

Agenda item: SC 36/22



Communities and Environment Fund – Application Overview

| | |
|---------------------|-----------------------------------|
| Name of Applicant | Coffee Hall Residents Association |
| Date of application | 25/09/22 |
| Name of project | Christmas trip to Belgium |
| Amount Requested | £1,500 |

Project Overview (what is the project, how has it been determined that it is needed, what does success look like?)

Applicants comments:

To enable us to take residents abroad to the Ypres Christmas market, Passchendaele, Hooge crater, Tyne Cot cemetery and Carrefour market.

We have been asked by CHRA residents several times as to when we will be doing another trip abroad to Belgium. Residents are interested in the history of the World Wars, and several have relatives buried there or were in the wars. They would like to see where and when all this happened and where buried. We haven't been able to do this trip for the last 3 years due to covid.

Officers Comments:

How will the project improve the quality of life for local residents? (what change will happen? What happens if we don't fund it? What considerations have been made to sustainability?)

War brought progress and change, much of which we would see as beneficial. It brought greater law and order in modern times, more democracy, social benefits, improved education, changes in positions in women, advances in medicine and science. This trip enables residents to reflect on their own histories and memories.

If the trip is not funded it will not take place.

The project will be made more sustainable in the future by raising funds at events or using other grant funding from different sources.

Officers Comments:

| |
|---|
| Are the finances reasonable? Has other funding been applied for? Is there a charging policy? |
| Applicants comments: CHRA have ringfenced £500 towards the cost of the trip, and residents will pay the difference by way of a ticket price. |
| Officers Comments: There is currently £,4115 available in the Communities and Environment fund. If this trip is funded in full there will be £2,615 remaining until March 2023. |

Officer Assessment

Have we received 3 quotes for all items? Yes No X (only 2 quotes available)

Have we received all governance documents? Yes X No

Have we got two independent referees details included? Yes X No

| |
|--|
| Officer Recommendation and overview |
| |

Which fund would this application come from? Communities and Environment

How much is currently in that fund? £4,115

For completion after scoring

| Scorer No | Scorer Name | Total Score | Any other comments |
|-----------|-------------|-------------|--------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |

Average Score from all scorers:

Applications that score an average of below 15 will not be awarded.

Applications that score between 16 – 24 will be discussed

Applications that score an average of over 25 will be awarded (except in exceptional circumstances)

Outcome from Committee

Awarded in full Awarded in part (amount awarded) Not awarded Deferred

If deferred, please explain what actions are needed:

Date for resubmission (if applicable)

What are the aims and objectives of your organisation? Please provide full details of your organisation, the work you do and the outcomes you aim to achieve

TO REPRESENT RESIDENTS VIEWS & CONCERNS &
CONSIDER MATTERS OF LOCAL CONCERN & IMPORTANCE.
TO ENCOURAGE & PROMOTE A SENSE OF COMMUNITY
SPIRIT.

Amount Requested: £1500.00

What do you require the grant for: Please provide details of the project, giving as much information as possible to enable the panel to fully assess the application.

TO ENABLE US TO TAKE RESIDENTS ABROAD TO THE YPRES CHRISTMAS MARKET, PASSENDALE, HOGGE WEGE & THE CIT COMBATRY, FINISHING AT CARLEFOUR MARKET VIA THE EURO TUNNEL.

How have you identified a need for the project (scoring criteria 1)? What consultation, if any, have you undertaken? How did you do this? What were the responses?

WE HAVE BEEN ASKED BY CHRA RESIDENTS SEVERAL TIMES AS TO WHY WE CAN BE DOING ANOTHER TRIP ABROAD TO BELGIUM. RESIDENTS ARE INTERESTED IN THE HISTORY OF THE WORLD WARS & SEVERAL HAVE RELATIVES BURIED OR WERE IN THE WARS & LIKE TO DISCOVER & SEE WHERE & WHEN ALL THIS HAPPENED & WERE BURIED. WE HAVEN'T BEEN ABLE TO DO THIS TRIP FOR THE LAST 3 YEARS DUE TO COVID.

How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (scoring criteria 3, 6 and 7)? (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall). Please provide as much information as possible – how will this project change people's lives? What impact will it have? What do you want the project to achieve? If applicable, how will it impact upon the environment?

WAR BROUGHT PROGRESS & CHANGE, MUCH OF WHICH WE WOULD SEE AS BENEFICIAL. IT BROUGHT GREATER LAW & ORDER, IN MODERN TIMES, MORE DEMOCRACY, SOCIAL BENEFITS, IMPROVED EDUCATION, CHANGES IN POSITIONS IN WOMEN - ADVANCES IN MEDICINE & SCIENCE. THIS TRIP ENABLES RESIDENTS TO REFLECT ON THEIR OWN HISTORIES & EMERGENCIES.

What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries?

THE TRIP WILL NOT TAKE PLACE

How will you make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)?

SELF FUNDING BY RAISING FUNDS AT EVENTS OR USING OTHER GRANT FUNDING FROM DIFFERENT SOURCES.

When will the project / activity start and finish?

26/11/22

Who will benefit from the grant (scoring criteria 3)?

- | | |
|---|---|
| <input checked="" type="checkbox"/> Adults | <input type="checkbox"/> Older adults (55yrs +) |
| <input checked="" type="checkbox"/> Children | <input type="checkbox"/> Young People (12-18yrs) |
| <input checked="" type="checkbox"/> Men | <input checked="" type="checkbox"/> Women |
| <input checked="" type="checkbox"/> The whole community | <input checked="" type="checkbox"/> BAMER communities |

How many beneficiaries of the project/activity reside or work in the Woughton Parish area?

All

How have you reached this figure? Please explain the process you used

THIS TRIP IS INTENDED FOR RESIDENTS OF COFFEE HALL.

Woughton Community Council priority is poverty, with 3 focus strands. Please tick which is appropriate to your project (scoring criteria 6)

- | | | |
|--------------------------------|-------------------------------|--|
| <input type="checkbox"/> Youth | <input type="checkbox"/> Food | <input checked="" type="checkbox"/> Advice |
|--------------------------------|-------------------------------|--|

How does your project meet the priorities identified above?

