



## Communities and Environment Fund – Application Overview



Name of Applicant	Netherfield Residents Association
Date of application	06/04/2023
Name of project	Skegness Coach Trip - Saturday 19 <sup>th</sup> August 2023
Amount Requested	£500

**Project Overview** (what is the project, how has it been determined that it is needed, what does success look like?) ☐

**Applicants comments:**

We asked the residents where they would like to go and to give a reason why they have chosen to go to this venue, we asked on facebook, also at our meetings, they asked for Skegness the reason given was that it was a flat area for walking, a nice beach, there are lots of activities to do and to see, and is a cheap place to go for families, is a short journey for the Coast distance. This is the largest estate in Woughton so a large Coach is required, the coach will be a 79 seater with seating downstairs for the elderly or disabled, enabling them to attend the trip.

We are the largest estate in Woughton, 2nd largest in Milton Keynes, we have 1,200 homes and around 3,500 residents here, so our activities have a large up take, so require to do more events than other estates. We are only able to get one quote as Bills Coach hire is the only place that provides 79 seats, and are the cheapest company for Coach hire, we went here last year and residents really enjoyed it, a Fish and Chip meal with Tea/Coffee was only £5

**Officers Comments:**

**How will the project improve the quality of life for local residents?** (what change will happen? What happens if we don't fund it? What considerations have been made to sustainability?)

**Applicants comments:**

It will allow families of Netherfield to take part in an activity that they probably would not be able to do themselves, due to funding, travel circumstances and the need to be supported by others, it will install family values, allow communication with other residents, distance and a chance to get away from everyday life and meet other residents, Skegness is known for being a flat venue, so will help residents with walking needs. After a take up from Netherfield residents, other estates only within Woughton can attend.

If the trip isn't funded - create isolation, mixed age groups not communicating with each other, most of the residents going are with other friends and family and would not be able to travel together due to funding and transport issues, it will allow poor & low income residents to be a part of something special, a lot of residents feel unsafe going somewhere on their own and can only go with a group who they can trust. the cost of a ticket we hope to be £7 each, A lot of residents now rely on the trips in their planning for the year as most cannot afford a holiday.

How do we make these projects more sustainable - especially as prices have increased, this can only be managed through Grant funding, the Coach cost is £1,095, we will be supplying a cold drink for everyone on the way back, as services are not available on this route, 4 raffle prizes, information pack, and sweets passed round on the Coach, we are requesting just under half of the amount of the coach cost, the rest will be made up in ticket sales and from the NRA funds, the NRA are very active in its community work, we apply for grants from other sources for other activities.

**Officers Comments:**

The previous trip to Skegness in August 2022 proved successful and popular. Residents asked if they could go again, hence the reason for this application.

The total cost for the trip is £1,157, and the NRA is aiming to provide £657 (57% of total cost) through ticket sales and available funds.

**Are the finances reasonable? Has other funding been applied for? Is there a charging policy?**

**Applicants comments:**

No other funding has been applied for. Costs will be covered by charging £7 per ticket. If all tickets are not sold, the remainder of the costs will be met by the NRA.

**Officers Comments:**

The cost of the coach has increased by £12.3% compared to last year. Apart from the £500 grant, the remainder of the trip costs will be covered by ticket sales - £7 x 79 seats (£553) and £104 from the NRA.

**How will the project improve the quality of life for local residents**

**Applicants comments:**

It will allow families of Netherfield to take part in an activity that they probably would not be able to do themselves, due to funding, travel circumstances and the need to be supported by others, it will instill family values, allow communication with other residents, distance and a chance to get away from everyday life and meet other residents, Skegness is known for being a flat venue, so will help residents with walking needs.

**Officers Comments:**

As above - the trip offers residents an opportunity to visit the seaside at a very reasonable cost, along with the chance to socialise with other residents.

**Officer Assessment**

Have we received 3 quotes for all items?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Have we received all governance documents?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Have we got two independent referees details included?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

**Officer Recommendation and overview**

Last year's trip to Skegness was very popular with residents, and the low cost of £7 per ticket represents good value for people who may not be able to afford this trip by other means.

Which fund would this application come from? **Communities & Environment Fund**

How much is currently in that fund? **£12,000**



Officer Use Only

Date application received

Minute number

## Woughton Community Council

### Communities and Environment Fund Application Form

***Please read the Guidance Notes prior to completing this application form.  
These are available on our website or on request from our offices.***

**Name of organisation:** Netherfield Residents Assoc - Great Yarmouth 22  
**Date of Application:** 06h April 2023

#### Status of organisation

☐ Charity Registered charity number

☐ Company Limited by Guarantee Company number

Other (please state) Residents association

#### Contact Information for the organisation

Address:

Telephone Number:

Email address: Website: NONE MK  
Netherfield Residents association - face book page

Contact Name: Janette Bobey Position:  
Sec/Treasurer NRA  
(someone who has full knowledge of this application)

Address (if different from above)

Telephone Number:

**What are the aims and objectives of your organisation?** Please provide full details of your organisation, the work you do and the outcomes you aim to achieve.

The NRA is committed in creating and maintaining a community that everyone who resides here can be a part of, we are here to represent the resident's views and be their voice; all residents are encouraged to have their say in what's going on, to be heard, and to be fully involved.

Essential working relationships with the NRA and all agencies working on Netherfield is paramount in helping make Netherfield a safe, secure environment for us and future generations to live in.

