, with queries specifically around the funding of 'sweets' - £319 in total, with a £200 request for WCC to fund. This was

the element that led to the conversation, the proposal to pay a lesser amount and encouragement to look at alternative ways of funding. The specific minute relating to this states:

SC 38/22 Beanhill Action Group:

Application received for £460 towards costs of ingredients to provide a Christmas meal for residents.

Cllr Sue Smith moved and Cllr Pam Wilson seconded the following motion "To award the Beanhill Action Group £230.00p and to request that they seek sponsorship to make up the outstanding balance, and that the Beanhill Action Group can ask the Woughton Community Council Community Team to help them get various ingredients through sponsorship, and to approach other Resident Associations for template letters in which to approach businesses".

RESOLVED

To award the Beanhill Action Group £230.00p and to request that they seek sponsorship to make up the outstanding balance, and that the Beanhill Action Group can ask the Woughton Community Council Community Team to help them get various ingredients through sponsorship, and to approach other Resident Associations for template letters in which to approach businesses.

This details the reasons why the amount offered was reduced to half, encouraging the applicant to look at alternative sources of funding as well as the grants pot from Woughton. However, the committee members may also wish to add to the reasoning behind their decision.

1. a) The information relating to the application was provided in full to the committee, including an 'overview' report and the application form (with confidential information withheld). The statement '**ALL BENEFICIARIES WILL BE FROM THE WUGHTON PARISH**' was part of this.
1. b) The costings provided were based upon the numbers and budget given. Attendance was estimated at 'between 50 – 100', with the application requesting £460 and full cost being just under £650. The figures stated in the paper provided suggested that the cost would be 'between £6.50 - £13.00 per attendee' – this is based on the full cost of the project and is accurate. If based on the application amount only, this cost would reduce but would not then be accurate in terms of a 'cost per head'. It should also be noted that the cover paper stated that the application was for '*approximately 70% of the cost, with the remainder being funded by themselves*'. This is the wording that

has been used in other application cover notes, with a percentage amount being noted.

2. The issue of 'subsidy' is hard to answer as all taxation and spend from taxation benefits some more than others. In terms of the grants panel and spending, there has previously been a system in place which allocated a fixed amount of funding per estate, based upon population, deprivation and other considerations. This was withdrawn as the view of the committee was that 'whole parish' approaches were preferred, especially where projects were fully funded from the grants pot.
3. The use of the phrase 'begging letters' was discussed within the Full Council meeting where it was explained that this is 'shorthand' for asking for donations. Whilst the phrase may be considered unsuitable, the meaning behind it (i.e. trying to ensure best value, gather support from other places and gain greater reach and impact through the use of donations) is one that is supported. It is believed that the committee members involved will consider use of language in future, whilst acknowledging that no harm or disrespect was intended.
4. A breakdown of ALL grant funding over the past 5 years is attached as an appendix.
5. The role of the Community Services Manager, is to ensure that the application has been completed fully, that all relevant paperwork has been provided and that the application meets the policy set and dictated by the Services and Communities Committee. As an addition, a 'cover sheet' is included within the papers pack that gives an overview of the application. This cover sheet doesn't go into detail or offer any recommendation but supports the inclusion of the full application form. In conclusion there is no evidence to suggest the Community Services Manager was at fault as all the correct information was provided for Members perusal.

Whilst Woughton Community Council encourages participation at meetings with its residents' asking questions and challenging Members and Officers respectfully, to ensure residents have their questions answered on the night of the meeting it would be useful for all to know that:

- Written questions sent to the Council Manager at least 48 hours before the start of the meeting, will assist in collating all the information together and in most cases a response which can be read out for consideration at the meeting.
- Questions posed at meetings that are NOT part of the agenda are unlikely to be able to be answered and, as set out in legislation, decisions regarding issues not on the agenda are not possible.

STAFFING IMPLICATIONS:

None.

OTHER IMPLICATIONS:

None.

BACKGROUND PAPERS:

None.

