

## PLANNING, LICENSING AND DEVELOPMENT COMMITTEE

**Minutes of the meeting held on Monday 12<sup>th</sup> May 2025, 6:00pm at the Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.**

**Present: Cllrs Sue Smith (Chair\*), Deanna Norris (Vice Chair\*), Alan Williamson, Liz Simpkins, April Rennie and Ruth McMillan.**

Cllr Smith was the sitting Chair and was also elected as Chair for the coming year.  
Cllr Norris was the sitting Vice Chair and was also elected as Vice Chair for the coming year.

### **Also present:**

Steve McNay (Council Manager).  
Cllr Charlie Marsh (as non voting 'second' for Beanhill)

### **LD 1/25 Election of a Chair for the committee**

To elect a Committee Chair for the 2025/26 Council Year. Liz Simpkins nominated Sue Smith, which was seconded by Alan Williamson. There were no further nominations and vote was unanimous.

**RESOLVED - Cllr Sue Smith was elected as Chair of the committee for the council year 2025/26**

### **LD 2/25 Election of a Vice Chair for the committee**

To elect a Vice Committee Chair for the 2025/26 Council Year. April Rennie nominated Deanna Norris, which was seconded by Alan Williamson. There were no further nominations and vote was unanimous.

**RESOLVED - Cllr Deanna Norris was elected as Vice Chair of the committee for the council year 2025/26**

It was clarified that Cllr McMillan was a voting member of the committee as the representative from Peartree Bridge, as Cllr Smith was a member due to the nature of being Chair of Council.

### **LD 3/25 Apologies:**

Apologies were received from:

- Cllr Eamonn Bobey (NF)
- Cllr Stacey Munkley (NF Deputy)
- Cllr Michael Holland (ES – represented by Cllr Liz Simpkins)
- Cllr Penny Glasgow

**RESOLVED - noted**

### **LD 4/25 Declarations of Interest:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

No declarations were made

**RESOLVED – noted**



**LD 5/25 Questions from the public (maximum 10 minutes):**

To receive questions and statements from members of the public.

There were no questions from the public.

**RESOLVED - noted**

**LD 6/25 Chairs announcements:**

To receive announcements from the Chair.

- The Chair noted that the parish was at the edge of the storm that linked to a yellow weather warning, whilst also noting that there had been no rain to this point.
- The Chair thanked all involved for their hard work around the VE Day events
- The Chair thank all the residents who attended the Annual Meeting of the Parish

**RESOLVED - noted**

**LD 7/25 Minutes of previous meeting(s):**

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 7<sup>TH</sup> April 2025.

**The minutes were proposed as a true and accurate record of the meeting by Cllr Smith, seconded by Cllr Rennie.**

**RESOLVED by way of unanimous vote.**

**Cllr Smith signed the previous minutes for filing.**

**LD8/25 To consider and respond to the following planning applications, received from Milton Keynes City Council**

a) PLN/2025/0645

Prior Approval of single storey rear extension, with eaves of 2.38 metres and maximum height of 4 metres, extending 6 metres from the original rear wall at 98 TANDRA, BEANHILL, MILTON KEYNES, MK6 4LL

Respond by: 14/05/2025

The committee considered this application, noting that this was a proposal for a household extension in line with fairly standard application, whilst noting that this is a relatively large extension. Cllr Williamson noted some practical elements with undertaking the work, there were no complaints or issues and as such, no comment to be made.

**RESOLVED - noted**

b) PLN/2025/0647

Change of use from dwellinghouse (use class C3) to children's home (use class C2) for up to one child at 18 Serles Close, Coffee Hall, Milton Keynes, MK6 5HB

Respond by: 15/05/2025

The committee noted that this was another application of a similar vein to previous change of use. Committee noted that a previous meeting had requested that we comment to planning on this, which was clarified that the committee had requested that full planning applications be submitted, rather than any 'lawful development' decision. This application is a full application. It was noted that there are no changes to the property at all, simply a change of use and that a concern was noted regarding the potential for more than one child to be supported (the application is for one child).

**Proposal:**

That the Council Manager write to the planning department noting the frequency of this type of application



**Proposed by: Cllr Smith. Seconded by: Cllr Simpkins.  
RESOLVED – by way of unanimous vote.**

**LD 9/25 To consider and respond to licensing applications provided by MKCC Licensing Department.**

The committee considered the three (3) licensing applications, all for ice cream vans. There were not comments offered.

**RESOLVED - noted**

**LD 10/25 To update the committee on decisions issued by Milton Keynes City Council planning department.**

The committee reviewed the decisions issued, that covered a range of applications, mainly condition compliance from MK Hospital, but also including some other issues.

**RESOLVED - noted**

**LD 11/25 To update the committee on other planning issues from MKCC**

The committee received information about a possible planning breach that WCC had been informed of which relates to an allegation of an unlawful HMO. This was considered a positive as the committee has been pushing for tighter management of this area. Also included was a 'Local Enforcement Plan' document, that detailed how MKCC will deal with planning enforcement. The Council Manager was encouraged to invite planning enforcement to attend this committee at some point. The Council Manager explained that the committee will be updated as and when any resolution is found to the investigation into the alleged breach.

They were also informed of the O'Neil Homer website, with some useful information.

Details of the BMKALC 'Place Making' conference, taking place on 16<sup>th</sup> June, were also shared, with the option of councillors attending, with details to be passed to the Council Manager for booking.

**RESOLVED - noted**

**LD 12/25 To decide on a programme of works for the Neighbourhood Plan group for the coming year**

To review progress to this point, clarify next steps, book visits / input from outside agencies (e.g. O'Neil Homer, MKCC, Locality) and work towards a final review date. The committee suggested that a full review of where the council is at this point, with a plan to come from that, would be a sensible way forward.

**Proposal:**

That the committee and any other community representative meet following the Planning Committee on 2<sup>nd</sup> June, to have a full review of the documents in place, highlighting next steps.

**Proposed by: Cllr Smith. Seconded by: Cllr Rennie**

**RESOLVED – by way of unanimous vote.**

**Date of next meeting:**

Monday 2<sup>nd</sup> June 2025 @ 6.00pm

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

**THE CHAIR CLOSED THE MEETING AT 6:25PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_

