



WOUGHTON COMMUNITY COUNCIL

The Council Hub, Local Centre, Garraways, Coffee Hall, MK6 5EG
www.woughtoncommunitycouncil.gov.uk 01908 359681

FULL COUNCIL

Wednesday 17th September 2025

To: All members of **Woughton Community Council**

Cllrs Sue Smith (Chair), Nick Scott (Vice-Chair), Eamonn Bobey, Tony Coughlan, Margaret Ferguson, Michael Ferguson, Donna Fuller, Penny Glasgow, Michael Holland, Luke Louis, Charlie Marsh, Ruth McMillan, Stacey Munkley, Deanna Norris, D'Anne Mordecai, April Rennie, Liz Simpkins, Lorna Webb, Alan Williamson

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Council to be held on **Monday 22nd September 2025** commencing at **6:00pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Members of the public can attend in person, submit questions in advance and or watch live via www.facebook.com/woughtoncc.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.

The full Calendar of Meetings can be accessed from the following link on the website:

<https://www.woughtoncommunitycouncil.gov.uk/calendars/>



AGENDA

FC 75/25 Apologies for Absence:

To receive and record apologies from members.

FC 76/25 Declaration of interests:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

FC 77/25 Minutes of the previous Full Council meeting:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 28th July 2025

(Attached)

FC 78/25 Chair's Announcement(s)

FC 79/25 Questions from the public:

To allow questions and comments from the public (maximum of 15 minutes in total).

FC 80/25 Milton Keynes Council Ward Councillors report:

An update on relevant information from Cllrs Fuller / Smith, regarding MKCC

FC 81/25 2 minute Estate updates from councillors

To give an opportunity to all councillors to provide a brief update on activities and issues from the estates they represent.

FC 82/25 Feedback from meetings with Outside Bodies:

- a) Woughton Welfare Trust - **Cllr Maggie Ferguson**
- b) MKALC - **Cllrs McMillan, Cllr Rennie & Cllr Smith**
- c) Parishes Forum - **Cllrs McMillan & Cllr Smith**
- d) Sustainable MK - **Cllrs Ferguson and Rennie**

(Verbal reports)

FC 83/25 To note the minutes from the following Committees:

- a) Planning, Licensing and Development 7th July 2025
- b) Services and Communities 21st July 2025

(Attached)

FC 84/25 Council Managers report

Information about activities and spending since the last meeting of Full Council.

(Paper to follow – Council Manager to present)

FC 85/25 To provide detail of the completed External Audit and the completed AGAR process

To update council on the feedback regarding the external audit from PKF Littlejohn and to provide the finalised AGAR, alongside details of the public inspection timings and compliance.

(AGAR and Conclusion of Audit statement attached – verbal update from RFO)

FC 86/25 To discuss planning application PLN/2025/1688 - Proposed change of use from Use Class C3 (dwellinghouse) to Use Class C4 (house in multiple occupation) to



accommodate up to four unrelated individuals at 22 TRUBYS GARDEN, COFFEE HALL, MILTON KEYNES, MK6 5HA

Due to timing and cut off date for comments, for council to consider the above application and provide any comments to the authority prior to 1st October 2025

(Paper, planning statement and link to further documents attached)

FC 87/25 To consider the new 'Councillors Statement of Assurance' and whether this should be introduced within the council.

Following a recent update from umbrella bodies and the publication of a new statement, for council to consider whether this is something that WCC should adopt

(Paper and statement attached)

Date of next meeting:

Monday 27th October 2025, to commence at 6.00pm. Held at Council Chambers, The Local Centre, Garraways, Coffee Hall, Milton Keynes, MK6 5EG