We are supportive to all residents in need and will signpost to relevant agencies when required. The NRA is committed in building and maintaining an active empowered community.

**Amount requested: £500**

**What do you require the grant for?** Please provide details of the project, giving as much information as possible to enable the panel to fully assess the application.

A family/friend/Neighbour Estate Day Trip to Skegness - Saturday 19th August 2023

**How have you identified a need for the project (scoring criteria 1)?** What consultation, if any, have you undertaken? How did you do this? What were the responses?

We asked the residents where they would like to go and to give a reason why they have chosen to go to this venue, we asked on facebook, also at our meetings, they asked for Skegness the reason given was that it was a flat area for walking, a nice beach, there are lots of activities to do and to see, and is a cheap place to go for families, is a short journey for the Coast distance. This is the largest estate in Woughton so a large Coach is required, the coach will be a 79 seater with seating downstairs for the elderly or disabled, enabling them to attend the trip.

We are the largest estate in Woughton, 2nd largest in Milton Keynes, we have 1,200 homes and around 3,500 residents here, so our activities have a large up take, so require to do more events than other estates. We are only able to get one quote as Bills Coach hire is the only place that provides 79 seats, and are the cheapest company for Coach hire, we went here last year and residents really enjoyed it, a Fish and Chip meal with Tea/Coffee was only £5

**How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (scoring criteria 3, 6 and 7)?** (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall). Please provide as much information as possible – how will this project change people's lives? What impact will it have? What do you want the project to achieve? If applicable, how will it impact upon the environment?

It will allow families of Netherfield to take part in an activity that they probably would not be able to do themselves, due to funding, travel circumstances and the need to be supported by others, it will install family values, allow communication with other residents, distance and a chance to get away from everyday life and meet other residents, Skegness is known for being a flat venue, so will help residents with walking needs. After a take up from Netherfield residents, other estates only within Woughton can attend.

What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries.

Create isolation, mixed age groups not communicating with each other, most of the residents going are with other friends and family and would not be able to travel together due to funding and transport issues, it will allow poor & low income residents to be a part of something special, a lot of residents feel unsafe going somewhere on their own and can only go with a group who they can trust. the cost of a ticket we hope to be £7 each, A lot of residents now rely on the trips in their planning for the year as most cannot afford a holiday.

How will you work to make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)?

espesually as prices have increased, this can only be managed through Grant funding, the Coach cost is £1.095, we will be supplying a cold drink for everyone on the way back, as services are not available on this route, 4 raffle prizes, information pack, and sweets passed round on the Coach, we are requesting just under half of the amount of the coach cost, the rest will be made up in ticket sales and from the NRA funds, the NRA are very active in it's community work, we apply for grants from other sources for other activerties.

For projects that focus on the environment (scoring criteria 7), please provide details of how the project will make a positive change / impact.

A Coach is better than many cars on the road

**When will the project/ activity start and finish?**

One day 19-8-2023, but planning before this date

**Who will benefit from the grant (scoring criteria 3)?**

- |   |  |
|---|--|
| <input type="checkbox"/> Adults                         | <input type="checkbox"/> Older adults (55yrs+)     |
| <input type="checkbox"/> Children (0-11yrs)             | <input type="checkbox"/> Young People (12 – 18yrs) |
| <input type="checkbox"/> Men                            | <input type="checkbox"/> Women                     |
| <input checked="" type="checkbox"/> The whole community | <input type="checkbox"/> BAMER Communities         |

**How many beneficiaries of the project/activity reside or work in the Woughton Parish area?**

All 79 Residents

**How have you reached this figure?** Please explain how you have arrived at this figure what process you have used.

79 seater is the biggest coach we can get, all residents that book will be asked for Proof they live in the Woughton area, unless known to us, to provide 2 coaches would be more difficult and would require extra funding, so having the one Coach

is better, Bill's are the only company to provide this seat size coach, which is why there is only one quote for the coach.

**Woughton Community Council Priority is Poverty, with 3 focus strands, please tick which is appropriate to your project (scoring criteria 6)**

Youth



Food



Advice



How does your project meet the priorities identified above?

There will be Children attending, some of which have never been to the Coast before, information on the NRA & WCC will be given out on the Coach, along with information on the area they are going to, they will all be given an emergency number whilst in Skegness, it is a venue known for being cheap, for eating out outlets, which is one of the reasons this was chosen, it is cheaper to eat out than to bring a packed lunch, we intend to sell tickets the month before the trip, in May on our residents association night meeting, in the hope of getting more residents to the meetings.

**Project Finances (scoring criteria 5)**

Please give us a breakdown of the **total cost** of the project for which you are applying, and how much you are requesting from Woughton Community Council.

Item	Total Cost	Amount requested from WCC
Coach 79 seater	£1,095	£500
Raffle prizes	£20 - NRA	£NIL
Cold Drinks	£25 - NRA	£NIL
Information sheets	£3 - NRA	£NIL
First aid top up	£3 - NRA	£NIL
Bin bags/Air Freshner	£3 - NRA	£NIL
Sweets for Coach	£8 - NRA	£NIL
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
<b>Total</b>	<b>£1,157</b>	<b>£500</b>

Do you expect the activity/project to generate an income? YES ☐ NO ☒

If so, how much?

£ Tickets will be sold at £7 each - = 79 x 7= £553

Grant from WCC = £500

£104 from NRA providing if all tickets are sold, if not the remainder will be covered by the NRA

How will the income be used?

