

Tuesday 23rd January 2024

To: All members of Woughton Community Council

Cllrs Sue Smith (Chair), Nick Scott (Vice-Chair), Eamonn Bobey, Janette Bobey, Tony Coughlan, Margaret Ferguson, Michael Ferguson, Donna Fuller, Penny Glasgow, Michael Holland, Luke Louis, Ruth McMillan, Deanna Norris, D'Anne Mordecai, April Rennie, Liz Simpkins, Alan Williamson

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Council to be held on **Monday 29th January 2024** commencing at **6:30pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The Calendar of Meetings can be accessed at:

<https://www.woughtoncommunitycouncil.gov.uk/council-meeting-calendar/>

AGENDA

FC 01/24 Apologies for Absence:

To receive and record apologies from members.

FC 02/24 Declaration of interests:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

FC 03/24 Minutes of the previous Full Council meeting:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 18th December 2023

(Attached)

FC 04/24 Chair's Announcement(s)

FC 05/24 Questions from the public:

To allow questions and comments from the public (maximum of 10 minutes in total).

FC 06/24 Ward Matters arising:

Information from Members on ward matters for deliberation at future meetings:

FC 07/24 Milton Keynes Council Ward Councillors report:

To give an opportunity to the Woughton & Fishermead Ward Councillors to verbally report to the meeting, on their ward activities and to raise any issues, along with their work on Milton Keynes Council and on its activities.

FC 08/24 Estate updates from councillors

To give an opportunity to all councillors to provide a brief update on activities and issues from the estates they represent.

FC 09/24 Feedback from meetings with Outside Bodies:

- a) Woughton Welfare Trust - **Cllr Maggie Ferguson**
- b) MKALC - **Cllr Ruth McMillan & Cllr Sue Smith**
- c) Parishes Forum - **Cllr Ruth McMillan & Cllr Sue Smith**

(Verbal reports)

FC 10/24 To note the minutes from the following Committees:

- a) Planning, Licencing & Development - Monday 8th December 2023
- b) Operations & Resources - Monday 11th December 2023

(Attached)

FC 11/24 Council Manager's report:

(Report by the Council Manager attached)

FC 12/24 To propose co-option of applicants to the two (2) vacancy Beanhill seats.

(Paper and applications attached)

To consider applications from (a) Lorna Webb and (b) Charmain Marsh

FC 13/24 Budget and Precept for 2024/25.

(Paper and budget attached)

To present the budget and precept recommendations for the 2024/25 year for agreement

FC 14/24 Defibrillator subsidy paper.

(Paper attached)

To update council on a subsidy offered by DHSC towards cost of buying community defibrillator(s)

FC15/24 Waste Services update – December 24.

(Paper and presentation attached)

To provide council with an update on the SUEZ Waste and Environmental Services contract delivery for December 2023

FC16/24 External training options.

(Paper attached)

To offer some training to councillors and / or officers around Modern Slavery, offered by DWP via an online portal and Bystander Intervention Training, offered through MKCC via online presentations and videos.

FC 17/24

Date of next meeting:

Monday 26th February 2024, 6:30pm, at the Woughton Community Council Hub, The Council Chamber, the Local Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Full Council

Minutes of the meeting held on Monday 18th December 2023, 6:30pm at the Woughton Community Council Hub, Council Chamber, The Local Centre, Garraways, Coffee Hall, Milton Keynes

Present: Cllrs Sue Smith (Chair), Nick Scott (Vice-Chair), Eamonn Bobey, Janette Bobey, Tony Coughlan, Maggie Ferguson, Michael Ferguson, Donna Fuller, Penny Glasgow, Michael Holland, Luke Louis, Ruth McMillan, Deanna Norris, Liz Simpkins, April Rennie, Alan Williamson.

Also present:

Brian Barton (Committee & Member Services Officer)
Steve McNay (Council Manager)
Marta Sobis (Responsible Financial Officer)

In attendance:

Five (5) members of the public.

Also in attendance:

Two (2) members of the public on Zoom Video Call.

FC 126/23 Apologies for Absence:

Cllr D'Anne Mordecai (personal)

AGREED

FC 127/23 Declaration of interests:

There were no declarations of interest.

NOTED

FC 128/23 Minutes of the previous Full Council meeting:

The minutes of the meeting held on Monday 27th November 2023 were **AGREED** as a true and correct record and signed by the Chair.

FC 129/23 Chair's Announcement(s):

The Chair thanked everyone who helped in the Santa Sleigh Tour, and apologised for the delay on Coffee Hall.

There will be a Carol Service at Christ the Vine Church, Coffee Hall, on Thursday 21st December 2023 between 6:00pm – 8:00pm.

The Chair announced that the Committee & Member Services Officer was leaving and thanked him for his many years' service, an event will be arranged in which to recognise this.

NOTED

FC 130/23 Questions from the public:

There were no questions from the members of the public.

NOTED

FC 131/23 Ward Matters arising:

Cllr Micheal Holland suggested having a regular Full Council "Estate Spotlight" agenda item, to update members on what activities have taken place or issues that have been reported and work that has been undertaken by members from each estate.

RESOLVED

To have a regular "Estate Spotlight" Full Council agenda item to update members on what activities have taken place or issues that have been reported and work that has been undertaken by members from each estate.

FC 132/23 Milton Keynes Council Ward Councillors report:

Cllr Donna Fuller – Involved in the Santa Sleigh tours, casework mainly on traffic issues, housing and adult social care, and are often time consuming and very complex in which to deal with, members are encouraged to contact Cllr Fuller with any issues, that they or their residents which to raise.

A Christmas meal for elderly and vulnerable residents has recently taken place.

NOTED

FC 133/23 Feedback from meetings with Outside Bodies:

- a) Woughton Welfare Trust - **Cllr Maggie Ferguson – No report.**
- b) MKALC – **Cllr Ruth McMillan, Cllr Sue Smith – No report.**
- c) Parishes Forum - **Cllr Ruth McMillan, Cllr Sue Smith – There was a presentation on potential new transport systems.**

NOTED

FC 134/23 To note the minutes from the following Committees:

- a) Planning, Licencing & Development – Monday 6th November 2023
- b) Operations & Resources - Monday 13th November 2023
- c) Services & Communities - Monday 20th November 2023

NOTED

FC 135/23 Council Manager's report:

The Council Manager attended the planning conference, organised by MKALC, which was well attended by Members from Woughton Community Council. The conference covered a range of information about Neighbourhood Planning, statistics from the census, health impacts and touched upon the Milton Keynes City Council 'New City Plan'.

There was a multi-agency event where trees were planted through the link between Two Halls Park and St Georges Playing Field. This will provide a 'tree lined avenue'

in the fullness of time, as well as some significant Oaks and a selection of other trees.

The Council Manager attended the following online events:

- Assets of Community Interest, looking at how assets that could be lost can be taken on by local councils,
- Neighbourhood Planning and twenty (20) Minute Neighbourhoods, and
- An Introduction to AI for Local Councils, exploring how artificial intelligence can support Clerks in their work.

The Council Manager also had meetings with Diversity Marketplace, The Cloudy Foundation and attended the Clerks Christmas event at the Shenley Brook End & Tattenhoe Parish Council offices.

The Council Manager was also involved with the Santa Sleigh events.

There were no delegated decisions of note.

It's been a month where officers are using up holiday entitlements, preparing for the festivities and the week long break.

RESOLVED

That council notes the report.

FC 136/23 To agree membership of the following working groups:

a) Neighbourhood Plan Working Group:

membership to consist of one (1) Councillor from each ward plus one (1) representative from each residents association:

- Cllr Janette Bobey (Netherfield Ward).
- Cllr Eamonn Bobey (Netherfield Residents Association).
- Cllr April Rennie (Tinkers Bridge Ward).
- Mr John Orr (Tinkers Bridge Residents Association).
- Cllr Alan Williamson (Beanhill Ward).
- Beanhill Residents Association – representative to be appointed.
- Cllr Deanne Norris (Coffee Hall Ward)
- Coffee Hall Residents Association – representative to be appointed.
- Cllr Ruth McMillan (Peartree Bridge Ward).
- Peartree Bridge Residents Association – representative to be appointed.
- Cllr Liz Simpkins (Eaglestone Ward)
- Eaglestone Residents Association – representative to be appointed.
- Cllr Penny Glasgow (Leadenhall Ward)
- Leadenhall Residents Association – representative to be appointed.

b) Environmental & Sustainability Working Group – Membership to consist of the following:

Cllrs Tony Coughlan, Ruth McMillan, Deanne Norris, April Rennie, Alan Williamson.

- c) **DDay Event Organisation Working Group** – Membership to consist of the following:

Cllrs Liz Simpkins, Alan Williamson, Michael Holland, Maggie Ferguson, Michael Ferguson, Nick Scott, Eamonn Bobey and Mr Dave Simpkins.

RESOLVED

- 1) **That membership of the Neighbourhood Plan Working Group to consist of one (1) Councillor from each ward plus one (1) representative from each residents association.**
- 2) **To appoint the following onto the Neighbourhood Plan Working Group:**
 - **Cllr Janette Bobey (Netherfield Ward).**
 - **Cllr Eamonn Bobey (Netherfield Residents Association).**
 - **Cllr April Rennie (Tinkers Bridge Ward).**
 - **Mr John Orr (Tinkers Bridge Residents Association).**
 - **Cllr Alan Williamson (Beanhill Ward).**
 - **Beanhill Residents Association – representative to be appointed.**
 - **Cllr Deanne Norris (Coffee Hall Ward)**
 - **Coffee Hall Residents Association – representative to be appointed.**
 - **Cllr Ruth McMillan (Peartree Bridge Ward).**
 - **Peartree Bridge Residents Association – representative to be appointed.**
 - **Cllr Liz Simpkins (Eaglestone Ward)**
 - **Eaglestone Residents Association – representative to be appointed.**
 - **Cllr Penny Glasgow (Leadenhall Ward)**
 - **Leadenhall Residents Association – representative to be appointed.**
- 3) **Environmental & sustainability Working Group – Membership to consist of the following:**

Cllrs Tony Coughlan, Ruth McMillan, Deanne Norris, April Rennie, Alan Williamson.
- 4) **DDay Event Organisation Working Group – Membership to consist of the following:**

Cllrs Liz Simpkins, Alan Williamson, Michael Holland, Maggie Ferguson, Michael Ferguson, Nick Scott, Eamonn Bobey and Mr Dave Simpkins.

FC 137/23 To note the Internal Auditor’s interim report:

Members were informed that there were no items that needed addressing from the report, but there were some recommendations to consider for the next financial year.

The meeting thanked the Responsible Financial Officer for all her hard work.

NOTED

FC 138/23 To inform the meeting of the Waste service update events:

Councillors were informed of upcoming sessions around the Environmental Services and Waste Contract.

Milton Keynes City Council’s Planning Department have put in place two (2) information sessions on Thursday 1st February 2024 to share more information with and to answer any queries. The events will be joined by Cabinet Member portfolio lead Cllr Wilson-Marklew and senior representatives from the Waste and Environment team.

One (1) session will be held at the Council Chamber between 10.30am – 11.45am in person.

Via Teams between 2:00pm - 3.15pm.

The Chair suggested writing to the Planning Department requesting for an additional evening event for those Councillors who are working during the day.

