

Woughton Community Council

Services & Communities Committee

**Minutes of the meeting held on Wednesday 19th October 2022, 6:30pm,
Woughton Community Council Hub, Council Chamber, 60, Garraways, Coffee
Hall, Milton Keynes, MK6 5EG.**

Present: Cllrs Nick Scott (Chair), Maggie Ferguson (Vice-Chair), Jeanette Bobey, Penny Glasgow, Ruth McMillan, Sue Smith, Pam Wilson.

Also present:

Brian Barton (Committee & Member Services Officer)
Steve McNay (Council Manager)
Sean Perry (Community Services Manager)

SC 31/22 Apologies:

Cllr Donna Fuller (meeting)
Cllr Brian Hepburn (meeting)
Cllr Amber McQuillan (meeting)
Cllr Liz Simpkins (unwell)

AGREED

SC 32/22 Declarations of Interest:

Cllr Nick Scott declared a non-pecuniary interest in agenda items SC 36/22 and SC 37/22 as he is the Chair of the Coffee Hall Residents Association.

NOTED

SC 33/22 Questions from the public (maximum 10 minutes):

There were no questions from the members of the public.

NOTED

SC 34/22 Chairs announcements:

The Chair informed the meeting that young people are letting off fireworks in the Coffee Hall area and asked everyone to remain vigilant.

There will be a Remembrance Memorial Parade, 10:00am, at Coffee Hall on Friday 11th November 2022, everyone is welcome to attend.

NOTED

SC 35/22 Minutes of previous meetings:

The minutes of the meeting held on Wednesday 20th July 2022 were **AGREED** as a true and correct record and was signed by the Chair.

Communities and Environment Fund Application(s)

Cllr Nick Scott declared a non-pecuniary interest in agenda items SC 36/22 and SC 37/22 as he is the Chair of the Coffee Hall Residents Association.

SC 36/22 Coffee Hall Residents Association:

Application received for £1,500 towards coach hire costs for a trip to the Ypres Market.

RESOLVED

To award £1,500 towards coach hire costs for a trip to the Ypres Market.

SC 37/22 Coffee Hall Residents Association:

Application received for £575 towards costs of holding a Christmas event.

RESOLVED

To award £575 towards costs of holding a Christmas event.

SC 38/22 Beanhill Action Group:

Application received for £460 towards costs of ingredients to provide a Christmas meal for residents.

Cllr Sue Smith moved and Cllr Pam Wilson seconded the following motion “To award the Beanhill Action Group £230.00p and to request that they seek sponsorship to make up the outstanding balance, and that the Beanhill Action Group can ask the Woughton Community Council Community Team to help them get various ingredients through sponsorship, and to approach other Resident Associations for template letters in which to approach businesses”.

RESOLVED

To award the Beanhill Action Group £230.00p and to request that they seek sponsorship to make up the outstanding balance, and that the Beanhill Action Group can ask the Woughton Community Council Community Team to help them get various ingredients through sponsorship, and to approach other Resident Associations for template letters in which to approach businesses.

Reports

SC 39/22 To note the following Evaluation Forms:

- | | |
|--|-----------------------------|
| (a) Beanhill Residents Association | - Skegness Trip |
| (b) Netherfield Residents Association | - Great Yarmouth Trip |
| (c) Netherfield Residents Association | - Stratford Upon Avon Trip |
| (d) Netherfield Residents Association | - Skegness Trip |
| (e) Tinkers Bridge Residents Association | - Southend & Brighton Trips |
| (f) Willen Hospice | - Support to Residents |

NOTED

SC 40/22 To discuss the operation and costs for the Youth Centre, 95, Jonathans, Coffee Hall:

The committee further explored the use of No 95 Jonathans, Coffee Hall, and discussed proposals for ‘club hubs’ and other ideas for additional support, where to provide it and resources needed to enable this.

The committee felt that that a risk assessment would be needed if the gym is to be used by residents.