THIS IS A HISTORICAL TRIP

Project Finances (scoring criteria 5)

Please give a breakdown of the total cost of the project for which you are applying.

| Project Finances (scoring criteria 5) | | |
|--|-----------|------------------|
| Please give a breakdown of the total cost of the project for which you are applying, and how much you are requesting from Woughton Community Council | | |
| Item | Cost | Amount requested |
| COACH | £ 2560-00 | £1500-00 |
| | £ | £ |
| | £ | £ |
| | £ | £ |
| | £ | £ |
| | £ | £ |
| | £ | £ |
| Total | £ 2560-00 | £ 1500-00 |

Do you expect the activity/project to generate an income? Yes No

If so, how much? £ _____

How will the income be used? _____

How will you raise any outstanding balance?

CHRA HAVE REFINANCED £500 TOWARDS THIS TRIP
 + RESIDENTS WILL PAY THE DIFFERENCE BY WAY OF
 A TICKET PRICE.

Have you made an application to any other funders for this project/activity, or do you intend to? If so, please tell us who they are, how much you have requested and when you expect a response. NO.

| Funder | Amount requested | Amount awarded | Response date |
|--------|------------------|----------------|---------------|
| | £ | £ | |
| | £ | £ | |
| | £ | £ | |
| | £ | £ | |

How will you know if the project has been successful? If your project is successful, you will be asked to provide an evaluation, so please consider how you will show success -- testimonials, feedback forms, statistics (number of people, demographics etc) could all be used to support this.

ONCE ITS TAKEN PLACE .

Agenda item: SC 37/22



Communities and Environment Fund – Application Overview

| | |
|---------------------|-----------------------------------|
| Name of Applicant | Coffee Hall Residents Association |
| Date of application | 10/10/2022 |
| Name of project | Christmas Event |
| Amount Requested | £575 |

| |
|---|
| Project Overview (what is the project, how has it been determined that it is needed, what does success look like?) |
| Applicants comments: For the children to be able to visit Santa, get their present & chocolate boxes, have fun in the disco dome, with something warm to eat and drink. This event is done every year and is enjoyed by everyone from young to old. The event is for the community for children to have a good day and enjoy some nibbles with the community. This event is intended for all residents of Coffee Hall. |
| Officers Comments: |

| |
|---|
| How will the project improve the quality of life for local residents? (what change will happen? What happens if we don't fund it? What considerations have been made to sustainability?) |
| Due to the increased cost of living we are trying to provide a cost-effective way for the community to come together at a small cost. If the project doesn't go ahead the community will not have a chance to come together at Christmas time. We will make the project self-funding by raising funds at events or using other grant funding from different sources. |
| Officers Comments: |

Outcome from Committee

Awarded in full Awarded in part (amount awarded) Not awarded Deferred

If deferred, please explain what actions are needed:

Date for resubmission (if applicable)

How many beneficiaries of the project/activity reside or work in the Woughton Parish area? **ALL**

How have you reached this figure? Please explain the process you used
THIS EVENT IS INTENDED FOR THE RESIDENTS OF COFFEE HALL

Woughton Community Council priority is poverty, with 3 focus strands. Please tick which is appropriate to your project (scoring criteria 6)

Youth Food Advice

How does your project meet the priorities identified above?
THE EVENT IS FOR THE COMMUNITY, FOR CHILDREN TO HAVE A GOOD DAY AND ENJOY SOME NUBBLES WITH THE COMMUNITY

Project Finances (scoring criteria 5)

Please give a breakdown of the total cost of the project for which you are applying, and how much you are requesting from Woughton Community Council

| Item | Cost | Amount requested |
|-----------------------------------|------|------------------|
| Adult & children Disco Dome | £ | £ 180.00 |
| | £ | £ |
| | £ | £ |
| Blow up Seals Grotto Gold package | £ | £ 395.00 |
| | £ | £ |
| | £ | £ |
| Total | £ | £ 575.00 |

Do you expect the activity/project to generate an income? Yes No

If so, how much? £ **300**

How will the income be used? **Go Towards events that are run by residents**

How will you raise any outstanding balance?
we have ringfenced £500 Coffee Hall RA funds for choc boxes presents for kids, hotdogs & drinks and any other food

Have you made an application to any other funders for this project/activity, or do you intend to? If so, please tell us who they are, how much you have requested and when you expect a response. **NO**

| Funder | Amount requested | Amount awarded | Response date |
|--------|------------------|----------------|---------------|
| | £ | £ | |
| | £ | £ | |
| | £ | £ | |
| | £ | £ | |

Amount Requested: £ 575.00

What do you require the grant for: Please provide details of the project, giving as much information as possible to enable the panel to fully assess the application.

for the children to be able to visit Santa get their present + choc boxes, have fun in the disco dome, with something warm to eat and drink

How have you identified a need for the project (scoring criteria 1)? What consultation, if any, have you undertaken? How did you do this? What were the responses?

This event is done every year and is enjoyed by everyone from young to old

How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (scoring criteria 3, 6 and 7)? (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall). Please provide as much information as possible – how will this project change people's lives? What impact will it have? What do you want the project to achieve? If applicable, how will it impact upon the environment?

Due to the unincreased cost of living we are trying to provide a cost effective way for the community to come together at a small cost

What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries?

The community will not have a chance to come together at christmas time.

How will you make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)?

Self funding by raising funds at events or using other grant funding from different sources.

For projects that focus on the environment (scoring criteria 7), please provide details of how the project will make a positive change / impact.

When will the project / activity start and finish?

17/12/22

Who will benefit from the grant (scoring criteria 3)?