RESOLVED:

- 1. That council notes the report and the proposed dates.**
- 2. That councillors consider whether they would like to attend.**
- 3. That if sufficient demand, the 'Teams' session can be hosted in the Chambers.**
- 4. That the Council Manager to write to the Planning Department requesting for an additional evening event for those Councillors who are working during the day.**

FC 139/23 To consider the following planning application:

a) Application no: 23/02549/FUL

Proposal: Proposed demolition of existing store and construction of a retail unit

At: Former Milton Keynes City Council Landscape Store, Chadds Lane, Peartree Bridge, Milton Keynes, MK6 3EB.

Local residents at the meeting and on Zoom video call expressed concerns about the effect to residential parking. The lack of bins proposed, and the loss of green space that is used by local residents. Submissions to Milton Keynes City Council's planning department highlight the issue of noise, the hours that the shop will be operational and delivery times, lack of parking spaces, no provision for staff parking, no space for delivery vehicles, and a lack of bin storage. Milton Keynes City Council's planning department is recommending refusal of this application. A resident was concerned about the change of use provision, if the shop was granted permission and ceased trading in the future. There were conservation concerns about the area, along with privacy issues for 2, Waterside and 6 and 8 Troutbeck. Concerns were also expressed about the proposed design and materials, a lack of consultation with residents, and that the proposed store would be an over development of the area, would increase the amount of litter and anti-social behaviour. A question was asked about the use of the proposed first floor, and would the retail store be able to apply for an alcohol licence? and that the signage would have a negative visual impact. Concern was further expressed that if this planning application was granted the effect demolition with the noise and debris would cause to residents. Residents requested Woughton Community Council to call in this planning application so that it is considered at a meeting of the Development Control Committee. Cllr Sue Smith as Ward Councillor said she would keep local residents informed about the progress of this application. Residents also would like Woughton Community Council to make a submission incorporating their concerns to the Milton Keynes City Council Development Control Committee.

RESOLVED

- 1. That Council notes the report and associated documents.**
- 2. That Council calls in this planning application and requests it is considered at a meeting of the Development Control Committee.**

3. That Council submits a response to Milton Keynes Council's Planning Department incorporating the concerns on this planning application as raised by local residents.

b) Application no: 23/01985/FUL

Proposal: Erection of five dwellings

At: 4, Holmfield Close, Tinkers Bridge, Milton Keynes, MK6 3AB

A resident at the meeting expressed concern that there are four (4) Tree Preservation Order's (TPO's) on trees in the present garden, there are two (2) trees that are to be removed that are not mentioned in the planning application. Milton Keynes City Council have requested sight of a tree shading plan, that was not submitted with the previous planning application. Although plans indicate the properties having three (3) bedrooms the proposed study is big enough to be a fourth bedroom, which would increase pressure on parking spaces. The access road has a sharp bend and has no lighting, even the canal footpath has no lighting either, making the area very dark and with no pavements, this would be a health and safety risk with children living in these proposed properties. There would be issues with space for recycling bins and refuse vehicles would find it difficult to access, especially as the present turning area would be taken up with parking spaces. Recycling bins would therefore need to be left at the top of the access road. At present it is known that bats and great crested newts reside at the site. Residents need to give permission for use of the access road by contractor vehicles. There are issues with the drains and residents living on Holmfield Close have experienced their back gardens becoming flooded, Anglian Water are not allowed to let the service water go in to the canal, unless arrangements are made with the Canal and Waterside Trust for an additional payment. Council agreed to further consider this application at the next Planning, Licencing & Development Committee meeting, as there was enough time before the deadline to make a submission if that is the wish of the committee.

RESOLVED

- 1. That Council notes the report and associated documents.**
- 2. To further consider this application at the next Planning, Licencing & Development Committee meeting, as there was enough time before the deadline to make a submission if that is the wish of the committee.**

FC 140/23 To note the Rent and Service Charge Consultation submission letter:

The consultation submission has been sent to Milton Keynes City Council by the Council Manager, and members were thanked for their contributions for the content of the letter.

NOTED

FC 141/23 To note the content of the New bus service and support from retailers:

A letter has been circulated to thirteen (13) local retailers asking for financial support towards a new bus service. The Council Manager will inform members of any response(s).

RESOLVED

That the Council Manager to inform members of any response(s) from the thirteen (13) retailers that have been written to asking for financial support towards a new bus service.

FC 142/23 To note the letter received from the Beanhill Residents Association:

The letter from the Beanhill Residents Association was circulated to members, which thanked Woughton Community Council for the start-up monies received.

NOTED

FC 143/23 To note the results of the priorities survey:

There were 149 responses in total, with the most responses from the Netherfield estate, landscaping and community fridge were rated as the services that were most important to them. Services most frequently used by residents was the community fridge which is highest, with environment, events, community centres and landscaping all over 50% of respondents. As regards any precept raises 33% wanted a low or no increase, 52% a medium increase, 15% a large increase. This suggests that two thirds of respondents are supportive of an increase of around £2 a month to ensure that the council continues to deliver the essential services. There were various comments made on services residents would like to see and on their immediate environment.

It is evident from the responses on ethnicity that more work needs to be done on engaging more with all demographics across the communities.

This is the first time in the consultation that a question was asked about physical health and being able to access services, and in terms of understanding the needs of the communities. Half of respondents say that they, or someone in their house, has a physical disability, with a further 41% stating the same with mental health issues.

It was felt that it would be useful when the final version of the consultation survey is ready for publication, that a breakdown is provided of the figures between those residents who responded that they had a physical disability or mental health issues or both.

Almost 37% of people said that they feel involved and connected within their communities which was felt to be very positive.

RESOLVED

That when the final version of the consultation survey is ready for publication, that a breakdown of the figures is provided between those residents who responded that they had a physical disability or mental health issues or both.

FC 144/23 To update the meeting on the draft 2024 / 2025 budget:

A new format of the draft budget has been produced which falls in line with the budget software. With a breakdown of the budget headings in more detail, this makes no difference to the budget totals. The receipts and payments are listed, and any budget figure that is highlighted in red means it is in deficit. Budget figures as listed are the same as previously for the third quarter, at the end of December it will be more clearer on the size of any deficit. £400,000 in reserves is the recommended

bottom line, in this new format there are no budget forecasts as previously, the draft budget figures as listed are just shown for the financial year.

NOTED

FC 145/23 To discuss any items to be included from each ward for the Strategic Plan:

Items are required for each estate, a response is needed from ward members who have not replied already, otherwise their estates could miss out on any potential projects / infrastructure investment(s).

NOTED

FC 146/23 To agree the List of Payments, Bank Reconciliations for the month of October and November 2023:

The meeting agreed for the chair to sign off on the accounts that has been provided by the Responsible Financial Officer.

RESOLVED

That the chair to sign off on the October and November 2023 accounts that has been provided by the Responsible Financial Officer.

Date of next meeting:

Monday 29th January 2024, 6:30pm, at the Woughton Community Council Hub, The Council Chamber, the Local Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 7:58PM

Chair _____ Date _____

Woughton Community Council

Planning, Licensing & Development Committee

Minutes of the meeting held on Monday 4th December 2023, 6:30pm at the Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Present: Cllrs Sue Smith (Chair), Eamonn Bobey, Luke Louis, Ruth McMillan, Deanne Norris, April Rennie, Alan Williamson.

Also present:

Brian Barton (Committee & Member Services Officer).
Steve McNay (Council Manager).

LD 97/23 Apologies:

Cllr Janette Bobey (unwell)
Cllr Donna Fuller (personal)
Cllr Penny Glasgow (unwell)

AGREED

LD 98/23 Declarations of Interest:

There were no declarations of interest.

NOTED

LD 99/23 Questions from the public (maximum 10 minutes):

There were no questions from the members of the public.

NOTED

LD 100/23 Chairs announcements:

The Santa Tour to take place next week, maps of the route will also be published next week.

The Operations & Resources Committee to be held on Monday 11th December 2023 has been cancelled due to a lack of agenda items, any urgent business that may come up can be considered at the next Full Council meeting.

NOTED

LD 101/23 Minutes of previous meetings:

The minutes of the meeting held on Monday 6th November 2023, were **AGREED** as a true and correct record and signed by the Chair.

LD 102/23 To agree submissions to Milton Keynes City Council on the Planning Application(s) received:

a) Application no: 23/02515/DISCON

Proposal: Approval of details required by condition 7 (Bicycle Parking) of permission ref. 23/00242/COU

At: Unit 3, Merton Drive, Redmoor, Milton Keynes

RESOLVED

That this planning application is for noting only, and therefore the committee has no response to make.

b) Application no: 23/02654/NMA

Proposal: Non-material amendment to permission ref. 22/03184/FULM seeking amendments to the Proposed Site Layout Plan and Landscape Masterplan approved via condition 1 and the Drainage General Layout Plan approved via condition 10 relating to Variation of condition 1 (approved plans) of permission ref. 22/00809/FUL seeking minor amendments to the approved development relating to the erection of a new radiotherapy centre.

At: Milton Keynes University Hospital, Standing Way, Eaglestone, Milton Keynes, MK6 5LD.

RESOLVED

That this planning application is for noting only, and therefore the committee has no response to make.

LD 103/23 To update the committee on any planning concerns:

PLANNING ENFORCEMENT ENQUIRY

121, Rochfords, Coffee Hall, Milton Keynes, MK6 5DN

On the evidence obtained during the investigation, it was established in 23/00047/ENF that the development that has taken place is on land owned by the Council and will need to be enforced by the appropriate service, as they are unable to take formal action against another Council department.

Encroachment and boundary disputes are not within the remit of planning enforcement and the matter will need to be resolved between the relevant landowners. This case is a duplicate of the previous case 23/00047/ENF and no new evidence has been presented.

Accordingly, the case file 23/00177/ENF will be closed in accordance with the Local Enforcement Plan 2021.

The Council, in its capacity as the local planning authority, has received a complaint alleging a breach of planning control at the above address. The alleged breach is:

- Description of alleged breach Removal of privacy screen to erect extension for a living area at the front of the property

The matter has been registered under the above reference number and assigned to Case Officer **Pavan Hira**.

The Council, in its capacity as the local planning authority, has received a complaint alleging a breach of planning control at the above address. The alleged breach is:

- Description of alleged breach Car port converted to a living area

The matter has been registered under the above reference number and assigned to Case Officer **Pavan Hira**.

A Public Notice for the purposes of Section 121 of The Charities Act 2011 Canal & River Trust acting as Trustee of the Waterways Infrastructure Trust (charity registration number 1146792-2) (the Charity) gives notice that the Charity proposes to:

Dispose of land at Woughton Marina, Peartree Bridge, Woughton, Milton Keynes, on the Grand Union Canal shown edged in red on the plan that had been circulated to members.

The plan referred to may also be viewed on the Charity's website. Alternatively, copies of the plans may be requested in writing.

Any representations or comments in relation to the proposed transaction should be sent for consideration to the following address by no later than one (1) calendar month from the date of this publication for:

Business Boating Team, Canal & River Trust acting as Trustee for the Waterways Infrastructure Trust. National Waterways Museum Ellesmere Port, South Pier Road, Ellesmere Port, Cheshire CH64 4FW

RESOLVED

That the committee notes the report.

