

FULL COUNCIL

Tuesday 17th February 2026

To: All members of **Woughton Community Council**

CLLrs Sue Smith (Chair), Nick Scott (Vice-Chair), Eamonn Bobey, Tony Coughlan, Margaret Ferguson, Michael Ferguson, Donna Fuller, Penny Glasgow, Michael Holland, Luke Louis, Charlie Marsh, Ruth McMillan, Stacey Munkley, Deanna Norris, D'Anne Mordecai, April Rennie, Liz Simpkins, Lorna Webb, Alan Williamson

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Council to be held on **Monday 23rd February 2026** commencing at **6:00pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The full Calendar of Meetings can be accessed from the following link on the website:

<https://www.woughtoncommunitycouncil.gov.uk/calendars/>

AGENDA

FC 155/25 Apologies for Absence:

To receive and record apologies from members.

FC 156/25 Declaration of interests:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

FC 157/25 Minutes of the previous Full Council meeting:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 26th January 2025

(Attached)

FC 158/25 Chair's Announcement(s)

FC 159/25 Questions from the public:

To allow questions and comments from the public (maximum of 15 minutes in total).

FC 160/25 2 minute Estate updates from councillors

To give an opportunity to all councillors to provide a brief update on activities and issues from the estates they represent.

FC 161/25 Feedback from meetings with Outside Bodies:

- a) Woughton Welfare Trust - **Cllr Maggie Ferguson**
- b) MKALC - **Cllrs McMillan, Rennie & Smith**
- c) Parishes Forum - **Cllrs McMillan & Smith**
- d) Sustainable MK - **Cllrs Ferguson and Rennie**

(Verbal reports – information only)

FC 162/25 To note the minutes from the following Committees:

- a) Planning, Licensing and Development 5th January 2026
- b) Operations and Resources 12th January 2026
- c) Services and Communities 19th January 2026

(Attached – information only)

FC 163/25 To consider an approach to public realm improvements and Environmental Visual Assessments (EVA)

Following recent works in other areas of the city, consideration of whether a formal approach to MKCC regarding EVA's within the parish is wanted.

(Verbal report and decision needed)

FC 164/25 To consider legislation updates

To note both ongoing changes to standards in public life and the proposed new The Public Office (Accountability) Bill and possible impacts on WCC

(Paper attached – information and possible actions)

FC 165/25 To consider an approach to possible devolution and options regarding joint working within the parish council sector



To consider any approach that council may feel appropriate regarding the changes coming with local government reorganisation and options for different ways of working.

(Paper attached - discussion)

FC 166/25 Consideration of involvement of the 'Ready to Respond' approach within the council.

To consider whether to sign up to / engage with / get training from the 'Ready to Respond' group, following feedback from councillors.

(Details attached – discussion and agreement on next steps)

FC 167/25 To receive the new 'Together we Can' document

Following some recent updates, to provide the updated agreement between MKCC and the parish sector, known as 'Together we Can'.

(Document attached – information only)

FC 168/25 To receive the update Parishes Advisory Group (PAG) Terms of Reference (ToR)

Following some minor changes, an updated version of the ToR for the PAG to be presented, with further details of the PAG provided.

(Document attached – information only)

Date of next meeting:

Monday 23rd March 2026, to commence at 6.00pm. Held at Council Chambers, The Local Centre, Garraways, Coffee Hall, Milton Keynes, MK6 5EG



Woughton Community Council

FULL COUNCIL

26th January 2026

MINUTES

Present: Cllrs Sue Smith (Chair), Eamonn Bobey, Tony Coughlan, Margaret Ferguson, Michael Ferguson, Penny Glasgow, Luke Louis, Charlie Marsh, Ruth McMillan, Stacey Munkley, D'Anne Mordecai, Liz Simpkins, Lorna Webb, Alan Williamson

Also present:

Steve McNay (Council Manager)

FC 140/25 Apologies for Absence:

Apologies were received from:

Cllrs Nick Scott, Deanna Norris, April Rennie, and Michael Holland

NOTED

FC 141/25 Declaration of interests:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

No declarations were made.

FC 142/25 Minutes of the previous Full Council meeting:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 15th December 2025

The minutes were proposed as a true and accurate record by Cllr Smith, seconded by Cllr Bobey.

RESOLVED by way of unanimous vote.

The minutes were signed by the Chair.

FC 143/25 Chair's Announcement(s)

The Chair noted the following points

- Thanked Cllr Coughlan and James Appleby for the successful Bird Watch that took place.
- The Chair also updated on events, with a Jumble Sale and the MKALC meeting noted.

RESOLVED – noted.

FC 144/25 Questions from the public:

There were no questions.

RESOLVED – noted.

FC 145/25 Milton Keynes Council Ward Councillors report:



Cllr Smith provided a brief update – usual casework challenges and busyness. This item will be paused from next meeting, due to the upcoming election and the pre-election period of sensitivity (AKA purdah).

RESOLVED – noted.

FC 146/25 2 minute Estate updates from councillors

Beanhill

- Fly tipping a growing issue. Parking at school times. Complaints re: potholes. Issues with tap water. Dog waste issues. Scooter parking map requested – Council Manager to send to all councillors.

Coffee Hall

- Fly tipping also an issue on this estate.

Eaglestone

- Harrier Court has been further delayed. Community Cafe moving to 12 – 2pm from start of February – focus on lunch and residents, and no longer any waste food distribution.

Leadenhall

- Parking, school runs. Residents Association meeting on 5th Feb, 5.30pm at the Academy.

Netherfield

- Lighting is out at the ABC park – a known issue but remains unresolved and is considered a danger. Fly tipping an issue – mattresses specifically noted. Suggestion that the Environmental Crime unit may wish to visit? Residents Association on Weds and then bingo on Friday.

Pear tree Bridge

- Underpass between Pear tree and Eaglestone has been painted, but the 'covid picture' is still there. Request that the whole thing is painted.

Tinkers Bridge

- Fly tipping, verge parking and churn up, rubbish all over and a lack of response from those in power was noted.

RESOLVED – noted.

FC 147/25 Feedback from meetings with Outside Bodies:

a) Woughton Welfare Trust - **Cllr Maggie Ferguson**. No update, but positive work happening.

b) MKALC - **Cllrs McMillan, Cllr Rennie & Cllr Smith**. Meeting 25th Feb.

c) Parishes Forum - **Cllrs McMillan & Cllr Smith**. Meeting on 12th March

d) Sustainable MK - **Cllrs Ferguson and Rennie**. No update

RESOLVED – noted.

FC 148/25 To note the minutes from the following Committees:

a) Planning, Licensing and Development 1st December 2025

b) Operations and Resources 8th December 2025

RESOLVED – noted.

FC 149/25 To consider a response to the naming decision from MKCC with proposal to have 'Terrier' as a standalone name.

Having previously agreed to the name 'Terrier' as one of the roads on Netherfield new development, MKCC responded suggesting 'Terrier Grove'. Council confirmed their earlier agreement and requested that the Council Manager remind MKCC of the decision made.



RESOLVED – noted.

FC 150/25 To consider ongoing involvement in a ‘Beyond’ project, following the success of the initial project.

The Council Manager spoke to the paper which considered whether to be part of the ‘part two’ project proposal of the BEYOND project, supporting the Open University to build upon the existing ‘pilot’. Cllrs Coughlan and McMillan both spoke positively about the phase one project.

Proposal:

That council agrees to continue working with the Open University on ‘bid two’ with a view to being a partner in the next phase and task the Council Manager with ongoing liaison.

Proposed by: Cllr Coughlan. Seconded by: Cllr Marsh.

RESOLVED by way of unanimous vote.

FC 151/25 Resident and community engagement approach

Following a proposal to include a discussion on the agenda from Cllr Simpkins, the Council manager introduced the paper provided, Cllr Simpkins provided the overview from their viewpoint and a discussion around the importance of engagement was agreed. Various ideas were mentioned, including councillor surgeries, different times (evenings and weekends) for engagement events, something less formal than RA’s for people to be involved in locally, building a level of ‘pride in place’ to promote estate-based approaches, that ‘events’ have better engagement than meetings and other considerations. The need for commitment from those running RA’s is key for long term success.

Proposal:

That the council provides an outdoor event on every estate over the coming months, involving local councillors.

Proposed by: Cllr Smith. Seconded by: Cllr Webb

RESOLVED by way of unanimous vote

FC 152/25 The future of parishes with restructured government

Following an approach from the Community and Partnerships Scrutiny Committee, council considered feedback regarding the role parishes may play in the future. The Council Manager spoke to the issue, giving background and linking this to proposals around local government reorganisation and possible greater responsibilities coming to any larger principal authority. Councillors will offer any views to the Council Manager prior to the response date of 6th February.

An option to attend an MKALC meeting where a consolidated response from parishes may be considered was also provided.

RESOLVED - noted

FC 153/25 To consider any views regarding EV infrastructure

In response to a consultation from MKCC, council considered views regarding the placement of Electric Vehicle infrastructure, including charging points and ‘car club’ infrastructure. Various issues were noted, including the lack of infrastructure on many estates, MKCC allowing car charging points for households (especially where road parking is the only option), managing the balance between provision of charge points and loss of general parking, etc.

RESOLVED - noted



FC 154/25 Consideration of any items for discussion within council or committees over the coming months

A number of issues were suggested for greater exploration within a Full Council meeting that included:

- Fly tipping and environmental crime, including a review of the MKCC 'action plan', the new 'tips' plan and potential impact on Bleak Hall tip, the options around bulk waste collection and similar.
- Highways – parking, street lighting, redways, etc.
- Cabinet members and officers from MKCC invited to attend to talk on key issues and answer questions / queries.
- Affordable rents

The Council Manager will work with MKCC to see what is possible in terms of attendance, documents, etc. and work to get regular attendance at Full Council meetings.

RESOLVED – noted.

Date of next meeting:

Monday 23rd February 2026, to commence at 6.00pm. Held at Council Chambers, The Local Centre, Garraways, Coffee Hall, Milton Keynes, MK6 5EG

THE CHAIR CLOSED THE MEETING AT 7:18PM

Chair _____ Date _____



PLANNING, LICENSING AND DEVELOPMENT COMMITTEE

Minutes of the meeting held on Monday 5th January 2026, 6:00pm at the Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Present: Cllrs Sue Smith (Chair), Penny Glasgow, April Rennie, Ruth McMillan, Deanna Norris, and Alan Williamson.

Also present:

Steve McNay (Council Manager)
Two (2) members of the public.

LD 70/25 Apologies:

Apologies were received from:

- Cllrs, Michael Holland, Eamonn Bobey, Charlie Marsh and Stacey Munkley (the latter two being 'seconds' for their estates).

RESOLVED - noted

LD 71/25 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

No declarations were made.

RESOLVED – noted

LD 72/25 Questions from the public (maximum 10 minutes):

No questions submitted.

RESOLVED - noted

LD 73/25 Chairs announcements:

The Chair thanked all for the Santa Tours, updated on café closure due to ceiling works being undertaken, Tinkers Bridge café is back on Saturday, alongside the warm room.

RESOLVED – noted.

LD 74/25 Minutes of previous meeting(s):

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 1st December 2025.

Cllr Smith proposed that the minutes were a true and accurate record of the meeting. This was seconded by Cllr Norris.

RESOLVED by way of unanimous vote.

LD 75/25 To consider the following planning applications:

- a) PLN/2025/2636 Conversion and extension of existing depot into a 1-bed dwellinghouse at MKC Landscape Store, Chadds Lane, Peartree Bridge, Milton Keynes, MK6 3EB

The Council Manager spoke to the paper, suggesting that the submission was limited in terms of the information provided, but that there were some positives with regard to the application, given



the setting. It was noted by Cllr McMilan that the application may include incorrect address information with regard to the neighbouring properties.

Potential 'change of use' issues in the future was also mentioned, with a view to any future development plans.

RESOLVED – no comments to be offered.

LD 76/25 To note decisions issued by MKCC Planning Authority

Committee received updates on planning decisions issued by MKCC regarding previous considerations by this committee. There were more than usual and reflected the views of the committee.

RESOLVED – noted.

LD 77/25 Grand Union Canal Transfer update

The Council Manager passed information regarding the most recent community update issued by the Grand Union Canal transfer project.

RESOLVED – noted.

LD 78/25 To provide details or mandatory parking zones for electric bikes / scooters

Following some initial conversations, details of the proposed new mandatory parking zones were shared with the committee, who offered some views. The rules came into force at the start of the year and mean that scooters / bikes can only be left in agreed 'drop off' points. Contact details were provided for the companies in case of any issues.

RESOLVED – noted.

