

## Services Committee

**Minutes of the meeting held on Tuesday 28<sup>th</sup> May 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes**

**Present:** Cllr Nick Scott (Chair), Cllr Janette Bobey, Cllr Brian Hepburn, Cllr Luke Louis, Cllr Ruth McMillan, Cllr Terri Parish, Cllr Sue Smith, Cllr Pam Wilson, Cllr Alan Williamson.

**Also present:** Julia Bandy (Community Services Manager), Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager).

**In attendance:** Cllrs Jordan Coventry and Donna Fuller.

**SD 01/19 Apologies:**

No apologies received.

**NOTED**

**SD 02/19 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**SD 03/19 Questions from the public (maximum 10 minutes):**

There were no questions from members of the public.

**NOTED**

**SD 04/19 Chairs announcements:**

The Chair informed the meeting that Members must return their score sheets on time, training will be provided.

There will also be training provided for Members on how to use the tablets that have been provided, to be held on Monday 10<sup>th</sup> June 2019 5:00pm – 6:00pm.

The Memorial Service for Alderman Kevin Wilson will be held on Wednesday 5<sup>th</sup> June 2019, 2:00pm at the Ballroom, Stadium MK.

The 2019/2020 Service Plan was circulated for the recently elected Members at the meeting.

The Four Bridges Festival will be held on Saturday 13<sup>th</sup> July 2019, 2:00pm – 4:00pm at the Two Halls Park on Coffee Hall.

There will be a Thames Valley Police Forum meeting to be held on Tuesday 25<sup>th</sup> June 2019 6:00pm-8:00pm at the Woughton Community Council Offices.

Members were asked if they can attend a session of the Community Fridge for an hour on a Saturday between 10:00am-11:00am, then to let the office know.

There will be a meeting about various parking issues to be held on Tuesday 11<sup>th</sup> June 2019 at the Woughton Community Council Offices.

#### **NOTED**

#### **SD 05/19 Minutes of previous meetings:**

The minutes of the Services Committee held on Monday 15<sup>th</sup> April 2019 were

**AGREED** and signed by the Chair as a true and correct record.

#### **Communities and Environment Fund Application(s)**

#### **SD 06/19 Coffee Hall Residents Association:**

An application had been received for £300.00p towards the costs of a trip to Portsmouth.

#### **RESOLVED**

1. To award £258.00p towards the costs of a trip to Portsmouth.
2. That the balance is achieved through ticket sales.

#### **SD 07/19 Coffee Hall Residents Association:**

An application had been received for £500 towards a day trip to the Somme.

#### **RESOLVED**

To award £500 towards a day trip to the Somme.

#### **SD 08/19 Coffee Hall Residents Association:**

An application had been received for £197.76p towards the costs of attending the Festival.

#### **RESOLVED**

To award £197.76p towards the costs of attending the Festival.

#### **SD 09/19 Tinkers Bridge Residents Association:**

An application had been received for £353.00p towards the costs of a seaside trip.

#### **RESOLVED**

To award £353.00p towards the costs of a seaside trip.

#### **SD 10/19 Chatter & Natter:**

An application had been received for £500 towards the costs of a trip to the Clacton Air Show.

#### **RESOLVED**

To award £500 towards the cost of a trip to the Clacton Air Show.

#### **Reports**

#### **SD 11/19 Community Services Manager report:**

The Community Services Manager's report covered the following items:

- The Wellbeing room

- The Woughton Advice Service
- The Community Fridge
- The Festival
- The Community Café
- The Community Development and Events Coordinator

Various training sessions which covered:

- Residents Skills and Training
- Committee Skills
- Communication Skills
- Community Involvement Skills
- Planning and Organisation Skills

**NOTED**

**SD 12/19 To ratify the following policy documents (no changes have been proposed):**

- a) Grant Aid Policy
- b) Safeguarding and Child Protection Policy

**RESOLVED**

1. To delete the title "Grant Aid Policy" and replace with "Communities and Environment Fund Policy" in the document.
2. To delete "Grant Aid" and replace with "Communities and Environment Fund" throughout the document.
3. To adopt the Communities and Environment Policy.
4. To adopt the Safeguarding and Child Protection policy.

**Date of next meeting:**

Monday 24<sup>th</sup> June 2019, 6:00pm at the Woughton Community Council Offices, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes.