LD 104/23 To consider licensing application(s), and to agree any submissions: LOCAL GOVERNMENT (Miscellaneous Provisions) Act 1982

Street Trading Consent – Renewal

To sell: Hot takeaway food

Hours applied for

Monday to Saturday

16:30 – 22:30

The deadline to make any observations in writing is Tuesday 5th December 2023.

It should be noted that there has been some 'back and forth' around this application, due to a map that suggested the van was outside a house, rather than on the 'through route'.

RESOLVED

1. **That the committee notes the report.**
2. **That the committee has no objections to this licensing application.**

LD 105/23 Consultation update:

There are several consultations currently going on, one of which (is the Milton Keynes City Council tenants services charges and rent consultation) which was discussed in the last Full Council meeting (due to time pressures).

The Council Manager has been informed of two (2) further consultations one (1) which is 'open' and one (1) which Woughton Community Council is being asked to support advertising and informing the public about.

Which is the **Milton Keynes New City Plan - 'A New Design Code for Milton Keynes': MK Design Code Scoping Consultation – deadline for submission is 5:00pm on Friday 19th January 2024.**

RESOLVED

- 1. That the committee notes the report and documents.**
- 2. That the committee considers 'individual' responses to the Design Code consultation.**
- 3. That the committee agrees to Woughton Community Council sharing publicity information relating to the New City Plan, in line with the written request as received by Milton Keynes City Council.**

LD 106/23 To update the committee on the feedback from the letter sent regarding parking on Montague Drive, Eaglestone:

Following on from the letter sent regarding parking on Montagu Drive, Eaglestone, a response has been received from Milton Keynes City Council Highways Department.

The response suggests that the issue is with Thames Valley Police and that engagement with them is the key.

It is advised that the situation can be reported via the Thames Valley Police reporting hub (<https://www.thamesvalley.police.uk/ro/report/rti/rti-beta-2.1/report-a-road-traffic-incident/>) and the more frequently this happens, the more likely action will happen.

This would fall under the heading of dangerous parking.

RESOLVED

- 1. That the committee notes the report.**
- 2. That the committee notes the 'A4 Mini Guide – Parking Enforcement' as circulated.**
- 3. That the committee continues to work with Thames Valley Police and others to try and find a suitable resolution.**

Date of next meeting:

Monday 8th January 2024, 6:30pm at the Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 6:46PM

Chair _____ Date _____

Woughton Community Council

Operations & Resources Committee

Minutes of the meeting held on Monday 13th November 2023, 6:30pm at the Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Present: Cllrs Sue Smith (Chair), Liz Simpkins (Vice-Chair), Eamonn Bobey, Donna Fuller, Luke Louis, Ruth McMillan, Deanna Norris, Alan Williamson

Also present:

Brian Barton (Committee & Member Services Officer)
Steve McNay (Council Manager)
Marta Sobis (Responsible Financial Officer)

OC 60/23 Apologies:

Cllr Penny Glasgow (unwell)
Cllr D'Anne Mordecai (personal)

AGREED

OC 61/23 Declarations of Interest:

There were no declarations of interest.

NOTED

OC 62/23 Chairs Announcements:

The Chair thanked everyone who helped to make the Childrens Remembrance Service on Friday and the Remembrance Service on Sunday such a great success.

The Santa Sleigh Tour will take place on Wednesday 13th December 2023 on Beanhill at 5:00pm and Netherfield at 6:00pm.

Thursday 14th December 2023 Peartree Bridge at 5:00pm and Eaglestone at 6.30pm.

Friday 15th December 2023 Coffee Hall at 6:00pm.

Leadenhall and Tinkers Bridge have chosen not to have the Santa sleigh tour as they are planning their own events.

Members were reminded about the MKALC conference on planning to be held on Wednesday 22nd November 2023 10:00am to 4:00pm, at the Milton Keynes Christian Centre on Oldbrook.

NOTED

OC 63/23 Questions from the public (Max. 10 minutes):

There were no questions from the public.

NOTED

OC 64/23 Minutes of the previous meeting:

The minutes of the Operations & Resources Committee meeting held on Monday 9th October 2023 Were **AGREED** as a true and correct record and signed by the Chair.

OC 65/23 To agree the Terms of Reference for the internal audit:

As part of the financial regulations and to ensure compliance with best practice, it is important that Woughton Community Council undertakes a regular review of the internal audit, the provider and the 'terms of reference'.

There is a 'checklist' in place which has been regularly reviewed, but a more formal policy, with agreement from council that everything is in place and working correctly is an essential element of this oversight.

Internal Audit is agreed in legislation and forms part of the overall governance and accountability elements of local government. This should include an annual agreement around the best audit provider (independent, suitably qualified, etc) and ensure that the systems in place are reflective of the operations, the regulations and exceeding best practice.

The Internal Audit Terms of Reference includes this, details the elements necessary and lays out the expectations of the auditor, the Responsible Financial Officer and others.

This will need to be reviewed annually and agreed at the Annual Meeting in future. It has previously been 'delegated' to the Operations & Resources Committee, as was agreed at the Annual Meeting held in May 2023.

It is recommended that in future, agreement for internal audit is agreed at the Annual Meeting.

It is also important that the overall financial processes of the council are reviewed, in line with the Joint Panel on Accountability and Governance Practitioners Guide (the JPAG). The checklist included within this guide are highlighted in the terms of reference.

It is recommended that the financial practices are reviewed annually, in line with the JPAG recommendations and that a report is provided to this committee and, in turn, to Full Council.

It is also important that regular reviews of all providers are undertaken and as such, it is also suggested that investigations are made into other internal audit providers. This is also useful as there is a concern amongst some in the sector that there is a lack of suitable providers. Given this, having an alternative and comparing options is a sensible action to take.

It is recommended that the Responsible Financial Officer investigate options for internal audit provision to ensure that procurement processes have different options and to ensure suitable provision can be provided in the event that Auditing Solutions are unable to provide in future.

RESOLVED

1. That the committee notes the report and Internal Audit Terms of Reference.
2. That the committee ratifies this as an agreed way of working.
3. That the committee agrees that the 'checklist' has been completed and all is in place.
4. That in future years, agreement on these Terms of Reference and agreement for auditing provision is agreed at the Annual Meeting.

OC 66/23 To agree to reappoint Auditing Solutions to undertake the Internal Audit for the 2023 / 2024 financial year:

It is recommended that for this financial year, that Auditing Solutions continue to be the internal auditing company that is used.

RESOLVED

To agree to reappoint Auditing Solutions to undertake the Internal Audit for the 2023 / 2024 financial year.

OC 67/23 To note the content of the new Safeguarding leaflet:

The leaflet has already been circulated to all Councillors and Officers, and is a good reference on the safeguarding process and how to report any issues, along with useful contact details.

NOTED

OC 68/23 To consider the second draft of the 2024 / 2025 budget following from suggestions / ideas from the recent Councillors AwayDay:

The committee was appraised of the additional budget amounts, which have been added since the last draft such as service plan delivery £20,000, emerging priorities £10,000, new neighbourhood plan £30,000, community centre improvements £50,000, which due to those additional budget figures creates a deficit of £139,930.14p, on a 5% precept increase, £105,509.95p on a 10% precept increase and £71,089.76p on a 15 % precept increase but will depend on the final agreed precept rise, therefore consideration will need to be made on what will be affordable.

The Local Council Tax Support (LCTS) Grant from Milton Keynes City Council has increased slightly by £2,500, the council tax base is £2,552.79p, due to a lack of band d properties in the area which equates to a loss of £225,512.87p, due to most properties in the Woughton Community Council area falling in band a and band b the council tax will be going up slightly, the base precept will be £699,285.76p an increase of £12,000 from the last financial year based on a no increase in the precept, Milton Keynes City Council is proposing an empty home charge in the council tax but this has yet to be implemented as agreement is needed at a full council meeting.

There are considerable challenges to the budget and decisions will need to be made on possible savings, service levels and provision which can be afforded this was

discussed at the awayday, both the Responsible Financial Officer and Council Manager would recommend future surplus budgets.

NOTED

OC 69/23 To update the committee on the responses from the budget consultation survey:

The feedback so far suggests that all services provided are valued by residents, there have been good responses from all estates, the Community Fridge, the landscaping service, and community centres are the most popular along with the toy library, services most used by residents are the youth service, community centres and the community fridge, a resident had responded that services provided by Milton Keynes City Council should not be duplicated by Woughton Community Council.

Residents said they valued services such as the proposed mobile CCTV, dog & waste bins and community fridge, responding to planning applications / policies on residents behalf was not seen as such a high priority.

80% of residents preferred a medium increase of around £2.00p per week rise in the precept, the lowest response received was for a higher increase, although a resident responded that they were prepared to accept a higher increase if services such as for the youth were maintained.

The committee was made aware that a lot of residents will not respond to the consultation survey. So far only twenty four (24) responses have been received so far.

The survey will be online and in the Woughton Gazette which starts to be delivered to residents this week.

NOTED

OC 70/23 To sign off all bank reconciliations, bank balances and lists for payment:

The meeting agreed to the Chair signing off all bank reconciliations, bank balances and lists for payment, on behalf of the committee, and the Responsible Financial Officer will present to the Internal Auditor as part of the auditing process.

NOTED

OC 71/23 To move and second and then to be put to the vote the following motion:

Public Bodies (Admission to Meetings) Act 1960

That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The motion was moved by Cllr Sue Smith and seconded by Cllr Alan Williamson, and when put to the vote of the meeting was **AGREED**.

OC 72/23 To consider various HR matters:

The committee agreed that the Council Manager would continue to work around job roles and organisational structures, looking at priorities and strategic plans. The aim of this will be to ensure that the council responds to changes in delivery, changes in the communities it serves and to ensure that council delivery is fit for the future.

NOTED

Date of next meeting:

Monday 11th December 2023, 6:30pm at the Woughton Community Council Hub, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 8:00PM

Chair _____ Date _____

WOUGHTON COMMUNITY COUNCIL

Full Council

29th January 2024

Agenda Item FC 12/24

PURPOSE OF REPORT: To propose the co-option to the vacant seats on Beanhill, following submission of applications.

RECOMMENDATION:

1. That Council considers the applications for co-option from:
 - a. Charmain Marsh
 - b. Lorna Webb
2. That Council votes to co-opt:
 - a. Charmain Marsh
 - b. Lorna Webb

MAIN ISSUES AND CONSIDERATIONS:

There have been two vacant seats on Beanhill since the elections in May 2023 saw an insufficient number of candidates stand for election.

Following a discussion at a recent resident association meeting, two applications were received by the Council Manager for co-options onto the council, filling the seats currently vacant.

It should be noted that following a discussion with Milton Keynes City Council, co-options will NOT be able to stand for election until the next formal election cycle in May 2027. This also applies to the members who were co-opted previously and is different from the initial view that, in the interests of democracy, standing for election at the earliest opportunity is preferred.

The two application papers are attached, and candidates were invited to attend an informal meeting in advance of this meeting to discuss their applications with council.

STAFFING IMPLICATIONS:

OTHER IMPLICATIONS:

There is currently a lack of capacity on Beanhill as one councillor is covering a three councillor estate.

BACKGROUND PAPERS:

Charmain Marsh cooption form
Lorna Webb cooption form

AUTHOR

Steve McNay – Council Manager



Application for co-option onto Woughton Community Council.