LD 79/25 To provide details of submission regarding previous application and discussion

Following agreement at the previous meeting, details of the submission made to MKCC regarding the application at Holmfield Close were provided to the committee. The Council Manager also updated on more recent developments, including comments from the Ecology department of MKCC.

RESOLVED – noted.

Date of next meeting:

Monday 2nd February 2026 @ 6.00pm

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 6:28 PM

Chair _____ Date _____



OPERATIONS AND RESOURCES COMMITTEE

Minutes of the meeting held on Monday 12th January 2026, 6:00pm at the Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

Present: Cllrs Deanna Norris (Chair), Sue Smith (Vice Chair), Tony Coughlan, Charlie Marsh, D'Anne Mordecai, April Rennie, Alan Williamson.

Also present:

Steve McNay (Council Manager)

Marta Sobis (Responsible Finance Officer – RFO)

OC 58/25 Apologies:

There were apologies received from Cllrs Ruth McMillan and Penny Glasgow

RESOLVED - noted

OC 59/25 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

There were no declarations received.

RESOLVED - noted

OC 60/25 Questions from the public (maximum 10 minutes):

There were no questions received.

RESOLVED - noted

OC 61/25 Chairs announcements:

The Chair shared details of upcoming events.

RESOLVED - noted

OC 62/25 Minutes of previous meeting(s):

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 10th December 2025.

One minor change was needed, as the date of the next meeting had been incorrectly recorded. With this change made, it was proposed that the minutes were a true and accurate record.

Proposed by: Cllr Norris. Seconded by: Cllr Rennie.

RESOLVED by way of unanimous vote

OC 63/25 To review and approve the bank reconciliation and payments made during the months of November and December 2025

To ensure suitable committee oversight of payments made and to ensure bank reconciliations are correct, in line with relevant financial process and procedures, papers were presented and checked by the Chair and Vice Chair.

Proposal:



That the financial documents provided, bank reconciliation and payments made, were correct and in line with agreed policy and procedure.

**Proposed by: Cllr Marsh. Seconded by: Cllr Coughlan
RESOLVED by way of unanimous vote.**

OC 64/25 To review and approve the following policies:

- a) Health and Safety Policy – updated with minor changes to venues and will be updated to include various related policies over the coming year, reducing the number of policies held.
- b) Menopause Policy – this was considered suitable, as robustly reviewed previously.
- c) Incident Plan – updated to include a wider range of incidents, changes to layout to allow publication (excluding appendices) and inclusion of a flowchart. The Council Manager suggested that there was more work to be done around community engagement around this.

It was suggested that the incident plan should include a wider range of road users – cyclists, scooters and mobility scooter use. It was also suggested that an updated list of organisations was needed.

Proposal:

That the Health and safety and Menopause policies are agreed and ratified, with the Incident Plan being updated and returned to this committee at the next meeting

**Proposed by: Cllr Norris. Seconded by: Cllr Mordecai
RESOLVED by way of unanimous vote.**

OC 65/25 To consider an approach to the ‘Employers’ Discretions Policy’, with a view to formal agreement at the February meeting

To comply with the rules of the pension provider, agreement, and a policy decision was needed with regard to some key points. The committee were given an overview by the RFO regarding options, covering the mandatory decisions at this point, with a view to provision of a formal policy paper to be agreed at a later meeting.

The decisions were as follows:

- Whether, at full cost to the Scheme employer, to grant extra annual pension of up to £8,903 (figure at 1 April 2025) to an active member or within 6 months of leaving to a member whose employment was terminated on the grounds of redundancy or business efficiency [regulation 31 of the LGPS Regulations 2013].

Committee agreed that WCC will only exercise this discretion in exceptional circumstances. Decisions will be made on the merit of each case with particular regard to – • A member’s personal circumstances. • The economic interests of the Council • The ability of the Council to meet the cost of awarding the discretion.

- Whether, where an active member wishes to purchase extra annual pension by making additional pension contributions (APCs), to voluntarily contribute towards the cost of purchasing that extra pension via a shared cost additional pension contribution (SCAPC) [regulations 16(2)(e) and 16(4)(d) of the LGPS Regulations 2013]. Where an active scheme member has decided to make Additional Pension Contributions to purchase extra pension benefits within the applicable statutory limit in force from time to time, the employer can resolve to voluntarily contribute towards the cost of this too.

Committee agreed that no additional pension will be awarded to active members and WCC will not fund the APC in whole or in part

- Whether to permit flexible retirement for staff aged 55 or over who, with the agreement of the Scheme employer, reduce their working hours or grade [regulation 30(6) of the LGPS Regulations 2013] and, if so, as part of the agreement to permit flexible retirement An



employee aged 55 or over, who reduces working hours or grade, may take flexible retirement with the employer's consent. The employer has the discretion to decide:

- whether to consent to an employee taking flexible retirement

Committee agreed that Yes, all requests will be granted

- whether to waive, in whole or in part, any actuarial reduction which would otherwise be applied to the benefits taken on flexible retirement before Normal Pension Age

Committee agreed that the Council will only waive the actuarial reduction on flexible retirement in exceptional circumstances

- Whether to 'switch on' the 85 year rule (always excludes flexible retirement) upon the voluntary early payment of deferred benefits Active members are now able to voluntarily retire between ages 55 and 60. If they were a member of the LGPS on 30 September 2006 then some of their benefits could be protected from reductions applied to early payment under the 85 year rule. This rule only applies automatically to members voluntarily retiring from age 60 but the employer has the discretion to "switch it on" for voluntary retirements between age 55 and 60.

The 85-year rule does not automatically fully apply to members who would have had the protection under old regulations, and who choose to voluntarily draw their benefits on or after age 55 and before age 60. An employer can decide to switch the 85-year rule back on in full for such members. Where the Scheme employer does not switch back on the 85-year rule, the member's benefits will be actuarially reduced. However, the Scheme employer can exercise a discretion to waive any actuarial reductions (at cost to the Scheme employer).

Council agreed that the council will consider "switching on" the 85 year rule on a case-by-case basis

- Whether to waive upon the voluntary early payment of benefits, any actuarial reduction on compassionate grounds or otherwise (other than on the grounds of flexible retirement)
An employer can decide whether to waive in whole or in part any actuarial reduction for a member voluntarily drawing benefits before normal pension age other than on the grounds of flexible retirement

This applies to: · active members voluntarily retiring on or after age 55 and before Normal Pension Age, who elect to immediately draw benefits, and · deferred members and suspended tier 3 ill health pensioners who elect to draw benefits (other than on ill health grounds) on or after age 55 and before Normal Pension Age

Council agreed that the Council will only waive the actuarial reduction on voluntary early retirement in exceptional circumstances, on a case-by-case basis

These decisions will be included in a paper that will come to this committee for formal ratification and will form the basis of the outstanding elements of the WCC pension policy with the pension provider.

RESOLVED - noted

OC 66/25 To agree an IT provider for the coming year, in line with procurement processes.

The committee considered the appointment of an IT provider for the coming year (from February 2026), considering the proposals submitted by IT companies. The quotes were considered anonymously, based on the proposals provided by the providers. After reviewing the following proposal was made:

Proposal:

That the committee agrees to appoint provider two (2) for the coming year to deliver IT and telephony services for the council.

Proposed by: Cllr Norris. Seconded by: Cllr Coughlan

RESOLVED by way of unanimous vote.

It should be noted that provider 2 is Cloudy IT.



OC 67/25 Public Bodies (Admission to Meetings) Act 1960

To propose, second and vote on the following motion: That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that Page 3 of 3 publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**Proposed by: Cllr Norris. Seconded by: Cllr Rennie
RESOLVED by way of unanimous vote.**

OC 68/25 To consider issues relating to community venue lease agreements

After reviewing events, history of payment and other issues, the following proposal was made:

Proposal:

That WCC will issue notice of one (1) month to Abba Father Evangelical Ministry, ending the rental agreement on the office at the Eaglestone Activity Centre on 13th February 2026 and will end joint working and informal joint approaches from the 16th January 2026

This was agreed and will be actioned by the Council Manager.

The Council Manager left the meeting at this point, due to the nature of the item under discussion.

OC 69/25 To consider issues relating to HR.

The committee considered the outcome of a recent job evaluation for the Council Manager and placed the role within the agreed pay scale, commensurate with the role being delivered.

Date of next meeting:

Monday 9th February 2026 @ 6.00pm

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

THE CHAIR CLOSED THE MEETING AT 6.53PM

Chair _____ Date _____



Woughton Community Council

SERVICES AND COMMUNITIES COMMITTEE

19th January 2026

MINUTES

Present: Cllrs Nick Scott (Chair), Deanna Norris, Michael Ferguson, Maggie Ferguson, Penny Glasgow, April Rennie, Liz Simpkins, Sue Smith, Lorna Webb and Alan Williamson.

Also in attendance: Steve McNay (Council Manager), and Tash Darling (Youth and Communities Manager)

SC 67/25 Apologies:

Apologies were received from Cllrs Louis, McMillan and Mordecai.

RESOLVED - noted

SC 68/25 Declarations of Interest:

No declarations were made.

RESOLVED - noted

SC 69/25 Questions from the public (maximum 15 minutes):

No questions were received.

RESOLVED - noted

SC 70/25 Chairs announcements:

The Chair shared details of the RSPB Birdwatching event taking place at the Community Garden on Sunday 25th January.

RESOLVED – noted.

SC 71/25 Minutes of previous meetings:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 17th November 2025.

Proposed by Cllr Scott. Seconded by Cllr Glasgow.

RESOLVED by way of unanimous vote.

SC 72/25 To consider and decide on grant applications

- a) Leadenhall Residents Association annual events programme and running costs
The committee reviewed the paperwork and the Council Manager provided an oversight of the application. The application covers both running costs (following the committee requesting that LHRA apply, rather than be paid an annual amount) and events including coach trips and cinema events.
Some queries were raised regarding the validity of the minutes that were submitted as part of the application, suggestions that running costs should be funded separately (some confusion around this as the committee previously passed a motion that LHRA should have to apply for running costs, rather than be awarded the annual amount) and that there was a further LHRA meeting



planned for early February and therefore, these issues could be addressed at that meeting.

Proposal:

That this application is deferred until the committee meeting in February, allowing Cllrs Glasgow and Smith to investigate issues within the LHRA meeting on 5th February.

Proposed by: Cllr Glasgow. Seconded by: Cllr Scott

RESOLVED by way of majority vote.

Additional elements were noted after the vote was taken to investigate the level of money in the LHRA bank account and to ensure that the funding allocated is for events that they have stated they will deliver, alongside queries regarding the previous decision relating to the annual funding allocation being reinstated to LHRA.

SC 73/25 To receive feedback from previously awarded grants

Feedback from Tinkers Bridge Residents Associations trip to Birmingham was provided by the Council Manager, using the report provided and photos were also shown on screen.

RESOLVED – noted.

SC 74/25 To consider signing up to the ‘Pads a Plenty’ scheme

The Committee considered whether the council would like to be involved with the Girl Pack fundraising approach during February / March 2026, focusing on both sanitary products and money to be raised to support the work of Girl Pack.

Proposal:

That the committee agrees to be involved in the ‘Pads a Plenty’ scheme.

Proposed by: Cllr Scott. Seconded by: Cllr Norris

RESOLVED by way of unanimous vote.

SC 75/25 Update on CCTV from Crimewave Ltd

Details of actions and updates relating to the CCTV cameras provided and installed within the parish were shared. Evidence of fly tipping shared with landlord (P4P) but no interest in addressing this. Other discussions around future placement – no decision made.

RESOLVED – noted.

SC 76/25 To consider moving the Community Larder to the ‘fridge’ space and consideration of any other activities that may be suitable

With the ‘fridge’ end of the building relatively unused, consideration of moving the larder there and ideas of any further use for the space. There was a lack of clarity around whether the larder would work within the space. There was also discussion around other uses. A query was also raised regarding how we might change the way that the community fridge works, as people have commented about the fact that they have to wait outside in bad weather.

Clarification regarding the reasoning for the move requested, with clarity about whether this is something that is better for ‘customers’.

Further information to return to next meeting for agreement.

SC 77/25 Proposed Men’s Group



The Youth and Community Manager provided an overview of proposed Men's Group session at No 99, explaining the reasoning for it, the funding in place and the proposed delivery approach. Committee discussed the idea and were supportive of it – suggestions that there are existing options that could also be accessed (e.g. Men in Sheds). The sessions aim to provide safe, supportive space, with options for signposting where appropriate. The service aims to build on the feedback that whilst men are accessing advice and wellbeing services, but that there isn't a 'social space'.
RESOLVED – noted.