The Council Manager will liaise with Milton Keynes City Council to obtain information on their youth service provision listed for each ward.

The committee felt that an evaluation should take place on the provision of the youth service, a small panel consisting of The Council Manager, Responsible Financial Officer and two (2) Councillors to look into the budget, what can be delivered and what savings could be achieved.

To add to the recommendations “To hold an extra meeting to look in depth at various parts of the organisation starting with the Youth Service and followed by the Environment Landscaping and Community Services, and that this committee can decide the membership of the panels that will be tasked with looking into each of the services”.

RESOLVED:

1. That committee notes this, and previous reports.
2. That the committee decides on any specific projects that may be wanted within the No 95 Jonathans, Coffee Hall building and boundary.
3. That the Council Manager works with colleagues to develop formal project plans for any proposals, that return to this committee for agreement and inclusion in any future planning and budgeting.
4. That committee notes the outcome of the ‘Bookable Spaces’ report that will have been discussed at the Operations & Resources Committee prior to this meeting.
5. To hold an extra meeting to look in depth at various parts of the organisation starting with the Youth Service and followed by the Environment Landscaping and Community Services, and this committee can decide the membership of the panels that will be tasked with looking into each of the services.
6. That the Council Manager to liaise with Milton Keynes City Council to obtain information on their youth service provision listed for each ward.

SC 41/22 To agree a formal approach regarding access to Woughton Community Council services from people outside the parish:

The committee was requested to agree a formal approach regarding access to Woughton Community Council services from residents living outside the parish.

Following initial discussions at Full Council, it was agreed that further discussions and exploration of this complex area would take place within the Services & Communities Committee.

The initial discussions appeared to agree the following:

- Precept money should be spent on services that are for people from within the Woughton Parish (the seven estates).
- That the situation with people who work or are educated in the parish, but don't have an address here is more complicated.

- That different services may need a different approach as and such, a policy statement for each may be needed.

The Chair of the committee felt that services that are free for residents living in the Parish, should not be for residents living outside of the Parish.

The Chair of Council was concerned about the use of the Community Café and that priority should be given to residents living in the Parish, those living outside the Parish should be charged for the use of services such as using the Tool Library.

Members agreed the position that Woughton Community Council should take regarding use by residents and non residents of the Parish for the following services:

- The Community Fridge, the Community Larder and Community Café – open to all residents.
- The Wellbeing Advice Service – a resident’s primary address should be in the Parish.
- Youth Service – open to all young people.
- Events – open to all residents.
- Meeting Places – the booking fee should be doubled to residents living outside the parish to that of those residents living in the parish being charged a booking fee.

RESOLVED:

1. That committee considers access agreements for each of the Woughton Community Council services, specifically around access to people who are not resident within the Woughton parish area.
2. That committee considers what the definition of ‘resident’ is regarding these access arrangements.
3. That these agreements may be different for different services, as may the definition of ‘resident’.

SC 42/22 To begin consideration of service planning for 2023/2024:

The Council Manager asked Members to start thinking about ideas for projects and to let him know, so that costings can be obtained.

NOTED

SC 43/22 To update the Committee on the provision of the Wellbeing and Advice Service:

The Committee was updated on aspects of the Wellbeing and Advice Service which included staffing and hours worked, usage of the Wellbeing Room, workload and the proposed new referral form.

To add to the referral form “Do we have your permission to share your contact details with others in the wellbeing advice service and or other appropriate agencies”

To further add “Do you need the help of the wellbeing advice service yes or no”

The Community Services Manager was asked to email Councillors asking for the hours worked on casework and to keep him updated on casework that may be referred to the wellbeing advice service by using the referral form.

RESOLVED:

- 1. That the Committee notes the report.**
- 2. That the Committee considers the introduction of a referral form.**

Date of next meeting:

Wednesday 23rd November 2022, 6:30pm, at the Woughton Community Council Hub, Council Chamber, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 8:03 PM

Chair _____ Date _____

DRAFT