



WOUGHTON COMMUNITY COUNCIL

The Council Hub, Local Centre, Garraways, Coffee Hall, MK6 5EG
www.woughtoncommunitycouncil.gov.uk 01908 359681

PLANNING, LICENSING AND DEVELOPMENT COMMITTEE

Friday 8th May 2026

To: All members of the **Planning, Licensing & Development Committee**

Cllrs Cllr Sue Smith (Chair), Deanna Norris (Vice Chair), Penny Glasgow, Michael Holland, Ruth McMillan, April Rennie, Alan Williamson and Donna Fuller.

(Cllrs Charlie Marsh, D'Anne Mordecai, and Liz Simpkins as deputies)

Notice of Meeting

You are hereby summoned to attend a meeting of the **Planning, Licencing & Development Committee** to be held on **WEDNESDAY 13th May 2026** commencing at **6:00pm** at the **Woughton Community Council Hub, The Local Centre, Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The full Calendar of Meetings can be accessed from the following link on the website:

<https://www.woughtoncommunitycouncil.gov.uk/calendars/>

AGENDA



LD 01/26 To elect a Chair

Following the start of the new council year and the new committee makeup, Election of a Chair for the 2026/27 council year.

LC 02/26 To elect a Vice Chair

Following the start of the new council year and the new committee makeup, Election of a Vice Chair for the 2026/27 council year.

LD 03/26 Apologies:

To receive and accept apologies from members unable to attend the meeting.

LD 04/26 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

LD 05/26 Questions from the public (maximum 10 minutes):

To receive questions and statements from members of the public.

LD 06/26 Chairs announcements:

To receive announcements from the Chair.

LD 07/26 Minutes of previous meeting(s):

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 7th April 2026.

(Attached)

LD 08/26 To consider one planning application

PLN/2026/0615

Continued use of former dwellinghouse (use Class C3) as a 16-bed HMO (use Class Sui Generis) and retention of first floor extension with new crossover and extension of parking area at 23 Marshworth, Tinkers Bridge, Milton Keynes, MK6 3DA

(Papers available at <https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000003yZcH>)

LD 09/26 To consider any planning applications that have arrived between the publishing of this agenda and the meeting.

To try and avoid applications being unconsidered, a standing item to cover any late arrival papers.

Date of next meeting:

Monday 1st June 2026

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.



PLANNING, LICENSING AND DEVELOPMENT COMMITTEE

Minutes of the meeting held on Monday 7th April 2026, 6:00pm at the Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Present: Cllrs Cllr Sue Smith (Chair), Deanna Norris (Vice Chair), Alan Williamson and Charlie Marsh (BH Dep).

Also present:

Steve McNay (Council Manager)

LD 98/25 Apologies:

Apologies were received from:

- Cllrs Penny Glasgow, Michael Holland, April Rennie and Ruth McMillan

RESOLVED - noted

LD 99/25 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

No declarations were made.

RESOLVED – noted

LD 100/25 Questions from the public (maximum 10 minutes):

No questions submitted.

RESOLVED - noted

LD 101/25 Chairs announcements:

The Chair thanked MEARS for the donation of Easter Eggs, Three Ts café on Thursday (11- 1.30) and Quiz Night on 10th April.

RESOLVED – noted.

LD 102/25 Minutes of previous meeting(s):

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 2nd March 2025.

Cllr Smith proposed that the minutes were a true and accurate record of the meeting. This was seconded by Cllr Williamson.

RESOLVED by way of unanimous vote.

LD 103/25 To consider responses made to the following planning applications that fell outside the meeting schedule:

- a) PLN/2026/0455 Proposed erection of two dwellings at 4 Holmfield Close, Tinkers Bridge, Milton Keynes, MK6 3AB

(Papers attached – to note)

- b) PLN/2026/0521 Certificate of lawfulness for the proposed loft conversion with rear dormer and a single storey rear extension at 17 BUCKBY, TINKERS BRIDGE, MILTON KEYNES, MK6 3DP



The committee was provided with details of the two applications above, with details of Full Council considering the Tinkers Bridge application (FC 181/25) and the submission agreed at that meeting was provided. This has been 'called in' and will be heard at the next MKCC committee meeting. No feedback was received regarding the second application, but queries were addressed within the meeting around HMO potential.

RESOLVED – noted.

LD 104/25 To consider any planning applications that have arrived between the publishing of this agenda and the meeting.

To try and avoid applications being unconsidered, a standing item to cover any late arrival papers.

LD 105/25 To consider licensing application made

- a) Street Trading Consent Boroughwide Renewal - Mister Softee, Reg JJ92 NNV, Ref 147614
- b) Street Trading Consent Boroughwide Renewal - Soft99Whip, S99 WHP, Ref 143311
- c) Street Trading Consent Boroughwide Renewal - Pecorella Whip - FJ72 WHP - 143302
- d) Street Trading Consent Boroughwide Renewal - Mr Guci Ices Ltd, R481 0SH, Ref169557
- e) Street Trading Consent Boroughwide Renewal - Mr Softee - T402 POA - 147552

No concerns were noted regarding any of the above and no comments were made.

RESOLVED – noted.

LD 106/25 To note other planning related issues

The committee received information relating to various issues that fall within the remit of this committee.

RESOLVED – noted.

LD 107/25 To note decisions issued by MKCC Planning Authority

The committee received updates on planning decisions issued by MKCC regarding previous considerations by this committee.

RESOLVED – noted.

Date of next meeting:

**To be confirmed at the Annual Meeting – likely to be Monday 11th May
Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways,
Coffee Hall, Milton Keynes, MK6 5EG.**

THE CHAIR CLOSED THE MEETING AT 6:23 PM

Chair _____ Date _____