SC 78/25 Update on the MK PEP (Sport England) project, recent training and activities being delivered through this scheme

Following both officers and councillors taking part in two days training, combined with agreement for delivery of activity sessions, an update was provided to the committee, with the overall view being that whilst there was some value, it was a lot of time to spend on this. There were also concerns that some of the information provided was flawed and that some of the session was targeted at people who didn't have preexisting knowledge. Feedback was mixed, with some people finding it inspiring and helpful, others less so. It was also noted that there is some delivery now happening – walking bus, an older women's group and seated yoga. Details will be sent round to all once agreed.

RESOLVED – noted.

Date of next meeting:

Monday 16th February 2026 @ 6.00pm

Woughton Community Council Hub, The Local Centre, Council Chambers, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.

The Chair closed the meeting at 19:04 hours

Signed:



WOUGHTON COMMUNITY COUNCIL

Full Council – 23rd February 2026

Agenda Item FC 163/25

PURPOSE OF REPORT: To consider public realm issues and any future actions

RECOMMENDATION:

1. That the committee notes the report and the proposal noted below

MAIN ISSUES AND CONSIDERATIONS:

Following ongoing issues being raised by councillors and residents, and reports from officers (including our 'ranger'), this paper is provided to encourage consideration of any actions that council feel may be appropriate with regard to the 'public realm' and public spaces within the parish.

Issues raised include:

- Damaged and unsafe redways (uneven, flooded, icy, overgrown).
- Poor street lighting, with areas unlit for long periods (e.g. ABC Park in Netherfield)
- Fly tipping increases (noted by most estate councillor updates at January meeting)
- Litter and frequency of picks
- Damage to verges and grassed areas
- General lack of maintenance in some key areas.

As a result, the Council Manager has agreed to liaise with MKCC around either the cabinet member or senior officer(s) responsible for highways, waste management, etc. to future meetings. However, in the short term, further information has come to light regarding approaches in other areas, cemented by the following:

The following was received via email from a local resident:

MKCC recently conducted an evening EVA in Newport Pagnell, stating "Following the success of the Environmental Visual Audit (EVA) to address concerns raised by Bletchley and Fenny Stratford Town Council, it was agreed to carry out additional evening EVAs in Newport Pagnell and Stony Stratford. This will enable agencies to check that streetlights are working and identify any safety issues that may not be visible during daylight hours. These observations will provide valuable insights, particularly in relation to Violence Against Women and Girls (VAWG) awareness."

Is this something that MKCC are planning for Woughton? If not, could WCC look into requesting one please? There are often times when redway lights and underpass lights are not working in Netherfield (I can't speak for the rest of Woughton, just my area), and this can be intimidating for women as I'm sure you can imagine. Couple that with large groups of (predominantly) men drinking and loitering at the local centre, it can make walking around the estate feel unsafe. I know my 21-year-old daughter doesn't like to walk to the shops when it's dark and to be honest, I don't like her to either.

I am surprised that MKCC haven't offered this to every parish; surely the safety of women and girls is a priority in every area, not just the 'towns'.

Given this information, a different approach may be wanted, with a specific request for the approach noted above to be undertaken within the parish – a full, daytime and evening, assessment of the impact of the environment on the safety of parishioners, with assessment of what might be improved.

Alongside these issues, there is a wider discussion regarding the long term approach that council may wish to take in terms of addressing the issues around the public realm – whilst our range, Jools, has expanded her role over recent months (following feedback from council) and is now taking a more proactive approach (painting bollards, cleaning signs, addressing urgent cleaning / litter issues, etc.), there are clearly issues that remain outstanding. These, whilst not fully listed, include things such as the pond area in Eaglestone, the railing along the canal on Waterside, the redway running through Netherfield, the former ‘pocket park’ areas across the parish – these are areas that would, with some investment (both financial and officer resource) be improved.

STAFFING IMPLICATIONS:

There is a limited officer resource at this time – this may be something that council wishes to consider when looking to the future. It may also be that for some issues, bringing a wider group together (e.g. officers, councillors, residents, partner organisations) for short term projects, could bring benefit.

FINANCIAL IMPLICATIONS:

Any additional resource would need to be allocated via budget setting or moving from existing budget headings – this is not something that is currently budgeted for in this (or next) years provision.

OTHER IMPLICATIONS:

The importance of ‘whole population’ approaches is one that has been discussed for some time. However, no formal proposal has been made nor has this been raised as part of any proposals for the coming year. Given this, it may be felt that this is something for future years, with a fully costed proposal to be provided. However, it may equally be seen as something that could bring some immediate benefits with some focused work, with limited impact on budgets.

SUGGESTED PROPOSAL:

None at this time, but may be something that is proposed by council.

AUTHOR

Steve McNay – Council Manager

FC 164/25 New legislation and update on standards, ethics and reporting

This paper aims to address two significant developments that are on the horizon, with a view to ensuring that the council is aware and prepared, as a corporate body.

Standards in Public Life

Following much discussion over a number of years and a recent consultation at government level, the following has been agreed as the aims of legislation that is planned to be introduced in the coming year:

A whole system reform of the current regime as set out in Localism Act 2011. The measures will include:

- the introduction of a mandatory code of conduct, which will include a behavioural code, for all local authority types and tiers
This will strengthen the existing code of conduct, expanding to include elements around behaviour and will cover ALL authorities, including the parish sector.
- a requirement that all principal authorities convene formal standards committees, to include provisions on the constitution of standards committees to ensure objectivity, accountability and transparency
This already exists locally, but this will again, legislate to ensure that this is in place, follows the agreed format and is the same throughout the country.
- the requirement that all principal authorities offer individual support during any investigation into code of conduct allegations to both the complainant and the councillor subject to the allegation
This is part of the MKCC regime, but it is not felt that this always happens sufficiently. WCC councillors who have been subject to complaints have stated that they have felt unsupported – it is expected that this will provide greater levels of support to all parties involved.
- the introduction at the authority level of a ‘right for review’ for both complainant and the subject elected member to have the case reassessed on grounds that will be set out in legislation
An ‘appeals process’. Where there is a view that the process has not been followed properly, it can be reviewed independently.
- powers for authorities to suspend elected members for a maximum of 6 months for serious code of conduct breaches, with the option to withhold allowances during suspension for the most serious breaches and introduce premises and facilities bans either in addition or as standalone sanctions
Suspension (and see below for disqualification) has been off the table for many years. This brings some level of authority to proceedings and provides real consequence for situations where behaviour and actions are unacceptable.
- in response to the most serious allegations involving police investigation, or where sentencing is pending, the introduction of powers to suspend elected members on an interim basis for an initial period of 3 months which, if extended, will require regular review

As with the above, in certain circumstances, suspension whilst investigation is ongoing is a power that has real teeth.

- a new disqualification criterion for any elected member subject to the maximum period of suspension more than once within 5 years

Only used for the most reprehensible actions, disqualification means that people who are clearly unsuited to public office are not able to continue, even if they move to different areas / councils / etc.

- the creation of a new national appeals function, to consider appeals from elected members to decisions to suspend them and/or withhold allowances, and for complainants if they consider their complaint was mishandled. Any appeal submitted will only be permitted after complainant or elected member has invoked their 'right for review' of the local standards committee decision has been invoked and that process is completed

This is an excellent step and provides an 'out of area' options to ensure true fairness and transparency, reducing the potential for politically motivated sanction.

Impact on WCC

This comes at an important time for both the sector and for Woughton. Having seen a number of situations within the council, the locality and the wider sector over the past few months, this new regime, once introduced, will ensure that all parties within the local council arena have expectations and standards clearly laid out, with actual consequence if breached.

In addition, with local elections due in May, followed next year by elections for WCC, these new standards and the sanctions behind them, provide a safety net to ensure that where people behave in a way that is contradictory to the expected, reports to the standards board will not be pointless, in a way that many currently believe they are – if a report of poor behaviour doesn't result in any actual change, the risks of retaliation are higher than the possible benefit of reporting. With suspension and possible disqualification, reporting is likely to be a more valued option.

Having seen a number of incidents within WCC this year which would potentially lead to a referral to standards board, it is essential that all officers, members and others working with us are aware of these changes and, where necessary, make the adjustments needed to ensure a positive and resident focused approach to our collaborative work.

Actions

Whilst WCC offers regular refreshers on standards in public life and the code of conduct, not all councillors have undertaken these sessions and as noted above, there are still occasions where councillor behaviour could result in a breach of the expectations.

- *It is recommended that ALL councillors are fully aware of the Code of Conduct and the expectations within that document and attend training to review and explore the 'real world' meaning of this.*

Building an ethos of inclusion, collaboration and public service is key to the continuing success of WCC and has been noted as an area for improvement, especially the relationship between council and the wider team. The training session in April, looking at positive internal

communications and stronger relationships between officers and members will, it is hoped, build a solid foundation from which to continue this work.

- *That all members and senior officers prioritise attendance at the April training session, attending with an open mind and a willingness to share in a safe, supportive space.*

Whilst in Woughton, we have a good group of both officers and councillors, there are times where it can feel that these are two separate and, at times, disparate groups. This is, in part, to a sector wide view that the two groups are different (this has been shown by the ongoing 'bullying' culture experienced in many areas. Whilst this has not been a major issue within WCC, ensuring that this remains the case, especially with an eye on upcoming elections, should be considered a priority.

- *That all councillors and officers consider how we might ensure that both the current officer and member team, as well as any who join, are inducted in a way that promotes positive interactions, joint approaches and a shared ethos of 'what is best for the people of the parish'.*

The Public Office (Accountability) Bill ('Hillsborough law') introduction

This is a new piece of legislation that, whilst not fully agreed yet, introduces several elements that WCC needs to be aware of and prepared for. This new law comes because of several investigations where members of the public were subject to alleged 'cover ups' and, in some cases, lies from public institutions and individuals within those institutions, leading to unfairness and injustice. Whilst the Hillsborough case is probably the most famous, others include the Post Office scandal, Grenfell and others.

The government describes it thus:

The Public Office (Accountability) Bill – otherwise known as the Hillsborough Law – introduced to Parliament today (16 September) places a new legal duty on public servants to act truthfully and fully support investigations into the state, ensuring wrongdoing is not concealed and delivering justice for victims.

It also replaces the current Misconduct in Public Office offence which more clearly uphold the high standards the public rightly expect of officials, with tough sanctions including time behind bars for those who fall short.

Bereaved families will benefit from the largest expansion in legal aid for a decade, providing non-means-tested legal help and representation for inquests. There will also be a new duty on public authorities to ensure any spend on legal advice and representation at inquests is necessary and proportionate. The duty will also guide the conduct of lawyers at the Coroner court ensuring families are always treated with sensitivity and respect.

The key aspects include:

- **Duty of Candour:** Public authorities and officials must act with candour, transparency, and frankness.
- **Legal Consequences:** Misleading the public or investigations could lead to criminal offenses and potential prison sentences.

- **Support for Victims:** The Bill aims to ensure parity of legal representation for bereaved families at inquests, often referred to as "lawyers for the bereaved".
- **Purpose:** To prevent the decades-long struggle for justice experienced by Hillsborough families, allowing for faster, more efficient investigations.

Misleading the Public, and Misconduct in Public Office

In addition to the criminal offences relating to the duty of candour and misleading the public, the Bill replaces the common law of offence of Misconduct in Public Office with two new statutory offences.

The first prohibits public office holders from using their office to gain a benefit or cause detriment, where they knew, or should have known, their conduct was seriously improper. The second applies where a public office holder intentionally or recklessly causes, or creates a significant risk of causing, critical harm in breach of their duty to prevent it.

These specific elements are interesting from a WCC perspective, especially when considering the relationship between WCC and other statutory bodies, specifically MKCC. Whilst the element of 'improper' is relatively well known, the additional duties around 'recklessly causes, or creates a significant risk of causing critical harm...' MAY provide additional pressures for authorities to act both swiftly and with the needs of members of the public in mind. An example of this may be, for example, where delays in housing provision for those in need lead to homelessness and health damage, or where police fail to act against reported issues, leading to harm to others. It will be interesting to see the final draft of the law and indeed, how the courts interpret this in coming years.

As JUSTICE state:

"This Bill is a significant step forward for ensuring public authorities and private bodies are held accountable when things go badly wrong. Whether it succeeds in promoting a culture of openness and ensuring families get answers, will depend on how its provisions are implemented in practice."

Impact on WCC

The importance of record keeping is already paramount but will become even more essential when considering the impact of these new expectations. Whilst it is unusual for an authority such as WCC to be involved in the type of review noted, we have previously been part of serious case reviews and, if there were to be any situations involving WCC officers or members (e.g. a serious accident, an incident such as flooding, a case that had been part of councillor casework or the advice service) that led to a formal investigation, having clear records will be a huge part of compliance with the expectations of these rules.