NO Income

**How will you raise any outstanding balance?**

NRA Funds

Have you made an application to other funders for this project/activity? Or do you intend to?

If so please tell us who they are, how much you have requested and when you expect a response.

FUNDER	AMOUNT REQUESTED	AMOUNT AWARDED	RESPONSE DATE
NIL	£NIL	£NIL	NIL
	£	£	
	£	£	
	£	£	

**How will you know if the project has been successful?** If your project is successful, you will be asked to provide an evaluation, so please consider how you will show success – testimonials, feedback forms, statistics (no of people, demographics, etc.) could all be used to support this.

By not having to refer to the risk assessment or the first aid kit, by a full coach there and back, lots of sleeping children on our return and the feedback given at the end of the trip from attending residents.

Please provide details of 2 **independent** referee's (this cannot be someone that is related to the applicant or living in the same property) who has knowledge of the project. This person should be easily contactable and must agree on amounts.

Name Maggie Ferguson - Councillor

Address

Email

Telephone number

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Name Michael Ferguson - Vice Chair

Address

Email

Telephone number

**Have you contacted the Community Officer and/or a Woughton Parish Councillor regarding this application?**

- ☐ Community Officer
- ☐ Woughton Community Council Officer
- ☒ Woughton Community Councillor

If so who? Maggie Ferguson

**In the event that your application is successful please state who the grant cheque should be made payable to / please provide bank account details for direct payment.**

Payable to:

Sort Code:

Account No:

### **COMMITTEE**

Chairperson Eamonn Bobey

Telephone / Email

Vice-Chair Michael Ferguson

Treasurer Janette Bobey

Telephone / Email

Secretary Janette Bobey

Telephone / Email

2x resident reps Cliff Parker & Jan Parker

I confirm that the information contained within this form is correct and that I have attached the required documents

Name: Janette Bobey  
Secretary/Treasurer

Position:

Signature:\* J Bobey

Date: 06hApril 2023

\*If completing electronically, we will consider this as your 'electronic signature'.





## Communities and Environment Fund – Application Overview



Name of Applicant	Netherfield
Date of application	06/04/2023
Name of project	Great Yarmouth Coach Trip - Sunday 25 <sup>th</sup> June 2023
Amount Requested	£500

**Project Overview** (what is the project, how has it been determined that it is needed, what does success look like?)

**Applicants comments:**

We asked the residents where they would like to go and to give a reason why they have chosen to go to this venue, we asked on facebook, also at our meetings, they asked for Grt Yarmouth, the reason given was that it was a flat area for walking, a nice beach, there are lots of activities to do and to see, and is a cheap place to go for families, is a short journey for the Coast distance. This is the largest estate in Woughton so a large Coach is required, the coach will be a 79 seater with seating downstairs for the elderly or disabled, enabling them to attend the trip.

We are the largest estate in Woughton, 2nd largest in Milton Keynes, we have 1,200 homes and around 3,500 residents here, so our activities have a large up take, so require to do more events than other estates. We are only able to get one quote as Bills Coach hire is the only place that provides 79 seats, and are the cheapest company for Coach hire.

**Officers Comments:**

**How will the project improve the quality of life for local residents?** (what change will happen? What happens if we don't fund it? What considerations have been made to sustainability?)

**Applicants comments:**

It will allow families of Netherfield to take part in an activity that they probably would not be able to do themselves, due to funding, travel circumstances and the need to be supported by others, it will install family values, allow communication with other residents, distance and a chance to get away from everyday life and meet other residents, Great Yarmouth is known for being a flat venue, so will help residents with walking needs. After a take up from Netherfield residents, other estates only within Woughton can attend.

If the trip isn't funded - create isolation, mixed age groups not communicating with each other, most of the residents going are with other friends and family and would not be able to travel together due to funding and transport issues, it will allow poor & low income residents to be a part of something special, a lot of residents feel unsafe going somewhere on their own and can only go with a group who they can trust. the cost of a ticket we hope to be £7 each, A lot of residents now rely on the trips in their planning for the year as most cannot afford a holiday.

How do we make these projects more sustainable - especially as prices have increased, this can only be managed through Grant funding, the Coach cost is £1,095, we will be supplying a cold drink for everyone on the way back, as services are not available on this route, 4 raffle prizes, information pack, and sweets passed round on the Coach, we are requesting just under half of the amount of the coach cost, the rest will be made up in ticket sales and from the NRA funds, the NRA are very active in its community work, we apply for grants from other sources for other activities.

<p><b>Officers Comments:</b></p> <p>The previous trip to Great Yarmouth in 2022 was very popular with those who went, and they requested that this trip was repeated this year.</p> <p>The total cost for this trip is £1,157. The NRA will aim to raise £657 (57% of total cost) through ticket sales and available funds.</p>
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<p><b>Are the finances reasonable? Has other funding been applied for? Is there a charging policy?</b></p> <p><b>Applicants comments:</b></p> <p>No other funding has been applied for. Costs will be covered by charging £7 per ticket. If all tickets are not sold, the remainder of the costs will be met by the NRA.</p>
<p><b>Officers Comments:</b></p> <p>Apart from the £500 grant, the remainder of the trip costs will be covered by ticket sales - £7 x 79 seats (£553) and £104 from the NRA.</p>