Name Charmain Marsh

Address REDACTED

Beanhill

Milton Keynes

MK6 4LA

Contact Number REDACTED

Email address REDACTED

I am interested in representing (Please circle the estate you want.)

Beanhill

The skills or attributes that I can bring to Woughton Community Council are:

I have lived on Beanhill for past 15 years and have until recently volunteered on several groups and the charity shop. I am also safeguarding governor/ vice chair for Moorlands nursery school.

Why I want to be a Councillor:

I think we need 3 councillors and currently have just 1 i feel we have people that would like more representatives and i would like to be a voice for those people that live on our great estate as i feel there voices have been lost.

Application for co-option onto Woughton Community Council.

Name **LORNA WEBB**

Address **REDACTED**

Contact Number **REDACTED**

Email address **REDACTED**

I am interested in representing (Please circle the estate you want.)

Beanhill

The skills or attributes that I can bring to Woughton Community Council are:

- I am a Critical thinker and good at problem solving.
- I work well within a team aswell as alone.
- I'm honest and reliable, take responsibility for my actions. I understand all concepts and carry out the task in hand to a high quality.
- My work comes before any personal activities, I try to go beyond some requirements to be the best I can.
- I'm eager to learn new traits and am enthusiastic to better myself.
- I am good with negotiating and persuasion .
- I treat everyone with respect.

Why I want to be a Councillor:

- I have lived on Beanhill since 2014 but have been visiting friends and family here since 1995 so know the estate well. .
- I myself was once chairperson representing the estate , I joined in many events and groups .
- I feel I will be a suitable candidate as I am known by many residents and they trust me with confidentiality I still help many residents of Beanhill in my spare time with issues that have arose. I get on well with our councillor Alan Williamson and think we could work well together.

WOUGHTON COMMUNITY COUNCIL

Full Council – 29th January 2024

Agenda Item Number FC 13/24

PURPOSE OF REPORT: To recommend the budget and precept level for the 2024/25 financial year.

RECOMMENDATION:

1. That council note this report.
2. That council agrees to the budget provided, on the understanding that this will alter as and when further information is known and will be reviewed throughout the year.
3. That council agrees to a precept increase of 15% (fifteen percent) for the year 2024/25.

MAIN ISSUES AND CONSIDERATIONS:

The budget proposals have been under discussion since September 2023 and have, over that time, evolved as decision have been made by council, information has come from external sources and efficiencies have been investigated. The latest updated version of the budget went to Operations Committee on 15th January where it was further explored and discussed.

Council has been clear throughout the process that maintenance of services is key and that any reductions to service provision should be avoided if possible. As a council that provides a high level of services, with a significant amount of expenditure linked to this provision, ensuring continuing delivery whilst reducing costs (principally staffing costs – almost 80% of council spending) is challenging. Work is continuing to clarify this situation, with a final report due in March*. It is likely that the outcomes will be savings of £50k plus.

The remaining budget reflects the real challenges faced by all local authorities, with increasing costs linked to inflationary pressures and rising prices across the board. With a precept increase significantly below inflation last year, costs have outstripped income over the past 12 months despite savings where possible.

The proposal also includes some longer-term approaches which are essential. There is an amount within the budget for investment in community centres (£25k towards ringfenced reserves), a return to funding of a service plan (the lack of a service plans this year has been notable), smaller amounts provided in line with previous agreement towards the trust, the memorial, flood equipment replacement. An increase in IT costs is likely (awaiting confirmation) and equipment is increasingly reaching the end of life, so will need replacing, so an additional amount included within this line. There is also a £50k line in both income and expenditure relating to community centre improvements, with an expectation that any spend is linked to grants or additional income towards this. This is in addition to the ongoing costs relating to the aging buildings and need to update many aspects as and when they break.

There has also been a realistic approach to the likely impact of inflation and suspected pay increases from the employer's group (the 'green book') and a review of ALL costs from the current year to ensure an accurate reflection. Inflation has reduced, but remains at 4% for most things, with significantly higher levels for key areas. Assuming that a similar approach to pay increases happens

in line with the last two years, this is likely to mean an increase of £1925 per full time employee, which equates to around £40k, with additional costs for those who are due an incremental rise.

As always, the coming year provides massive uncertainty – there is a national election, continuing ‘tensions’ in the middle east, the situation in Ukraine remains unclear, the full impact of withdrawal from the EU is likely to be felt. These are all unknowns that are likely to mean changes to budgets are essential during the course of the year. Closer to home, discussions about the LCTRS grant, clarity around any increases in landscape funding and the success or otherwise of grant applications will also mean some flexibility is essential and regular updating and reporting via Operations will be key.

For this paper, two versions of the budget have been provided – the ‘comparison’ budget in the usual format, alongside the newly agreed format, that links to the accounting software (the Scribe’ version). The finances are the same, but there is some difference due to the way that the software works – the largest examples of this are:

- Community Centre costs are one line on the ‘comparison’ budget, but on Scribe are broken down into individual centres and cost codes (e.g. utilities, rent, rates, repairs, etc.)
- Staffing costs are allocated to the *main* cost centre on Scribe, rather than being spread across several areas for those officers whose work includes different places (e.g. BRO being costed to both community centres AND HQ, due to the nature of the work – on the Scribe model, all costed to HQ).
- A greater breakdown of the costs that come under ‘HQ running costs’ to include the different areas that are included within this.

This will enable far greater clarity and detail in reporting against the budget over the course of the year and will ensure accurate, up to date figures are in place on an ongoing basis.

The Scribe version is based upon the recommendation made by the RFO, Council Manager and Operations Committee – a 15% (fifteen percent) increase in the precept. This still produces a deficit budget (i.e. expenditure being more than income) but is likely to be managed through the staffing changes noted above. Anything lower than this increase will mean either using reserves (currently at the bottom end of the acceptable range) or reducing costs further (reductions in service provision).

Proposal

- 1. That council agrees to the attached budget for the year 2024/25.***
- 2. That the RFO and Council Manager continue to look at efficiency savings, reporting to council via the Operations Committee on a quarterly basis, with an initial proposal at the March meeting.***

This increase reflects the increasing costs and the lower level increase last year. In financial terms, the impact is:

Band A property	70p per week
Band B property	82p per week
Band C property	94p per week
Band D property	£1.05 per week
Band E property	£1.29 per week
Band F property	£1.52 per week
Band G property	£1.76 per week
Band H property	£2.11 per week

90% of properties within the parish are either Band A or B and a significant number of residents are eligible for discounts, either due to 'single occupancy' (25% reduction) or due to income levels (up to 100% discount, depending on circumstances). Woughton is disproportionately impacted by low income levels, discounts and property values – this is one of the reasons that LCTRS has remained in place for the parish, to mitigate some of the impacts of the taxation system.

The feedback from residents (a total of 150 responses received) was that two thirds (66% - sixty-six percent) were supportive of a medium or large increase, with the remaining third wanting a small or zero increase. It should be noted that there is a significant group who stated that we should reduce costs and services and have a lower tax level, which maybe something that council would like to consider for future considerations.

Proposal

- ***That council agrees to a precept increase of 15% for the year 2024/25 and that the relevant paperwork is submitted to MKCC by the 1st February 2024.***

STAFFING IMPLICATIONS:

As things stand currently, there is no Operations Manager or Committee and Member Services Officer, as the two postholders have resigned. These posts have not be filled (Operations Manager has not been formally covered since September 2022 (postholder was paid until November 2023), with Member Services vacant since earlier this month). This is having some impact on other officers, with increased workloads and some areas taking a backseat whilst other areas take priority. A significant amount of work around staffing models has already been undertaken with initial discussions looking like a positive route forward is possible without having a negative impact on budgets. This is not reflected in the figures above, which are based on the current staffing model, until such time as a final structure and agreement is reached.

OTHER IMPLICATIONS:

Reserves are currently at a reasonable level – they meet the expectations within the guidance, but only just. Any continuation of spending in excess of income will result in reserves dropping below this level (currently agreed as £400,000 – around 3 – 4 months running costs), which is not recommended. This does mean that whilst the current budget, with some tweaks and changes noted above will meet this expectation, in the event that there are any further reductions in income, specifically the LCTRS grant, major changes to the council provision will be needed. Councillors are encouraged to start considering a 'plan B', in case this is the situation in coming years.

BACKGROUND PAPERS:

Budget 2024-5 comparison
Budget 2024-5 new format

AUTHOR(s)