- Adults
- Children
- Men
- The whole community

- Older adults (55yrs +)
- Young People (12-18yrs)
- Women
- BAMER communities

How will you know if the project has been successful? If your project is successful, you will be asked to provide an evaluation, so please consider how you will show success – testimonials, feedback forms, statistics (number of people, demographics etc) could all be used to support this.

once the event has finished

Agenda item: SC 38/22



Communities and Environment Fund – Application Overview

| | |
|---------------------|---------------------------------------|
| Name of Applicant | Beanhill Residents Association |
| Date of application | 10/10/2022 |
| Name of project | Christmas Meal |
| Amount Requested | £460 |

| |
|--|
| Project Overview (what is the project, how has it been determined that it is needed, what does success look like?) |
| Applicants comments: The RA would like to open up the Moorlands Centre on Christmas day and provide residents with dinner, gift and entertainment. This will be for people who with either be alone at Christmas or just cannot get to eat a proper hot home cooked meal. Over the past few months the RA has made it our aim to speak with all residents and listened to their needs. By doing this we have identified those who need the most help and support. |
| Officers Comments: |

| |
|---|
| How will the project improve the quality of life for local residents? (what change will happen? What happens if we don't fund it? What considerations have been made to sustainability?) Over the recent pandemic many people have suffered with their mental health. This event will hopefully bring them out of their homes and make new friends. As a group we are holding events to raise funds so we don't have to rely on grants so much. All beneficiaries are from the Woughton area. We are hoping for between 50-100 people. |
| Officers Comments: |

Are the finances reasonable? Has other funding been applied for? Is there a charging policy?

Applicants comments:

No other funding has been applied for. There is no charging policy.

Officers Comments:

Based on estimates of between 50 and 100 attendees, costs per head will be between £6.50 and 13 (approx). The Residents Association are applying for approximately 70% of the overall cost, the reminder being funded by themselves

Officer Assessment

Have we received 3 quotes for all items? Yes No Not applicable

Have we received all governance documents? Yes X No

Have we got two independent referees details included? Yes X No

Officer Recommendation and overview

Which fund would this application come from? Communities and Environment

How much is currently in that fund? £4,115

For completion after scoring

| Scorer No | Scorer Name | Total Score | Any other comments |
|-----------|-------------|-------------|--------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |

Average Score from all scorers:

Applications that score an average of below 15 will not be awarded.

Applications that score between 16 – 24 will be discussed

Applications that score an average of over 25 will be awarded (except in exceptional circumstances)

Outcome from Committee

Awarded in full Awarded in part (amount awarded) Not awarded Deferred

If deferred, please explain what actions are needed:

Date for resubmission (if applicable)

Amount Requested: £ 460 =

What do you require the grant for: Please provide details of the project, giving as much information as possible to enable the panel to fully assess the application.

THE RA WOULD LIKE TO OPEN UP THE MOORLAND CENTRE ON XMAS DAY AND PROVIDE RESIDENTS AN XMAS DINNER A GIFT AND ENTERTAINMENT. WHO WILL EITHER BE ALONE ON XMAS DAY OR JUST CANNOT TO GET A PROPER HOT HOME COOKED MEAL.

How have you identified a need for the project (scoring criteria 1)? What consultation, if any, have you undertaken? How did you do this? What were the responses? OVER THE PAST FEW MONTHS THE RA HAS MADE IT OUR AIM TO SPEAK WITH ALL RESIDENTS AND HAVE LISTENED TO THEIR NEEDS - BY DOING THIS WE HAVE IDENTIFIED THOSE IN NEED THE MOST. HELP / SUPPORT

How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (scoring criteria 3, 6 and 7)? (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall). Please provide as much information as possible - how will this project change people's lives? What impact will it have? What do you want the project to achieve? If applicable, how will it impact upon the environment?

What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries? OVER THE RECENT PANDEMIC MANY PEOPLE HAVE SUFFERED WITH THEIR MENTAL HEALTH THIS EVENT WILL HOPEFULLY BRING THEM OUT OF THEIR HOMES AND MAKE NEW FRIENDS.

How will you make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)? AS A GROUP WE ARE HOLDING EVENTS TO RAISE FUND SO WE DONT HAVE TO RELY ON GRANTS SO MUCH.

For projects that focus on the environment (scoring criteria 7), please provide details of how the project will make a positive change / impact.

NOT APPLICABLE

When will the project / activity start and finish?

DECEMBER 25TH 2020

Who will benefit from the grant (scoring criteria 3)?

- | | |
|--|--|
| <input checked="" type="checkbox"/> Adults | <input type="checkbox"/> Older adults (55yrs +) |
| <input checked="" type="checkbox"/> Children | <input type="checkbox"/> Young People (12-18yrs) |
| <input type="checkbox"/> Men | <input checked="" type="checkbox"/> Women |

How many beneficiaries of the project/activity reside or work in the Woughton Parish area? All BENEFICIARIES WILL BE FROM THE WUGHTON PARISH. WE ARE HOPEFUL BETWEEN 50-100.
 How have you reached this figure? Please explain the process you used FROM OUR DOOR KNOCKING AND SPEAKING WITH RESIDENTS. WE SAY THIS FIGURE AS WUGHTON PARISH HAS MANY ESTATES IN WOOD.

Woughton Community Council priority is poverty, with 3 focus strands. Please tick which is appropriate to your project (scoring criteria 6)

Youth Food Advice

How does your project meet the priorities identified above?
 MANY RESIDENTS CANNOT AFFORD FRESH FOOD AND MEAT AS A MEAL OR EVEN AFFORD TO COOK A HEALTHY MEAL. WE AIM TO GIVE THEM BOTH A HOT HOME COOKED MEAL AND A SMALL GIFT.

Project Finances (scoring criteria 5)

Please give a breakdown of the total cost of the project for which you are applying, and how much you are requesting from Woughton Community Council

| Item | Cost | Amount requested |
|---------------------------------|-------------------|------------------|
| 3X BEEF / 3X Gammon Joint | £83.91 + £53.91 = | £137.81 |
| 10X BAK ROAST POTS | £32.50 | £30- |
| 10X BAK VEG | £10- | £10- |
| 5X BAK PEA 3X SPINACH | £5 + £3 | £8- |
| 10X Pudding + 20X CUSTARD | £22.50 + £24 | £46.5- |
| CHEESE + CRACKER | £50- | £30- |
| TIN SWEETS FOR GIFT | £319.99 | £200- |
| POTATO XMAS CRACKERS | £110- | £40- |
| | £644.80 | £460 = |

Do you expect the activity/project to generate an income? Yes No
 If so, how much? £
 How will the income be used?