**THE CHAIR CLOSED THE MEETING AT 6:55PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_

## Woughton Community Council

### Operations Committee

**Minutes of the meeting held on Monday 17<sup>th</sup> June 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes**

**Present:** Cllrs Jordan Coventry (Chair), Yvonne Tomlinson (Vice Chair), Elina Apse, Margaret Ferguson, Ruth McMillan, Sue Smith.

**Also present:** Steve McNay (Council Manager), Brian Barton (Committee & Member Services Officer), Samone Winsborough (Financial Responsible Officer / Operations Manager).

**In attendance:** Cllr Donna Coventry.

**OC 01/19 Apologies:**

Cllr Tina El-Shabrawry (Holiday).

**AGREED**

**OC 02/19 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**OC 03/19 Chairs Announcements:**

The Chair informed the meeting that there will be a training session run by the Buckinghamshire & Milton Keynes Association of Local Councils on Charing Skills, Thursday 11<sup>th</sup> July 2019 at the Woughton Community Council Hub.

The Four Bridges Festival will be held on Saturday 13<sup>th</sup> July 2019 12:00pm - 4:00pm at the Two Halls Park, Rochfords, Coffee Hall.

**NOTED**

**OC 04/19 Questions from the public (Max. 10 minutes):**

There were no questions from the members of the public.

**NOTED**

**OC 05/19 Minutes of the previous meeting:**

The minutes of the Operations Committee meeting held on Monday 18<sup>th</sup> March 2019 were **AGREED** and signed by the Chair as a true and correct record.

**OC 06/19 To agree the amount and names of delegates from Woughton Community Council to attend the NALC Annual Conference:**

The NALC Annual Conference will be held between Monday 28<sup>th</sup> October 2019 and Tuesday 29<sup>th</sup> October 2019.

The venue is the DoubleTree by Hilton Hotel, Stadium Way, West Bletchley, Milton Keynes.

The following were appointed as delegates to the NALC Annual Conference by the committee:

- Steve McNay - Council Manager
- Samone Winsborough - Responsible Financial Officer / Operations Manager
- Cllr Elina Apse
- Cllr Jordan Coventry
- Cllr Maggie Ferguson
- Cllr Donna Fuller
- Cllr Nick Scott
- Cllr Yvonne Tomlinson

**RESOLVED**

**That the following are appointed as delegates to the NALC Annual Conference by the committee:**

- Steve McNay - Council Manager
- Samone Winsborough - Responsible Financial Officer / Operations Manager
- Cllr Elina Apse
- Cllr Jordan Coventry
- Cllr Maggie Ferguson
- Cllr Donna Fuller
- Cllr Nick Scott
- Cllr Yvonne Tomlinson

**07/19 To propose the appointment of an Apprentice for the Landscape and Environment Team:**

It was proposed to appoint an Apprentice for the Landscape and Environment Team.

**RESOLVED**

**That the committee agrees to the appointment of an apprentice for a period of 18 months, working within the Landscape and Environment Team.**

**08/19 To update and review maternity policy, in line with legislation and to provide additional benefits to Woughton Community Council employees:**

The committee were advised that the maternity policy needed to be updated and reviewed, in line with legislation and to provide additional benefits to Woughton Community Council employees.

The current policy is not in line with the Green Book conditions, which as a council are normally complied with. In addition, the policy leaves a considerable gap between the level of maternity pay stated and what is considered to be a reasonable

level. In addition, shared parental leave, agreement regarding paternity arrangements and providing a scale of benefits that increase with length of service (as with other contractual benefits, such as annual leave, sickness pay, etc) are all covered.

The major changes are:

- Page two 'Statutory Maternity Pay (SMP) / Maternity Allowance (MA)
- Change to 'green book' conditions, extending basic allowances to include 12 weeks paid at 50% plus SMP
- Additional benefits based on length of service, to increase allowances to 12 weeks at 90% after 2 years and 26 weeks at 90% after 5 years.
  
- Page four 'Paternity Leave Policy and Procedure'
- Increase in paternity payments, in line with length of service, building in higher levels in line with the maternity element of the policy.

There were further discussions regarding shared parental leave, but the policy already covers this sufficiently.

**RESOLVED**

1. That the committee notes the report and maternity policy document.
2. That the committee agrees to the changes as noted above.
3. That the committee ratifies the maternity policy document.