Steve McNay – Council Manager
Marta Sobis – Responsible Finance Officer

2023 / 24 budget mid year plus 2024/25 v1

	2023/24	2024/25 v1 (5%)	2024/25 v1 (10 %)	2024/25 v1 (15%)
EXPENDITURE - Democracy and Governance				
Cllr Ward Initiatives Fund	£ 3,800.00	£ 3,800.00	£ 3,800.00	£ 3,800.00
Communities and Environment Fund	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00
Grant Aid - Res Associations	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00
Member Allowances and Expenses	£ 15,000.00	£ 23,879.22	£ 23,879.22	£ 23,879.22
Democracy and Governance Total	£ 34,300.00	£ 43,179.22	£ 43,179.22	£ 43,179.22
EXPENDITURE - Whole organisational services				
Meeting and hospitality costs	£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
Insurance Inc Vans	£ 9,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
HQ - Building Costs (regulars)	£ 25,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00
Vehicles	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Uniforms	£ 500.00	£ 500.00	£ 500.00	£ 500.00
Branding and engagement	£ 500.00	£ 500.00	£ 500.00	£ 500.00
CCTV		£ 12,000.00	£ 12,000.00	£ 12,000.00
Whole organisation services total	£ 42,000.00	£ 59,000.00	£ 59,000.00	£ 59,000.00
EXPENDITURE - Organisational Management				
Affiliations	£ 5,250.00	£ 4,000.00	£ 4,000.00	£ 4,000.00
Professional Services	£ 4,000.00	£ 8,500.00	£ 8,500.00	£ 8,500.00
Audit Fees	£ 4,800.00	£ 3,100.00	£ 3,100.00	£ 3,100.00
Capital Loan Repayment	£ 26,818.00	£ 26,818.00	£ 26,818.00	£ 26,818.00
Newsletters, Websites and Communications	£ 5,510.00	£ 3,000.00	£ 3,000.00	£ 3,000.00
Stationary and Amenities and services - HQ	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00
IT (previously included broadband and Members IT)	£ 25,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00
Training, Development and Conferences	£ 8,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00
Organisational Management Total	£ 75,378.00	£ 85,418.00	£ 85,418.00	£ 85,418.00
Organisational Costs Total	£ 151,678.00	£ 187,597.22	£ 187,597.22	£ 187,597.22
Staffing Costs - increments included				
HQ Staffing	£ 204,149.25	£ 204,149.25	£ 204,149.25	£ 204,149.25
Youth Staffing	£ 94,059.81	£ 96,686.18	£ 96,686.18	£ 96,686.18
Community Staffing	£ 145,064.12	£ 145,064.12	£ 145,064.12	£ 145,064.12
Landscape and Environment Staffing	£ 255,375.85	£ 255,375.85	£ 255,375.85	£ 255,375.85
Members Staffing	£ 32,906.38	£ 34,580.00	£ 34,580.00	£ 34,580.00
Meeting Places Staffing	£ 73,682.03	£ 73,682.03	£ 73,682.03	£ 73,682.03
Increments & payrise (5%)	£ -	£ 40,476.87	£ 40,476.87	£ 40,476.87
Staffing cover	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00
Potential savings				
Staffing Total	£ 830,237.43	£ 875,014.30	£ 875,014.30	£ 875,014.30
Landscape - Building costs	£ 6,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00
Landscape - Services Budget	£ 18,000.00	£ 40,000.00	£ 40,000.00	£ 40,000.00
Youth - Building Costs	£ 7,000.00	£ 7,000.00	£ 7,000.00	£ 7,000.00
Youth - Services Budget	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00
Advice - Services Budget	£ 500.00	£ 500.00	£ 500.00	£ 500.00
Environment - Services Budget (inc dog bins)	£ 9,500.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
Flood equipment updates and replacements		£ 1,000.00	£ 1,000.00	£ 1,000.00
Community Food - Services Budget	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00
Community Development - Services Budget (incl events)	£ 9,000.00	£ 15,000.00	£ 15,000.00	£ 15,000.00
Meeting Places (Costs)	£ 65,000.00	£ 65,000.00	£ 65,000.00	£ 65,000.00
Service Plan Delivery	£ 20,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00
Emerging priorities	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
Grants - services payments (BLF)	£ 37,629.51	£ -	£ -	£ -
Community Centres investment (agreed)	£ 90,000.00	£ -	£ -	£ -
New Neighbourhood Plan		£ 15,000.00	£ 15,000.00	£ 15,000.00
Transfer to 'property reserve'		£ 25,000.00	£ 25,000.00	£ 25,000.00
Community Centre improvements		£ 50,000.00	£ 50,000.00	£ 50,000.00
Services Delivery Total	£ 282,629.51	£ 270,500.00	£ 270,500.00	£ 270,500.00
EXPENDITURE TOTAL	£ 1,264,544.94	£ 1,333,111.52	£ 1,333,111.52	£ 1,333,111.52
INCOME				
Bank and Investment Interest	£ 3,200.00	£ 6,000.00	£ 6,000.00	£ 6,000.00
MKC LTRS Grant / Deprivation grant	£ 168,592.99	£ 171,000.00	£ 171,000.00	£ 171,000.00
Hire of Meeting Places	£ 65,000.00	£ 60,000.00	£ 60,000.00	£ 60,000.00
Landscape Grant	£ 189,182.87	£ 180,600.00	£ 180,600.00	£ 180,600.00
Landscape additional				
Precept	£ 688,403.88	£ 722,824.07	£ 757,244.26	£ 791,664.46
Grants income (agreed)	£ 54,009.51			
MKCC Funding - Comm Centres and CIF	£ 52,000.00			
Additional Income Generation	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00
Locality Grant - Neighbourhood Planning				
Grant funding (to be confirmed - priority for Comm Centres)		£ 50,000.00	£ 50,000.00	£ 50,000.00
Income Total	£ 1,250,389.25	£ 1,220,424.07	£ 1,254,844.26	£ 1,289,264.46
SURPLUS / DEFICIT	£ 14,155.69	£ 112,687.45	£ 78,267.26	£ 43,847.06
Balance carried over from 2022/23 (NB Includes £100k in long term CCLA)	£ 468,738.10	£ 432,003.05	£ 432,003.05	£ 432,003.05
Proposed surplus / deficit	£ 14,155.69	£ 112,687.45	£ 78,267.26	£ 43,847.06
End of year carry over	£ 454,582.41	£ 319,315.60	£ 353,735.79	£ 388,155.99

Held at current levels
Held at current levels
Held at current levels
Increased due to potential election

Reduced
Based on quotes received
Based on current year
Held at current levels
Held at current levels
Held at current levels
3 year contract term

Reduced to reflect reality
Increased as HR inclusion
Reduced to actual current year
Fixed
2 Gazettes per year only - cost increase
Held at current levels
Held at current levels - replacements likely so additional £5k added
Reasonable

Based on current
Based on current
Based on current
Based on current
Based on current
Based on current
Likely costs but unknown (usually some increments plus £1 per hour worked).
Contingency

Reduced with new depot
Reflects replacement needed
Held at current levels
Held at current levels
Held at current levels
Small increase re: bins

Held at current levels
Increased to reflect the Dday, Woughton@50, etc.
Reflects actual costs of 2023/24, but repairs are massively increasing

Based on actual
Assuming no major loss
Based on small increase
Assumes 5% increase

Various options	1%	2%	5%	20%
	£ 6,884.04	£ 13,768.08	£ 34,420.19	£ 137,680.78

Realistic

Red = deficit / green = surplus

Carry over figure (includes CCLA)

£ 1,006,511.52	£ -	£ 1,006,511.52	£ -	£ 1,006,511.52	£ -
£ 1,177,511.52	£ -	£ 1,177,511.52	£ -	£ 1,177,511.52	£ -
£ 276,600.00	£ -	£ 276,600.00	£ -	£ 276,600.00	£ -

£ 1,049,424.07

Woughton Community Council
Proposed 2024/2025 budget

Cost Centre Name

Coffee Hall MP

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
3	Hire of Meeting places		15,000.00	
33	Electricity			4,000.00
34	Gas			1,500.00
35	Water			1,500.00
36	Business Rates			1,700.00
37	Repairs & Equipment			8,000.00
38	Cleaning Supplies			500.00
39	Waste disposal			
40	Service charges			1,500.00
			15,000.00	18,700.00

Community

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
11	Additional Income		0.00	
17	Community Events (NON SP)			15,000.00
80	Salaries			152,842.33
107	Service Plan delivery			20,000.00
110	Advice - services budget			500.00
129	Warm Spaces			
136	Community Food			2,000.00
			0.00	190,342.33

Democracy and Governance

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
18	Cllr Ward fund			3,800.00
21	Community & Environment fund			12,000.00
22	Grant Aid (Res Associations)			3,500.00
57	Member Allowances & Expenses			23,879.22
135	Members Staffing			32,906.38
				76,085.60

Eaglestone MP

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
5	Hire of Meeting places		20,000.00	
25	Electricity			3,500.00
26	Gas			6,000.00
27	Water			1,500.00
28	Business Rates			5,500.00
29	Repairs & Equipment			4,000.00
30	Cleaning Supplies			500.00
31	Waste disposal			1,000.00
32	Service charges			
			20,000.00	22,000.00

Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
19	Dog bins			8,000.00
72	Vehicles			1,000.00
88	Service budget			500.00
100	Tool Library			1,500.00

HQ

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
1	Bank and Investment Interest		6,000.00	
2	LCTRS Grant		171,000.00	
8	Precept		791,664.46	
9	Additional Income		30,000.00	
13	Affiliations & Subscriptions			4,000.00
14	Professional services			8,500.00
15	Audit Fees & Accounting support			3,100.00
16	Capital Loan Repayment			26,818.00
20	Meeting Costs			1,000.00
23	Insurance			5,545.00
24	Insurance - Vehicles			4,455.00
58	Communications			3,000.00
59	HQ ORG - Banking fees			750.00
60	HQ ORG - Electricity			4,000.00
61	HQ ORG - Cleaning supplies			1,500.00
62	HQ ORG - Gas			6,550.00
63	HQ ORG - Repairs & Equipment			3,800.00
65	HQ ORG - Business Rates			3,500.00
67	HQ ORG - Waste disposal			3,200.00
68	HQ ORG - Water			700.00
69	HQ ORG - Mobiles			3,780.00
73	Branding			1,000.00
74	Stationary, Amenities & Services			4,000.00
75	I.T & Telephony			30,000.00
76	Staffing contingency & payrises			25,000.00
78	Salaries			215,406.71
89	Emerging priorities			10,000.00
90	Training and Development			6,000.00
95	Neighborhood Plan			15,000.00
97	HQ ORG - Service charges			3,000.00
99	CCTV			12,000.00
124	EMR - Memorial			1,000.00
125	EMR - Kevin Wilson trust			1,000.00
	Flood equipment			1,000.00
133	Community Centres investment			50,000.00
143	Health and Safety			0.00
145	Transfer to "Property Reserve"			23,000.00
			998,664.46	481,604.71

Landscape

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
7	Landscape Grant		180,600.00	
12	Additional Income		0.00	
70	Vehicles			3,000.00
81	Salaries			268,144.64
83	Landscape Running Costs			2,000.00
84	Service budget			40,000.00
			180,600.00	313,144.64

Meeting places

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
82	Salaries			77,366.13
96	Grant Fundind		50,000.00	
			50,000.00	77,366.13

Netherfield MP

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts Budget</u>	<u>Payments Budget</u>
6	Hire of Meeting places		10,000.00	
49	Electricity			3,000.00
50	Gas			2,000.00

51	Water		500.00
52	Business Rates		2,000.00
53	Repairs & Equipment		5,000.00
54	Cleaning Supplies		500.00
134	Building Insurance		300.00
		10,000.00	13,300.00

Tinkers Bridge Meeting place

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts Budget	Payments Budget
4	Hire of Meeting places		15,000.00	
41	Electricity			2,000.00
42	Gas			2,000.00
43	Water			700.00
44	Business Rates			1,300.00
45	Repairs & Equipment			3,500.00
46	Cleaning Supplies			500.00
47	Waste disposal			
48	Service charges			1,000.00
			15,000.00	11,000.00

Youth

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts Budget	Payments Budget
10	Additional Income		0.00	
71	Vehicles			2,000.00
79	Salaries			101,520.49
85	Water - No 95			600.00
86	Youth Services budget			8,000.00
137	Electricity - No 95			750.00
138	Gas - No 95			1,850.00
140	Business Rates - No 95			2,000.00
141	Repairs and Maintenance - No 95			1,800.00
144	ASDA Foundation Grant		0.00	0.00
			0.00	118,520.49

NET TOTAL

1,289,264.46

1,333,063.90

Surplus/deficit:

43,799.44

WOUGHTON COMMUNITY COUNCIL

Full Council – 29th January 2024

Agenda Item FC 14/24

PURPOSE OF REPORT: To report success in application for subsidised defibs and cabinets, if wanted by council.

RECOMMENDATION:

1. To inform council of the potential for subsidised defibrillators, plus heated cabinets.
2. To see if council would like to consider defibrillator provision for community venues, at the reduced rates noted.

MAIN ISSUES AND CONSIDERATIONS:

In the latter part of 2023, the Council Manager received a number of requests to apply for free defibrillators, as part of a national scheme to increase provision across the country.

Whilst WCC was not successful in obtaining free machines, subsidised provision has been offered, at a 50% contribution rate. The cost for each machine would be £750 plus VAT – a total of £900*. There would also be an installation cost as these machines require a power supply, so electrician support would be needed – this is estimated at around £150 plus VAT per machine.

This means that the total cost per machine is £900 (*VAT can be reclaimed, so this would be the cost to council). There would be ongoing costs of maintenance and resupply, but this is likely to be minimal (a few hundred pounds each year).

The issue of defibrillators has been discussed previously at council and the choice previously has been to NOT obtain or instal. This is a more affordable way of providing these resources if council is of the mind to do so.

