

## Woughton Community Council

### Full Council

**Minutes of the meeting held on Tuesday 13<sup>th</sup> July 2021, 6:00pm via Zoom Video Call and Facebook Live.**

**Present: Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair),** Elina Apse, Janette Bobey, Donna Fuller, Phillip Hopcraft, Luke Louis, Amber McQuillan, Ruth McMillan, John Orr, Nick Scott, Liz Simpkins, Yvonne Tomlinson, Alan Williamson, Pam Wilson.

**Also present:** Brian Barton (Committee & Member Services Officer), Tash Darling (Youth Manager/Safeguarding Lead), Steve McNay (Council Manager), Samone Winsborough (Responsible Financial Officer / Operations Manager).

#### **FC 52/21 Apologies for Absence:**

Cllr Maggie Ferguson (meeting with a resident).

Cllr Brian Hepburn (Hospital appointment).

Cllr Lauren Townsend (Milton Keynes Council Cabinet Meeting).

**AGREED**

Cllr Terri Parish was not in attendance or gave her apologies.

**NOTED**

#### **FC 53/21 Declaration of interests:**

There were no declarations of interest.

**NOTED**

#### **FC 54/21 Minutes of the previous Full Council meetings:**

The minutes of the:

- Ordinary meeting held on Tuesday 8<sup>th</sup> June 2021.
- Extraordinary meeting held on Tuesday 22<sup>nd</sup> June 2021.

Were **AGREED** and will be signed by the Chair as a true and correct record.

#### **FC 55/21 Chair's Announcement(s):**

The Community Larder will be held tomorrow at the Coffee Hall Community Centre between 10:00am – 12:00pm.

The Community Café this Thursday will be serving cottage pie or a vegetable pie or macaroni cheese depending on what has been able to be sourced.

Tuesday 20<sup>th</sup> July 2021 at 6:00pm Planning, Licencing & Development Committee meeting via Zoom Video Call and Facebook Live.

Wednesday 21<sup>st</sup> July 2021 at 6:00pm Services & Communities Committee meeting via Zoom Video Call and Facebook Live.

**NOTED**

**FC 56/21 Questions from the public:**

There were no questions from the public.

**NOTED**

**FC 57/21 Ward Matters arising:**

Cllr Alan Williamson – had attended a walkabout on Beanhill in June with the Ward Councillors, local residents and artist Maddie Nicholson who is undertaking a project making properties in fabric to be followed by a show in September / October, and a request has been made to have the trailer promoting the event, Cllr Williamson has written to the Chair, Community Services Manager and Community Development & Events Co-ordinator seeking the support of the Community Council in promoting the event and venues to hold the show around the estates, Cllr Brian Hepburn has already sent an email out to officers with further information about the project and what support is needed. Cllr Elina Apse has also attended a walkabout with the artist on Netherfield.

Cllr Jeanette Bobey – Issues with landscaping on Netherfield a resident has said that bushes are now past his window, roundabouts are dangerous as sightlines are affected an email has been sent to the Landscaping Manager informing him of these issues.

The Operations Manager responded that the issues raised are now being dealt with, there has been ongoing issues with a lack of staffing, which has increased the workload, but processes are in place to sort this matter out.

The Chair suggested to put on the agenda at the next Services & Communities Committee meeting to discuss all aspects relating to the contract and performance of the landscaping service.

The Council Manager said this agenda item would need to be held in private session due to the commercially sensitive information that could be discussed regarding the present landscaping contract.

Cllr John Orr – trees on Tinkers Bridge are having work on them, Mears are undertaking external repairs to the council housing, which does not appear to be a part of the regeneration programme.

**RESOLVED**

- 1. To put on the agenda at the next Services & Communities Committee meeting to discuss all aspects relating to the contract and performance of the landscaping service.**
- 2. That this agenda item to be held in private session due to the commercially sensitive information that could be discussed regarding the present landscaping contract.**

**FC 58/21 Milton Keynes Council Ward Councillors report:**

Cllr Amber McQuillan – receiving lots of casework on a range of issues especially about fly tipping, if any anyone has any matters that they wish to raise please contact any of the ward Councillors by telephone or email. Ward Surgeries have yet to be set up, Cllr McQuillan and Cllr Fuller attend the Community Fridge sessions on Tuesdays and Thursdays between 10:00am – 2:00pm, please feel free to talk to them.

There will be set up by the end of the year Estate Renewal Forums for each estate this information was obtained following on from attending a meeting of the Regeneration Committee.