**09/19 To adopt the following policy documents:**

1. Lone Working Policy
2. Health and Safety Policy
3. Equal Opportunities and Diversity Policy
4. Training and Development Policy
5. Recruitment and Retention Policy
6. Employment Policy

**RESOLVED**

**To adopt the following policy documents:**

1. Lone Working Policy
2. Health and Safety Policy
3. Equal Opportunities and Diversity Policy
4. Training and Development Policy
5. Recruitment and Retention Policy
6. Employment Policy

**OC 10/19 To move and second the following resolution:**

**Public Bodies (Admission to Meetings) Act 1960:**

That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**11/19 Caretakers at the Meeting Places:**

The Operations Committee was requested to proceed with a change of contract terms for the Caretaker at the Coffee Hall Meeting Place and the Caretaker at the Netherfield Meeting Place.

**RESOLVED**

1. That the committee notes the report.
2. That the committee agrees to proceed with a change of contract terms for the caretaker at the Coffee Hall Meeting Place and the caretaker at the Netherfield Meeting Place.
3. That the committee agrees to the redundancy for the second caretaker at the Eaglestone Activity Centre.
4. That the committee agrees to reassess the productivity of the Eaglestone Activity Centre in six (6) months' time to ascertain a better understanding of what is needed.

**Date of next meeting:**

Monday 2<sup>nd</sup> September 2019, 6:00pm at the Woughton Community Council Offices, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes.

**THE CHAIR CLOSED THE MEETING AT 6:52 PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_



## Woughton Community Council

### Accounts Sub Committee

**Minutes of the meeting held on Wednesday 19<sup>th</sup> June 2019, 2:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.**

**Present:** Cllrs Yvonne Tomlinson (Chair), Elina Apse, John Orr, Sue Smith.

**Also present:** Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager).

**AC 01/19 Election of Chair for the Council year 2019/2020:**

Cllr Sue Smith nominated and Cllr John Orr seconded Cllr Yvonne Tomlinson for Chair of the Accounts Sub-Committee for the Council year 2019/2020.

There were no other nominations.

Cllr Yvonne Tomlinson accepted her nomination.

**RESOLVED**

**That Cllr Yvonne Tomlinson is elected Chair of the Accounts Sub-Committee for the Council year 2019/2020.**

**AC 02/19 Election of Vice-Chair for the Council year 2019/2020**

The sub-committee decided not to appoint a Vice-Chair, as the terms of reference state that in the absence of the Chair of the Accounts Sub-Committee, then the Chair of the Policy & Resources Committee will chair the meeting.

**RESOLVED**

**Not to appoint a Vice-Chair, as the terms of reference state that in the absence of the Chair of the Accounts Sub-Committee, then the Chair of the Policy & Resources Committee will chair the meeting.**

**AC 03/19 Apologies:**

Received from Cllr Luke Louis (College attendance), Alan Williamson (Holiday).

**AGREED**

**AC 04/19 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**AC 05/19 Questions from the public (maximum 10 minutes):**

There were no questions from members of the public.

**NOTED**



**AC 06/19 Chairs announcements:**

The Chair informed the meeting that The Four Bridges Festival will be held on Saturday 13<sup>th</sup> July 2019 12:00pm - 4:00pm at the Two Halls Park, Rochfords, Coffee Hall.

The Chair also said that there is a post on the Woughton Community Council Facebook page listing all the contacts that residents can use in case there is flood in the Woughton Community Council area.

**NOTED**

**AC 07/19 Minutes of the previous meeting:**

The minutes of the meeting held on Wednesday 3<sup>rd</sup> April 2019 were **AGREED** and signed by the Chair as a true and correct record.

**AC 08/19 To agree the bank reconciliations for March, April and May 2019:**

The meeting was informed that the bank reconciliations had not been produced due to a fault in the accounting software.

The software is being updated and will be reviewed to ensure that the system is still fit for purpose.

**NOTED**

**AC 09/19 Bank signatories:**

The appointment of the bank signatories were agreed at the last Full Council meeting and so there is no need to appoint any additional Members.

The new signatories will consist mainly of all the Committee Chairs.

**NOTED**

**AC 09/19 Cheques for payment:**

There were no cheques presented for payment.

**NOTED**

**AC 10/19 To approve the petty cash payments:**

The meeting felt that it would be useful to have a checklist produced for the benefit of the committee so that they are aware what they need to inspect before being in a position to be able to approve the bank reconciliations.

The sub-committee thought that it would be of benefit to have a set of management accounts, to be able to inspect the petty cash book and to approve the cheques for payment at each meeting.

**RESOLVED**

1. **That a checklist is produced for the benefit of the sub-committee so that they are aware what they need to inspect before being in a position to approve the bank reconciliations.**
2. **To have a set of management accounts at each meeting.**

**AC 11/19 To adopt the Procedure for Ordering Goods and Services Policy document:**

The Procedure for Ordering Goods and Services Policy document needs to be more explicit about the use of local companies where possible, including ensuring that environmentally friendly materials and working practises are implemented.