How will you raise any outstanding balance? BARA HAVE A SELLING SITE WHERE COMMITTEE MEMBERS SELL THEIR DONATED ITEMS TOWARDS FUNDING EVENTS.

Have you made an application to any other funders for this project/activity, or do you intend to? If so, please tell us who they are, how much you have requested and when you expect a response.

| Funder | Amount requested | Amount awarded | Response date |
|--------|------------------|----------------|---------------|
| | £ | £ | |
| | £ | £ | |
| | £ | £ | |
| | £ | £ | |

How will you know if the project has been successful? If your project is successful, you will be asked to provide an evaluation, so please consider how you will show success – testimonials, feedback forms, statistics (number of people, demographics etc) could all be used to support this. **ON THE DAY AND HOW MANY ATTEND - ALSO FEEDBACK FROM THOSE WHO DO ATTEND.**

Agenda item: SC 39/22 a)

| | |
|----------------------|--------------------------------|
| Name of Organisation | BEANHILL RESIDENTS ASSOCIATION |
| Amount awarded | |
| Purpose of Grant | SKEGNESS COACH'S X 2 |

How has this grant made a difference to your group and the local people who benefitted from this project?

WE TOOK 106 BEANHILL RESIDENTS FOR A DAY OUT AWAY FROM THEIR HUSTLE/BUSTLE OF HOME LIFE. MANY HAD NEVER BEEN TO SKEGNESS BEFORE. EVERYONE WAS ABLE TO JUST RELAX AND HAVE FUN. WE TOOK AWAY ALL AGES AND ABILITIES. WE PROVIDED SNACK AND ENTERTAINMENT. LOTS OF NEW FRIENDS WERE MADE THROUGHOUT THE DAY.

What lessons did you learn in the process of delivering this project?

ADVERTISING THE TRIP VIA SOCIAL MEDIA.
NOTICING WHO NEED THE MOST HELP / FUNDING.
MEET AND GREET.

Updated July 2015

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

PLEASE SEE SUPPORTED DOCUMENTS

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

WE ARE HOPE TO RAISE FUNDS THROUGHOUT 2022/23 BY HOLDING EVENTS - BUT NEXT TRIP WE HOPE TO PROVIDE A DISABLED COACH ASWELL

How/where has the Woughton Community Council logo been used in conjunction with this grant

WAS ADDED ONTO THE ORIGINAL EVENT FLYER.

How many people benefitted from the grant?
 Please specify numbers — 106
 Total number of participants: — 106
 Young People up to the age of 18: — 43
 Adults: — 63
 Older People over 60: — 15
 Area attending from, please specify numbers
 Tinkers Bridge: — 3
 Netherfield: — 4
 Beanhill: — 88
 Coffee Hall: — 11
 Leadenhall:
 Eaglestone:
 Peartree Bridge:

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

| Item | Details | Cost |
|--------------|---------|------|
| SEE ATTACHED | PAPERS | |
| | | |
| | | |
| | | |
| | | |

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please complete and return to Woughton Community Council within six weeks (42 days) of your award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid

Updated July 2015

Agenda item: SC 39/22 b)

| | |
|----------------------|--|
| Name of Organisation | Netherfield Residents Association |
| Amount awarded | £500 |
| Purpose of Grant | Great Yarmouth 17/7/22 |

How has this grant made a difference to your group and the local people who benefitted from this project?

It made a difference to the NRA as a voluntary community group working for the residents of Netherfield. It has made a huge impact on the residents that attended as it enabled them to go on a trip that most said they would not

have been able to go on without this project, most residents did not have their own transport, some said they felt safer being part of a larger group but mostly residents would not have been able to have met the cost themselves.

We had a raffle on the coach, handed out sweets, and every resident got an Ice cold drink on the way home. We provided information on the history of Great Yarmouth, information what was on, maps and our telephone number for emergencies, all Residents enjoyed the day and said they felt safe, we were also able to seat elderly/disabled downstairs with the coach we had.

What lessons did you learn in the process of delivering this project?

To ensure payments on deposits are kept to, as we had to chase people up for their ticket money.

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

Everyone said Thankyou and said how much they enjoyed it, some are unable to travel as they don't have a car, or too many passengers, they were really thankful for the trip.

Residents have got used to going on our trips, and said another trip well run as usual.

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

No

How/where has the Woughton Community Council logo been used in conjunction with this grant.

On posters, on the NRA face book page, the NLC face book page, the information was also given out on information papers on the Coach.

How many people benefitted from the grant? **79**

Please specify numbers.

Total number of participants: **79**

Young People up to the age of: **28**

Adults: **32**

Older People over 60: **19**

Area attending from, please specify numbers

Tinkers Bridge: **6**

Netherfield: **65**

Beanhill: **4**

Coffee Hall: **4**

Eaglestone: **0**

Peartree Bridge: **0**

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

| Item | Details | Cost |
|--|--------------------------------------|-------------|
| 79 seater with downstairs seating | information already supplied. | £975 |
| Prizes/sweets/equipment | Not required | £50 |
| Drinks | Not required | £30 |
| | | |
| | | |
| | | |
| | | |

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please complete and return to Woughton Community Council within six weeks (42 days) of your grant award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid

Agenda item: SC 39/22 c)

| | |
|----------------------|--|
| Name of Organisation | Netherfield Residents Association |
| Amount awarded | £260 |
| Purpose of Grant | Stratford Upon Avon 06/8/22 |

How has this grant made a difference to your group and the local people who benefitted from this project?

It made a difference to the NRA as a voluntary community group working for the residents of Netherfield. It has made a huge impact on the residents that attended as it enabled them to go on a trip that most said they would not

have been able to go on without this project, most residents did not have their own transport, some said they felt safer being part of a larger group but mostly residents would not have been able to have met the cost themselves.

We had a raffle on the coach, handed out sweets, We provided information on the history of Stratford Upon Avon, information what was on, maps and our telephone number for emergencies, all Residents enjoyed the day and said they felt safe. It enlightened Residents to the history of Shakespeare

What lessons did you learn in the process of delivering this project?