BACKGROUND PAPERS:

DHSC response jan 24

AUTHOR

Steve McNay – Council Manager



□ C1A Mindray
BeneHeart
Defibrillator Fully
Automatic &
Locked
DefibCaddy
Outdoor Cabinet
Package

Re: Application for a defibrillator Ref. No. 00499

Thank you for your application to the DHSC for match funding under their current Community Defibrillator Scheme.

After the funding has been applied the cost to yourselves for a Fully Automatic Defibrillator and External Heated Cabinet with Keypad lock (for installation on an external wall and cabinet requires a power supply) is only £750 ex VAT per unit!

The only requirements in obtaining this equipment are:

1. You are based in England
2. Location is not a school/academy (previously eligible under DofE Scheme)
3. Installation on an external wall within 4 weeks of receipt of equipment and a photograph showing installed equipment to be provided by email to the DHSC
4. Once installed the Defibrillator must be registered with the ambulance service via The Circuit online registration.
5. Responsible for ongoing maintenance

There is currently no limit to the number of Defibrillators you wish to obtain.

As per your application please find herewith a quote in respect of the match funding element due from yourselves.

In order to proceed simply click on the 'accept quote' link below and you will thereafter receive a further email with the relevant payment request.

Funding is provided on a first come first served basis and is only secured once your payment has been received by our suppliers, London Hearts.

Please be advised we are currently inundated with requests and we aim to respond within 3 working days.

Regards

DHSC Community AED Grant Team

Telephone: 0300 302 1388

Your Donation Request amount is:

1x - DHSC - Mindray C1A Fully Automatic Defibrillator & External Heated Cabinet with keypad lock - Partially Funded - £750.00 - total £750.00

VAT - £150.00

Total - £900.00

[Accept Quote](#)

WOUGHTON COMMUNITY COUNCIL

Full Council – 29th January 2024

Agenda Item FC 15/24

PURPOSE OF REPORT: To inform council of the Waste and Environmental Services contract delivery report from December 2023

RECOMMENDATION:

1. That council notes the report.
2. That council and councillors encourage residents to report when things go wrong.
3. That council considers any further steps needed.

MAIN ISSUES AND CONSIDERATIONS:

As part of the new waste management contract, local councils are being provided with regular 'scorecards', reporting performance against agreed targets.

The report details a range of activities, including:

- Regular waste collections (black, blue, red and green)
- Missed collection rates
- Assisted collection performance
- Street cleansing
- Landscaping
- Play areas
- Burials and cemeteries

One element of note is that the reports are based on the number of *reports* received regarding missed collections, missed assisted collections, etc. so to get an accurate view of the contract, it is important that when things are missed, that they are reported accordingly.

Proposal – that council and councillors encourage residents to report to MKCC via the portal when things go wrong, rather than just reporting to us.

STAFFING IMPLICATIONS:

OTHER IMPLICATIONS:

BACKGROUND PAPERS:

240111_MK December 24 Monthly Report

AUTHOR

Steve McNay – Council Manager

Milton Keynes Waste and Environmental Services Contract



Monthly Performance Report December 2023

[@suez](#)

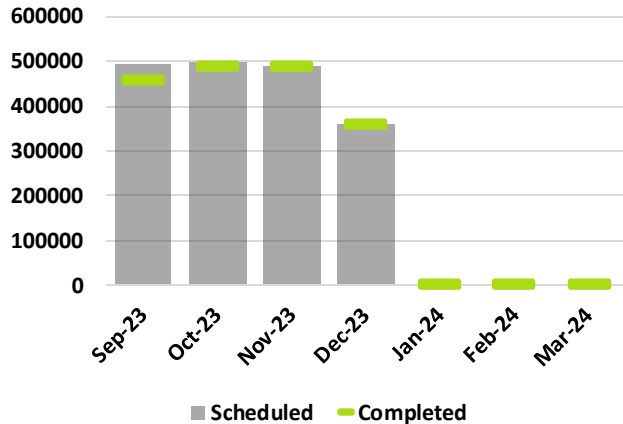
December Contract Highlights

- **ON FROM THE FIRST 3 MONTHS, DECEMBER DELIVERED A FURTHER LEVEL OF CONSISTENCY WITH 100% COMPLETION ACROSS ALL THREE SERVICE COLLECTION STREAMS BEING MAINTAINED**
- **MISSED COLLECTION CONTINUE A DOWNWARD TREND ALTHOUGH THE INTRODUCTION OF SIDE WASTE EDUCATION HAS SLOWED THIS REDUCTION**
- **COLLECTIONS DURING CHRISTMAS WERE A SUCCESS. THEY WERE UNDERTAKEN WITH MINIMAL FUSS COMPARED TO PREVIOUS YEARS (AS WE UNDERSTAND) – THERE WAS SOME LEARNING WITH REPORTING MISSED RED RECYCLING BIN COLLECTIONS, BUT ALL COLLECTIONS WERE COMPLETED**
- **100% DELIVERY OF MOTS, SERVICING, TORQUING AND GATE CHECKS FOR VEHICLE FLEET CONTINUED DURING DECEMBER**
- **STREET CLEANSING GRID ROAD TRIAL REPORT SUBMITTED**



Waste Collection Performance Food and Garden

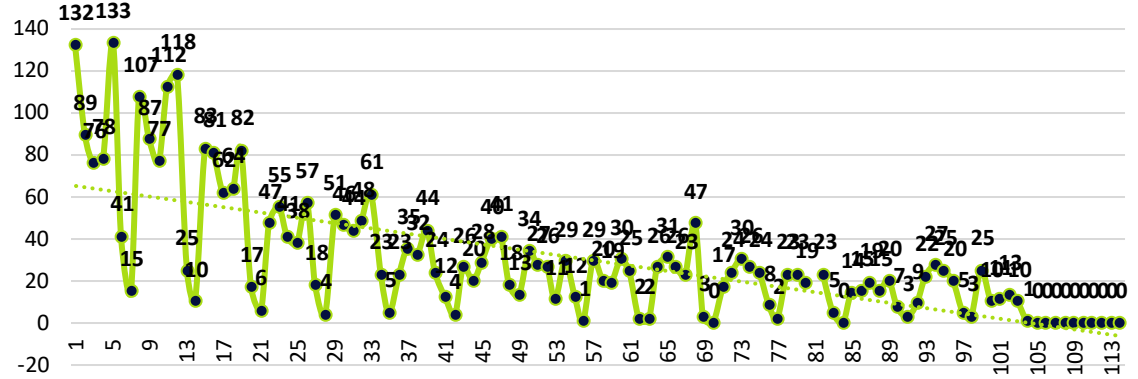
F&G - Monthly Completed collections



December Completions

- 100% completion rate recovering all incompletes
- 358,122 scheduled v 358,122 completed
- Improvement from September and October

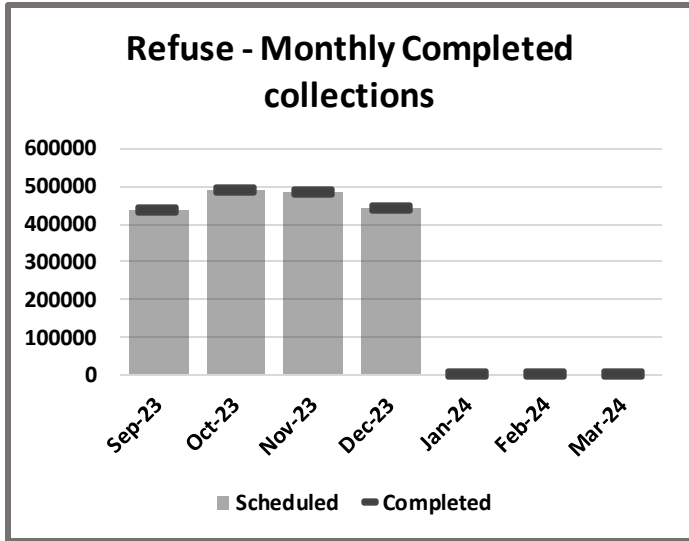
F&G (Missed)



December Missed Collections

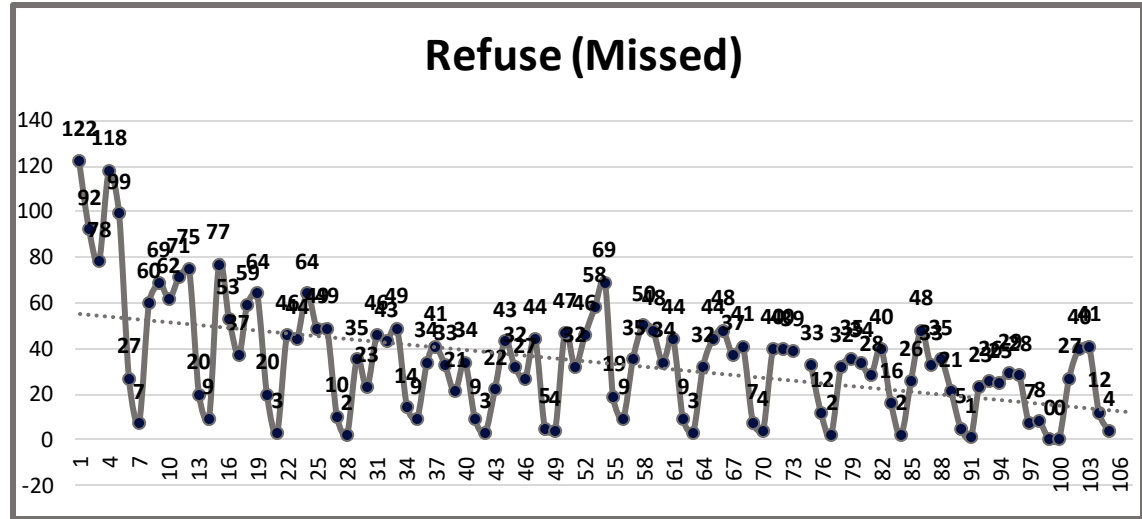
- A steady reduction in reported missed has continued as seen with the trendline
- Food and garden did not run a service during Christmas catch up rounds as illustrated
- 335 missed reported
- 0.08% of total completed

