

Woughton Community Council

Planning, Licensing & Development Committee

Minutes of the meeting held on Monday 2nd October 2023, 6:30pm at the Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Present: Cllrs Sue Smith (Chair), Cllr Jeanette Bobey, Luke Louis, D'Anne Mordechi, April Rennie, Alan Williamson.

Also present:

Steve McNay (Council Manager).

Brian Barton (Committee & Member Services Officer).

In attendance:

Cllr Eamon Bobey.

LD 73/23 Apologies:

Cllr Donna Fuller (holiday)

Cllr Penny Glasgow (unwell)

Cllr Ruth McMillan (meeting)

AGREED

LD 74/23 Declarations of Interest:

There were no declarations of interest.

NOTED

LD 75/23 Questions from the public (maximum 10 minutes):

There were no questions from the members of the public.

NOTED

LD 76/23 Chairs announcements:

There were no Chairs announcements.

NOTED

LD 77/23 Minutes of previous meetings:

The minutes of the meeting held on Monday 4th September 2023, were **AGREED** as a true and correct record and signed by the Chair.

LD 78/23 To agree submissions to Milton Keynes City Council on the Planning application(s) received:

Application no: 23/01987/PRIOR

Proposal: Prior Notification for proposed telecommunications installation for a 16.0m Phase 8 Monopole and associated ancillary works

At: Telecommunication Mast Saxon Street H7 To H8 Milton Keynes

RESOLVED

1. That the committee notes the report and associated documents.
2. That the committee has no objections to this planning application, providing the location of the proposed mast as in the map (although incorrect) supplied is not moved twenty (20) meters closer to the nearest building, or encroaches onto nearby land owned by the Milton Keynes University Hospital.

LD 79/23 To note the Map for Order TTRO-1848 (H9 Groveway V8 Marlborough Street to Walton Drive), & Notice for Order TTRO-1848 (H9 Groveway V8 Marlborough Street to Walton Drive):

The order by Milton Keynes City Council is for a reduction in the speed limited to 40mph on the Groveway to the junction of Marlborough Street, to enable contractors to undertake road improvements, the completion date is December 2023 not as stated in the order December 2024.

NOTED

LD 80/23 To update the committee on the details of planning decisions issued since the previous meeting:

The following decisions have been made by the Milton Keynes City Council Planning Department since the last meeting, covering applications that have been reviewed by this committee.

Application no: 23/00242/COU (Applicant – Tesla)

Milton Keynes City Council, under their powers provided by the above legislation, Permit the **Change of use of warehouse (use class B8) to a car servicing unit with ancillary car showroom and associated works (use class B2)**

At: Unit 3, Merton Drive, Redmoor, Milton Keynes

Application no: 23/01676/FULM (Applicant – Biffa)

Milton Keynes City Council, under their powers provided by the above legislation, Permit the **Variation of condition 2 (operating hours) attached to planning permission 20/01683/FULMMA. Extension of operating hours on Bank and Public Holidays.**

At: Biffa Waste Services Ltd. Chesney Wold, Bleak Hall, Milton Keynes, MK6 1NE.

Application no: 23/01555/ADV (Applicant – Trammell Crow)

Milton Keynes City Council, under their powers provided by the above legislation, Permit the **Advertisement consent for the display of 3 no. directional signs (2 no. externally illuminated and 1 no. non-illuminated signs)**

At: Former Arcadia Unit, Merton Drive, Redmoor, Milton Keynes, MK6 4AG.

Application no: 23/01720/PRIOR (Applicant Signal Infrastructure)
MILTON KEYNES COUNCIL AS THE LOCAL PLANNING AUTHORITY
DETERMINE THAT THE PRIOR APPROVAL OF THE AUTHORITY IS **REQUIRED
AND APPROVED**

Prior notification for a proposed 20.0m Phase 8 Monopole and associated ancillary works

At: Communication Mast Saxon Street H8 To H9 Milton Keynes.

This is the application that sits next to Ashfield Medical Centre which, in the report issued states is within the 50 metre buffer. Despite this being a breach of Milton Keynes City Council Policy, permission has been granted. Committee may want to consider whether a different approach (e.g. 'call in'), referral of this for review (the decision is issued, so there is no changing this) or a request that Milton Keynes City Council are clear about the Telecommunications Strategy and the validity of this policy.

RESOLVED

- 1. That the committee notes the report.**
- 2. That the committee at its next meeting to look into a process / policy as regards using the Milton Keynes City Council calling in procedure when receiving notification of any planning applications for telecommunication mast(s).**

LD 81/23 To update the committee on any planning concerns:

There were some additional considerations for the committee to be aware of and, where appropriate, consider any formal response.

23/00362/ENF 30, Chervil, Beanhill - The Council, in its capacity as the local planning authority, has received a complaint alleging a breach of planning control at the above address. The alleged breach is:

- Description of alleged breach Extension at the rear of the property

The matter has been registered under the above reference number and assigned to Case Officer **Thomas Halsey** who will conduct an initial investigation in line with the Local Enforcement Plan.

Milton Keynes City Council's Electric Vehicle transport survey

Milton Keynes City Council is running a survey on Commonplace which they are looking for help to shape their future Electric Vehicle Infrastructure Strategy. Although the term is often mostly used to mean cars, there are other forms of electric vehicles. These include cars, bikes, scooters, and other modes of transport.