None

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

Residents wanted to do the trip again for next year, as there was so much to see and do.

A Resident said it was the perfect day, and that their eyes had been opened.

Even Children who attended loved the day and asked to go again.

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

No

How/where has the Woughton Community Council logo been used in conjunction with this grant.

On posters, on the NRA face book page, the NLC face book page, the information was also given out on information papers on the Coach.

How many people benefitted from the grant? **53**

Please specify numbers.

Total number of participants: **49**

Young People up to the age of: **9**

Adults: **20**

Older People over 60: **20**

Area attending from, please specify numbers

Tinkers Bridge: **4**

Netherfield: **32**

Beanhill: **4**

Coffee Hall: **4**

Eaglestone: **3**

Peartree Bridge: **2**

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

| Item | Details | Cost |
|--------------------------------|--------------------------------------|-------------|
| 53 seater | information already supplied. | £525 |
| Prizes/sweets/equipment | Not required | £25 |
| | | |
| | | |
| | | |
| | | |
| | | |

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please complete and return to Woughton Community Council within six weeks (42 days) of your grant award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid

Agenda item: SC 39/22 d)

| | |
|----------------------|--|
| Name of Organisation | Netherfield Residents Association |
| Amount awarded | £500 |
| Purpose of Grant | Skegness Day Trip 21-08-2022 |

How has this grant made a difference to your group and the local people who benefitted from this project?

It made a difference to the NRA as a voluntary community group working for the residents of Netherfield. It has made a huge impact on the residents that attended, as it enabled them to go on a trip that most said they would not

have been able to go on without this project, most residents did not have their own transport, some said they felt safer being part of a larger group but mostly residents would not have been able to have met the cost themselves.

We had a raffle on the coach, handed out sweets, and every resident got an Ice cold drink on the way home. We provided information on the history of Skegness, information what was on, maps and our telephone number for emergencies, all Residents enjoyed the day and said they felt safe, we were also able to seat elderly/disabled downstairs with the coach we had.

What lessons did you learn in the process of delivering this project?

Stricter rules on payments.

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

Everyone said Thankyou and said how much they enjoyed it.

Residents have got used to going on our trips, and said another trip well run as usual.

We found Skegness to be a lot cheaper than other seaside venues, residents asked to go again next year.

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

No

How/where has the Woughton Community Council logo been used in conjunction with this grant.

On posters, on the NRA face book page, the NLC face book page, the information was also given out on information papers on the Coach.

How many people benefitted from the grant? **73**
Please specify numbers.

Total number of participants: **73**

Young People up to the age of: **30**

Adults: **22**

Older People over 60: **21**

Area attending from, please specify numbers

Tinkers Bridge: **4**

Netherfield: **65**

Beanhill: **4**

Coffee Hall: **0**

Eaglestone: **0**

Peartree Bridge: **0**

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

| Item | Details | Cost |
|--|--------------------------------------|-------------|
| 79 seater with downstairs seating | information already supplied. | £975 |
| Prizes/sweets/equipment | Not required | £50 |
| Drinks | Not required | £30 |
| | | |
| | | |
| | | |
| | | |

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please complete and return to Woughton Community Council within six weeks (42 days) of your grant award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid

Agenda item: SC 39/22 e)

| | |
|----------------------|--|
| Name of Organisation | Tinkers bridge residents association |
| Amount awarded | £779 |
| Purpose of Grant | Seaside trips to Southend and Brighton |

How has this grant made a difference to your group and the local people who benefitted from this project?

People benefited from two coach trips over the summer holidays, that they would not have been able to afford to go on if it was not for the coach trips being put on by the resident's association.

This has lifted the spirit of the residents.

What lessons did you learn in the process of delivering this project?

Updated July 2015

To supply water to residents on hot days going on the coach. That Brighton is not a suitable destination as too expensive and not much to do for children.

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

Southend:

Fantastic trip run by amazing people

Coach trips need bottled water, very well organised

It was a lovely sunny day and well organised, so no improvement needed

Brighton:

No evaluation forms returned

Comments from social media

Weather was nice, sights nice but very expensive £80 for 2 children and 2 adults to Sealife, lack of shops, good bit was weather nice.

Toilets were awful, no tourist shops

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

No

How/where has the Woughton Community Council logo been used in conjunction with this grant
On Posters copy attached
This was on social media and notice boards

How many people benefitted from the grant?
Please specify numbers
Total number of participants: 106
Young People up to the age of 18: 66
Adults: 35
Older People over 60: 5
Area attending from, please specify numbers
Tinkers Bridge: 106
Netherfield:
Beanhill:
Coffee Hall:
Leadenhall:
Eaglestone:
Peartree Bridge:

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

| Item | Details | Cost |
|-------------|---------|-------|
| Goodie Bags | | 81.60 |

Updated July 2015

| | | |
|-----------|-------|--------|
| South end | | 595.00 |
| Brighton | | 720.00 |
| | | |
| | | |
| Refund | 18.40 | |

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please complete and return to Woughton Community Council within six weeks (42 days) of your award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid

Agenda item: SC 39/22 f)

| | |
|----------------------|---|
| Name of Organisation | Willen Hospice |
| Amount awarded | £1,500 |
| Purpose of Grant | Supporting for people from the Woughton Community Council area. |

How has this grant made a difference to your group and the local people who benefitted from this project?

This grant has helped to pay for the care and support we provide patients and their families in the Woughton Community Council area. Over the last six months, we have cared for a total of 41 people from Tinkers Bridge, Netherfield, Beanhill, Coffee Hall, Leadenhall, Eaglestone, and Peartree Bridge. They have received support for their individual needs – such as symptom control, pain management, emotional distress and bereavement support for families.