Actions

As noted above, this legislation continues to be developed, with several steps to be taken prior to becoming law. However, it looks increasingly likely that the majority of things above will be part of the law when implemented and as such, being proactive in taking steps now, should make any implications manageable and straightforward.

Data management and record keeping are the key elements that will form the basis of WCC's approach to this – making sure that records are kept, in a suitable place and in a way that is sensible and logical.

- *A policy to be developed regarding use of 'Sharepoint' and file management, laying out a logical and understandable approach to document storage that is compliant with Data Protection legislation, as well as enabling access when needed.*
- *Members and officers to be supported in record keeping protocols, particularly when working with members of the public and especially when this links to external organisations or sensitive issues.*

It is likely that WCC will need to review policies and procedures around data protection more widely and, with the links to Assertion 10 in the 2026/7 AGAR, implementing a whole systems review of information and data management may well be needed

- *Senior officers, led by the Operations Manager, to review the policy suite that covers information management, data protection, IT systems, GDPR and other related items, with a view to incorporating any elements of the new legislation that would be helpful.*

FC 165/25 Devolution, local government reorganisation and clustering – what should Woughton do?

This paper aims to provide a basis from which council can develop a position paper regarding the issues of devolved services, the potential impact of local government changes and opportunities that may come as a result of these changes, including (but not confined to) ideas such as ‘clustering’, shared services and similar.

Background

Local Government Reorganisation (LGR) has been under discussion for around a year, following the publication of a ‘White Paper’ in December 2024, which detailed a series of suggestions from central government.

“Power and Partnership: Foundations for Growth,” initiates the largest local government reorganisation in over 50 years, aiming to replace two-tier county/district systems with larger unitary authorities. The policy focuses on creating metro mayors, fostering combined authorities, and driving economic growth through, ideally, 1.5 million+ population areas.

Key aspects of the 2024/2025 proposals include:

- **Unitary Shift:** The government is pushing to phase out two-tier councils in favour of larger, single-tier unitary authorities.
This has already happened in MK, with the principal authority having been made a unitary authority in the 1990’s, breaking from the former oversight of Buckinghamshire County Council.
- **Devolution Expansion:** The strategy aims to extend devolution to all areas of England, aiming to eliminate "devolution deserts".
- **Mayoral Focus:** A clear preference is shown for mayoral strategic authorities, with increased powers over transport, housing, and skills.
This would bring greater power to any combined authority, with the option of investing and controlling greater parts of the locality.
- **Criteria:** Strategic authorities are expected to have a minimum population of 1.5 million, though this may vary.
- **Impact:** The changes are expected to reduce the total number of councillors and lead to larger local authorities.

Here in Milton Keynes, early discussions have taken place, and a submission was made to become a combined authority with Bedford Borough, Central Bedfordshire and Luton Unitary Authority. Whilst this was not a successful bid, it is likely to be reconsidered in the next tranche of decisions.

Impact on WCC

This is really unclear but based upon experiences in other parts of the country, where councils have become ‘unitary’, there has been significant additional pressure placed on the local council sector. This has included large parts of the South West, where the sector has seen unprecedented growth in terms of budgets and responsibilities. Closer to home, LGR in Northants led to the creation of some significant town councils, including Northampton Town Council which is, by population, the largest town council in the country.

Milton Keynes remains one of the few fully parishes urban areas and has been a unitary authority since 1997. As a result, the impact of any LGR and the creation of any ‘combined authority’ may not have the same level of impact in terms of the devolution of services, but is likely to impact nevertheless, if only due to the increased remoteness of the combined authority and the very local approach from parish and town councils in the city.

WCC has already seen the devolution of some aspects of what was previously MKCC delivery – in formal terms, the only fully devolved service is the landscaping, which WCC has managed on a contract since 2014. However, it could be argued that taking over the running of community centres, delivery of youth, advice and wellbeing provision and many of the environment team jobs are also an impact of the principal authority no longer delivering these essential services.

This is likely to continue. The budgetary pressures on principal authorities continue to grow, with significant overspends in key, expensive areas – social care (adults and children), housing and homelessness, SEND and special education are all areas where budgets are growing faster than income and, with some authorities spending 70 – 80% of all income on these areas, it is likely that more authorities will see a focus only on legal duties, with ‘nice to haves’ reducing further. Youth services are an excellent example of this, where between 2008 – 2018, over £1 billion was lost from youth provision budgets across the country, with many areas reducing to zero. Reduced frequency bin collection, library closures, reduced family centre provision have all occurred and even in the relatively affluent city of Milton Keynes, much has been lost – developer costs and contributions have helped mitigate some of this and this is likely to continue for some time with the ‘new city’ programme, but the impact will be felt.

Other areas of the city have seen significant local council budget increases and the ‘take over’ of loss-making areas. Newport Pagnell increased precepts by almost 60% when they took responsibility for play parks and green spaces. Campbell Park went to a parish poll for a significant increase when they took on the landscaping service. Other areas have seen significant expenditure (and linked precept increases) as they take on buildings and liabilities that were previously MKCC.

If the current direction of travel continues, there *may* be some difficult decisions for WCC to make.

Devolution

Devolution is defined as ‘the transfer or delegation of power to a lower level, especially by central government to local or regional administration.’

At our level, devolution of council services transfers responsibilities and assets—such as grass cutting, cleaning, and maintenance—from principal councils to town and parish councils to enhance local control, improve service efficiency, and increase community resilience. This process aims to tailor services to specific local needs, often supported by funding or agreements with higher-tier authorities.

MKCC states:

Milton Keynes Council recognises that devolution of assets and services to local communities, parish and town councils (given their locality base) makes a significant contribution to enabling local areas to be stronger, more resilient and sustainable. In addition, this provides the opportunity for residents to have greater ownership of local assets and a real say in their future.

We recognise that there are many ways to achieve this agenda (including 999 year leases, freehold transfers, management contracts and so forth). We recognise the value of enabling local community partners to assume responsibility for local assets and local services and we want to empower these organisations that may be best placed to take on these assets and deliver services.

The MKCC approach, 'Working Together: An Approach to Devolution of Assets (Facilities) and Services' is contained within the attached document (appendix 1).

Questions:

- What is the councils view on any further devolution approach? Is this something that should be considered as an area where there should be some set rules (e.g. WCC will only take on further devolved services where there is suitable financial support to enable this). Should the default be that where MKCC is unable / unwilling to continue to deliver, that WCC should step up? Should WCC have set agreement on what is / isn't something that they would consider (e.g. yes to buildings, no to play parks)?
- Is there a financial line that needs to be met (e.g. WCC agrees to 'top up' by XX% to provide a higher quality service, as with landscaping), or should it be on a case-by-case basis?
- Is there a timescale for financial independence? Would WCC agree to take on a service with funding agreement for XX years, with an understanding that after this point, WCC becomes wholly responsible? What level of 'break clause' is necessary (for landscaping, we have a six month notice period, for example)?
- Are there areas where WCC would welcome devolution? Are there areas where council would like to take responsibility, to enable greater local decision making and accountability?

We have seen different approaches taken by local councils within the city where devolution is offered. Landscaping saw a diversity of approaches, from a council that doesn't top up at all and devolves to a private company, to councils that enhance the budget by almost 80% and deliver 'in house'. WCC is somewhere in the middle, providing some additional funding and delivering in house, whilst delivering high quality services.

Local councils have offered similar approaches to play parks – some have taken full control, covering all costs via the precept raised locally, others have 'partnership agreements', where the costs are shared between a parish and MKCC. WCC has resisted taking any responsibility for play parks, whilst continuing to work with MKCC to deliver improvements and new resources. WCC has also worked extensively to improve existing resources, whilst ensuring that the responsibility remains with the principal authority.

A clear vision from council with regard to the vision that they have regarding devolution would be welcomed and would help ensure that any formal 'position paper' represents the views of council effectively.

Whilst this does not need to be an immovable decision, given the changes that are coming, both in terms of LCR and locally, city wide elections and then next year, parish elections, a clear vision would help ensure that council has an agreed approach when these changes happen.

Clustering, shared services and other approaches

Another potential change linked to the LGR, (and other pressures) is that of sharing with other authorities. At principal authority level, this is led by the ‘combined mayoral authorities’ approach – there are already ‘shared services’ agreements in place in key areas, such as legal, HR and payroll.

At a local level, there are options for taking a creative approach with a shared functions model that has been tried in other places – the Council Manager was present for a great presentation from a former Council Clerk who has moved to France, where they have taken a very collaborative approach, which provided a model to consider*.

This may be something that council wants to revisit, having previously done some low-level work with our colleagues in Campbell Park. Whilst this was confined to the delivery of a large-scale event, at the time there was some positivity about a larger project to collaborate, which didn’t come to pass.

There are a range of options to consider:

- Type of ‘cluster’ – council size, type of service delivery, geography
- Governance issues – power, control, collaborative approach, new governance body, terms of reference
- The type of shared service that might be considered:
 - o Back office (HR, payroll, document management, policy development)
 - o Specific services (landscaping, youth, advice, community buildings)
 - o Shared staffing (landscape management, community development, operational management, Clerk)
 - o Other ideas?
- The ultimate step might be a merger (this would require a Community Governance Review and would be a significant step), where a smaller council without the resources, experience or size to deliver any reasonable level of service, felt the best approach was to merge with a larger council.

Actions

- For council to consider the issues noted above, specifically around any immediate actions that may be needed.
- This should include a more formal ‘position paper’ regarding devolution and / or any joint approaches that may be considered. This should include ideas regarding those elements noted above. It is recommended that the Council Manager provide the initial draft of this, based upon discussions that have taken place, with a view to a formal ratification process over the coming months.
- That the issue of devolution is reviewed regularly through the council’s processes, updating as and when new information comes to light

Working Together: An Approach to Devolution of Assets (Facilities) and Services

2019 - 2029

Doing the best for every local community within Milton Keynes



milton keynes council



Version Control

| Version | Comments | Date |
|--------------|---|---------------|
| V1.0 – V1.5a | Kay Pettit / Neil Hanley Cllr Priestly | Nov/ Dec 2018 |
| V1.5b | Neil Hanley | Jan 2019 |
| V1.5c | Maurice Barnes | Mar 2019 |
| V1.6 | KP review | Apr 2019 |
| V1.7 | PAG review | Apr 2019 |
| V1.7a | Parish and Town Council review | Jun 2019 |
| V1.7b | Legal review | July 2019 |

Foreword

Parish and Town Councils, as well as the many local partners in Milton Keynes, are playing a really significant role in shaping and improving their local areas. As Cabinet Member for Economic Growth and Community Partnerships I am passionate about communities having even more power, so that they feel more confident about taking ownership of local priorities going forward.

We know that since 2010, the financial pressures for both Milton Keynes Council and our partners has increased - we have taken a long hard look at what we do and how we do it and how we work together with our key local partners. The result of this is that over the last few years we have shifted our focus from being a provider of services to being an enabler. We are committed to creating the right environment for local parish and town councils working alongside their communities to do things for themselves that matter locally. With this shift in focus, I look forward to watching Milton Keynes continue to develop and thrive, with councils and communities taking innovative and bold decisions that can effect real change at the local level. We are committed to supporting our partners in that journey (and working with them to build capacity) and this document provides the blueprint for this. I look forward to working with you as we move ahead with our devolution programme.

Cllr Moriah Priestley

Cabinet Member for Economic Growth and Community Partnerships

Introduction

The Milton Keynes Council (MKC) *Council Plan (2016-2022)* recognises the importance of partnership working and the vital role that parish and town councils, voluntary groups and charities have in shaping the local area and Milton Keynes as a whole. Operating on the principles of a co-operative council, we want to ensure that the services that citizens value can continue to be delivered in a sustainable way and that the people of Milton Keynes have the opportunity to influence and shape their own communities.

MKC recognises that devolution of assets and services to local communities, parish and town councils (given their locality base) makes a significant contribution to enabling local areas to be stronger, more resilient and sustainable. In addition, this provides the opportunity for residents to have greater ownership of local assets and a real say in their future. The fact that parish and town councils are able to set their precepts at the level at which they are required to support communities to achieve what they would like means that this locally based influence and say is greater than it ever has been.

The experience gained from a number of asset and service transfers completed to date has shown that the development of this approach (combining the *Community Asset Transfer Policy* and principles enshrined in the *Draft Framework for Local Councils to have an Increased Role in Service Delivery*) presents significant opportunities to create stronger, more cohesive and sustainable communities. It enhances the role of these partners and enables them to shape their areas and make the improvements that sometimes only local knowledge can provide and respond to, delivering outcomes that match the needs and expectations of local communities. Appendix A details case studies of some of the services and assets transferred over the last five years.