<p><b>How will the project improve the quality of life for local residents</b></p> <p><b>Applicants comments:</b></p> <p>It will allow families of Netherfield to take part in an activity that they probably would not be able to do themselves, due to funding, travel circumstances and the need to be supported by others, it will install family values, allow communication with other residents, distance and a chance to get away from everyday life and meet other residents, Great Yarmouth is known for being a flat venue, so will help residents with walking needs. After a take up from Netherfield residents, other estates only within Woughton can attend.</p>
<p><b>Officers Comments:</b></p> <p>As above - the trip offers residents an opportunity to visit the seaside at a very reasonable cost, along with the chance to socialise with other residents.</p>

**Officer Assessment**

Have we received 3 quotes for all items?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Have we received all governance documents?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Have we got two independent referees details included?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

<p><b>Officer Recommendation and overview</b></p> <p>Last year's Yarmouth trip was popular with residents, and the low cost of £7 per ticket represents good value for people who may not be able to afford the trip by any other means.</p>
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Which fund would this application come from? **Communities and Environment Fund**

How much is currently in that fund? **£12,000**

*For completion after scoring*

Scorer No	Scorer Name	Total Score	Any other comments
1			
2			
3			
4			
5			
6			
7			
8			

Average Score from all scorers:

Applications that score an average of below 15 will not be awarded.

Applications that score between 16 – 24 will be discussed

Applications that score an average of over 25 will be awarded (except in exceptional circumstances)

**Outcome from Committee**

Awarded in full ☐    Awarded in part ☐ (amount awarded )    Not awarded ☐    Deferred ☐

If deferred, please explain what actions are needed:

Date for resubmission (if applicable)



Officer Use Only

Date application received

Minute number

## Woughton Community Council

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**Name of organisation:** Netherfield Residents Assoc - Great Yarmouth 22  
**Date of Application:** 06h April 2023

#### Status of organisation

☐ Charity Registered charity number

☐ Company Limited by Guarantee Company number

Other (please state) Residents association

#### Contact Information for the organisation

Address: C/O 273 Broadlands, Netherfield, MK6-4HD

Telephone Number: 01908-676320

Email address: janettebobey19@aol.com

Website:

NONE MK Netherfield Residents association - face book page

Contact Name: Janette Bobey

Position:

Sec/Treasurer NRA

(someone who has full knowledge of this application)

Address (if different from above)

Telephone Number:

**What are the aims and objectives of your organisation?** Please provide full details of your organisation, the work you do and the outcomes you aim to achieve.

The NRA is committed in creating and maintaining a community that everyone who resides here can be a part of, we are here to represent the resident's views and be their voice; all residents are encouraged to have their say in what's going on, to be heard, and to be fully involved.

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We are supportive to all residents in need and will signpost to relevant agencies when required. The NRA is committed in building and maintaining an active empowered community.

**Amount requested: £500**

**What do you require the grant for?** Please provide details of the project, giving as much information as possible to enable the panel to fully assess the application.

A family/friend/Neighbour Estate Day Trip to Great Yarmouth - Sunday 25th June 2023

**How have you identified a need for the project (scoring criteria 1)?** What consultation, if any, have you undertaken? How did you do this? What were the responses?

We asked the residents where they would like to go and to give a reason why they have chosen to go to this venue, we asked on facebook, also at our meetings, they asked for Grt Yarmouth, the reason given was that it was a flat area for walking, a nice beach, there are lots of activities to do and to see, and is a cheap place to go for families, is a short journey for the Coast distance. This is the largest estate in Woughton so a large Coach is required, the coach will be a 79 seater with seating downstairs for the elderly or disabled, enabling them to attend the trip.

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**How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (scoring criteria 3, 6 and 7)? (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall).** Please provide as much information as possible – how will this project change people's lives? What impact will it have? What do you want the project to achieve? If applicable, how will it impact upon the environment?

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What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries.

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How will you work to make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)?

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For projects that focus on the environment (scoring criteria 7), please provide details of how the project will make a positive change / impact.

A Coach is better than many cars on the road

**When will the project/ activity start and finish?**

One day 25-6-2023, but planning before this date

**Who will benefit from the grant (scoring criteria 3)?**

- |   |  |
|---|--|
| <input type="checkbox"/> Adults                         | <input type="checkbox"/> Older adults (55yrs+)     |
| <input type="checkbox"/> Children (0-11yrs)             | <input type="checkbox"/> Young People (12 – 18yrs) |
| <input type="checkbox"/> Men                            | <input type="checkbox"/> Women                     |
| <input checked="" type="checkbox"/> The whole community | <input type="checkbox"/> BAMER Communities         |

**How many beneficiaries of the project/activity reside or work in the Woughton Parish area?**

All 79 Residents

**How have you reached this figure?** Please explain how you have arrived at this figure what process you have used.

79 seater is the biggest coach we can get, all residents that book will be asked for Proof they live in the Woughton area, unless known to us, to provide 2 coaches would be more difficult and would require extra funding, so having the one Coach is better, we intend to sell tickets the month before the trip, in May on our residents association night meeting, in the hope of getting more residents to the meetings.

Bills Coach hire is the only company to provide this seat size coach, which is why there is only one quote for the coach.

**Woughton Community Council Priority is Poverty, with 3 focus strands, please tick which is appropriate to your project (scoring criteria 6)**

Youth



Food



Advice



How does your project meet the priorities identified above?

There will be Children attending, some of which have never been to the Coast before, information on the NRA & WCC will be given out on the Coach, along with information on the area they are going to, they will all be given an emergency number whilst in Gt Yarmouth, it is a venue known for being cheap, for eating out outlets, which is one of the reasons this was chosen, it is cheaper to eat out than to bring a packed lunch

**Project Finances (scoring criteria 5)**

Please give us a breakdown of the **total cost** of the project for which you are applying, and how much you are requesting from Woughton Community Council.