Cllr McQuillan was asked by the Chair to take back to Milton Keynes Council that flood prevention should be a part of the regeneration process, and that they should provide insurance for residents affected by flooding.

**NOTED**

**FC 59/21 Feedback from meetings with Outside Bodies:**

- a) Woughton Welfare Trust - **Cllr Elina Apse - Nothing to report.**
- b) MKALC - **Cllr John Orr, Cllr Sue Smith, Cllr Pam Wilson - Ongoing talks about the membership of the Parishes Advisory Group with the new Cabinet Member at Milton Keynes Council.**
- c) Parishes Forum - **Cllr Sue Smith, Cllr Alan Williamson – Presentation on the landscaping service, six (6) Parish Councils have had the service transferred over to them from Milton Keynes Council, Campbell Park Parish Council undertook a referendum asking residents if they want the Parish Council to take on the service and if so would they be willing to pay extra on their precept, and Simpson & Ashland Parish Council pay the contractors SERCO to undertake the landscaping service on their behalf.**

**NOTED**

**FC 60/21 To note the minutes from the following Committees:**

- a) Operations - Tuesday 1<sup>st</sup> June 2021.
- b) Planning, Licencing & Development - Tuesday 15<sup>th</sup> June 2021.

**NOTED**

**FC 61/21 Council Manager's report:**

To inform council of the delegated decisions made and to provide a report from the Council Manager.

**RESOLVED**

1. That Council notes this report.
2. That Council agrees to the advertising and recruitment of:
  - a. Landscape Operative
  - b. Advice Worker
  - c. Café / Fridge coordinator
  - d. Bank / temp youth team members

**FC 62/21 To discuss potentially transferring some funds from the CCLA deposit fund to the CCLA property fund:**

Council discussed the potential of transferring some funds from the CCLA deposit fund to the CCLA property fund.

**RESOLVED**

1. That Council notes the report.
2. That Council approves further investigation into the CCLA property fund prior to final decision on the transferring of funds.
3. That Council agrees to the Responsible Financial Officer drafting a final recommendation on the investment at the next Full Council meeting.

**FC 63/21 To update the meeting on the costs and benefits of providing defibrillators and to further discuss whether to proceed any further:**

The Council Manager provided the purchase, installation and maintenance costs of providing defibrillators, the range of reach and possible locations, and whether they should be situated outside or in doors of a building.

The majority of Members felt that it would be better to train first aid responders for each estate, and to provide training to residents through their Residents Associations, as costs are prohibitively expensive especially due to general maintenance and replacement if used or if defibrators are vandalised.

The Council Manager suggested the purchase of one (1) defibrillator to be installed at the Woughton Community Council Hub.

**RESOLVED**

1. That Council notes this report.
2. That Council revisits previous discussions around the provision of defibrillators.
3. That Council agrees to the purchase of a defibrillator to be installed at the Woughton Community Council Hub.
4. That Council offers to all local Residents Associations first aid training for their residents.
5. To research the cost of providing First Aid Responders for each estate.

**FC 64/21 To update the meeting on the recent floods and the actions taken:**

The Council Manager updated council on the recent floods and actions taken.

**RESOLVED**

1. That Council notes this report.
2. That the Planning, Licencing and Development Committee takes this item and continues to develop suitable responses, to include:
  - a. Further work on the Community Flood Plan.
  - b. Clarification on equipment requested from Milton Keynes Council.
  - c. Any other work considered suitable regarding flooding in the Woughton Community Council area.
3. That council agrees to the recommendations in ***BOLD ITALICS*** throughout this report, namely:
  - a. *It is recommended that collective approaches and coordination are built into any community flood plan or extended incident plan, as there were clear episodes where duplication or lack of communication led to worse outcomes / responses.*

- b. It is recommended that this issue is once again revisited and a schedule of clearance is published, alongside publicity to promote the reporting of blocked drains.***
- c. It is recommended that Woughton Community Council requests a range of equipment, alongside permission to use identified space as a new depot, to enable storage and effective management of this equipment.***
- d. It is recommended that post Monday 19<sup>th</sup> July 2021, that a refresh of the Community Flood group is arranged to enable the plan to be further expanded.***
- e. It is recommended that any review or refresh of the Neighbourhood Plan and any Woughton Community Council involvement in the estate renewal preparations includes a focus on flood prevention.***

**Date of next meeting:**

Tuesday 14<sup>th</sup> September 2021 at 6:00pm, venue to be confirmed.

**THE CHAIR CLOSED THE MEETING AT 7:25PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_