Let's be transparent – reduced central government funding and increased demands for services mean that principal authorities will be working more closely than ever alongside their partners (in particular parish and town councils), in a collaborative, different and creative way to ensure that residents continue to receive services that are important to them. The need for cooperation between tiers of local government has never been greater and the opportunities never more exciting. Each parish and town council is different and faces different barriers and enablers. So, we want to build on what has already been achieved and support all parishes and town councils to consider how to engage in the devolution story. Over a third of parish and town councils in Milton Keynes have either taken over devolved services and assets or have indicated a wish to do so. We are committed to supporting local parish and town councillors and their officers to build

capacity to enable more parish and town councils to consider taking on devolved services over time.

This document sets out the vision for how this might be achieved over the next ten years.

1. Priorities and Principles

We will promote and facilitate the devolution of services and assets (associated or otherwise) as appropriate to **parish and town councils (and other community partners)¹ who want to embrace the devolution agenda**. We recognise that there are many ways to achieve this agenda (including 999 year leases, freehold transfers, management contracts, etc). We recognise the value of enabling local community partners to assume responsibility for local assets and local services and we want to empower these organisations that may be best placed to take on these assets and deliver services. We recognise that **each community is different** and we want to **ensure that each asset and service is placed with the best long term custodian**.

2. Background

Since the adoption of the Community Asset Transfer (CAT) programme in 2012, Milton Keynes Council has largely concentrated on MK's built infrastructure. The focus evolved in February 2017 (policy change) towards considering open spaces / play areas and their associated landscaping within parish and town council borders in an effort to respond to the changing needs and demands of the programme as suggested by participants and also to reflect the financial reality that MKC was facing and the associated need for it to make further savings. Of primary importance in this change was the wish to ensure that these assets remained for the use of communities and run by communities and their partner organisations.

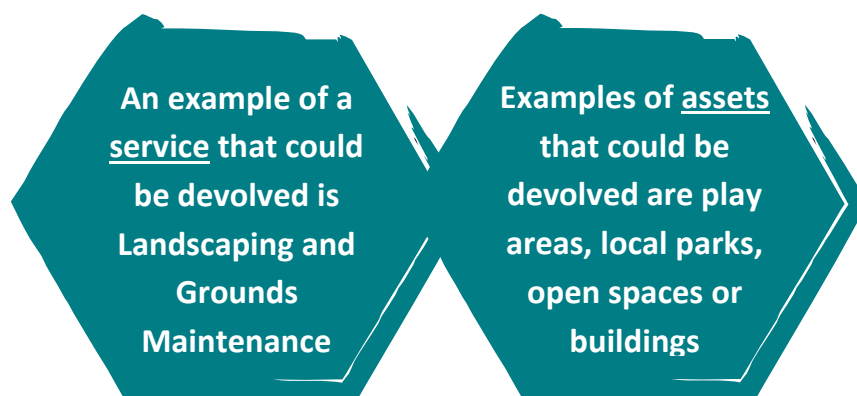
¹ 'Community partner' relates to all third party organisations; in the main, parish and town councils, and also the voluntary and community sector, including charitable and social enterprises, housing associations, local sporting clubs/organisations, schools, and management committees. With this in mind, a preference will exist for such partners to be locally run, locally controlled, non-profit distributing, inclusive, and democratic organisations with a track record and experience of delivering services to the local community.

Since 2016, a number of expressions of interest have been received from parish and town councils to not only manage open spaces, parks, play areas and their associated open spaces but to own them out right. The built infrastructure aspect of the programme (which had been exhausted in terms of the number and scope of assets offered to community partners), switched focus, resource and priorities towards potential large real estate transfers particularly with parish and town councils. The current delivery plan at Appendix B demonstrates this.

All assets in the built infrastructure list have been offered at some point. Out of the 69 that were offered, 27 were completed, and 42 did not transfer. There were a number of reasons for non-transfer which occurred at various stages of the CAT process.

3. Service and Asset Devolution

We recognise that individual parish and town councils / community partners will be at different stages of their thinking in terms of taking over services and assets.



Services could be devolved in isolation of an associated asset or as part of a package containing both a **service** and an **asset**.

There may be strategic or practical reasons why MKC would not be able to devolve an asset or a service, for example:

- Adjoining / surrounding land not being transferred
- Potential for redevelopment
- Historic and / or complex land issues that would make the transfer resource prohibitive to both us and our partners
- Service is part of a wider council contract

4. Assets

MKC have responsibility for land and buildings through various means:

- **Owned assets** – where we hold the freehold interest or a long lease
- **Dedicated assets** – where we have a historical contractual obligation but we do not have the freehold ownership, eg areas of open space or play areas under planning agreements
- **Statutory responsibly** - where we have a duty to maintain assets (and provide services) under legislation, eg highway land

To date, the 27 (freehold) assets that we have transferred have included:

- Community Centres
- Depots
- Meeting places
- Sports Grounds
- Libraries
- Sports Pavilions
- Open Spaces
- Youth Centres

In most cases, once an asset is transferred MKC ceases to be responsible for it. It is highly unlikely that MKC will re-assume responsibility for the asset at any point in the future, even if it is no longer needed for community use, unless there are compelling legal reasons to do so. This means that council and partners considering devolution need to consider not only the immediate impact of transfer but the longer-term sustainability.

5. New Scope for Devolving Assets

The original programme scope for the CAT identified five key programme strands, namely:

1. **Leisure and Community;** meeting places, community centres, leisure centres, pools, and sports grounds
2. **Arts and Heritage**
3. **Libraries**
4. **Youth Centres**
5. **Open Spaces;** parks, landscape depots

the programme in 2012. Due to emerging demands, the priority and focus upon strands going forward will be:

- | | | | |
|---------------------|-------------------|--------------------------|-----------------|
| 1. Amenity Land | 2. Play areas | 3. Parks and open spaces | 4. Seats |
| 5. Footway Lighting | 6. Public Toilets | 7. Depots | 8. Bus shelters |
| 9. Monuments | 10. Litter Bins | 11. Grit Bins | |

This informs the current delivery plan outlined at Appendix B. We will continue to consider applications for other built assets, this will be limited to those identified through the Corporate Property Strategy.

6. Services

To date, we have devolved ‘full’ landscaping and grounds maintenance services to **6** parish and town councils. These arrangements commenced in 2014. **11** further parish and town councils have committed to delivering their own landscaping services from 2020.

If we transfer a **statutory service** to our partners to deliver, because we remain ultimately responsible for the provision of the statutory service, we will work with our local community partners to draw up a service delegation agreement. MKC will reserve the right to terminate the service delegation agreement at any time if the statutory responsibilities are not being met. We will monitor the service delegation agreement to ensure that our statutory responsibilities are being met.

If we transfer a **discretionary service** to our partners, we will cease to be responsible and accountable for the delivery of the service. Any monitoring will be ‘light touch’ and ‘supportive’. Once we have transferred a discretionary service it is highly unlikely that we will re-assume responsibility at any point in the future.

In the cases of both discretionary services and statutory services, we will **agree a services contract** with our partners over a given number of years. The services contract will detail

any funding (as is relevant) that we give each year. The level of detail with the services contract will vary dependant on the service itself.

It is important to note that there is a difference between transferring a service and transferring a building or asset. By way of illustration, when we transferred the library building to Stony Stratford Town Council, it was just that – the building. The service (albeit a reduced service) continued to be provided by us MKC. The service was ‘topped up’ by the Friends of Stony Stratford Library (FOSSL) using its own volunteers.

7. Alternative Solutions to Devolving Assets

We recognise that the freehold transfer of an asset is not always the best solution, given amongst other things, the best value calculation. There are however alternatives to devolving / transferring the freehold of an asset that we are happy to consider, namely:

| | |
|--------------------------------|---|
| Long term lease | A long term lease (preferably without MKC revenue or capital funding) to a voluntary sector organisation / community partner or parish or town council, Examples of local long term lease arrangements are Shenley Leisure Centre, Wolverton Pool and Fitness Centre, Bletchley Rugby Club, Milton Keynes Rugby Club, Downs Barn Pavilion and large parts of open green space across the borough (The Parks Trust). In some cases a nominal lease payment is made to MKC. |
| Community use agreement | A community use agreement with a local organisation or a local school to protect community use access and prices with a preferable position of a zero council subsidy and risk transfer to the third party within a partnership working relationship. An example of this can be found at Oakgrove Academy with Oakgrove Leisure Centre. |
| Management contract | A long term lease, contract and service specification with a specialist service delivery partner which may link to a capital investment by a third party with a preferable position of zero subsidy or an income to MKC together with full risk transfer. An example of this can be found at Woughton on the Green, Woughton Leisure Centre, Windmill Hill Golf Centre and Bletchley Leisure Centre. |
| Contract Variation | MKC has a number of contracts for service delivery that afford the ability to vary services/assets into a contract. The existing contract will |

often have a contract, specification and lease arrangement and a zero subsidy position is preferred together with user, programming and price protections. An example of this is at Tattenhoe Pavilion.

| | |
|--|---|
| Lease transfer with council payment | Such an arrangement would involve the transfer of an asset under a lease with a payment being made to a local organisation to manage locally more cost effectively. An example of this can be found at Cowper's Alcove. |
|--|---|

8. Alternative Solutions to Devolving Services

We recognise that devolving services is not the only option for parishes and town councils / community partners who want to become more involved in service delivery. We are happy to consider and develop alternative approaches, namely:

| | |
|--------------------|--|
| Influencing | Parish and town councils / community partners may wish to request changes to the way existing contracts held by us and/or input in to the requirements when new contracts are retendered. They can also play a role in monitoring existing service delivery in their area. |
|--------------------|--|

| | |
|-------------------|--|
| Topping up | Parish and town councils / community partners may choose to enhance an existing service provided by us by funding additional work that exceeds the base level (baseline) service provided. This could be through, for example: |
|-------------------|--|

- a) encouraging community participation with support / sponsorship from local businesses
- b) procuring a separate contract (with a 'local' contractor)
- c) employing their own staff / wardens
- d) the use of volunteers / volunteer teams
- e) by purchasing additional services via an existing Milton Keynes contract, eg the SERCO contract, Ringway contract (either direct or via a specially offered 'framework arrangement' by one of Milton Keynes current contractors)

9. Outcomes for Service and Asset Devolution

The overarching desired outcome is the local delivery of services and local management of assets that meet the needs of local communities as well as strategic needs where the service/asset has a wider impact.

We acknowledge that each community is different and that the delivery will be a complex patchwork quilt of local responses to local issues delivered by a sector that has enhanced its skills to deliver the best outcomes.

Our aim is for Milton Keynes' approach to be recognised regionally and nationally as one that supports service and asset devolution to local councils / partners who want to deliver and be responsible for more.

Going forward, accepting the changes in scope and focus around service and asset transfers, MKC wants to work with its partners to ensure some of the key principles of the CAT programme will remain part of our approach, namely:

- Asset transfer will be considered but for this, there will need to be the demonstration that parish and town council / community partner has the ability to suitably manage the asset (although we recognise that organisations may be able to develop this capacity and they will be given the opportunity to do so if commitment and potential can be demonstrated).
- On an asset-by-asset basis an evaluation as to whether an asset should be devolved is undertaken by individual service areas. Services across MKC will assess whether they are needed for direct council service delivery. Other key considerations will include whether the facility / asset serves a wider strategic need.
- The three-test financial assessment process (that was introduced to the CAT programme in 2014) to ensure that MKC would not be adversely affected financially with regards to any freehold asset transfer will remain. The following will be considered:
 - The revenue cost to MKC,
 - The potential future liability in terms of capital investment requirements.
 - Potential development opportunities.

- We **will consider** for transfer assets that generate an income, as we aspire to doing what's best for each local community and above all acting in Milton Keynes best interest.
- No single aspect is considered more important than another but a balanced appraisal will need to be completed. Such an approach facilitates a clear and robust assessment of the assets requested for transfer, in a transparent manner.

State Aid

Our Legal team will continue to closely monitor the impact of any legislation that might affect the progress and will continue to do so in the future. Freehold Asset transfers are for a nominal price of £1 or nil. Under the Local Government Act 1972 a Council is required to obtain the best price reasonably obtainable where transferring ownership of property but may dispose of property for less where (in general terms) to do so benefits the residents of the Borough, and the undervalue is less than £2 million. In each case where property is transferred for less than market value MKC should be satisfied that this does not amount to State Aid. We will need to be mindful of both requirements in all cases, but generally transfers of small properties used by local residents are unlikely to contravene these legal requirements.

Costs

Parish and town councils / community partners will meet their own legal and surveying costs as part of the transfer. Additionally, post-transfer the parish and town council / community partner will be responsible for all statutory property tests and inspections, and we will expect that they have sufficient financial resources to fully maintain the asset.

