

Tuesday 8th October 2024

To: All members of the Operations & Resources Committee

Cllrs Sue Smith (Chair), Deanna Norris (Vice-Chair), Eamonn Bobey, Tony Coughlan, Donna Fuller, Penny Glasgow, Ruth McMillan, D'Anne Mordecai, April Rennie, Liz Simpkins, Alan Williamson

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Operations & Resources Committee to be held on **Monday 14th October 2024** commencing **6:00pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.**

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The Calendar of Meetings can be accessed at:

<https://www.woughtoncommunitycouncil.gov.uk/calendars/>

Steve McNay
Council Manager

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

AGENDA

OC 147/24 Apologies:

To record apologies from members unable to attend the meeting.

OC 148/24 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

OC 149/24 Chairs Announcements:

To receive announcements from the Chair.

OC 150/24 Questions from the public (Max. 10 minutes):

To receive questions/statements from members of the public.

OC 151/24 Minutes of the previous meeting:

To receive and approve as a true and correct record the minutes of the Operations & Resources Committee meeting held on:

- Monday 9th September 2024.

(Attached)

OC 152/24 To agree the List of Payments, Bank Reconciliations for the months of August and September 2024

(List of Payments & Bank Reconciliations to follow – RFO to present)

OC 153/24 To agree signatories for the bank account with Unity Trust

(Paper and details of accounts attached – Council Manager / RFO to present)

OC 154/24 To review the half year budget

(Paper and budget report attached – RFO to present)

OC 155/24 To consider the budget for 2025/2026.

(Version 2 budget and updated information attached – RFO / Council Manager to present)

OC 156/24 To review and agree the following policies

- Lone Working
- Absence and Leave

(Paper and policies attached – Operations Manager to present)

OC 157/24 To update the committee on the new NALC website, following official launch and provide information on how to sign up.

(Verbal update and presentation – Council Manager to present)

OC 158/24 To update on responses to the annual priorities survey

(see <https://www.surveymonkey.com/r/WCC2025> - Council Manager to present)

OC 159/24 To ratify agreement for new mobile phone provision

(Report by Operations Manager attached – Operations Manager to present)

Date of next meeting:

Monday 11th November 2024, 6:00pm at the Woughton Community Council Hub, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.