Waste Collection Performance Refuse



December Completions

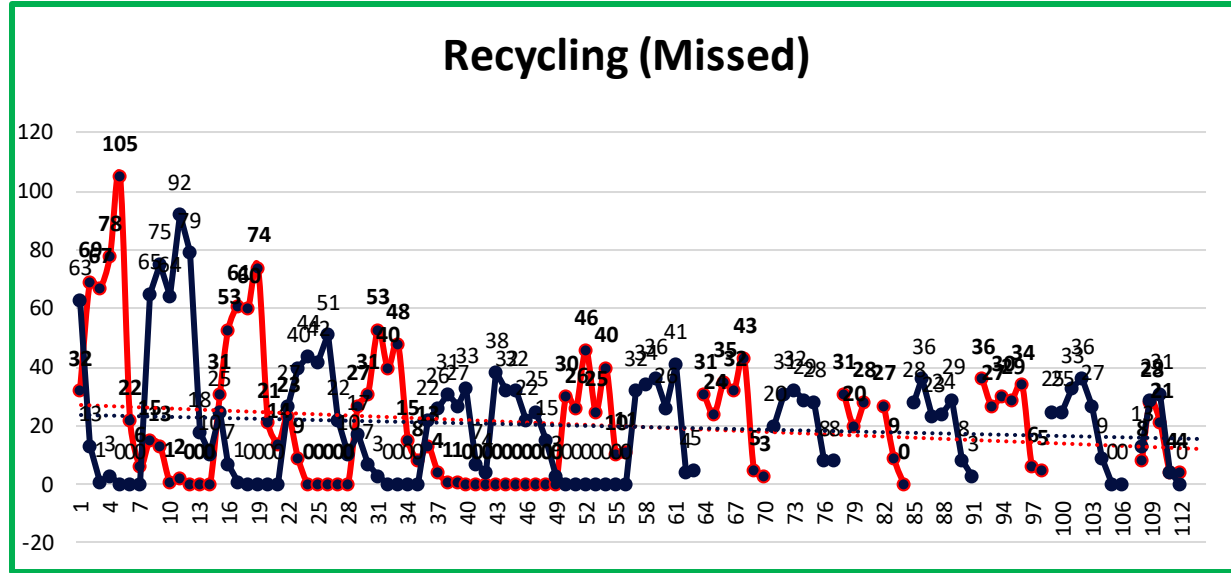
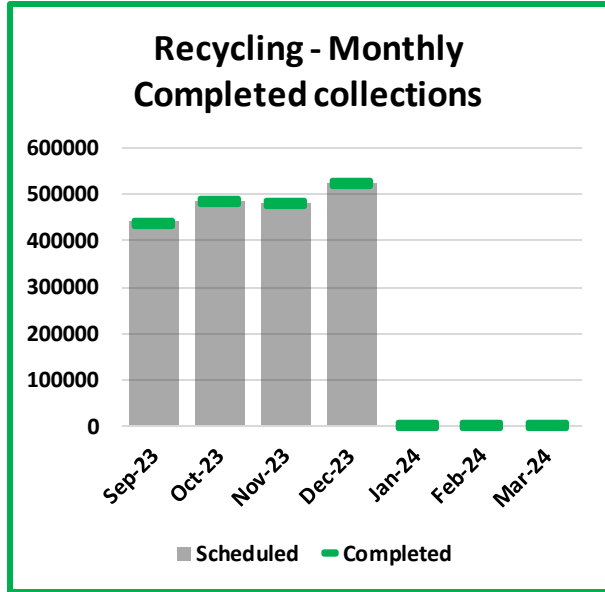
- 99.9% completion rate
- 440,313 scheduled v 440,272 completed
- Improvement from October and November
- All incomplete completed on catch up rounds



December Missed Collections

- A general reduction in missed reported with the spike being a result of the different Christmas scheduling
- 636 total missed collection reports
- 35% reduction compared to November
- 0.1% of total completed

Waste Collection Performance Recycling

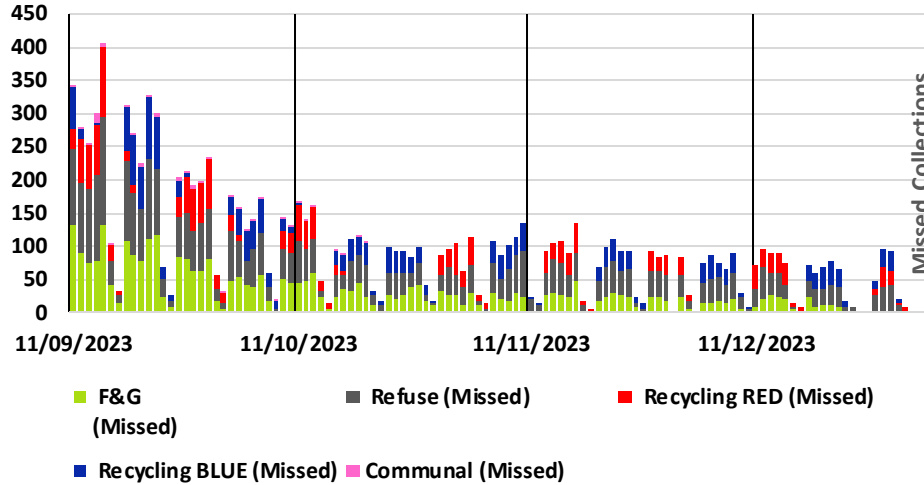


December Missed Collections

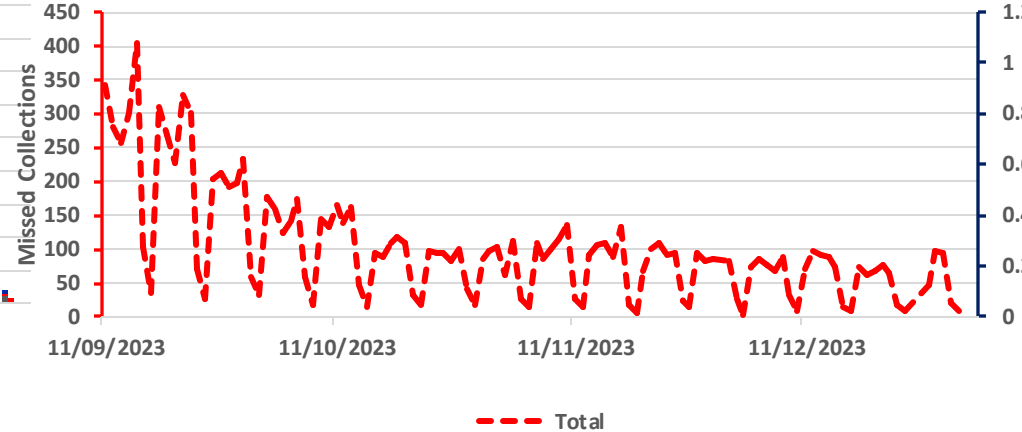
- A general reduction in missed reported with the spike being a result of the different Christmas scheduling
- 663 total missed collection reports
- 12% reduction compared to November **despite** additional lifts
- 0.12% of total completed

Missed Collection Performance

Missed Collections - 2023



Missed Collections - 2023



Missed Collections – December

The trend of missed collections reducing carried on throughout December but at a slower rate than November; there was a 28% reduction in total missed collections from November's missed.

- **Graph 1** shows the decline and highlights the reduction of reported missed in December compared with November. There is a slight plateau that can be attributed to the high levels of the holidays, staff sicknesses and the schedule change regarding the Christmas catch ups.
- **Graph 2** depicts the trend in a line format to show the trend and the peaks. There is a general reduction albeit at a slower rate than expected.

Repeat Missed

TABLE 1	W1	W2	W3	W4	W5	W6
W1	497	57	33	34	19	22
W2		416	34	43	28	15
W3			372	56	22	15
W4				342	39	27
W5					279	22
W6						249

December (Table 2)	Count of properties reporting missed	Percentage of total props
1 REPORT	1069	81%
2 REPORTS	194	15%
3 REPORTS	51	4%
4 REPORTS	4	0.5%
4< REPORTS	7	1%

- **Table 1** represents the next set of 6 week rolling average (WC 20/11) with the red figures depicting unique (new) missed properties reporting. The corresponding row then shows how many of those properties were then missed again.
- The quantity is reducing but requires more attention on the multi missed (green sections), from continually reoccurring.

- **Table 2** represents all the properties who have reported a missed collection during November, and how many of these properties have reported a missed more than once.
- 96% of properties reporting a missed collection, only reported once or twice across all services, which is an improvement from November's total (93%)

Assisted Collection Performance

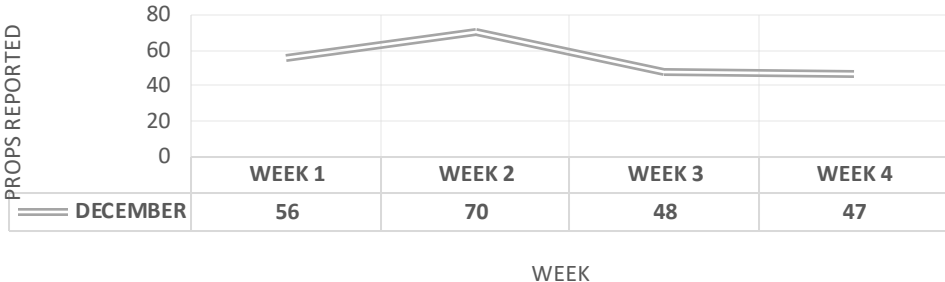
November Missed assisted

- The assisted collections reporting missed showed a downward trend throughout December.
- This has been highlighted and significant effort has been made to reduce this figure coming into December.
- The Christmas scheduling had no real impact on the assisted (As residents do not have the ownness to present).

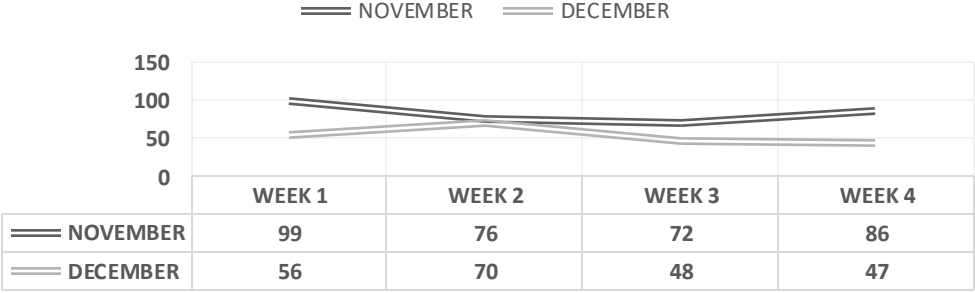
December Relative Performance

- Table 2** shows a comparison of missed being reported for assisted week on week compared to November.
- In total the quantity of reported missed has reduced by 33% over December compared against November, with the intention to continually reduce this figure.

MISSED ASSISTED IN DECEMBER



DECEMBER PERFORMANCE COMPARED



Street Cleansing

- **Week 14 – Leaf fall cleansing plan complete (Re-attending High flood risk areas)**
- **Mechanical Sweepers fully deployed assisting with leaf fall and flooded areas**
- **Collecting large amounts of Fly Tip (Side waste) from the wheeled bin service**
- **Litter Transect Surveys for December Overall Average B grade, more in depth reporting now on Core for January**
- **Street cleansing ADHOC report December**

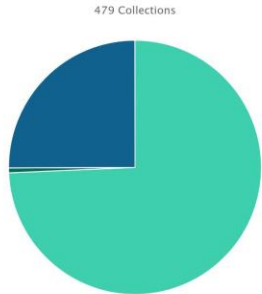
Service	Cancelled	Closed Not Complete	Completed	Completed with Exception	In Progress	New	Grand Total
Additional Litter Bin Collection	1		29				30
Contractor Complaint	2		2				4
Drug Paraphernalia		2	23				25
Fly Tip		72	367		61	1	501
Graffiti and Flyposting		4	66	9	6		85
Special Event			3			3	6
Special Request		22	3				25
Street Below Grade		2	92	1	1		96
Trolley			37			3	93
Grand Total	3	139	638	10	71	4	865

Street Cleansing - Litter Bin Performance

Litter Bins – 819 bins on schedule



- 4,341 completed litter bin collections
- December completion report to compare to planned collection schedule



● 74.3% Fullness ● 0.6% Alert ● 0.0% Age ● 25.1% Not Ready

Smart Bins

- 479 Collections
- 74.3% Fullness / efficiency criteria

Week of Collection	Quantity collected
WEEK 1	1086
WEEK 2	1027
WEEK 3	1004
WEEK 4	1224
Grand Total	4,341

Street Cleansing



- Focus on heavy detritus, Leaf fall and weed growth areas
- Targeted walkways and gully's
- Routine litter picking residential / supplemented with targeted improvement hot spots

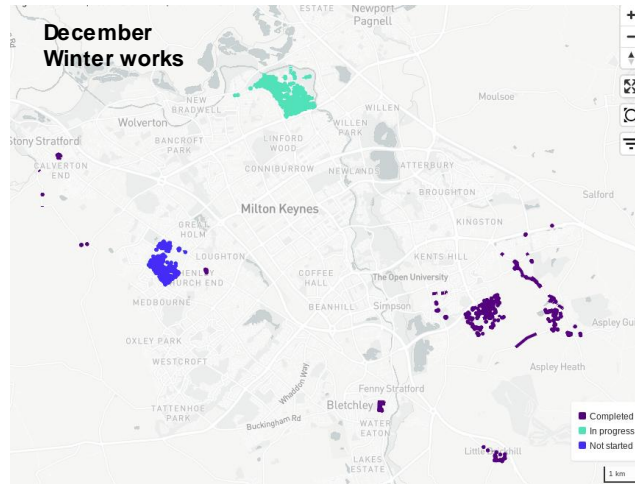


Glendale

Milton Keynes

**LANDSCAPE AND PLAY AREAS
DECEMBER 2023**

December Winter Bed Work



Winter Bedwork Maintenance:

December:

36,210M² of Shrubs/hedges have been maintained or are within specification upon visit, still on current target.

