

PLANNING, LICENSING AND DEVELOPMENT COMMITTEE

Minutes of the meeting held on Monday 1st September 2025, 6:00pm at the Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Present: Cllrs Sue Smith (Chair), Deanna Norris (Vice Chair), Penny Glasgow, Michael Holland, April Rennie, and Liz Simpkins (non voting – ES second).

Also present:

Steve McNay (Council Manager).

LD 28/25 Apologies:

Apologies were received from:

- Cllrs Eamonn Bobey (NF) Alan Williamson, and Ruth McMillan.

RESOLVED - noted

LD 29/25 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

No declarations were made.

RESOLVED – noted

LD 30/25 Questions from the public (maximum 10 minutes):

To receive questions and statements from members of the public.

There were no questions from the public.

RESOLVED - noted

LD 31/25 Chairs announcements:

To receive announcements from the Chair.

- The Chair reminded all present that Saturday 6th September is the date for the annual Woughton Festival and councillor attendance is expected.

RESOLVED - noted

LD 32/25 Minutes of previous meeting(s):

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 7th July 2025.

Cllr Smith proposed that the minutes were a true and accurate representation of the meeting.

This was seconded by Cllr Glasgow.

RESOLVED by way of unanimous vote.

LD 33/25 To update the committee on activity over the summer

The Council Manager provided a brief update on applications and responses over the summer break, in line with the delegated decisions agreement

RESOLVED – noted.

LD 34/25 To review the ‘Design Codes’ document, provided by AECOM



Following the initial draft provision, the committee considered the document, offering further feedback with a view to ensuring the document meets the needs of the Neighbourhood Plan process.

The following comments were made:

- Woughton Parish Council to be changed to Woughton Community Council
- Parking is an issue across the parish
- New developments need to be broader in terms of photos and clarify what was infill and what wasn't
- PB - No capital M (page 17 on Modern) and some grammar issues, but otherwise good.
- LH – suitable as is.
- ES ~~would like to~~ 'remains' the centre of medical provision and would like acknowledgement and management to help support the residential area. Also need to note that ES West should be acknowledged as a separate area.
- CH – Should mentioned bungalows. Currently states family, but bungalows mean that this should be considered as an *'inclusive estate, accessible to all'*. Remove medical and keep 'facilities' (page 19).
- MK Hospital, needs to acknowledge the existing housing.
- BH – 'as one of the accessible' (page 21)
- NF – happy as is, but HMO's are an issue and replacement for Buckland Lodge also wanted to be noted (page 22)
- TB – would like some pictures of improved houses in the document. Concerns about the separation between the estate and Holmfield / Marshworth, especially due to the changes that have happened with Marshworth recently.

Other comments included:

- Page 43.
- Page 45 – Mention ES West, as only notes ES main
- Page 46 – need to include Ambridge, Troutbeck, etc.
- Page 50 – maintain the roofline across the estate where possible, especially if 'infill' within the existing estate is undertaken (less important on edges)
- Page 51 – Hatton, not Halton.

RESOLVED - noted and will be fed back to AECOM

LD 35/25 To provide an update on the Grand Union Canal (GUC) transfer

The Council Manager provided an update to the committee on the proposals to use the GUC to transport water between areas. Comments were made regarding the potential for this project to mean that the canals maintain a higher level (currently unable to traverse some parts, due to low water levels).

It was suggested that inviting the Canal and Rivers Trust to a meeting in the future may be useful, preferably at Full Council.

RESOLVED - noted

LD 36/25 To provide an update on the MKCC Transport Strategy

Following a recent presentation from the MKCC team, an update on progress and plans for coming years was provided and the Council Manager spoke to the presentation, with discussion around moving to a more sustainable approach (reduced cars, increase in public transport / sustainable travel), a new Mass Rapid Transport system and some of the challenges that the city faces over the coming years.

RESOLVED - noted

LD 37/25 To consider Neighbourhood Plan progress and next steps.



The plan was to review the updated Neighbourhood Plan (NP), following recent work, and consider next steps, but due to the level of work that is needed, it was suggested that a separate meeting be held to go through the document in detail. As there is a five Monday month, the final Monday evening was suggested, with a view that all councillors are invited to contribute.

Proposal:

That there is an additional meeting held on Monday 29th September at 6pm to go through all aspects of the Neighbourhood Plan and that the Council Manager invites all members of the council to attend.

Proposed by: Cllr Smith. Seconded by: Cllr Norris

RESOLVED by way of unanimous vote.

Date of next meeting:

Monday 6th October 2025 @ 6.00pm

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 7:22PM

Chair _____ Date _____