Staff

When considering asset transfer, we will give consideration to any implications that the transfer may have on staff operating in or for the asset, and work with our Human Resources team to identify the affected employees and the potential implications of any transfer (TUPE).

10. Delivery of services

There are a number of different delivery models that parishes and other partners could consider that could make the management of the asset or service more cost-effective and responsive to local need. These include:

| | |
|-------------------|---|
| Clustering | Parish and town councils / community partners can cluster with each other. Clustering can bring about the following benefits: <ul style="list-style-type: none">• Sharing of resources• Enable larger parish and town councils to deliver services to smaller parishes who do not have the resources to manage service delivery or work with them in partnership to achieve some economies• Empower parishes to identify the most suitable form of service delivery for their local area• Enable shared services models, , for example if one parish and town council / community partner may lead on some service provision whilst another may lead on others• Ensure that smaller parish councils still benefit from these arrangements |
|-------------------|---|

| | |
|-------------------|--|
| Individual | Parish and town councils may want to deliver services for their area only. |
|-------------------|--|

Whether in clusters or as individual arrangements, parish and town councils have an opportunity to deliver services in a number of different ways, eg, using their own employees, or through a community interest company, or through commissioning contractors, or through using volunteers or using schemes such as social enterprise / local community schemes.

Funding

In the case of assets, no funding will be devolved. In the case of services, where parish and town councils choose to taken on delivery of a local service, funding will be provided which will be the equivalent to the cost of delivery to us at the point of take on.

There may be opportunities for 'capacity funding' for those parish and town councils and community partners who express an interest in taking on services or assets (or both). Cases for any such funding will be decided on the individual merits of each project.

Parish and town councils are able to seek alternative sources of funding not traditionally available to us as a principal / unitary authority, including:

- Attracting private investment
- Attracting community investment
- Crowdfunding
- Community shares
- Increasing the precept

11. Lessons Learned and Future Capacity Building

Since the beginning of the CAT programme in 2012, all assets in the built infrastructure list have been offered for freehold transfer. Out of the 69 that were offered, 27 completed and 42 did not transfer. There were a number of reasons for the incompleteness which occurred at various stages of the CAT process. Appetite for transfer being one of them, financial feasibility being another. Some assets like Woughton Leisure Centre and Oakgrove Leisure Centre now form part of the 1Life Contract.

The majority of transfers went to parish and town councils. All those that did not transfer went back in to the Property Services portfolio to look at other solutions.

As an alternative approach, we will consider any expressions of interest in any asset or service put forward by parish and town councils / community partners to take over delivery or management/ownership. Appetite varies enormously across Milton Keynes and we will react to and consider any request under this Devolution of Assets (Facilities) and Services Approach.

There are also situations where MKC will seek a partner to manage/operate in particular a new facility. In these cases (as occurred with the original built assets) MKC will seek expressions of interest from known interested parishes / community partners to manage/operate the facility under a suitable devolution method. (It should be noted that slightly different processes may need to be applied for community partners, to comply with particular requirements in relation to procurement legislation).

The Devolution of Assets (Facilities) and Services Approach is all encompassing. Although parish and town councils primarily lead the way forward this does not exclude other community partners, as MKC considers them to be part of the voluntary and community sector, with some of these partners being up to the task of handling these assets and or services.

12. Measuring success

The success of the Devolution of Assets (Facilities) and Services Approach 2019 – 2029 can be monitored through the number of devolution projects delivered and the savings achieved, alongside the ultimate benefits to the community. MKC is committed to working with parish and town councils and community partners to develop a fit for purpose and agile approach that can empower councils and communities in exciting new ways.

Appendix A : Case Studies from the Past Five Years



Stony Stratford Library

The Stony Stratford Town Council Partnership Agreement was signed in March 2013, enabling the town council to take over the ownership of the Stony Stratford Library building previously owned by MKC. Library staff remain employed by MKC. The partnership has led to a yearly saving on revenue costs of £27,500 for Milton Keynes Council and enabled Stony Stratford Town Council to develop the building into a 'centre for learning at the heart of the local and surrounding communities'. The 'knowledge hub' now offers events, activities, lectures and talks that have maximised the use of the building outside the library core opening hours.

Stony Stratford Town Council undertook a study of building user needs to understand each user's requirements to inform the development of a project to reorganise the internal available space, maximising its use. This also looked at a possible extension to the building to enable flexibility of use to be achieved at the same time supporting the future of the library.

Since taking ownership of the asset, the Town Council have:

- Installed a new hot water system
- Completed the replacement program for all windows (This has upgraded the windows and door from single to double glazed units and replaced rotten wooden frames.) and the rear entrance to the building
- Improved lighting, particularly on the first floor
- Brought cleaning of the building back in house, combined with a new caretaking function that provides a flexible service when the building is in use in the evening and at weekends.

Middleton Pool / Willen Road Sports Ground

Middleton Pool and Willen Road Sports Ground were transferred to Newport Pagnell Town Council in March 2014. With the freehold transfer taking place this removed the need for Milton Keynes Council to fund ongoing revenue costs of Middleton Swimming Pool and Willen Road Sports Ground from 1 April 2014 onwards. This amounted to revenue savings of £116,000 per year. Newport Pagnell Town Council immediately leased their newly acquired assets to a Leisure Service Provider (*Places for People Leisure*, a registered charity) who manage the asset on the Town Council's behalf. This arrangement brought significant benefits to the community and Middleton Pool and very quickly saw the following improvements:



- Employment of 7 full-time life guards
- A smarter, corporate look for staff and premises
- A 50 week-per-year book-in facility for swimming lessons with Direct Debit, which makes budgeting and payments much easier for parents
- The introduction of free under-8 swimming when accompanied by a paying adult
- Increased membership for swimming
- A temporary gym installed in the Tickford Centre with over 500 members and rising
- Weekly after-school activities for younger children, supported by *MKC Play Rangers*
- Belly dancing – run in conjunction with *Works for Us*
- MK food bank collection and delivery sessions
- Monthly inter-agency support and advice sessions for local residents, involving *MKC Housing, Mitie, DWP*
- The Council takes frequent weekend bookings for the centre, allowing local residents to celebrate birthdays for young and old with their friends and family

Frank Moran Centre

In early 2012 the Frank Moran Centre was one of the first pilots put forward for transfer. Upon transfer, West Bletchley Council (WBC) took responsibility for the asset, its liabilities and relevant capital investment into the future.



The terms of transfer took some time due the need to renegotiate the pre-school lease, but were finally agreed and approved by both Councils, and WBC took ownership of the centre

in **June 2013**. With the freehold transfer, the Council's Landlord responsibilities fell away resulting in a saving of **£2,294** revenue costs per year.

The Frank Moran Centre had been vacant for some 18 months prior to transfer to WBC. Since the transfer, local residents supported staff from the WBC's Community Resource Centre in Melrose Avenue in organising, running and attending a range of activities that take place on most weekdays.

WBC had improvement and alterations plans prepared professionally and subsequently engaged with a local building contractor to carry out the works. Construction included a new entrance and lobby area, creation of two additional meeting rooms and refurbishment of toilets and kitchen area. Works were completed and the centre officially reopened in November 2013. Activities have since included:

- Social activities for a group of residents aged 55 years plus, supported by *AgeUK MK*.
- Adult "job club" supported by *MK College*.
- Arts and Craft activity sessions for all ages – run by local residents.
- Knitting group.

Medbourne Pavilion

Medbourne Pavilion & Sports Ground transferred in February 2015. Shenley Church End Parish Council (SCEPC) beat several other qualified applicants with a plan for the site which will see its use by the community protected and, where possible, extended in the years to come.



SCEPC took full responsibility for the asset, its liabilities and relevant capital investment into the future. With the transfer of ownership, this resulted in revenue saving for Milton Keynes Council of £36,000 per year.

Since taking ownership the parish council has undertaken much maintenance work. The biggest and probably most noticeable thing was the re-surfacing of the hall floors. The transfer also enabled other investment to take place. The work completed so far includes:

- the installation of a new security alarm system providing easier and more secure access for all hirers
- a deep clean of the whole facility

- fire safety assessments
- maintenance on the heating system

The kitchen has been re-vamped including the installation of a specific hand-wash sink and an oven. The addition of a second entrance into the kitchen made it possible for hirers of both halls to access this facility independently through arrangement with staff during booking. Repairs have taken place to the dividing wall and shutters and the Parish Council have also redecorated. This helped to make the building more welcoming and the environment better for everyone using the building.




Fishermead Sports Ground & Woolstone Sports Ground

Fishermead was once the site of a sports and social club, but the clubhouse was demolished some years ago and public sports pitches were no longer available. Campbell Park Parish Council (CPPC) received frequent enquires about sports pitches in Fishermead and felt it could develop the site to benefit the local community, and had similar ideas about improving Woolstone. Although there was no savings or costs to MKC the redevelopment of this site would have long term benefits to the local community, reinstating a facility for future use.



In the summer of 2013, both sites were transferred to CPPC, and residents witnessed the benefits of their local facilities being upgraded. CPPC addressed several woodland management issues in Woolstone which had caused community safety concerns. The car park was repaired, and benches that had served the sports ground for nearly 30 years were replaced. CPPC consulted with residents on long-term plans for the ground, including a sports wall, trim trail, and exercise track.

With the Freehold transfer taking place at Woolstone sports ground, the Council's Landlord responsibilities fell away resulting in a saving per year of £13,800 in revenue costs.



“We’re delighted to have acquired the ownership of Fishermead and Woolstone Sports Grounds. The transfer process itself was straightforward and transparent, and was concluded in a timely manner. The completion of the transfers will ensure the future of the sites for both the current and future generations. The Parish Council looks forward to working with residents to ensure that facilities on the sites reflect the needs of the community.”

CPPC

Landscaping Services

In 2014, just before the Council entered into a contract with a contractor to deliver borough wide landscaping services, it offered parish and town councils the opportunity to take on and deliver their own landscaping services. Six parish and town councils (out of a total of 48) now successfully deliver their own landscaping services. MKC provides an amount of funding to these parish and town councils, some of whom deliver the service directly themselves, whilst others have contractual arrangements with local contractors. The borough wide contract is due for renewal / retender in 2020 and the remaining 42 parishes have been offered the opportunity to deliver their own landscaping services. At the time of writing 11 parish and town councils have committed to delivering their own landscaping services from 2020.

APPENDIX B - Delivery Schedule 2019 Onwards

| Action | Month | Lead |
|--|---------------------------------|---------------|
| Continue working with 11 Parish and Town Councils that confirmed their commitment to delivering Landscaping Services from 2020. | January 2019 to March 2020 | KP/MB/ NiH |
| Continue with the 'In progress CATS' (inc Chepstow and 3 play areas to West Bletchley) | Ongoing | NeH |
| Progress Asset Transfer of Play Areas and Open Spaces for NEWPORT PAGNELL TC (Tranche 1 - 10 that we currently own and 2 key sites of Dove and Kingfisher) | Ongoing to Summer / Autumn 2019 | NeH |
| Progress Asset Transfer of Play Areas and Open Spaces for NEWPORT PAGNELL TC (Tranche 2 - balance that we currently don't own / obtain ownership then transfer) | Ongoing to Summer / Autumn 2020 | NeH |
| Progress Asset Transfer of Play Areas and Open Spaces for SHENLEY BROOK END & TATTENHOE (Tranche 1 - 22 that we currently own) | Ongoing to March 2020 | NeH |
| Progress Asset Transfer of Play Areas and Open Spaces for SHENLEY BROOK END & TATTENHOE (Tranche 2 - 22 that we currently don't own / obtain ownership then transfer) | Ongoing to March 2020 | NeH |
| Progress Asset Transfer of Kernow Crescent Play Area in Fishermead for Campbell Park Parish Council | Ongoing to March 2020 | NeH |

| | | |
|--|----------------------|--------|
| <p>Accept, for consideration and joint working, requests from Parish and Town Councils and Community Organisations under the Approach</p> | Ongoing | NeH/KP |
| <p>Explore opportunity to devolve services such as</p> <ul style="list-style-type: none"> • Grit Bin Provision • Cleansing - street scene / litter bin provision • Rights of ways surveys / maintenance • Bus shelter maintenance • Sign cleaning • Weed spraying • Removal of low level graffiti / fly posting fly tipping • Maintenance of street furniture | January 2019 onwards | KP/SG |



Welcome to Ready to Respond

We at Pink Punters developed Ready to Respond initially as an in-house scheme to empower staff, customers, and third-party service providers like taxi drivers to save lives in the event of a major incident or deliberate attack on individuals or crowds.