On the webpage are a variety of questions about different electric vehicles, why they should be used and how Milton Keynes City Council can improve residents experiences whilst travelling in Milton Keynes.

These surveys are open to all residents, but also those who travel into the city often.

The survey goes live on the 4th September 2023 and will be running for six (6) months until March 2024.

Milton Keynes City Council are conducting these surveys to get residents' and commuters' views of electric vehicles and to help shape the future Electric Vehicle Infrastructure Strategy. This strategy will provide Milton Keynes City Council with a roadmap for directing charging infrastructure investments in the City to suit the demands of the residents.

The Electric Vehicle Infrastructure Strategy is being developed alongside a larger transport strategy piece. Milton Keynes City Council is preparing its 5th Local Transport Plan, which will look at plans for the next 10-15 years, tying in with core strategies such as MK Futures 2050 and the new City Plan. The Local Transport Plan will look at how the network and transport in all modes might grow and change as the City does over this period.

The Local Transport Plan will sit over other transport strategies and policies such as the Electric Vehicle Infrastructure Strategy, Local Cycling and Walking Plan (LCWIP) and the Bus Service Improvement Plan (BSIP).

A number of surveys are being undertaken throughout Autumn in Milton Keynes to understand more about resident's views and experiences.

RESOLVED

That the committee notes the report.

LD 82/23 To consider licensing application(s), and to agree any submissions:

There were no licencing applications for consideration.

NOTED

LD 83/23 To note the Planning Department Local Enforcement Plan consultation:

After some discussion the meeting requested that members of this committee receive a hard copy of the plan, and to review and agree a submission at the November committee meeting.

RESOLVED

- 1. That members of the committee receive a hard copy of the plan.**
- 2. To review the plan and agree a submission at the November committee meeting.**

LD 84/23 To update the committee on the Neighbourhood Planning process:

The Council Manager has confirmed with Locality that full funding (£10,000 plus £8,000 due to deprivation, plus the potential for technical support) can be applied for.

There is an application process to undertake, which the Council Manager is happy to lead on if appropriate but will need some information from the previous Neighbourhood Plan group.

The 'technical support' elements also needs clarification. The working party is encouraged to liaise with O'Neil Homer to clarify the elements that should be included in any application for support, it may be that they can provide the 'technical support' as part of the process agreed.

It is also essential that the committee (and wider council) is aware that the previous Neighbourhood Plan was developed and delivered with a named member of staff appointed purely for this reason. There is currently no capacity within the council for this to happen without additional staffing resource, whilst the Council Manager can support where appropriate and where time allows, the committee should consider whether there is a need for an allocated officer to drive this project. This will involve additional spending on salaries, etc. which is currently unplanned and unbudgeted for.

There are likely to be other costs too, a referendum, advertising, etc. is not covered in the bid so potentially a further cost associated with these (the referendum will, if prior to May 2024, be included within the election cycle, which would save money, but if not, would be a standalone referendum and cost roughly £3,000).

This committee and the Full Council have given their backing to undertaking a review of the Neighbourhood Plan process to create Neighbourhood Plan 2 for Woughton. It is important that council is aware that this will have an impact on budgets, will cost more than the grant that is available (assuming successful application) and, without the 'buy in' of councillors on any working party, risks mission drift and timescale lag, leading to additional unplanned costs.

It is likely that additional officer time is going to be needed to undertake this project. This is currently not included in any specific job role and, except for a level of support coming from the Council Manager, there is limited scope for any officer to take on this additional demand. This is in part due to existing pressures and in part due to the specialist nature of this role.

The initial quote from O Neil Horner was £42,000. This was significantly reduced to bring it in within the budget laid out by the grant body but does not include any additional costs that are likely to arise.

The Council Manager will speak to the Town Clerk at Newport Pagnell Town Council as the Town Council has undergone several reviews of their Neighbourhood Plan.

The Chair moved an additional recommendation to arrange a meeting with O'Neil Homer to clarify the additional costings and funding sources, and take to a meeting of Full Council for final approval.

RESOLVED

- 1. That the committee notes the report and the papers from Locality circulated to members of the committee.**
- 2. That the committee forms a 'working party' to work towards the reviewed Neighbourhood Plan (NP).**
- 3. That this group starts with a submission to Locality for the funding that will cover some of the costs associated with this process.**
- 4. That O'Neil Horner are appointed to work alongside the working party to progress this either;**
 - a. once agreement on this funding is in place OR if preferred,**
 - b. immediately (i.e. October 2023), OR**
 - c. on an 'ad hoc' basis in the short term to fully assess the likely impact (e.g. referendum, etc)**

5. That the working party feeds back to this committee on a monthly basis.
6. That the Council Manager to speak to the Town Clerk at Newport Pagnell Town Council as the Town Council has undergone several reviews of their Neighbourhood Plan.
7. To arrange a meeting with O'Neil Homer to clarify the additional costings and funding sources, and take to a meeting of Full Council for final approval.

Date of next meeting:

Monday 6th November 2023, 6:30pm at the Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 7:10PM

Chair _____ Date _____