

Tuesday 20<sup>th</sup> September 2022

**To: All members of Woughton Community Council**

**Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair),** Elina Apse, Janette Bobey, Margaret Ferguson, Donna Fuller, Brian Hepburn, Phillip Hopcraft, Luke Louis, Amber McQuillan, Ruth McMillan, John Orr, Terri Parish, Nick Scott, Liz Simpkins, Lauren Townsend, Alan Williamson, Pam Wilson

### **NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Council to be held on **Monday 26<sup>th</sup> September 2022** commencing at **6:30pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

**Due to the ongoing impact of coronavirus, meeting attendees are encouraged to consider the following guidelines for the meeting:**

**If you or anyone in your household have any symptoms (i.e. high temperature, continuous cough, or changes to sense of smell or taste), please do not attend the meeting, and get tested.**

**Please sanitise your hands on arrival at the meeting.**

**Please note that windows will be open throughout the meeting and dress accordingly.**

**Members of the public can attend in person, submit questions in advance and or watch live via [www.facebook.com/woughtoncc](http://www.facebook.com/woughtoncc).**

Steve McNay  
Council Manager

**Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.**

**Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain.**

**The Calendar of Meetings can be accessed at:**

<https://www.woughtoncommunitycouncil.gov.uk/council-meeting-calendar/>

## **AGENDA**

### **FC 79/22 Apologies for Absence:**

To receive and record apologies from members.

### **FC 80/22 Declaration of interests:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

### **FC 81/22 Minutes of the previous Full Council meeting:**

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 11<sup>th</sup> July 2022.

**(Attached)**

### **FC 82/22 Chair's Announcement(s)**

### **FC 83/22 Questions from the public:**

To allow questions and comments from the public (maximum of 10 minutes in total).

### **FC 84/22 Ward Matters arising:**

Information from Members on ward matters for deliberation at future meetings:

### **FC 85/22 Milton Keynes Council Ward Councillors report:**

To give an opportunity to the Woughton & Fishermead Ward Councillors to verbally report to the meeting, on their ward activities and to raise any issues, along with their work on Milton Keynes Council and on its activities.

### **FC 86/22 Feedback from meetings with Outside Bodies:**

- a) Woughton Welfare Trust - **Cllr Elina Apse**
- b) MKALC – **Cllr Sue Smith, Cllr Pam Wilson**
- c) Parishes Forum - **Cllr Sue Smith**

**(Verbal reports)**

### **FC 87/22 To note the minutes from the following Committees:**

- a) Operations & Resources – Wednesday 29<sup>th</sup> June 2022
- b) Planning, Licencing & Development – Monday 4<sup>th</sup> July 2022
- c) Operations & Resources - Monday 18<sup>th</sup> July 2022
- d) Services & Communities – Wednesday 20<sup>th</sup> July 2022

**(Draft minutes attached)**

### **FC 88/22 Announcement of the Passing of HM Queen Elizabeth II:**

Buckingham Palace announced the passing of Her Majesty the Queen on Thursday 8<sup>th</sup> September 2022

King Charles III was proclaimed King at a ceremony at St James's Palace on Saturday 10<sup>th</sup> September 2022.

Woughton Community Council now have a book of condolence situated in the reception area, which can be accessed during office hours, all residents, Councillors, staff and volunteers are welcome to make their contribution accordingly.

Woughton Community Council had also recently held a small key memorial event outside the Hub with a few words from the Chair, & the Leader of the Council laid down flowers at the Coffee Hall War Memorial on Tuesday 13<sup>th</sup> September 2022.

Flags at the War Memorial on Coffee Hall have been placed at half mast.

The office will be closed as a mark of respect on the day of the Queen's Funeral to be held on Monday 20<sup>th</sup> September 2022.

**FC 89/22 Returning Officers Report:**

A by election took place on Thursday 7<sup>th</sup> July 2022 to fill the Leadenhall Ward vacancy the results were as follows:

Keith William John Corby 36 votes  
Penny Glasgow 59 votes **Elected**

The acceptance of office form has already been filled in and witnessed by the Proper Officer.

**FC 90/22 To approve the following committee appointments for Cllr Penny Glasgow:**

- a) Planning, Licencing & Development
- a) Services & Communities

**FC 91/22 To declare a vacancy following the resignation of Mr Phil Hopcraft: (Report by the Council Manager & notice of vacancy attached)**

**FC 92/22 Appointment(s) to Outside Bodies:**

To appoint a representative onto the Milton Keynes Association of Local Councils (MKALC) following the resignation of Cllr Liz Simpkins.

**FC 93/22 To consider adopting the Milton Keynes Council Code of Conduct and to signing the NALC/SLCC & OVW Civility & Respect Pledge: (Report by the Council Manager & Milton Keynes Council Code of Conduct attached)**

**FC 94/22 To consider a cost of living emergency motion: (Report by the Council Manager attached)**

**FC 95/22 To publish the Cost of Living Priorities Survey (Budget Consultation 2022/2023): (Report by the Responsible Financial Officer attached)**

**FC 96/22 Netherfield Residents Association:**

Application received for £750 towards the cost of entry tickets to a Christmas Pantomime at the Northampton Theatre.

**(Application & Overview report by the Community Services Manager attached)**

**FC 97/22 Tinkers Bridge Residents Association:**

Application received for £256 towards the cost of a Halloween event.

**(Application & Overview report by the Community Services Manager attached)**

**FC 98/22 To agree the July and August 2022 Bank Reconciliations, list of payments and receipts:**

**(List of payments & receipts by the Responsible Financial Officer attached)**

**FC 99/22 To discuss the operation and costs for the Youth Centre, 95, Jonathans, Coffee Hall:**

**(Report by the Council Manager attached)**

**FC 100/22 To update the committee on the proposed Landscaping Depot:**

**(Verbal report by the Council Manager)**

**FC 101/22 To move, second and vote on the following motion:**

**Public Bodies (Admission to Meetings) Act 1960**

**That by virtue of the provisions of Section 1 (2) of the Public Bodies**

**(Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

**OC 102/22 To agree the maternity pay package for the Responsible Financial Officer / Operations Manager:**

**(Report by the Council Manager attached)**

**OC 103/22 To agree suitable staffing cover for the Responsible Financial Officer's maternity leave:**

**(Report by the Council Manager attached)**

**OC 104/22 To agree the annual staffing increment:**

**(Report by the Responsible Financial Officer attached)**

**Date of next meeting:**

Monday 10<sup>th</sup> October 2022, 6:30pm, at the Woughton Community Council Hub, The Council Chamber, the Local Centre, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.