Item	Total Cost	Amount requested from WCC
Coach 79 seater	£1,095	£500
Raffle prizes	£20 - NRA	£NIL
Cold Drinks	£25 - NRA	£NIL
Information sheets	£3 - NRA	£NIL
First aid top up	£3 - NRA	£NIL
Bin bags/Air Freshner	£3 - NRA	£NIL
Sweets for Coach	£8 - NRA	£NIL
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
<b>Total</b>	<b>£1,157</b>	<b>£500</b>

Do you expect the activity/project to generate an income? YES ☐ NO ☒

If so, how much?

£ Tickets will be sold at £7 each - = 79 x 7 = £553

Grant from WCC = £500

£104 from NRA providing if all tickets are sold, if not the remainder will be covered by the NRA

How will the income be used?

NO Income

**How will you raise any outstanding balance?**

NRA Funds

Have you made an application to other funders for this project/activity? Or do you intend to?

If so please tell us who they are, how much you have requested and when you expect a response.

FUNDER	AMOUNT REQUESTED	AMOUNT AWARDED	RESPONSE DATE
NIL	£NIL	£NIL	NIL
	£	£	
	£	£	
	£	£	

**How will you know if the project has been successful?** If your project is successful, you will be asked to provide an evaluation, so please consider how you will show success – testimonials, feedback forms, statistics (no of people, demographics, etc.) could all be used to support this.

By not having to refer to the risk assessment or the first aid kit, by a full coach there and back, lots of sleeping children on our return and the feedback given at the end of the trip from attending residents.

Please provide details of 2 **independent** referee's (this cannot be someone that is related to the applicant or living in the same property) who has knowledge of the project. This person should be easily contactable and must agree on amounts.

Name Maggie Ferguson - Councillor

Address

Email

Telephone number

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Name Michael Ferguson - Vice Chair

Address

Email

Telephone number



**Have you contacted the Community Officer and/or a Woughton Parish Councillor regarding this application?**

- ☐ Community Officer
- ☐ Woughton Community Council Officer
- ☒ Woughton Community Councillor

If so who? Maggie Ferguson

**In the event that your application is successful please state who the grant cheque should be made payable to / please provide bank account details for direct payment.**

Payable to:

Sort Code:

Account No:

## **COMMITTEE**

Chairperson Eamonn Bobey Telephone / Email

Vice Chair - Michael Ferguson

Treasurer Janette Bobey Telephone / Email

Secretary Janette Bobey Telephone / Email

2 Resident reps - Cliff Parker & Jan Parker

I confirm that the information contained within this form is correct and that I have attached the required documents

Name: Janette Bobey  
Secretary/Treasurer

Position:

Signature:\* J Bobey

Date: 06hApril 2023

\*If completing electronically, we will consider this as your 'electronic signature'.



## Communities and Environment Fund – Application Overview



Name of Applicant	Friends of Coffee Hall Community Cafe
Date of application	13/02/2023 (received 11/04/2023)
Name of project	Coach trip to Black Country Living Museum - 7 <sup>th</sup> June 2023
Amount Requested	£400

**Project Overview** (what is the project, how has it been determined that it is needed, what does success look like?)

**Applicants comments:**

To fund coach and museum entry to the Black Country Living Museum. We have been engaging with members weekly in the café, asking for destinations and we think this would make a fantastic trip for young and old alike.

**Officers Comments:**

**How will the project improve the quality of life for local residents?** (what change will happen? What happens if we don't fund it? What considerations have been made to sustainability?)

**Applicants comments:**

How will the project improve quality of life - making the trip affordable and educational for young and old. Help with dementia, remembering childhood. Experiencing life of yesteryear.

What are the consequences of not undertaking this project - not benefiting from how things were years ago. A day of not having company, motivation. Not getting out of MK for the day.

How will you make this project sustainable in the future - charging a small amount, getting more input to the café, volunteers for fund raising events.

**Officers Comments:**

The Black Country Living Museum provides a great experience for anyone who wants to learn or reminisce about recent history. It should provide an educational experience.

Using multiple funding sources, fundraising activities and charging for tickets will make future projects more sustainable

**Are the finances reasonable? Has other funding been applied for? Is there a charging policy?**

**Applicants comments:**

Community Action have been approached for a grant of £1,000 to cover the cost of entry tickets. If this and the £400 request to WCC are approved, the remaining £300 will be funded through ticket sales and fund raising events.

**Officers Comments:**

The total cost of the trip is £1,700. This breaks down as follows:

Museum admission - £1,000

Coach trip - £700

An application has been made to the Community Foundation for £1,000 to cover the cost of admission. Of the remaining £700, the group is requesting £400. The remaining £300 will be funded through ticket sales and fund raising events.

The maximum cost of the trip per person works out at just over £6, which represents good value compared to the current admission price to the museum of around £20 plus the cost of return travel.

**How will the project improve the quality of life for local residents**

**Applicants comments:**

Making the trip affordable and educational for young and old. Help with dementia, remembering childhood. Experiencing life of yesteryear.

