

Tuesday 6th February 2024

To: All members of the Operations & Resources Committee

Cllrs Sue Smith (Chair), Liz Simpkins (Vice-Chair), Eamonn Bobey, Tony Coughlan, Donna Fuller, Penny Glasgow, Luke Louis, Ruth McMillan, D'Anne Mordecai, Deanna Norris, April Rennie, Alan Williamson

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Operations & Resources Committee to be held on **Monday 12th February 2024** commencing **6:30pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.**

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The Calendar of Meetings can be accessed at:

<https://www.woughtoncommunitycouncil.gov.uk/council-meeting-calendar/>

Steve McNay
Parish Manager

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

AGENDA

OC 86/24 Apologies:

To record apologies from members unable to attend the meeting.

OC 87/24 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

OC 88/24 Chairs Announcements:

To receive announcements from the Chair.

OC 89/24 Questions from the public (Max. 10 minutes):

To receive questions/statements from members of the public.

OC 90/24 Minutes of the previous meeting:

To receive and approve as a true and correct record the minutes of the Operations & Resources Committee meeting held on:

- Monday 15th January 2024.

(Attached)

OC 91/24 To agree the List of Payments, Bank Reconciliations for the month of January 2024:

(List of Payments & Bank Reconciliations to follow)

OC 92/24 To inform the committee of the VAT return for quarter 3 (1st October – 31st December 2023)

(Report by the Responsible Finance Officer attached)

OC 93/24 Training calendar for the new council year:

(Report by the Council Manager, and Met Office online training offer attached)

OC 94/24 Annual meeting preparations and policy review

(Report by the Council Manager, and policy documents attached)

OC95/24 Asset register review

(Report by the Council Manager, and review document attached)

OC 96/24 Updated councillor allowance recommendations from the Independent Remuneration Panel:

(Verbal report by the Council Manager & Scheme of Allowance paper attached)

OC 97/24 To move and second and then to be put to the vote the following motion:

Public Bodies (Admission to Meetings) Act 1960

That by virtue of the provisions of Section 1 (2) of the Public Bodies

(Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**OC 98/24 To consider various HR matters:
(Report by the Council Manager to follow)**

Date of next meeting:

Monday 11th March 2024, 6:30pm at the Woughton Community Council Hub, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.