



WOUGHTON COMMUNITY COUNCIL

The Council Hub, Local Centre, Garraways, Coffee Hall, MK6 5EG
www.woughtoncommunitycouncil.gov.uk 01908 359681

OPERATIONS AND RESOURCES COMMITTEE

Tuesday 2nd December 2025

To: All members of the **Operations & Resources Committee**

Cllrs Deanna Norris (Chair), Sue Smith (Vice Chair), Eamonn Bobey, Tony Coughlan, Penny Glasgow, Charlie Marsh, Ruth McMillan, D'Anne Mordecai, April Rennie, Alan Williamson, Donna Fuller.

Notice of Meeting

You are hereby summoned to attend a meeting of the **Operations and Resources Committee** to be held on **Monday 8th December 2025** commencing at **6:00pm** at the **Woughton Community Council Hub, The Local Centre, Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The full Calendar of Meetings can be accessed from the following link on the website:

<https://www.woughtoncommunitycouncil.gov.uk/calendars/>



AGENDA

OC 48/25 Apologies:

To receive and accept apologies from members unable to attend the meeting.

OC 49/25 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

OC 50/25 Questions from the public (maximum 10 minutes):

To receive questions and statements from members of the public.

OC 51/25 Chairs announcements:

To receive announcements from the Chair.

OC 52/25 Minutes of previous meeting(s):

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 10th November 2025.

(Attached)

OC 53/25 To review and approve the following policies:

- a) Whistleblowing Policy
- b) Staff Handbook

(Covering paper and proposed policy documents attached)

OC 54/25 To consider an initial draft of a councillor safety policy

Following concerns raised at a recent training session, an initial draft of a councillor safety policy to be considered.

(Initial document attached)

OC 55/25 To agree a budget proposal for the 2026/2027 council year.

To agree a final budget proposal for referral to Full Council

(Updated budget proposals attached, with additional options to be provided at the meeting)

OC 56/25 To agree a precept recommendation for the 2026/2027 council year

To provide a recommendation on any precept level for the 2025/26 council year, considering the budget, feedback to this point via the survey and budget proposal

(Details to be provided at the meeting)

OC 57/25 To update the committee on the recruitment process for the Operations Manager / Deputy Clerk position

To provide information on the appointment of the new position.

(Details to be provided in person).

Date of next meeting:

Monday 17th January 2026 @ 6.00pm

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