**Officers Comments:**

**Officer Assessment**

Have we received 3 quotes for all items? Yes ☒ No ☐  
Have we received all governance documents? Yes ☒ No ☐  
Have we got two independent referees details included? Yes ☒ No ☐

**Officer Recommendation and overview**

Which fund would this application come from? Communities and Environment Fund

How much is currently in that fund? £12,000

*For completion after scoring*

Scorer No	Scorer Name	Total Score	Any other comments
1			
2			
3			
4			
5			
6			
7			

Communities and Environment Fund – Overview and outcome sheet



Office Use Only

Date Application Received

Minute Number

## Woughton Community Council

### Communities and Environment Fund Application Form

Please read the Guidance Notes prior to completing this application form. These are available on our website or on request from our offices.

Name of Organisation Friends of Coffee Date of Application 13/2/23  
Hall Community Cafe  
Status of Organisation

☐ Charity State Registered Charity Number

☐ Company Limited by Guarantee State Company Number

Community Group

What are the aims and objectives of your organisation? Please provide full details of your organisation, the work you do and the outcomes you aim to achieve

To bring together people that maybe isolated, make friends in safe environment

Amount Requested: £

What do you require the grant for: Please provide details of the project, giving as much information as possible to enable the panel to fully assess the application.

To subsidise coach and museum entry, make it available

How have you identified a need for the project (scoring criteria 1)? What consultation, if any, have you undertaken? How did you do this? What were the responses?

We have been engaging with members weekly in Cate, asking for destinations and we think this would make a fantastic trip for starters. Yang & dd alike.

How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (scoring criteria 3, 6 and 7)? (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall). Please provide as much information as possible – how will this project change people's lives? What impact will it have? What do you want the project to achieve? If applicable, how will it impact upon the environment?

Making it affordable, educational for young & old. Help with dementia etc, remembering childhood. Experiencing life of yesteryear.

What are the consequences of not undertaking this project? Please provide a full explanation showing how this will impact on the proposed beneficiaries?

Not benefiting from how things were years ago. A day of not having company, motivation. Not getting out of MK for the day.

How will you make this project sustainable in the future, to reduce dependency on grant funding (scoring criteria 2)?

Charging small amount, getting more input to the Cate, Volunteers for fund raising events

For projects that focus on the environment (scoring criteria 7), please provide details of how the project will make a positive change / impact.

N/A.

When will the project / activity start and finish?

~~When April~~ As soon as poss  
7 June if poss

Who will benefit from the grant (scoring criteria 3)?

- ☒ Adults  
☐ Children  
☐ Men  
☒ The whole community

- ☐ Older adults (55yrs +)  
☒ Young People (12-18yrs)  
☐ Women  
☐ BAMER communities

How many beneficiaries of the project/activity reside or work in the Woughton Parish area? **49.**

How have you reached this figure? Please explain the process you used

**How many coach holds**

Woughton Community Council priority is poverty, with 3 focus strands. Please tick which is appropriate to your project (scoring criteria 6)

☒ Youth

☒ Food

☒ Advice

How does your project meet the priorities identified above?

**getting people on a coach is a captured audience from that we can gain information**

Project Finances (scoring criteria 5)

Please give a breakdown of the total cost of the project for which you are applying, and how much you are requesting from Woughton Community Council

Item	Cost	Amount requested
<b>Coach</b>	<b>£ 700.00</b>	<b>£ 400.00</b>
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
<b>Total</b>	<b>£</b>	<b>£</b>

Do you expect the activity/project to generate an income?

☐ Yes

☒ No

If so, how much? £

How will the income be used?

How will you raise any outstanding balance?

**ticket prices (part of)  
fund raising events**

Have you made an application to any other funders for this project/activity, or do you intend to? If so, please tell us who they are, how much you have requested and when you expect a response.

Funder	Amount requested	Amount awarded	Response date
<b>Community fundation</b>	<b>£ 1000</b>	<b>£</b>	
	£	£	
	£	£	
	£	£	

How will you know if the project has been successful? If your project is successful, you will be asked to provide an evaluation, so please consider how you will show success – testimonials, feedback forms, statistics (number of people, demographics etc) could all be used to support this.

Coach for of happy people, friendships/support established. we will do feedback forms to share evaluation

**Agenda item: SC 94/23**

**WOUGHTON COMMUNITY COUNCIL**

**Services & Communities Committee**

**Wednesday 19<sup>th</sup> April 2023**

**PURPOSE OF REPORT:**

To update the Services & Communities Committee on Community Food activities.

**RECOMMENDATION:**

**That the Committee notes the report.**

**MAIN ISSUES AND CONSIDERATIONS:**

**Community Fridge:**

The Community Fridge at Coffee Hall is one of nine across the city that make up the Milton Keynes Community Fridge network. Food comes from a variety of sources – mainly supermarkets, distributors and manufacturers, plus donations from faith groups, local residents and allotments. Since the post-Covid relaunch in July 2020, the Community Fridge has distributed well over 100 tonnes of food to the community.

