

Tuesday 4th February 2025

To: All members of the Operations & Resources Committee

Cllrs Sue Smith (Chair), Deanna Norris (Vice-Chair), Eamonn Bobey, Tony Coughlan, Donna Fuller, Penny Glasgow, Ruth McMillan, D'Anne Mordecai, April Rennie, Liz Simpkins, Alan Williamson

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Operations & Resources Committee to be held on **Monday 10th February 2025** commencing **6:00pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.**

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The Calendar of Meetings can be accessed at:

<https://www.woughtoncommunitycouncil.gov.uk/calendars/>

Steve McNay
Council Manager

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

AGENDA

OC 173/24 Apologies:

To record apologies from members unable to attend the meeting.

OC 174/24 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

OC 175/24 Chairs Announcements:

To receive announcements from the Chair

OC 176/24 Questions from the public (Max. 10 minutes):

To receive questions/statements from members of the public and to consider whether this item should sit prior to the formal agenda in future meetings.

OC 177/24 Minutes of the previous meeting:

To receive and approve as a true and correct record the minutes of the Operations & Resources Committee meeting held on:

- Monday 13th January 2025.

(Attached)

OC 178/24 To agree the List of Payments, Bank Reconciliations for the month of December 2024

To review, check and agree the payments made under delegated powers, in line with financial regulations.

(List of Payments & Bank Reconciliations to follow – RFO to present)

OC 179/24 To provide a review of the budget at end of quarter 3 (31st December 2024)

RFO to provide an overview of the budget, spending and proposals for final quarter in line with best practice reporting procedures.

(Paper attached – RFO to present)

OC 180/24 To discuss and agree to a dog waste bin emptying contract, to come into force in April 2025

To compare quotes and agree a supplier for the emptying and removal of dog waste from WCC provided bins across the parish.

(Paper attached – Operations Manager to present)

OC 181/24 To consider signing up to the Armed Forces Covenant

To review the Armed Forces Covenant and consider whether WCC as a statutory authority, should sign up to the covenant.

(Paper including covenant attached – Council Manager to present)

OC 182/24 To consider investment in a new battery powered mower for the landscape service.

To present the case for additional spend on a mower, with a view to long term savings and environmental benefits, with a view to committee approval.

(Paper attached – RFO to present).

OC183/24 To consider the coming council year from the Operations Committee perspective

To make preparations for the coming council year, with a view to planning any necessary training or development, plan reviews and oversight and develop a calendar accordingly.

(Verbal report – Council Manager to open)

OC 184/24 To review IT contract for the 2025/26 financial year

To agree to renew the IT / phone provision for the council year.

(Paper attached – Council Manager to present)

OC 185/24 To move and second and then to be put to the vote the following motion:

Public Bodies (Admission to Meetings) Act 1960 That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

OC186/24 To address any outstanding HR issues.

Due to the confidential nature of personnel issues, consideration of these should take place in private session. Any decisions will be minuted.

(Information to follow)

Date of next meeting:

Monday 10th March 2025, 6:00pm at the Woughton Community Council Hub, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.