WOUGHTON COMMUNITY COUNCIL

The Council Hub, Local Centre, Garraways, Coffee Hall, MK6 5EG
www.woughtoncommunitycouncil.gov.uk 01908 359681

OPERATIONS AND RESOURCES COMMITTEE

Tuesday 6th October 2026

To: All members of the **Operations & Resources Committee**

Cllrs Deanna Norris (Chair), Sue Smith (Vice Chair), Liz Simpkins, Tony Coughlan, Penny Glasgow, Charlie Marsh, Ruth McMillan, D'Anne Mordecai, April Rennie, Alan Williamson, Donna Fuller.

Notice of Meeting

You are hereby summoned to attend a meeting of the **Operations and Resources Committee** to be held on **Monday 12th October 2026** commencing at **6:00pm at the Woughton Community Council Hub, The Local Centre, Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The full Calendar of Meetings can be accessed from the following link on the website:

https://www.woughtoncommunitycouncil.gov.uk/calendars/

AGENDA

OC 39/26 Apologies:
To receive and accept apologies from members unable to attend the meeting.

OC 40/26 Declarations of Interest:
Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

OC 41/26 Questions from the public (maximum 10 minutes):
To receive questions and statements from members of the public.

OC 42/26 Chairs announcements:
To receive announcements from the Chair.

OC 43/26 Minutes of previous meeting(s):
To receive and approve as a correct record the minutes of the meeting held on:

- Monday 7th September 2026

(Attached)

OC 44/26 To review and approve the bank reconciliation and payments made during the Month of September 2026
To ensure suitable committee oversight of payments made and to ensure bank reconciliations are correct, in line with relevant financial process and procedures.
(To be provided at the meeting)

OC 45/26 To provide a half year budget update and initial consideration for 2027/28 budget
As half way through the financial year, to review current situation and consider any initial thoughts for next year's budget
(Paper and budget report attached)

OC 46/26 To provide updates on grant submissions
Following discussions and email updates, to confirm submission of grant applications to the Carbon Neutrality Fund and the Unity Trust Environment Fund, plus updates on other funding considerations (non precept).
(Verbal updates)

OC 47/26 To consider any issues for inclusion within procurement of Information Technology services
As the contract for current IT ends in February, consideration of any issues that committee would like included in any procurement proposal to be considered.
(Verbal update)

OC 48/26 To confirm compliance with the LGPS pension scheme
Following a recent review, to provide information about compliance with the pension scheme providers rules and regulations
(Communication attached)

OC 49/26 Confirmation of Crisis Resilience Funding from MKCC and consideration of becoming a 'voucher distributer'.
To confirm the award of monies towards the provision of services over winter and to look at whether WCC should consider becoming a voucher distributer for crisis funding to individuals.
(Letter from MKCC attached)

OC 50/26 To consider renewal of the Employee (and Councillor) Assistance Programme
Following the renewal request, to consider whether to renew the EAP programme, provided via Bucks and MK ALC
(Details attached)

OC 51/26 To consider inclusion in a Community Energy scheme
To consider use of WCC managed buildings for inclusion in a community solar energy scheme.
(Paper attached).

Date of next meeting: 9th November 2026
Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.