



WOUGHTON COMMUNITY COUNCIL

The Council Hub, Local Centre, Garraways, Coffee Hall, MK6 5EG
www.woughtoncommunitycouncil.gov.uk 01908 359681

OPERATIONS AND RESOURCES COMMITTEE

Friday 29th May 2026

To: All members of the **Operations & Resources Committee**

Cllrs Deanna Norris (Chair), Sue Smith (Vice Chair), Liz Simpkins, Tony Coughlan, Penny Glasgow, Charlie Marsh, Ruth McMillan, D'Anne Mordecai, April Rennie, Alan Williamson, Donna Fuller.

Notice of Meeting

You are hereby summoned to attend a meeting of the **Operations and Resources Committee** to be held on **Monday 8th June 2026** commencing at **6:00pm** at the **Woughton Community Council Hub, The Local Centre, Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The full Calendar of Meetings can be accessed from the following link on the website:

<https://www.woughtoncommunitycouncil.gov.uk/calendars/>



AGENDA

OC 12/26 Apologies:

To receive and accept apologies from members unable to attend the meeting.

OC 13/26 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

OC 14/26 Questions from the public (maximum 10 minutes):

To receive questions and statements from members of the public.

OC 15/26 Chairs announcements:

To receive announcements from the Chair.

OC 16/26 Minutes of previous meeting(s):

To receive and approve as a correct record the minutes of the meeting held on:

- Wednesday 13th May 2025.

(Attached)

OC 17/26 To review and approve the bank reconciliation and payments made during the month of May 2026

To ensure suitable committee oversight of payments made and to ensure bank reconciliations are correct, in line with relevant financial process and procedures.

(To be provided at the meeting)

OC 18/26 To consider a council response to the proposed closures of Health Watch

Following publication of some new legislation, concerns regarding the closure of Health Watch have been expressed and consideration of a corporate response requested.

(Paper attached)

OC 19/26 To consider the Community Safety Accreditation Scheme from TVP

To decide if this is something of interest to the council and, if so, whether to arrange a delivery within Woughton and / or invite other parishes to attend.

(Details attached)

OC 20/26 To consider any updates to the following policies:

- a) Volunteers
- b) Banking Procedures
- c) Biodiversity Policy

(Policy documents attached)

OC 21/26 To receive an update on work towards the Youth Council

Following appointment of the Youth and Community Officer, to provide an update on work to this point and agree the project plan for the Youth Council.

(Paper and project plan attached)

OC 22/26 To consider a training programme for councillor for the council year

To look at needs and essential delivery and develop a calendar for agreement at a future meeting



(Paper attached)

OC 23/26 To consider any potential projects for inclusion within the Community Infrastructure Grant (CIF) funding route.

With the launch of the scheme for next year, consideration of projects that may benefit from this match funded pot

(Details of scheme attached)

OC 24/26 To commence work on the budget setting process for 2027/2028

To start considerations of the budget for the next council year

(Verbal discussion)

Date of next meeting: 13th July 2026

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