AUTHOR

Steve McNay – Council Manager

Agenda item: SC 58/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 23rd November 2022

PURPOSE OF REPORT:

To update the Services & Communities committee of the development of a new LGBTQ+ Youth Service in Milton Keynes in direct response to the recent reductions in support for Woughton youth and now the upcoming closure of the current provision. The structure, aims and objectives of said group and its interest in serving the Woughton parish.

RECOMMENDATION:

- 1. That the committee notes the report.**
- 2. That the committee is informed of the nature, structure, aims and objectives of the group.**
- 3. The committee consider whether they would like to host the group on parish under a Service Level Agreement.**
- 4. The committee notes there is an opportunity for the group to pick up and deliver the film project for the Woughton Community Council Arts & Heritage Trail in 2023, following the previous commitment of the committee to its production.**

MAIN ISSUES AND CONSIDERATIONS:

- Historically Q Alliance have been hosted by WCC in order to enable Woughton LGBTQ+ young people to have better access to support services. The service was funded by Q Alliance MK and up until June 22, was offering the core youth group for ages 13-17yrs, (a junior group for ages 8-12 for a 1 yr pilot period) and a Senior group for vulnerable young adults from the community aged 18-25yrs. In June 2022, Q Alliance MK ceased the delivery of the senior group, which was a particular blow to Woughton youth as 100% of the attendees were residents.
- Noting the loss to the Woughton youth, the WCC youth manager sought other options to continue to meet the needs of these identified vulnerable young adults. The existing team committed to develop a constituted community group, which they would work for as volunteers in order to enable continuation of support.
- A group* called 'Under The Umbrella' (uTu) was formed and work began on developing a committee and a constitution etc. It was at that time decided that the purpose would be to support Q Alliance by taking on the delivery of the senior group, but with a view to offering schools support (this being another area that following ending of a specific grant Q were no longer able to deliver). And the development of a mentor programme in time.

- Following the sad news that Q Alliance would be closing all their Youth services and that all youth staff positions would be deleted, this group has decided to step up further and look to offer the core youth group sessions as soon as possible, following closure to ensure minimal disruption in service or support.
- There are options for uTu to run from Fishermead, Bletchley or MKDons SET at Woughton on the Green pavilion. WCC Youth Manager would like to keep this service on parish (ideally out of no95 so that there is minimal disruption or change for young people and families. They simply already know how to find support). It's also important that the LGBTQ+ support is central, being that one fundamental objective of supporting the LGBTQ+ community is that it is a broad reaching, city wide, connecting group. Woughton is a central location so meets this need but also makes the group more attractive for the stakeholders desired, making the group better led and more accountable to the needs of those that need it. There is a potential to have MK College host the group, thus keeping on parish but this would restrict delivery in school holidays which is not ideal and makes it an unlikely choice. The WCC Youth manager would like to ask the committee to consider enabling the group to be hosted at no95, in the same slot as the Q group has been for the last 8 years.

*Under The Umbrella will have an operational team made up of those staff that were previously paid by Q Alliance and existing volunteers, all will be voluntary (certainly for the foreseeable until external funding is sought, and a decision is made as to whether to stay as a community group or become a charity). The group will fundraise for resources and have taken on the agreements for surplus food etc with Abba Father & Greggs etc.

The operational team will be accountable to a committee which has been carefully formed to include stakeholders that can offer a specific area of expertise to lead and guide the service. Committee members are confirmed from wide reaching organisations to include the vice chair of MKUH Pride Network, Area lead for Unison, CEO of MKDons SET, TVP Laglo, safeguarding specialists, Health & Wellbeing specialists, Youth Workers, Faith group leaders, an independent qualified accountant as treasurer, lead of the home school network, lead of MK College Pride network, Citizens MK, Lead of Taylor Wimpey Pride network, mental health specialists and schools workers. Support and guidance from MKCC Youth faculty: Participation and Engagement team and Ed Hume MKCC Pride ambassador and Ward councillor has been pledged. uTu have also been encouraged to request funding from other parish councils, regardless of where the group/s are based.