The committee wanted assurances that the document would cover procedures for the effective scrutiny and oversight of appointing contractors to avoid any conflict of interest(s).

The Responsible Financial Officer (RFO) will be asked to update the policy document.

The committee at its September meeting will review the amended policy document.

**RESOLVED**

1. That the Procedure for Ordering Goods and Services document to be more explicit about the use of local companies where possible, including ensuring that environmentally friendly materials and working practises are implemented.
2. That the document to cover procedures for the effective scrutiny and oversight of appointing contractors to avoid any conflict of interest(s).
3. That the Responsible Financial Officer (RFO) to be asked to update the document.
4. That the Accounts Sub Committee at its September meeting to review the amended document.

**AC 12/19 To consider changing the starting time of the Accounts Sub Committee meetings to 3:00pm**

The sub-committee felt that 3:30pm would be more appropriate time to hold future meetings due to Members other day time commitments.

**RESOLVED**

**That all meetings of the Accounts Sub Committee will in future commence at 3:30PM.**

**Date of next meeting:**

Wednesday 18<sup>th</sup> September 2019, 3:30pm, Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

**THE CHAIR CLOSED THE MEETING AT 2:44PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_

## Woughton Community Council

### Services Committee

**Minutes of the meeting held on Monday 24<sup>th</sup> June 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes**

**Present:** Cllrs John Orr (Vice-Chair), Janette Bobey, Brian Hepburn, Terri Parish, Sue Smith, Yvonne Tomlinson, Lauren Townsend (until 7:18pm), Pam Wilson, Alan Williamson.

**Also present:** Julia Bandy (Community Services Manager), Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager), Ian Tegerdine (Landscaping Manager and Health & Safety Manager).

**In attendance:** Cllrs Elina Apse and Donna Fuller.

**SD 13/19 Apologies:**

Received from Cllrs Luke Louis (Hospital) Ruth McMillan (Hospital) Nick Scott (Chair) (work commitment).

**AGREED**

**SD 14/19 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**SD 15/19 Questions from the public (maximum 10 minutes):**

There were no questions from members of the public.

**NOTED**

**SD 16/19 Chairs announcements:**

The Chair informed the meeting that the Four Bridges Festival will be held on Saturday 13<sup>th</sup> July 2019, 2:00pm - 4:00pm at the Two Halls Park on Coffee Hall, volunteers are needed for the event, please let the Community Services Manager if you can attend.

The Community Services Manager informed the meeting that she was happy to provide training to Members on how to fill in the score sheet.

Cllr Pam Wilson requested in future that all quotes are provided to help inform Members when filling in their score sheets.

Cllr Wilson also requested that the Communities & Environment Fund totals are provided at each meeting so that Members are aware of what monies are available.

**RESOLVED**

- 1. That all quotes are provided to help inform Members when filling in their score sheets.**
- 2. That the Communities & Environment Fund totals are provided at each meeting so that Members are aware of what monies are available.**

**SD 17/19 Minutes of previous meetings:**

The minutes of the Services Committee held on Tuesday 28<sup>th</sup> May 2019 were **AGREED** and signed by the Chair as a true and correct record.

**Communities and Environment Fund Application(s)**

**SD 18/19 Everglades Sheltered Housing Scheme:**

An application had been submitted for £790.00p towards the costs of providing wheelchair accessible transport for some day trips during the summer months.

Cllr Sue Smith moved, and Cllr Brian Hepburn seconded that £500.00p should be awarded. when put to the vote the motion was carried.

Members also requested that officers assist and advise the Everglades Sheltered Housing Scheme with any future application(s) and on the sustainability of any projects.

The Council Manager was asked to source a preferred coach provider that organisations could hire for their trips.

**RESOLVED**

- 1. To award £500.00p towards the costs of providing wheelchair accessible transport for some day trips during the summer months.**
- 2. That the monies awarded, to be paid from the Communities & Environment Fund.**
- 3. That officers assist and advise the Everglades Sheltered Housing Scheme with any future application(s) and on the sustainability of any projects.**
- 4. That the Council Manager to source a preferred coach provider that organisations could hire for their trips.**

**SD 19/19 Moorlands Family Centre:**

An application had been submitted for £1,100.00p towards the costs of two (2) coaches and entrance fees to the Twin Lakes Theme Park.