Working with the charity citizenAID, which provides simple, effective guidance on how to respond to major incidents and treat life-threatening injuries before emergency services arrive, we realised they had an enormous amount to offer not just to businesses, but to individuals, families, communities, and organisations across the UK. In line with two of our corporate values — Innovation and Communication — we decided to develop and share the scheme. We partnered with citizenAID and expanded our scheme into a framework for a citywide scheme so that many more people would be better prepared, making the city a much safer place. The scheme is highly flexible, allowing each participant to decide how much or how little they want or need to invest in preparedness.

We formed citizenAID–Ready to Respond Milton Keynes with a specific mission to empower individuals, families, communities, organisations, and businesses to help themselves and each other in the event of a serious risk from injury, terrorist attack or other major incident.

Why we are leading the way

At Pink Punters, we understand the importance of early action because we've seen the difference it can make. Our in-house paramedic, with nearly 40 years of operational experience as a firefighter and senior ambulance and helicopter paramedic in London, has witnessed first-hand the devastating effects of being unprepared — as well as the life-saving benefits of being highly prepared. Responding to major incidents and emergencies over four decades has proven time and time again that the first few minutes following serious injury are critical and that simple but effective treatment before the emergency services arrive is often the difference between life and death — and that's precisely why we are now leading the way.

Ready to Respond is about giving everyone — from school children to MPs (and everyone in between) — the knowledge and tools to take decisive action when it matters most. By empowering people at every level — from individuals carrying personal bleed kits to large businesses implementing strategic emergency plans — we are helping to create a city that is ready to respond and ready to save lives.

Flexible preparedness for everyone

Preparedness will look different for each participant — and that's the strength of this scheme:

- Individuals may choose to carry personal bleed kits on their person or keep one in their vehicle.
- Small businesses might run staff training or install a public access Stop the Bleed kit.
- Larger organisations may choose to invest in advanced training, equipment, and strategic response plans.

The goal is to take meaningful action, within your means, to strengthen Milton Keynes' overall preparedness and resilience — because any action, no matter how small, could save a life.

Display your commitment – The Ready to Respond logo

Participants are encouraged to proudly display the Ready to Respond logo as a mark of commitment to public safety. The main logo carries the name Milton Keynes to symbolise the collective city-wide effort. All organisations are encouraged to have their own unique Ready to Respond logo, which can be produced free of charge by Pink Punters on request — a version that includes their organisation's name can then be placed alongside the main logo, reinforcing their organisational contribution while maintaining unity under the main Milton Keynes Ready to Respond logo. See examples above for reference.

Get involved and share your success

We want to hear about your scheme! Whether you've completed a Stop the Bleed course, installed public Stop the Bleed kits, or trained your staff, we invite you to register your scheme and share your progress. Upload photos and event details to inspire others and show how Milton Keynes is becoming stronger and more prepared, one step at a time.

Together, with [citizenAID](#), we must ensure Milton Keynes is 'Ready to Respond.'

STOP THE BLEED

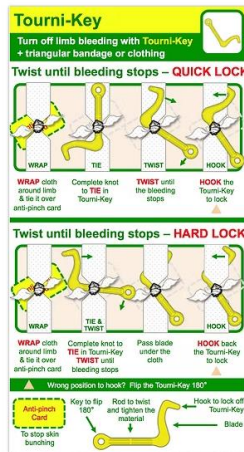
Interested in our Stop The Bleed campaign?

[MORE INFO](#)

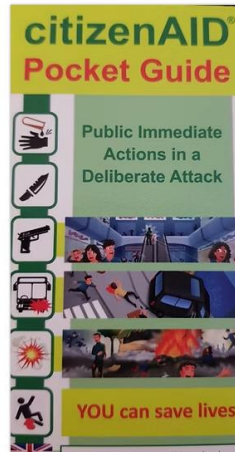
Be prepared with the updated App



Stop bleeding with the Tourni-Key



Be prepared with our New 2026 the Pocket Guide



About us

Meet the citizenAID team

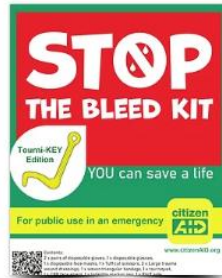
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MK Milton Keynes
City Council

Together we can.



February 2026

Introduction

A partnership of Milton Keynes City Council and Local Councils

Local Councils (Town, Parish, and Community Councils, which we shall refer to 'parish councils' throughout this document) are working hard to benefit their communities and residents. In partnership with Milton Keynes City Council (MKCC), they innovate solutions to fast moving challenges, creating a powerful alliance and building a stronger Milton Keynes.

Here we set out the parameters of the dynamic working relationship that exists between parish councils and MKCC. It is a strong partnership that that is essential to meet the expectations of our residents, even in the face of challenges. It grows stronger when we all embrace the premise that, **'together we can'**.

Parish councils are key in supporting communities and improving local areas. Milton Keynes is unique - the first unitary local authority to be fully parished in England. This unique democratic model is one to be celebrated and must continue to benefit residents and communities.

Parish councils and MKCC can be proud of the relationships we have - much has been achieved. But these continue to be difficult times for local government. Increased demand, restraints on budgets, and a reliance on willing volunteers presents continued challenges. As a result, it is necessary to address the framework of how we work together to achieve the best results and affect real change at a local level.

The MKCC Plan (2022-2026) recognises the importance of this partnership and the vital role that parish councils have in shaping their own local areas and Milton Keynes as a whole.

Our structures

- MKCC is recognised as the Principal Authority for the area.
- Policy is set by a combination of democratically elected ward councillors and national legislation and administered by MKCC Officers.
- Parish councils (48 within Milton Keynes) are the first tier of local government and have a unique and in-depth knowledge of their local communities and places. Parish Councils are autonomous and independent and are corporate bodies constrained by statute. They have a number of statutory powers and broader powers can be acquired through a General Power of Competence.
- Policy is set by parish councillors and administered by parish council officers, usually (but not exclusively), the clerk.

- MKCC Ward Councillors and parish councillors recognise the great value in having good relationships across the different parish councils and MKCC. Good communication and engagement are central to being effective. Parish councillors understand the role that ward councillors play at the MKCC wide level. Equally, ward councillors understand the role that parish councillors play at local area level. Whilst each are different types of councillors (be they ward councillors or parish councillors), all are committed to ensuring the best outcomes for their areas and for Milton Keynes as whole.

Working together

- **‘Together We Can’** embodies the true ethos of partnership working, involving all partners contributing to a common goal, communicating, and working effectively with each other.
- By pooling knowledge, experience and tools, all councillors and council officers (both local and principal) can build a better understanding of what works at the very local level. They identify the needs and views of residents and communities and represent and act upon them.
- Success is dependent on all partners treating each other equally and with respect and understanding of the statutory landscape within which each partner operates.
- Collaborative relationships are mutually beneficial for all and involve both officers and councillors at every level.
- The non-statutory Milton Keynes Association of Local Councils (MKALC) gives voice to issues affecting parish councils across Milton Keynes and liaises with MKCC on their behalf (although of course individual parish councils also raise specific issues). MKALC is supported by a County Association (BMKALC) and National Association (NALC) which provide advice, training and literature to parish councils.

Challenges that local communities are facing are sometimes very difficult to solve but **together we can** work towards positive solutions, ensuring all parties feel valued. It is vital that we treat each other with respect, dignity and politeness (even when we might not always see things the same way).

We strive to behave fairly and constructively towards each other when we disagree, we will listen and be respectful in our exchanges of views. Disagreements will arise sometimes and that’s okay because everyone can express their opinion and be heard. Debate may even be robust but aims to make Milton Keynes a better place for our residents and communities.

What this means in reality is that parish councils and MKCC will:

- Respond in a timely manner to ensure a regular flow of information, particularly where issues remain outstanding or unresolved. We recognise the importance of communication and will respond with acknowledgements and regular / periodic updates.
- Provide inductions to new key officers, as well as existing officers, on the role of parish councils and MKCC.
- Within MKCC, have parish council champions that work with ward councillors, council officers and cabinet members to highlight the key role that parish councils have.
- Support closer working between ward and parish councillors.
- Recognise that one size does not fit all given parish councils vary greatly in size, capacity, staffing, finances, etc and appreciate that sometimes, parish councillors of smaller parishes, will take on some functions to support the clerk / officer roles. Strive to continuously work together and improve engagement.
- Not work in silos and ensure the words within this document translate into actions.
- Ensure that the Parish Partnership Team continue to be a point of contact, information and advice and provide issue resolution for parish council difficulties.

Consultation and engagement

MKCC and parish councils recognise that consultation and engagement can be challenging. However, it is key in ensuring that parish council and resident voices are heard on issues impacting both them and Milton Keynes more generally.

As the principal authority, it is MKCC that runs formal consultations on both local and national issues. More informal engagement with parish councils can also be used to help form the development of policy and practice of the Council.

MKCC will:

- Consult and engage positively with parish councils on **matters which impact them and their communities materially**. Matters that will be of importance to some may be less to others, so a bespoke approach can be taken.
- **Start conversations early**, where changes will impact parish councils materially. Formal consultation may follow but engaging parish councils early can have a beneficial impact on success.
- **Publish formal consultations** on <https://www.milton-keynes.gov.uk/consultations> enabling parish councils to respond accordingly and highlighting, in advance, (through the parish clerks), the consultations that are coming up.
- **Engage with parish councils** using the Parishes Forum (PF), the Parishes Advisory Group (PAG) and other meetings to **enable consultation, engagement and dialogue to take place**. This can be both formal, but also can be informal through discussions with parish councillors / officers and local resident and other groups.
- **Attend parish council meetings**, where appropriate, to discuss the impact on the parish council and its parish area.

- **Ensure that formal consultations**, other than those governed by statutory regulations such as planning matters, will be for a minimum of six weeks excluding the Christmas/New Year holiday period and giving some extra allowance in August when many parish councils do not have formal meetings. (In reality consultations are often longer than the minimum)
- **Understand that community engagement and consultations** is about listening and learning and having meaningful dialogue with the community and is an opportunity to find out what is important to them, their neighbourhoods and local areas.
- **Use the most effective method** to consult and engage, including digital methods.
- **Consult in plain English** to be clear and concise.

And for **parish councils**, they will:

- **Respond and engage** with formal consultations and provide contributions to shape policies that matter to residents and communities.
- **Provide officer / clerk contributions** and support where the nature of the consultation or engagement is more about operational processes.
- **Engage with MKCC officers in the development of policy or initiatives** respecting the uncertainty and confidentiality which comes in the early stages of development but recognising early influence of these decisions can lead to successful results for residents.

Over recent years the nature of consultation has evolved as there has been an increase in delegated decision making as MKCC has responded to national government directive.

We need to ensure that, going forward, the primacy of both formal and informal consultation is maintained by MKCC, the MKCC Cabinet and the Cabinet Member with responsibility for Parish Partnerships is committed to ensuring this.

Useful documents:

- *Cabinet Guidance on Consultation*
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/691383/Consultation_Principles_1_.pdf
- *Statement of Community Involvement* setting out how MKCC engages and consults with local communities and stakeholders on planning policy documents and planning applications
[Statement of Community Involvement \(SCI\)](#)

Asset and service devolution

We recognise that parish councils are all different in their makeup, capacity and size and will require different solutions and responses. As they have different needs – one size simply does not

fit all. Assets and services are for the benefit of residents and parish councils can be best placed to deliver this.

MKCC will support those parish councils with an appetite to become more involved in service and asset devolution and work across the parish council community to ensure that the involvement is at a level that suits individual parish councils and the communities and residents they serve. Parish councils taking on devolved services are supported by service specific officers and regular meetings take place between such officers and the devolved parishes.

Parish councils are welcome to make use of the past experiences and expertise accumulated by MKCC in relation to devolution projects in which they choose to engage. For example, this could include shared ambitions for healthy and active communities, to be the Greenest City, promote biodiversity and combat climate change.

Section 106/Planning Obligations

Under planning legislation and regulations, MKCC can require a developer to contribute towards providing infrastructure or taking steps to offset the impact of a development; obligations of this nature are set out in what are often known as S106 Agreements. Organisations that apply for funding are encouraged to engage with parish councils for the area, given that parish councils have a good understanding of local community needs. Parish councils also have the opportunity to apply for funding themselves, particularly in relation to certain categories. **Appendix A** provides officer contact details for parish councils to have initial discussions relating to particular categories of funding. Details of the available S106 funding can be found on [EXACOM](#) and it is advised that anyone considering applying for funds also contacts the MKCC Planning Obligations Team (planning.obligations@milton-keynes.gov.uk) as part of initial considerations.