During this time, we have begun to notice the longer-term effects of the COVID-19 pandemic. Our Willen at Home Team are receiving referrals for people who are being diagnosed with advanced terminal disease. Many of these referrals are for younger people who had a missed or late diagnosis due to COVID-19's impact on local health services. The acuity of their conditions are challenging for our staff, who often have to support people over a number of weeks or even days – rather than over a number of months. Late diagnoses are devastating for patients and their families – and people need intensive medical and emotional support to ensure their complex needs are met. This puts pressure on all of our services – especially Willen at Home, our In-Patient Unit and the Social Care Team. One example is before 2020 the Willen at Home Team had an average of 7 interactions per week with patients (e.g. phone calls for visits), the average is now 11.5 interactions.

What lessons did you learn in the process of delivering this project?

Through service user evaluations and incident reporting, we are constantly striving to learn in order to improve our services for patients and their families.

Please provide at least one quote or testimonial from a participant/service user describing their experience of this project

Due to the nature of our work it is difficult to get testimonials and quotes from service users. However, we have an online platform where people can provide anonymous feedback called IWantGreatCare (<https://www.iwantgreatcare.org/hospitals/willen-hospice-1>).

Below are some of the comments we have received in the last 6 months:

“All staff were friendly and relaxed and allayed any anxieties I had regarding Willen Hospice. With grateful thanks for your support and the services you provide.”

“My father-in-law was quite agitated which distressed my mother-in-law. Very quickly his condition was made very comfortable by all the nurses. The HCA's and hostess made sure we had all that we needed. Doctor Dan explained everything very clearly and kindly.”

“Staff are kind, caring and constantly trying to find ways to make me feel more comfortable and happy. You're wonderful!”

Will this activity/project continue after the end of this grant? If so, please tell us where the funding will come from

We will continue to provide services to people from the Woughton Community Council's area. This will include specialist palliative care for people with life limiting illnesses and support for relatives and carers.

How/where has the Woughton Community Council logo been used in conjunction with this grant

We posted a 'Thank You' post on our Facebook page in June 2022.

How many people benefitted from the grant?

Please specify numbers

Total number of participants:

Young People up to the age of 18: N/A

Adults: 41

Older People over 60: N/A

Area attending from, please specify numbers

Tinkers Bridge: 3

Netherfield: 6

Beanhill: 9

Coffee Hall: 9

Leadenhall: 4

Eaglestone: 7

Peartree Bridge: 3

We do understand that it is difficult sometimes to gauge numbers, please estimate to the best of your ability

Please attach any relevant receipts to this form and detail them below

| Item | Details | Cost |
|---|--------------|---------|
| Providing care and support to Patients from the WCC area. | 41 patients. | £1,5000 |

We would love to see any photographs that you are able to share with us, or please provide copies of any evaluation/feedback forms that you have. Should you require any assistance to complete this form or assistance with copying receipts etc, please do not hesitate to contact us.

Please visit our IWantGreatCare website for the feedback we receive from local people about our services.

<https://www.iwantgreatcare.org/hospitals/willen-hospice-1>

Please complete and return to Woughton Community Council within six weeks (42 days) of your award, failure to do so may result in a 12 month ban of applying to Woughton Community Council Grant Aid

Agenda item: SC 40/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 19th October 2022

PURPOSE OF REPORT:

To further explore the use of No 95, proposals for 'club hubs' and other ideas for additional support, where to provide it and resources needed to enable this.

RECOMMENDATION:

- 1. That committee notes this, and previous reports.**
- 2. That committee decides on any specific projects that may be wanted within the No 95 building and boundary.**
- 3. That the Council Manager works with colleagues to develop formal project plans for any proposals, that return to this committee for agreement and inclusion in any future planning / budgeting.**
- 4. That committee notes the outcome of the 'Bookable Spaces' paper that will have been discussed at Operations Committee prior to this meeting.**

MAIN ISSUES AND CONSIDERATIONS:

Since the end of July, there have been ongoing discussions around the use of spaces, especially No 95, with some ideas noted around how this space might be used. These ideas included a 'Club Hub' (a space where a variety of clubs can meet and provide support), more open access sessions within the gym and general use of No 95, due to its more relaxed and homely appearance.

As has previously been noted, No 95 is not widely used during the evenings (with some exceptions) and at weekends, meaning that this space could be utilised if there is an identified project, renter or service that would benefit. A paper is going to Operations in between writing this paper and this meeting being held which aims to clarify the situation with 'bookable spaces and resources'.

During the week, the building is currently rented to an external group on a number of days, bringing in a rental income that covers the costs of the building and contributing to the 'additional income' line within the overall council budget.

Whilst the overall idea of using additional spaces for additional delivery has been explored, no specific proposals have been made. To try and facilitate this, the Council Manager has tried to place some additional detail on the ideas noted, with some proposals and costings below. These may not be exactly what is wanted and this committee is encouraged to add to these discussions.

Use of the Gym.

The gym to the rear of No 95 is a small, 'household' type gym, set in a summer house. This was provided through grant funding from a range of sources and is used within agreed and suitably staffed sessions with young people. Council feels that the provision was intended to be more widely available to people across the community and therefore the following is suggested.

The sessions currently provided are staffed by qualified instructors, at a cost of around £30 per hour. In addition, the main building is staffed to enable access to welfare facilities (water, toilets, etc.) with an additional officer (@ £20 per hour). Whilst the gym is accessible without opening the main building, it is likely that any risk assessment would prevent this from being possible.

Another proposal is that the gym is simply opened with people taking responsibility for their own welfare and safety, meaning there is no need for a qualified instructor. This would then mean that one member of staff, plus a volunteer, would be able to staff this provision. Again, it is likely that both risk management and therefore insurance would prevent this from happening but can be investigated.

Costs could be reduced if further activity was provided within the main building – see below.

Use of wider No 95

No 95 is a house and a half, consisting of offices and storage, a kitchen / café area, quiet room, pool table, recording studio and 'performance area' (currently used as additional storage). As a rental space, some areas would need to be supervised (e.g. any access to the studio or use of the equipment), whilst other spaces could be used in a similar way to other spaces, with the understanding that equipment and resources are in open spaces and therefore removable by renters. Given this, it would be advisable to use No 95 for sessions where there is suitable supervision from officers / councillors who are suitably experienced and knowledgeable.