Members expressed their concern about the sale of tickets before this application had been considered by the committee and felt the application could have provided more comprehensive information.

Members also expressed concern that the catchment area does not cover all of the Woughton area and includes part of a neighbouring parish.

The applicants also appeared not to have approached other funding providers.

Cllr Sue Smith moved, and Cllr John Orr seconded that £600.00p should be awarded. When put to the vote the motion fell.

Cllr Brian Hepburn moved that £900 should be awarded but was not seconded. This motion then fell.

Cllr John Orr moved, and Cllr Pam Wilson seconded that £825.00p should be awarded. When put to the vote the motion was carried.

**RESOLVED**

- 1. To award £825.00p towards the costs of two (2) coaches and entrance fees to the Twin Lakes Theme Park.**
- 2. That the monies awarded to be paid from the Communities & Environment Fund.**

**Reports**

**SD 20/19 Update report on the proposed Community Cafe:**

The Committee was updated on the Community Café project.

A Member suggested that sponsorship is sought to provide and install a Kitchen.

**RESOLVED**

- 1. That the committee notes the report.**
- 2. That the committee agrees to the investment needed.**
- 3. That sponsorship is sought to provide and install a Kitchen.**
- 4. That there is a further update provided to the committee in September.**

**SD 21/19 Landscaping Manager's report:**

The committee was given an overview of the current Landscaping service offered by Woughton Community Council and informed about the service for the coming years.

**RESOLVED**

**That the committee notes the report.**

**SD 22/19 Update report on the Wellbeing Room:**

The committee was updated on the activities for the Wellbeing Room when it opens to the public next week.

**NOTED**

**SD 23/19 To discuss the preparations for a VE Day event:**

Due to the absence of the Chair the committee decided to defer this agenda item to the July meeting.

**RESOLVED**

**To defer this agenda item to the July meeting.**

**Date of next meeting:**

Monday 29<sup>th</sup> July 2019, 6:00pm at the Woughton Community Council Offices, The Local Centre, 60, Garraways, Coffee Hall, Milton Keynes.

**THE CHAIR CLOSED THE MEETING AT 7:28PM**

Chair \_\_\_\_\_ Date \_\_\_\_\_

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### The Journey so far....

- February 2018 - Mental health identified as a major issue for WCC residents
- March 2018 - Agreement that a mental health service would be useful
- May 2018 - Advert for mental health officer created and recruitment started
- July 2018 - Mental health worker is appointed (Sue Veley)
- September 2018 - Plans for Wellbeing Room on hold, due to flooding
- December 2018 - Six-month review of service shows value of this approach
- February 2019 - Wellbeing Room finally emptied after flooding
- March 2019 - Work starts on creating Wellbeing Room
- May 2019 - Wellbeing Room is finished, furnished and ready
- June 2019 - Programme of activities starts
- The future... - Watch this space...



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3

### Woughton Wellbeing Room

WCC's new Wellbeing Room opened on Monday 24<sup>th</sup> June. Please come along, get in touch with your thoughts and ideas, feel free to pop in, have a cuppa and a chat or just sit and take time out.

Activities and information, free tea, well-being and a listening ear

Monday	Wednesday	Thursday
10.30 - 12.00	10.00 - 12.00	10.00 - 12.00
Free tea and coffee	Free tea and coffee	Free tea and coffee
Free information	Free information	Free information

Get more ideas for other events on the calendar!



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**WOUGHTON COMMUNITY COUNCIL**

**Full Council**

**Monday 8<sup>th</sup> July 2019**

**PURPOSE OF REPORT:**

To propose a four year investment programme for the Landscape and Environment Team.

**RECOMMENDATION:**

1. That the committee notes the report.
2. That the committee agrees to the investment in equipment for the Landscape & Environment team.
3. That the committee receives updates regarding additional income generation from the Landscape & Environment team, utilising new equipment.

**MAIN ISSUES AND CONSIDERATIONS:**

The Landscape and Environment teams have now been merged, under one manager, to take responsibility for the 'place' of Woughton. This includes development of new premises within the community garden project, engagement of a new apprentice to support the work and development of a plan to more effectively plan delivery over the coming years.

Part of this plan takes into consideration the recommendation that additional resources were allocated to the 'place', as agreed by Full Council as part of the Service Plan and Budget setting process. This commitment, in conjunction with the additional monies saved during 2018/19, mean that there is sufficient resource to invest in key areas to help develop, sustain and improve the services.

