

Monday 31st January 2022

To: All members of Woughton Community Council

Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair), Elina Apse, Janette Bobey, Margaret Ferguson, Donna Fuller, Brian Hepburn, Phillip Hopcraft, Luke Louis, Amber McQuillan, Ruth McMillan, John Orr, Terri Parish, Nick Scott, Liz Simpkins, Yvonne Tomlinson, Lauren Townsend, Alan Williamson, Pam Wilson

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Council to be held on **Monday 7th February 2022** commencing at **6:30pm** at the **Woughton Community Council Hub, the Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG**, when the business set out in the following agenda will be transacted.

Please note the change of venue.

Due to the ongoing impact of coronavirus, meeting attendees are encouraged to consider the following guidelines for the meeting:

If you or anyone in your household have any symptoms (i.e. high temperature, continuous cough, or changes to sense of smell or taste), please do not attend the meeting, and get tested.

Please sanitise your hands on arrival at the meeting.

Please note that windows will be open throughout the meeting and dress accordingly.

Members of the public are welcome to watch proceedings live on the Woughton Community Council Facebook page.

Steve McNay
Council Manager

Please ensure that your mobile phone and other electronic equipment is switched to silent or is switched off completely during the meeting.

Please be aware that this meeting is being recorded and broadcast live. Microphones are live at all times – if you are not speaking formally within the meeting, please do keep any additional noise to a minimum and be aware that anything said within this meeting will be in the public domain’.

We will consider the camera settings to see whether the need for introductions is necessary – if the camera is able to operate at a ‘wide angle’ and cover the whole room, then possibly not, but if people are missed off, then introductions may be useful.

The Calendar of Meetings can be accessed at:

<https://www.woughtoncommunitycouncil.gov.uk/council-meeting-calendar/>

AGENDA

FC 149/22 Apologies for Absence:

To receive and record apologies from members.

FC 150/22 Declaration of interests:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

FC 151/22 Minutes of the previous Full Council meeting:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 17th January 2022.

(Attached)

FC 152/22 Chair's Announcement(s)

FC 153/22 Questions from the public:

To allow questions and comments from the public (maximum of 10 minutes in total).

FC 154/22 Ward Matters arising:

Information from Members on ward matters for deliberation at future meetings:

The problem of rat sightings on various estates:

(Raised by Cllr Brian Hepburn with a report by the Council Manager attached)

FC 155/22 Milton Keynes Council Ward Councillors report:

To give an opportunity to the Woughton & Fishermead Ward Councillors to verbally report to the meeting, on their ward activities and to raise any issues, along with their work on Milton Keynes Council and on its activities.

FC 156/22 Feedback from meetings with Outside Bodies:

- a) Woughton Welfare Trust - **Cllr Elina Apse**
- b) MKALC - **Cllr John Orr, Cllr Sue Smith, Cllr Pam Wilson**
- c) Parishes Forum - **Cllr Sue Smith, Cllr Alan Williamson**

(Verbal reports)

FC 157/22 To note the minutes from the following Committees:

Operations Committee – Wednesday 5th January 2022.

(Draft minutes attached)

FC 158/22 Council Manager's report:

(Report by the Council Manager attached)

FC 159/22 To provide an initial report into accessibility issues at Woughton Community Council buildings:

(Report by the Council Manager attached)

**FC 160/22 To update the Full Council meeting on the Covid-19 restrictions, easing and risk management:
(Report by the Council Manager attached)**

**FC 161/22 To commence considerations around provision of a Landscape contract from April 2023:
(Report by the Council Manager attached)**

**FC 162/22 To agree the draft letter to both Milton Keynes MP's in support of hybrid meetings, for NALC's Lobby Day to be held on Wednesday 23rd March 2022:
(Draft letter attached by the Chair Cllr Sue Smith)**

**FC 163/22 To discuss ideas for future training & development, to include arrangements for an Away Day:
(Verbal report by the Council Manager)**

**FC 164/22 To update the Full Council meeting on the Quarter 3 VAT return:
(Report by the Responsible Financial Officer attached)**

**FC 165/22 To agree the November & December 2021 Bank Reconciliations, list of payments and receipts:
(Reconciliations & List of Payments & Receipts as attached)**

Date of next meeting:

Monday 7th March 2022 6:30pm, at the Woughton Community Council Hub, The Council Chamber, 60, Garraways, Coffee Hall, Milton Keynes, MK6 5EG.