Estates/sites completed:

- Brownswood
- Old Farm park
- Bow Brickhill
- Little Brick hill
- Woburn sands
- Wavendon
- Loughton

In progress:

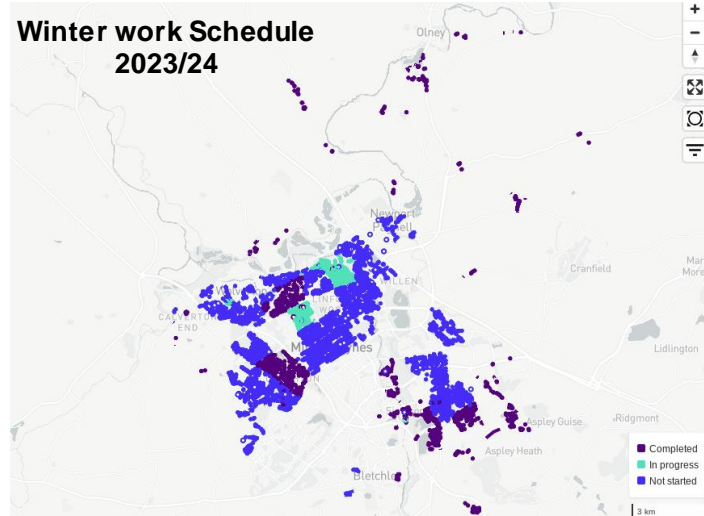
- Great Linford
- Giffard park
- Heelands
- Shenley Church End
- Walnut Tree

Cemeteries completed:

- Manor Road cem
- London road cem

Note:
Some sites such as CMK have been visited but there are areas of work that require different equipment machinery which will be scheduled in later. Also with CMK a pause in maintenance in some parts due to Christmas shopping.

Map to left shows what has been completed (purple), In progress (teal), Scheduled (Blue)



Sports Grounds:

Sports grounds being maintained are Willen Village and Monkston.

Monkston/ Willen village – Football pitches weekly visits, with pitches being marked for games.

Housing:

A 3 man housing team have been operating in Bletchley around the housing blocks with garden clearances being incorporated as and when. A woodchipper has been hired for the service to accommodate the works requirements.

Arboriculture:

54 – Tree works raised on Core for December

49 – Tree works completed for December

160 – Tree works issued to Arb contractors for December (Total)

229 – Outstanding works on Core

16 – CAT 1's on Core

4 – CAT 1's outstanding (some due to specific third party requirements)



CAT 1 trees are being prioritised over any other tree works and this has been communicated to all our Arb contractors

Transformation:



Rear of 44 -32 Crispin, Bradville. Uncovered large amount of Asbestos along with wood and soil.

1116.1 tons total waste since start of transformation started 3 years ago.
Equivalent of 6 Blue whales or 240 elephants!



4.3 tons of
General waste
90% Housing land
waste 10%
cleansing waste

8.7 tons of
Chippings
recycled

4.9 tons of
logs
generated
staff taken
home for
heating

1166 tons of
waste since
contract start!
87% of waste has
been recycled!

Burials and Cemeteries

Childs Grave	2	
Double grave	14	
Exhume Ashes		1
Inter Ashes	6	
Reopen grave		5
reopen urn plot	3	
Witness Scatter	3	
Grand Total	34	



The cemetery maintenance team have completed Manor road and London road cems. The team have done some hedge reductions and has seen some positive comments for the work carried out.

Good News Comment

I was approached by a mother and daughter whilst at Wolverton last Thursday who wanted me to pass a message to the managers of Scott and John. (grave Diggers)

They wanted to say how lovely, kind, and considerate they both are, John went and assisted with the more elderly lady who needed somewhere to sit as she became very unsteady. The ladies wanted to thank both for being so caring towards them and being on hand to help when it was very much needed. They commented on how they have always found the GD's to be very polite when ever they have seen them there working.

Natalie Owen-Watson Cemetery assistant

Play Areas:

Play Area Contract KPI Report December 2023

Play Area Scheduled Inspections

	Jan - Aug Serco	Sept	Oct	Nov	Dec
Scheduled	4128	516	516	510	462
Undertaken	4443	520	575	551	470

Play Area Findings Resolved

	Jan - Aug (Serco)	Sept	Oct	Nov	Dec
Findings	7914	524	451	434	197
Resolved	7797	378	349	395	203

Note- Not all findings are resolved in the same month. Any high or medium risk findings are resolved or mitigated except where we require MKCC approval for additional funding. Findings increased during the September and October due to the annual inspection.

Play Area Improvement Plan

We are continuing to work with MKCC with the plan and have identified over 30 sites for improvement over the next 6 months as well as working on some major improvement projects.

7 Sites have been improved including 2 in Bradville, 3 in Hodge Lea, 1 in Galley Hill and 1 in New Bradwell. Further works are continuing. A painting and jet wash program is being planned for warmer weather.

Enquiries

Reports via CORE are being dealt with within specified times. There have been no escalations or complaints.

Water Courses x 4

The first inspections have been carried out and recorded on the database. The next one is due January 2024.

WOUGHTON COMMUNITY COUNCIL

Full Council – 29th January 2024

Agenda Item FC 16/24

PURPOSE OF REPORT: To inform council of training offered via external providers.

RECOMMENDATION:

1. That council notes this paper.
2. That councillors consider whether they feel that this training is suitable for them and / or officers of the council.
3. That if felt helpful, that the Council Manager organises times in Chambers for all who would like to undertake the online training sessions.

MAIN ISSUES AND CONSIDERATIONS:

Modern Slavery training

The following message was sent via email to the Council Manager:

I am excited to notify you of a brand new [Modern Slavery and Exploitation training resource](#). If your work puts you in contact with situations where you may spot the signs of exploitation, then this training will be extremely valuable to you. **You do not need to have any prior knowledge of Modern Slavery or Exploitation.**

The training is free of charge and is delivered by Hope for Justice, a leading anti-slavery charity. The content selected stems from their evidence-based practice on the ground and in-depth expertise in the field. The training is **designed for anyone** to myth bust and gain awareness of the issues around exploitation and human trafficking.

You'll learn what makes some people more vulnerable than others to being victimised by a trafficker; the industries, places and situations often used by perpetrators for exploitation; why this crime goes undetected so often and most importantly, how you can spot the signs of human trafficking in everyday situations and take appropriate action on behalf of victims.

Take the e-learning course now: [Modern Slavery and Exploitation training](#)

For those of you who may already have undertaken e-learning on Modern Slavery through your own organisations, please share this free resource with community groups and partners.

The training is part of a countywide commitment to increase the awareness and understanding around Modern Slavery and Human Trafficking, which sits within the work of the Safer Buckinghamshire Partnership

SAVE THE DATE:

While this training is a standalone resource for anyone, it can also be a foundational step to further training. **There will be further free virtual training sessions offered in spring 2024;**

- a Community Learning Pathway – with a focus on identification

- a Professional Learning Pathway – with a focus on response, for those who are first responder organisations or agencies that support them.

These will be held on 21st, 28th February and 6th, 13th and 20th March 2024. Further details on these courses will be shared in the New Year.

Bystander Intervention Training

aneemo, in partnership with **Milton Keynes City Council** and the **Thames Valley Police and Crime Commissioner's Office**, are pleased to offer this free **Bystander Intervention e-learning** course, available to all those who work or socialise in Central Milton Keynes.

Backed by the Home Office and funded by the Safer Streets Fund, this open access course aims to help staff who work in MK Central's Nighttime Economy better understand how everyone can intervene as bystanders and be an ally in challenging Violence Against Women and Girls, in order to make our streets and communities safer for all.

STAFFING IMPLICATIONS:

These course are offered to all at WCC and officers will also be offered access if suitable for their role.

RELATED DOCUMENTS:

Bystander Intervention Flyer 1

AUTHOR

Steve McNay – Council Manager

Bystander Intervention Training



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Taught by Dr Emma Williamson (Consultant Clinical Psychologist) this bespoke CPD accredited course features access to high-quality bite-size video-based training, alongside advice, local signposting, downloadable tools, and resources and quizzes to assess learning.

The content is developed in accordance with best practice and Public Health England bystander guidance, with elements tailored to the Milton Keynes area and services, designed to empower staff to assess situations effectively and intervene in safe and practical ways when necessary.

Made up of three modules, this comprehensive CPD accredited video-based training will:

- Introduce the context and prevalence of unwanted sexual contact and the importance of Bystander Interventions
- Develop staff's Bystander Intervention skills, explaining the theory behind, and practical use of, intervention techniques
- Provide guidance on how to manage disclosure of sexual violence, including signposting for further support and/or police involvement

Scan the QR code below to sign up or get in touch at contact@aneemo.com to find out more.



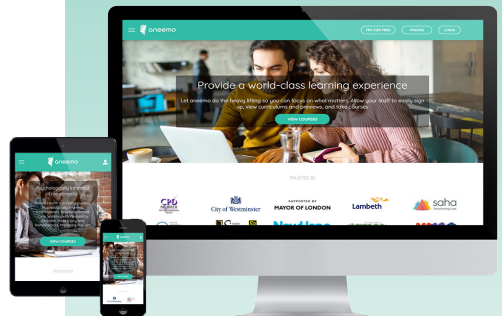
WHO WE ARE



aneemo specialises in delivering state-of-the-art, online video-based and expert-led training designed to improve how communities live and work together by empowering staff who work across sectors in health, social care, support and service industries.

Other popular courses include:

- **De-escalation Skills**
 - **Mental Health Skills**
 - **Trauma Informed Approaches**
 - **Boundaries and Disclosure**
 - **Safeguarding Adults**
- and many more.**



Get in touch

Visit www.aneemo.com to find out more and sign up today.