The group's aims are to holistically offer support to LGBTQ+ young people and their families, raise awareness and promote inclusion, develop a mentoring service and a school support service. It will continue the work started here with Q Alliance and build on it. The aforementioned closed groups can be reinstated, and support continue without interruption. Q Alliance will signpost to uTu as will all core services.

STAFFING IMPLICATIONS:

None foreseen.

OTHER IMPLICATIONS:

Use of no95 on a Wednesday evening (at same times as has been used historically for last 8 years) so no new implications.

FINANCIAL IMPLICATIONS:

- There is no incurred cost to the Council other than the running costs of No95, if agreed to host uTu from early 2023.
- Food used at the project will continue to be through the existing arrangement with Abba Father and with Greggs. Refreshments being the main resource, outside of the venue, sessional costs are negligible.
- All Staff will be the responsibility of uTu, with the majority being volunteers long term and certainly for the immediate future.

BACKGROUND PAPERS:

None.

AUTHOR

Tash Darling – Youth Manager & DSL November 2022

Agenda item: SC 59/22

Woughton Library – Pilot Project

Usage and outreach activities six-month summary (March 2022 –September 2022)

Garry Mitchell
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Purpose

To analyse the usage of the new Woughton Library in the Farthing Enterprise Centre, Netherfield, and recommend further actions to promote the library

Background

Woughton Library was opened on the 29 March 2022 in Unit 6 of the Farthing Enterprise Centre, Netherfield by Milton Keynes City Council working with Woughton Community Council to recognise the impact that Councillor Kevin Wilson had in the local community.

It provides a safe, warm space to borrow and return library stock, use our click and collect service and provides free wi-fi. There is a free reservation service. There is level access and free car parking space.

Opening times: Tuesday 10-2, Thursday 1-5, and Saturday 10-1.

Stock Totals and Items on Loan 22 September 2022



6% of stock was on loan as of 22 September 2022, 80% of which was children's stock.

Statistics

2022	Issues	Footfall	New Borrowers	Reservations
April	93	74	10	14
May	59	57	1	13
June	26	40	1	12
July	64	39	1	1
August	98	89	2	18
September	73	65	4	9
Totals	413	364	19	67

Outreach and activities at Woughton Library

- Summer Reading Challenge (SRC) – MK Libraries MKCC & The Reading Agency: 3 new library joiners because of SRC.
- Job Club (Every Thursday 10-12) – Neighbourhood Employment Programme MKCC: Phil Chandler – no attendees so far.
- Lego & Duplo Club (Every Saturday 10.30-11.30) – MK Libraries MKCC: 6 adults and 10 children attended the first 3 Saturdays.
- Community Artist Workshops (when library closed – July 2022) – Milton Keynes Arts Centre: 12 adults and 18 children on a Saturday afternoon.
- HOME Project with Maddi Nicholson

Milton Keynes Arts Centre celebrated the heritage of MK and all the people who now live here with an exhibition of around 40 ceramic money and suggestion boxes based on the houses of Beanhill and Netherfield: two of MK's earliest estates.

Locations will be supplied with ballot papers on which people are invited to make their suggestions and post them into the house. All the houses will be collected, they will look at what the favoured suggestions are, with a view to delivering one of the projects in the estates next year.

The plan is that one of the houses will be placed at Woughton Library.

- Children's Storytime – Children Centres staff: no attendance so stopped doing it. However, they are walking families to the library instead in small groups to join and borrow.
- Setting up class visits with Moorland local school – small groups to visit when library closed.
- Artwork in library – framed photo of Netherfield housing section of Boyd and Evans library work *Fiction, Non-Fiction and Reference*. Getting a small print of complete work to go alongside it.

Publicity

- Art workshops and Lego Club publicity: to all estates in Woughton, Woughton Community Council, Facebook neighbourhood groups, local schools, and posters in the library
- New noticeboard and leaflet dispenser being purchased for library.
- Online presence.



- Community poster



In Development

- Thursday afternoon activity slot to encourage people in and asking community what they would like.
- Looking to promote library to preschools and playgroups when school approaches completed.

October 2022