Costs for use of No 95 would be agreed with the RFO and have, at this point, be agreed at £20 per hour for external renters, but as with other spaces, for services provided by WCC, this space is part of the wider 'estate' and is therefore usable.

Other suggestions

Other suggestions that have been posed include moving the Community Fridge, Café and Larder into No 95, moving the youth team to another space and freeing up space at the CHMP for other renters. The council manager would recommend that these suggestions be placed on hold, as the amount of money that has been spent at the Hub to create the Fridge and Café space, the limited space at No 95, the loss of income that would come if existing renters were removed and the current lack of rentals within existing community venues, all point to this suggestion being unsuitable.

Other options

As has been noted previously, other spaces (community centres, Chambers, Wellbeing Room) are also available. Rentable hours across the 4 centres is around 19%, with the remainder of the time available. The Wellbeing Room is used during part of the day on Tues, Weds and Thurs, but is available at other times. Chambers is not used for most of the time.

Clarity

It is hard to fully assess the impact of proposals without having a clear idea of what is needed / wanted. No 95 is a usable space and, if there are ideas about what might be provided there, these can be proposed and planned accordingly. There is always a cost element (be that through additional caretaker cover, cleaning, wear and tear on equipment) but the space is an excellent one and could and should be used more widely, especially 'out of hours'. A fuller exploration of the proposals, with project plans and costing in place, would help ensure suitable oversight.

STAFFING IMPLICATIONS:

Noted above. Additional staffing necessary to a greater or lesser extent, depending on what is being proposed.

OTHER IMPLICATIONS:

None.

BACKGROUND PAPERS:

Bookable spaces paper via Operations Committee 17th October 2022.

AUTHOR

Steve McNay – Council Manager

Agenda item: SC 41/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 19th October 2022

PURPOSE OF REPORT:

To agree a formal approach regarding access to WCC services from people outside the parish.

RECOMMENDATION:

- 1. That committee considers access agreements for each of the WCC services, specifically around access to people who are not resident within the Woughton parish area.**
- 2. That committee considers what the definition of 'resident' is regarding these access arrangements.**
- 3. That these agreements may be different for different services, as may the definition of 'resident'.**

MAIN ISSUES AND CONSIDERATIONS:

Following initial discussions at Full Council, it was agreed that further discussions and exploration of this complex area would take place within the Services committee. This paper aims to bring some level of clarity to these discussions, with a view to committee agreeing an approach to take.

The initial discussions appeared to agree the following:

- Precept money should be spent on services that are for people from within the Woughton Parish (the seven estates).
- That the situation with people who work or are educated on parish, but don't have an address here is more complicated.
- That different services may need a different approach as and such, a policy statement for each may be needed.

As a council that provides a wide range of services, that is surrounded by other parishes that, on the whole, offer less and where a reputation for support is widely acknowledged across large parts of the city, Woughton is unique. Our partnership approach also means that in some cases, whilst Woughton is part of delivery, other agencies are also involved, and they may have wider catchment areas. And for some services, advertising and engagement is encouraged more widely than simply the parish. These issues, alongside others, mean that it is often unclear as to whether officers can, should or are able to offer support to people.

For many parishes, the situation is clear and they work within relatively restrictive legislation – s137 spending can only be used to benefit 'all or some' of the parish and other pieces of law restrict activity to parish boundaries and residents. As WCC

has declared the 'General Power of Competence', these restrictions are not applicable, but committee may feel that the spirit of other legislation should be followed.

The following services are ones that committee should consider, although there may be others not on this list too:

- Community Fridge
- Community Café
- Community Larder
- Advice service
- Wellbeing service
 - 121 support
 - Group approaches (e.g. seated yoga)
- Youth
 - Open access clubs
 - Specialist groups
 - Play Rangers
- Events
 - Too many to list, but various
- Community Centre / bookable spaces / resources usage (currently open to all, but different charges for non-residents)
 - Those owned by MKC
 - Those owned by WCC
 - Trailer
- Tool library / library of things (under development)

Some of these services are covered by external expectations and, as such, cannot be limited (e.g. the community fridge, which collects food from around the city and is part of the network or the community larder, which is a 'paid for' service, through SOFEA). Some are in partnership with agencies that work more widely (e.g. Young Parents group, working with family centres with a wider geographical reach) and some take place in public, open spaces meaning restrictions are difficult (e.g. play rangers, events, etc.).

Other considerations are around how to 'police' access to services, especially those that are 'open access' – events, the community café, Play Rangers, etc. How can officers ensure that people using these services and support are 'local' and indeed, should they?

Some services are easier to determine, if the council has a clear view on 'resident' – it was felt quite strongly at Full Council that services such as the advice service, wellbeing support, and similar should be considered only accessible by Woughton residents. A clear decision regarding 'resident' (i.e. those with their main home in Woughton, those who work in the parish, those who are educated within the parish, those with family ties to the parish, those who have lived in the parish previously) would ensure that this could be managed effectively.

The youth provision is another more complicated one; schools have catchment areas that cover estates out of parish, but the children play and socialise together. Some

estates are neighbours (e.g. Passmore) and excluding children from services has the potential to have impacts beyond simply accessing a youth service, so any decision should consider the work done to reduce 'territorialism' and the benefits that brings.

Some of the more specialist services within the youth provision are city wide offers, as this makes it easier for local young people to access them. These are predominantly partnership sessions – it could be that committee feels where non-precept money is used, non-resident attendees is more acceptable.

Community Centres and other 'bookable spaces' (chamber, wellbeing room, trailer, No 95) are all currently open to all, but with a 'premium' price for those outside the parish (double what residents pay) for Community Centres. Some concerns were noted that resources were being used by groups outside the parish – given this, does committee feel that no access should be given to groups that aren't Woughton based or residents, or that this access should be limited?

The Tool Library is currently open only to residents of Woughton. Following recent conversations with MKC, it is possible that they would like to work in partnership to extend this to a 'Library of Things' (part of the WCC service plan anyway). This may mean opening access to others in the city – again, a decision for council to make in terms of whether this is something that should happen.

