

Tuesday 3<sup>rd</sup> May 2022

**To: All members of Woughton Community Council**

**Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair), Elina Apse, Janette Bobey, Margaret Ferguson, Donna Fuller, Brian Hepburn, Phillip Hopcraft, Luke Louis, Amber McQuillan, Ruth McMillan, John Orr, Terri Parish, Nick Scott, Liz Simpkins, Lauren Townsend, Alan Williamson, Pam Wilson**

### **NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Council to be held on **Monday 9<sup>th</sup> May 2022** commencing at **6:30pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

**Due to the ongoing impact of coronavirus, meeting attendees are encouraged to consider the following guidelines for the meeting:**

**If you or anyone in your household have any symptoms (i.e. high temperature, continuous cough, or changes to sense of smell or taste), please do not attend the meeting, and get tested.**

**Please sanitise your hands on arrival at the meeting.**

**Please note that windows will be open throughout the meeting and dress accordingly.**

Members of the public can attend in person, submit questions in advance and or watch live via [www.facebook.com/woughtoncc](https://www.facebook.com/woughtoncc).

Steve McNay  
Council Manager

**Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.**

**Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain’.**

**The Calendar of Meetings can be accessed at:**

**<https://www.woughtoncommunitycouncil.gov.uk/council-meeting-calendar/>**

## **AGENDA**

### **FC 27/22 Apologies for Absence:**

To receive and record apologies from members.

### **FC 28/22 Declaration of interests:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

### **FC 29/22 Minutes of the previous Full Council meeting:**

To receive and approve as a correct record the minutes of the meetings held on:

- Parish Meeting – Tuesday 3<sup>rd</sup> May 2022.
- Annual Meeting - Tuesday 3<sup>rd</sup> May 2022

**(To follow)**

### **FC 30/22 Chair's Announcement(s)**

### **FC 31/22 Questions from the public:**

To allow questions and comments from the public (maximum of 10 minutes in total).

### **FC 32/22 Ward Matters arising:**

Information from Members on ward matters for deliberation at future meetings:

### **FC 33/22 Milton Keynes Council Ward Councillors report:**

To give an opportunity to the Woughton & Fishermead Ward Councillors to verbally report to the meeting, on their ward activities and to raise any issues, along with their work on Milton Keynes Council and on its activities.

### **FC 34/22 Feedback from meetings with Outside Bodies:**

- a) Woughton Welfare Trust - **Cllr Elina Apse**
- b) MKALC – **Cllr Liz Simpkins, Cllr Sue Smith, Cllr Pam Wilson**
- c) Parishes Forum - **Cllr Liz Simpkins, Cllr Sue Smith**

**(Verbal reports)**

### **FC 35/22 To note the minutes from the following Committees:**

- a) Planning Committee – Tuesday 19<sup>th</sup> April 2022.
- b) Services Committee - Wednesday 20<sup>th</sup> April 2022.

**(Draft minutes attached)**

### **FC 36/22 Council Manager's report:**

**(Report by the Council Manager attached)**

### **FC 37/22 To agree the Internal Auditors report and the Annual Governance and Accountability Return 2021/2022 (AGAR):**

**(Papers by the Responsible Financial Officer attached)**

### **FC 38/22 update on the Lead Member roles:**

**(Report by the Council Manager attached)**

**FC 39/22 To propose the reminder of and signing of the Code of Conduct and related policy documents:  
(Report by the Council Manager and policies attached)**

**FC 40/22 To discuss ideas for the Community Infrastructure Fund:  
(Verbal report by the Council Manager and documents attached)**

**FC 41/22 To review the 2022/2023 Service Plan:  
(Verbal report by the Council Manager)**

**FC 42/22 To confirm the arrangements for setting up a Strategy Working Group:  
(Verbal report by the Council Manager)**

**Date of next meeting:**

Monday 13<sup>th</sup> June 2022, 6:30pm, at the Woughton Community Council Hub, The Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.