March 2023:

Total visitors - 609 (average 68 per session)

Food received – 3,184kg

Food distributed – 3,095kg (equivalent to 7,369 meals)

Waste – 2%

March 2022 – March 2023:

Total visitors – 7,272 (average 68 per session)

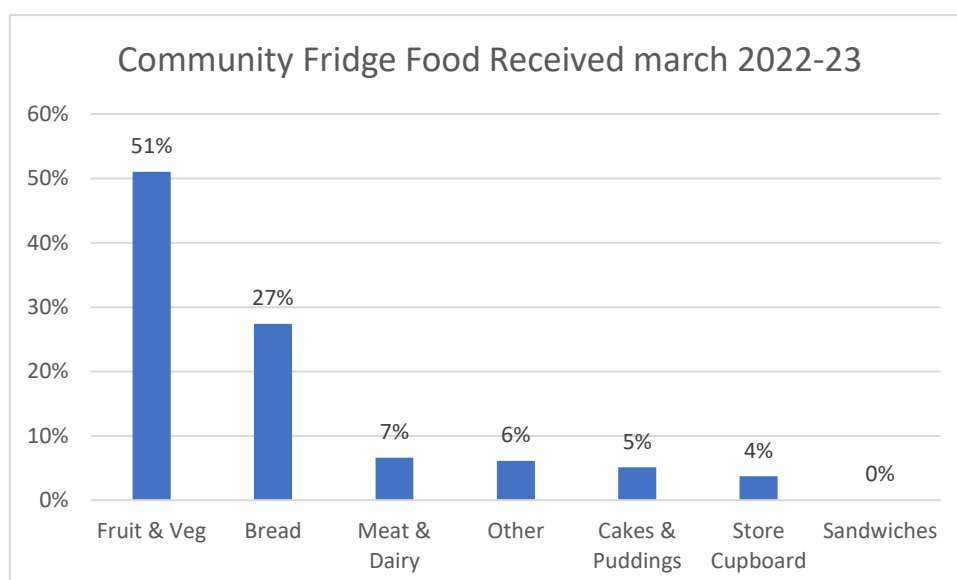
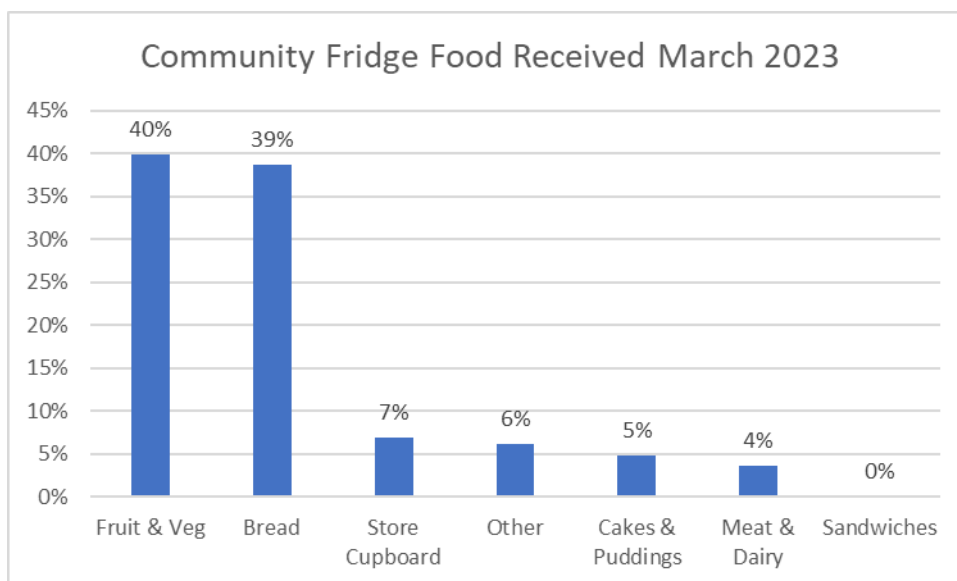
Food received – 37,100kg

Food distributed – 32,511kg (equivalent to 77,407 meals)

Waste – 4%

Food waste has reduced significantly over the last year, due to developing a relationship with Milton Keynes Muslim Association and Al Fikr, who take the remainder of our fridge food for distribution within the local community.





### **Community Café:**

The Community Café menu is driven by food donated through the Community Fridge. Regular donations from Café users helps to finance future sessions.

The Café and Fridge are overseen by our Coordinator and run mainly by volunteers made up of local residents and students from MK College Inclusive Learning.

March 2023

Total visitors – 316 (average 35 per session)

Net income (donations) – £17.41

March 2022 – March 2023:

Total visitors – 2,735 (average 31 per session)

Net income (donations) – £724.02

## **Community Larder:**

There has been a decline in membership at Coffee Hall larder, down to 40 from a peak of 63 in Summer 2022. This trend is at odds with the other larders in Milton Keynes, which have generally increased their membership. There are a number of reasons why this may have happened:

- Coffee Hall Larder relies exclusively on food from Fareshare, whereas many other larders supplement their food with surplus stock collected by volunteers. So the variety of food on offer at Coffee Hall appears limited compared to other larders.
- The recent cost of living increases have led to a few larder users cancelling their membership.
- Recently, the limited variety of food on offer means that there aren't always basic ingredients that can be used to make a meal.

Despite this, the Community Larder offers good opportunities for community engagement and offers good value for money for members (£3.50 per week for approximately £15-20 worth of food).

## **Warm Rooms:**

The warm room funding from MKCC provided various opportunities throughout the winter. Extra funding was agreed by Council on 11/04/23 to continue warm rooms for a limited period.

### **Tinkers Bridge Warm Room**

December 2022 - March 2023

Total visitors – 721 (average 42 per session)

### **Eaglestone Café**

December 2022 - March 2023

Total visitors – 400 (approximate)

### **Netherfield Café**

January 2023 - March 2023

Total visitors – 50 (approximate)

## **Other Community Food Activities:**

### **Netherfield Slow Cooker Course:**

We recently ran a five week slow cooker course at the Netherfield Meeting place, in conjunction with Lisa Lovell. Attendees learned about:

- Using slow cookers to cook a wide variety of food
- Enhancing general cooking skills
- Energy-saving cooking
- Cooking on a budget
- Reducing food waste by using surplus food from the community fridge

**Community Food Event – Coffee Hall:**

This was held on the evening of Sunday 25<sup>th</sup> March, with food provided by Milton Keynes Muslim Association and Al Fikr. Around 60 people attended from the local community. This was the first of three collaborative events in March and April, and we hope to be able to plan more events in the future.