As can be seen, a range of services that are diverse and complex and, even when within one larger service, can mean that different access agreements may be needed. Given this, is it recommended that committee members consider each element, make a recommendation, but allow sufficient time for feedback prior to formal ratification (suggested for November's meeting).

STAFFING IMPLICATIONS:

None.

OTHER IMPLICATIONS:

None.

BACKGROUND PAPERS:

None.

AUTHOR

Steve McNay – Council Manager

Agenda item: SC 43/22

WOUGHTON COMMUNITY COUNCIL

Services & Communities Committee

Wednesday 19th October 2022

PURPOSE OF REPORT:

To update Services Committee on the Wellbeing and Advice Service.

RECOMMENDATION:

- 1. That the Committee notes the report.**
- 2. That the Committee considers the introduction of a referral form.**

MAIN ISSUES AND CONSIDERATIONS:

Overview of hours worked

We have two part-time advice officers, providing a total of 50 hours* per week of advice. This breaks down as:

Office = up to 28 hours (resident facing)

Outreach = 4 hours

Phone/Email/Zoom/Messenger/Background Research = 18 hours

*SV regularly engages with residents outside office hours (past 8pm in some instances)

Minimum advice hours per week (bookable/drop-in):

Coffee Hall = 8 hours, spread over 5 day week

Netherfield = 2 hours on Tuesday

Beanhill = 2 hours on Wednesday

Regardless of drop-in session times, we will see or make contact with any resident as necessary.

Wellbeing Room usage

The wellbeing room is available for use during office hours. It is regularly booked out for one to ones by our advice team, but can also be booked by councillors and other users (for example MK Dons SET, Job Club).

Average usage per week = 7.1hrs (18% utilisation, 82% free). Of which:

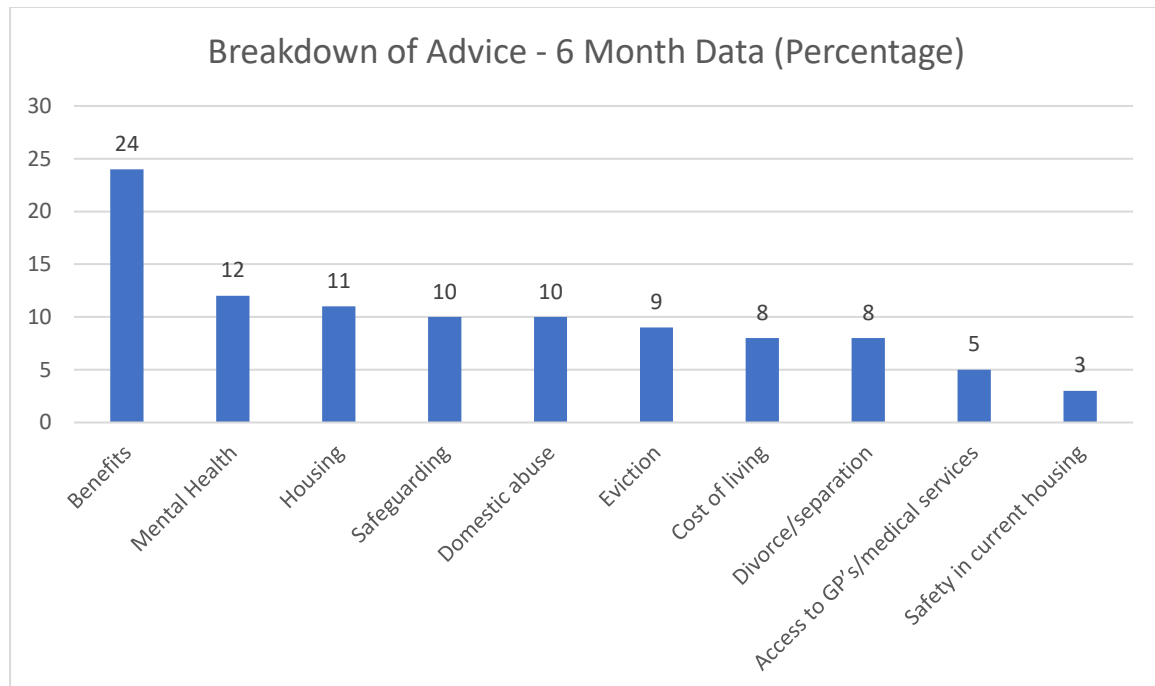
Advice usage = 4.7hrs (12% utilisation, 88% free).

Overall utilisation has increased from 8% in April to 17% in October due to regular job club sessions and the introduction of a Friday morning booked advice session.

In summary, the wellbeing room is currently under-utilised, only being booked for around 1 day per week.

Workload

Both advice officers regularly seeing in excess of 20 people per month. The workload varies between simple one-off enquiries (for example form filling, signposting) to more complex cases that can take many months to resolve. We also have residents that need ongoing wellbeing support, taking up regular small amounts of time.



Referral Form

Our advice data is somewhat incomplete due to the fact that some councillors hold their own advice surgeries, and only contact the Advice Service if they are unable to provide the support needed. In order to ensure that we receive the correct information, it is recommended that an online form (**Appendix 1**) is introduced. This will enable councillors to provide accurate, relevant information to the advice team so that we can provide support.

BACKGROUND PAPERS:

None.

AUTHOR

Sean Perry, Community Services Manager.

Woughton Advice Service Referral

The survey will take approximately 6 minutes to complete
Please use this form when referring a Woughton resident to the Woughton Advice Service

* Required

1. Name of person making the referral *

Enter your answer

2. Date of referral *

Please input date (M/d/yyyy)



3. Name of resident *

Enter your answer

4. Resident's address *

Enter your answer

5. Resident's phone number *

Enter your answer

6. Resident's email address *

Enter your answer

7. What help is needed? Please provide as much relevant detail as possible *

Enter your answer

8. What advice have you provided so far? *

Enter your answer

9. Have any other agencies been involved so far? If so, please provide details *

Enter your answer

10. Do we have the resident's permission to contact them and share their details with other agencies as necessary? If the answer is No, we cannot work with them *

Yes

No

Submit

This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Powered by Microsoft Forms |

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information.

| [Terms of use](#)