Joint working arrangements

Parishes Forum (PF) - We ensure we meet regularly to discuss issues that are important to each other. The PF currently meets four times a year to achieve this. PF meetings can be held physically or virtually. Physical meetings take place in various locations, e.g. MKCC offices, parish council offices, other appropriate venues, etc.

Each parish council nominates two representatives annually. Parish councils share the details of their representatives with MKCC (usually following their Annual General Meetings).

The Cabinet Member with responsibility for Parish Partnerships chairs the PF. A vice chair is elected by the parish councils and serves for two years. Election is undertaken by ballot. The PF provides an opportunity for influencing, bringing fresh ideas and new outlooks, etc, as well as providing and sharing information.

MKC officers from the Parishes Partnership Team support the PF.

Parishes Advisory Group (PAG) - Is a small group of committed and enthusiastic parish councillors, and a ward councillor from each of the political parties who work co-operatively for the greater good of all parish councils across the MK area. The PAG has no decision-making powers and nor is it a constituted group. It is purely an advisory group. The Cabinet Member and vice chair of the PF also hold the same roles on the PAG.

The PAG:

- advises the Cabinet Member with responsibility for parish partnerships on matters of mutual interest to MKCC and parish councils; making any appropriate and relevant recommendations to MKCC; holds consultations with / seek views of parish councils on areas of particular interest.
- shapes and agree approaches on key issues and pieces of work before wider circulation to all parish councils. Can set up Sub Working/Task Groups to focus on the identified areas of concern or progress. Working / Task Groups to be chaired by a PAG representative and opportunities to attend will be issued to all parish councils. This could be parish council clerks, parish councillors or a combination.
- determines the way forward for the devolution agenda, ensuring services and assets rest with the level of local government that can best maximise the opportunity of particular assets and services for the wider community.
- considers agenda items, discussion topics, and show casing for the PF, and agree the agenda for the PF each quarter.
- fosters close co-operation and engagement between each parish council, stakeholders, and partners to ensure the best possible outcomes for the communities that we all work to serve.

The PAG membership consists of

- A ward councillor from each of the main political parties
- Three representatives from the **Milton Keynes Association of Local Councils (MKALC)**
- Three further parish councillors invited by the Chair

MKCC officers from the Parishes Partnership Team support the PAG (See **Appendix A**).

Local Area Forums (LAFs) -meetings for groups of parish councils who share common interests / are connected by physical locality (usually ward). LAFs are attended by the Ward Councillors (who ordinarily take the role of chair). Support for LAFs is discussed and agreed with MKCC Officers and each individual LAF.

Access to Systems

Where MKCC is able, it will provide access to systems that benefit joint working – for example the Geographical Information System (GIS).

Reporting issues

MKCC encourage parish councils to report issues through the [Report It](#) function. Escalation of issues should be directed to [Ward Councillors](#). The Parish Partnership Team is also available to assist (See **Appendix A**).

Future challenges

Working together and respecting our different roles, we know that we can make a real difference to our residents as challenges and opportunities present. There will be a likely rise in demand when budgets will be under considerable pressure. When difficult times arise, but with an open and honest dialogue between us (for example, around respective future financial and funding positions) we will be able to deliver for residents.

Together we can....

Through a dynamic partnership, clear and timely communication and early conversations, sharing best practice, and innovating together, we can improve our communities.

Collaboration will:

- bring a range of resources and talent to creating innovative solutions.
- use available resources more efficiently and effectively.
- help tackle the complexity of the challenges.

This document is a living document; edited, updated, and revised over time to encourage collaboration and avoid stagnation. To be circulated for review annually, giving partners the opportunity to say what has worked well, what has not, and what, if anything, needs changing.

Our framework is deliberately not focused on specific measurements or sanctions for parties, but rather meant to act as a document that sets out the parameters for mature, constructive, and productive relationships between all councils in MK.

Appendix A

The main contact for the Parishes Partnership Team is Kay Pettit who can be contacted at Kay.Pettit@milton-keynes.gov.uk or Local.Councils.Liaison@milton-keynes.gov.uk

Parish councils can contact the following officers for initial discussions about S106 Funding

- Community Safety – Joanne Smart Joanne.Smart@milton-keynes.gov.uk
- Leisure – Janette Murphy Janette.Murphy@milton-keynes.gov.uk
- Voluntary and Social infrastructure - Kay Pettit Kay.Pettit@milton-keynes.gov.uk
- Biodiversity, play areas and parks - Phillip Snell Phillip.Snell@Milton-keynes.gov.uk



Terms of Reference (February 2026)

Parishes Advisory Group (PAG)

Purpose and Function of Group

- 1. To advise the Cabinet Member with responsibility for Parish Partnerships on matters of mutual interest to MKCC and the parishes and make any appropriate and relevant recommendations to MKCC or hold consultations with the parishes.**
- 2. To shape and agree approaches on key issues and pieces of work before wider circulation to parishes in particular where MKCC are proposing changes that may materially affect parishes and their communities**
 - Sub Working/Task Groups may be set up to focus on the identified areas of concern or progress. Working / Task Groups will be chaired by a PAG representative and opportunities to attend will be issued to all parish and town councils. This could be parish clerks, parish councillors or a combination of both**
- 3. To shape and agree the way forward for the devolution agenda, and ensure that services and assets rest with the level of local government that can best maximise the opportunity of particular assets and services to work for the wider community.**
- 4. To consider agenda items for the Parishes Forum, and agree the final agenda for the Parish Forum each quarter**
- 5. To foster close co-operation between other stakeholders and partners to ensure the best possible outcomes for the communities that we all work to serve**

Group representation

The Chair of the PAG will be the Cabinet Member with the portfolio which includes parish / community partnerships

The Vice Chair of the PAG will be a parish councillor who has been voted in to the role of Vice Chair of the Parishes Forum, by attendees of the Parishes Forum on the date the vote is called for. Due notice will be given and all parish councillors will be invited to stand for vice chair.

Membership of the PAG will consist of

- A ward councillor from each of the main political parties.
- Three representatives from the **Milton Keynes Association of Local Councils (MKALC)**
- Three further parish councillors invited by the Chair.

There is a desire for PAG members to reflect the different types of parishes, ie small, medium, large, urban and rural, as well as ensuring members are representative of the diverse make up of Milton Keynes.

When considering applications / nominations, the Chair and MKALC will give consideration to (but not limited to)

- The current local government / local council agenda and skills and qualities needed to progress the agendas jointly for the greater good of MK's communities.
- Relationships and interactions with other members of organisations that would be beneficial to the PAG
- Historical track record of parish involvement and positive involvement for the greater good of local council / principal authority relationships

Parish Councillors can also self-nominate or nominate another parish councillor, (giving due consideration to the above) by applying either to the Chair or to MKALC who will consider such nominations.

Where applications / nominations are not received from the desired cross section, the Chair will make a decision, in consultation with the Vice Chair.

In addition to the above listed, the Chair may vary membership, co-opting additional representatives on a permanent or fixed term basis dependant on the tasks / agenda / horizon. This could be on the recommendation / suggestion of another PAG member.

Frequency of Meetings

The PAG will meet on a regular basis (at least quarterly and no later than 2 weeks prior to the next PF) with a further four meetings scheduled in as necessary. There will also be the opportunity for all members to call an 'extra-ordinary' meeting on a given subject.

General

Where other nominations are required (eg for the Planning Cabinet Advisory Group, being a recent example) and there is no PAG due to meet, the Chair will request that MKALC make nominations.

Alteration to the Terms of Reference

Any alteration to these terms of reference shall receive the consent of the Chair and the Vice Chair in consultation with the group

Appendix 1

Current membership is

Chair: Cllr Jennifer Wilson-Marklew (Ward Councillor and Cabinet Member – **Labour**)
Vice: Cllr Sue Smith (Chair - Woughton Community Council) voted *on (as joint role – also Vice Chair of the Parishes Forum)*

Members: Cllr Phil Ayles - **MKALC** Representative (Chair of Castlethorpe Parish Council, which is a *medium rural* council)

Cllr Paul Harvey - **MKALC** Representative (Councillor – West Bletchley Council which is a *large urban* council)

Cllr Richard Pryor - **MKALC** Representative (Chair of Haversham cum Little Linford Parish Council which is a small *rural* council)

Cllr Veronica Belcher (Chair of West Bletchley Council which is a *large urban* council)

Cllr Macsene Isles-Ahite (Councillor – Broughton and MK Village Parish Council which is a *large urban* council)

Cllr Charlotte Hall (Chair of Old Woughton Parish Council which is a *medium urban* council)

Cllr Sam Crooks (Ward Councillor – **Liberal Democrats**)
Cllr Alison Andrews (Ward Councillor – **Conservatives**)

Officers: Kay Pettit – Programme Manager – Parish and Town Councils
Sarah Gonsalves – Director – Customer and Community Services

Appendix 2

Based on Taxbase - October 2023

| | |
|--------------------------------------|-------|
| LARGE | |
| SHENLEY BROOK END | 10884 |
| WEST BLETCHLEY | 9559 |
| BLETCHLEY & FENNY STRATFORD | 9211 |
| GREAT LINFORD | 8653 |
| BROUGHTON & MILTON KEYNES VILLAGE | 7499 |
| NEWPORT PAGNELL | 6703 |
| WOLVERTON | 5903 |
| CAMPBELL PARK | 5901 |
| SHENLEY CHURCH END | 5678 |
| WALTON | 5393 |
| WOUGHTON | 5222 |
| STANTONBURY | 4680 |
| BRADWELL | 3978 |
| CENTRAL MILTON KEYNES | 3871 |
| MEDIUM | |
| STONY STRATFORD | 3552 |
| OLNEY | 3311 |
| KENTS HILL, MONKSTON & BRINKLOW | 3168 |
| WAVENDON | 2785 |
| LOUGHTON | 2504 |
| ABBAY HILL | 1822 |
| WOBURN SANDS | 1676 |
| WHITEHOUSE | 1605 |
| NEW BRADWELL | 1490 |
| HANSLOPE | 1436 |
| FAIRFIELDS | 1385 |
| SIMPSON | 725 |
| LAVENDON | 693 |
| CASTLETHORPE | 504 |
| SHERINGTON | 438 |
| OLD WOUGHTON | 397 |
| SMALL | |
| HAVERSHAM/LITTLE LINFORD | 341 |
| NORTH CRAWLEY | 339 |
| EMBERTON | 279 |
| BOWERICK HILL | 275 |
| STOKE GOLDINGTON | 267 |
| LITTLE BRICKHILL | 198 |
| CLIFTON REYNES & NEWTON BLOSSOMVILLE | 164 |
| MOULSOE | 140 |
| ASTWOOD & HARMEAD | 118 |
| WESTON UNDERWOOD | 108 |
| RAVENSTONE | 105 |
| TYRINGHAM & FILGRAVE | 96 |
| CALVERTON | 78 |
| GAYHURST | 61 |
| LATHEURY | 51 |
| CHICHELEY | 46 |
| COLD BRAYFIELD | 45 |
| WARRINGTON | 15 |

URBAN

| |
|---------------------------------------|
| ABBNEY HILL [formerly Bradwell Abbey] |
| BLETCHLEY & FENNY STRATFORD |
| BRADWELL |
| BROUGHTON and MILTON KEYNES |
| CAMPBELL PARK |
| CENTRAL MILTON KEYNES |
| GREAT LINFORD |
| KENTS HILL, MONKSTON & BRINKLOW |
| LOUGHTON & GREAT HOLM |
| NEW BRADWELL |
| NEWPORT PAGNELL |
| OLD WUGHTON |
| SHENLEY BROOK END |
| SHENLEY CHURCH END |
| SIMPSON & ASHLAND |
| STANTONBURY |
| STONY STRATFORD |
| WALTON |
| WEST BLETCHLEY |
| WHITEHOUSE |
| WOLVERTON |
| WUGHTON |

RURAL

| |
|--|
| ASTWOOD and HARDMEAD |
| BOW BRICKHILL |
| CALVERTON |
| CASTLETHORPE |
| CHICHELEY |
| CLIFTON REYNES and NEWTON BLOSSOMVILLE |
| COLD BRAYFIELD |
| EMBERTON |
| FAIRFIELDS |
| GAYHURST |
| HANSLOPE |
| HAVERSHAM cum LITTLE LINFORD |
| LATHBURY |
| LAVENDON |
| LITTLE BRICKHILL |
| MOULSOE |
| NORTH CRAWLEY |
| OLNEY |
| RAVENSTONE |
| SHERINGTON |
| STOKE GOLDINGTON |
| TYRINGHAM & FILGRAVE |
| WARRINGTON |
| WAVENDON |
| WESTON UNDERWOOD |
| WOBURN SANDS |