**BACKGROUND PAPERS:**

None.

**AUTHOR**

Sean Perry, Community Services Manager.

**Agenda item: SC 95/23**

**WOUGHTON COMMUNITY COUNCIL**

**Services & Communities Committee**

**Wednesday 19<sup>th</sup> April 2023**

**PURPOSE OF REPORT:**

To propose match funding CHRA's contribution towards a memorial stone for the Memorial Garden.

**RECOMMENDATION:**

- 1. That the committee considers a contribution towards the cost of buying and installing a memorial stone at the gardens on Coffee Hall.**
- 2. That this amount is limited to 'match funding' the contribution made by the former CHRA towards this installation (£700).**
- 3. That this money is taken from the 'memorial ringfenced reserve'.**

**MAIN ISSUES AND CONSIDERATIONS:**

CHRA were awarded money from MKCC in 2019 towards agreed projects within the estate. This was agreed as provision of a range of elements within the 'village green' – electrical supply for lighting for the memorial and for sound system during events, installation of new seating, improvements to paths and ramps and the creation of a 'memorial garden'.

This work has mostly been completed, but with some variation from the original plans. MKCC are unable to spend anything further on the project.

There has been an ongoing discussion around the missing 'memorial stone' within the community garden space with CHRA contributing towards the provision of the stone, in line with the proposal made. In line with this, a request was made for WCC to 'top up' to enable the full amount to be provided (previous quote was £1140.00).

There is currently money sitting within the 'memorial' ringfenced budget – this was £1000 in 2022/23 and would increase to £2000, based on previous agreements for £1,000 per year to be allocated. This would leave £1300 in that fund for any emergency works needed.

The quotes below are the ones provided by MKCC and were the original ones for the proposal:

Please see below prices we got quoted for the remaining works. Just a heads up, that the exact same standing stone may not be available as it has been a little while since our query. I'm sure they will have similar available to select from.

## UPRIGHT/STANDING GRANITE

To install CED Feature  
slate standing stone in  
memorial garden secured  
in concrete (inc hire of

1	ITEM	£440.05	£700	£1,140.05
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plant for  
locating/setting/moving  
stone)

### STAFFING IMPLICATIONS:

None noted.

### OTHER IMPLICATIONS:

None.

### BACKGROUND PAPERS:

None.

### AUTHOR

Steve McNay – Council Manager

**Agenda item: SC 96/23**

**WOUGHTON COMMUNITY COUNCIL**

**Services & Communities Committee**

**Wednesday 19<sup>th</sup> April 2023**

**PURPOSE OF REPORT:**

To update the committee on Coronation event(s) and seek clarification on the proposal.

**RECOMMENDATION:**

1. That the committee notes this report and the previous discussions.
2. That the committee notes the continued lack of clarity with regard to timings for the events planned by the Palace.
3. That the committee agrees to a more detailed approach for the Coronation event.
4. That the event includes a formal opening of the Memorial Garden.

**MAIN ISSUES AND CONSIDERATIONS:**

Following the discussions at this committee last month (SC 82/23) around the coronation, there remains some confusion around what is wanted – this is, in part, due to a lack of information from the palace with regard to certain aspects of the weekend, specifically the timings of the Sunday concert.

The event is currently proposed to be part of the ‘Big Lunch’ project, bringing people together on the Sunday (May 7<sup>th</sup>) to share food and fun – this is in place, advertised and a plan is in place to deliver this (coronation chicken (plus vegan alternatives), puddings, fruit punch, etc.) with music and / or a screening of the concert.

The timings of the concert remain unclear, other than a sentence within the ticket application process that states ‘early evening’ start. This has led to some concerns that without the concert as a ‘pull’, nobody will attend the big picnic event.

If the timings were to change to the evening (at whatever time the concert starts, once agreed and shared), there is a risk that any ‘picnic’ would be held at a time where outdoor eating is less appealing, due to temperatures dropping.

An additional consideration is the idea of formally opening the Memorial Garden, as part of the overall event. This has been suggested to the former CHRA (who were responsible for the creation) and they are supportive of this idea. This may also be better during the day, but an early evening opening ceremony could also work.

Given these concerns noted by some councillors around screening the concert, it is recommended that the committee gives some clear guidance on what is requested so that plans can be changed if appropriate, to reflect the wishes of the community.

**STAFFING IMPLICATIONS:**

Staffing needs will be relatively minimal for an event such as this, especially if councillors are also available to engage with residents, welcome any new visitors and potentially help with set up / clear down (although this may not be needed, depending on the timings).

If the event is to be held as a 'Big Lunch' and continue into the evening with a concert screening, there may be a need for 'teams' of officers to take shifts across the event.

Until such time as a clear view is given, it isn't possible to effectively plan.

**OTHER IMPLICATIONS:**

The lack of clarity around timings for the weekend is unhelpful, but at the current time no information has been forthcoming.

**BACKGROUND PAPERS:**

SC 82/23 – Minutes and papers from March Services Committee.

**AUTHOR**

Steve McNay – Council Manager