During 2018/19, an electric vehicle was purchased to support the environment team. This has been extended with provision of a bike trailer, enabling cycle based transport to be used in a similar manner. However, the landscape service had limited investment and, after the first four years of delivery, is now in a position where some spending is necessary.

Some investment is essential to enable us to deliver against our contract – this is primarily replacement of one mower and some of the handheld tools (costs noted below). Additional investment would enable more efficient service delivery and the potential to 'sell' other services (including the new parishes that will be taking the landscape as a devolved service from April next year). This includes a tractor unit, with a variety of attachments that provide additional options:

- Snow plough
- Street brushes/ sweeper collectors
- Tractor flail (incl)
- Spreaders, trailers and mowers
- Ploughing
- Additional (small) mower (incl)

The range is considerable and would bring additional resources into the parish that supported not only the direct delivery, but also 'add ons', such as snow clearance, leaf litter collection, etc. Please note that additional elements are NOT included in costings below, only those noted as 'incl' above.

In very simple terms, this tractor with a 'flail' will enable more efficient management of shrubs and bushes, work along some of the narrower paths (especially the 'alleys' that connect main thoroughfares) and promote tidier paths and edging throughout. The other options (noted above) would also provide equipment that whilst not used regularly, would mean that we were in an excellent position when these ARE needed.

Having this equipment will also place us in a stronger position with regard to the 'selling' of services. Over the past year, the Landscape service has increased additional income to nearly £10k, without a significant push on this. With the right equipment, additional staffing resource and the correct publicity, this could increase significantly.

#### **FINANCIAL IMPLICATIONS:**

The essential element is that of a replacement mower. With trade in for the existing mower, the cost is £15k. In addition, replacement of hand tools is likely to cost a further £2 – 3k, meaning essential spending of around £4.5k per year.

The additional investment is around the same for the 'bonus' equipment – around £18k over the lifetime of the equipment (i.e. tractor unit with grass flail and hedge flail). However, it is expected that this will be moderated by increased income and efficiency meaning better outcomes across the parish. It will also enable us to do a variety of other activities that fall within the overall aims of the Landscape and Environment directorate, linked to the 'estate improvements' plan within the budget / service planning.

#### **STAFFING IMPLICATIONS:**

There is potential for additional staff resource to be focused on other areas, by using the new equipment to reduce the staff time needed for key activities; hedge cutting (currently time consuming) would be easier, there would be the potential for additional mowing where this becomes a priority and generally, would provide additional options to respond to the ever changing needs of the parish.

**OTHER IMPLICATIONS:**

Not replacing the mower will mean we are unable to maintain our service level agreements – as the current mower ages, it will spend more time within the repair shop. This already has an impact and will only get worse.

The other investment is a choice – it will bring additional benefits and costing over the years that it will provide service means relatively little per year. However, the 'upfront' costs are relatively significant (however, mitigated by the underspend of around £20k during 18/19 within the Landscape budget).

**BACKGROUND PAPERS:**

None

**AUTHOR**

Steve McNay – Council Manager

**WOUGHTON COMMUNITY COUNCIL**

**Full Council**

**Monday 8<sup>th</sup> July 2019**

**PURPOSE OF REPORT:**

To authorise the signing of the Pentewan Gate Depot lease.

**RECOMMENDATION:**

1. That the council agrees to sign the lease.
2. That the Chair of Council and Leader of Council are signatories and witnessed by the Council Manager.

**MAIN ISSUES AND CONSIDERATIONS:**

The Pentewan Gate depot is the home of the Landscape team. They have been in occupation since December 2017, but the leases have been held up by the landlords legal team.

These issues have now been resolved and the lease is being prepared.

Our financial regulations state that:

21. Execution and sealing of legal deeds

See also standing orders 15(b)(xii) and (xvii) above.

a A legal deed shall not be executed on behalf of the council unless authorised by a resolution.

b Subject to standing order 22(a) above, any two councillors may sign, on behalf of the council, any deed required by law and the Proper Officer shall witness their signatures

Given this, it is recommended that Cllr Sue Smith (Chair) and Cllr Donna Fuller (Leader) are agreed as the signatories for this lease, witnessed by Steve McNay (Council Manager).

**FINANCIAL IMPLICATIONS:**

This is simply the formal signing of the lease that has previously been agreed and is budgeted for accordingly. No further financial impact.

It is worth noting that the legal costs which were budgeted in previous years have yet to be finalised or paid. This will have an impact on the budget this year.

**STAFFING IMPLICATIONS:**

None, other than the need for Landscape staff to have a base for storage.

**OTHER IMPLICATIONS:**

If this lease is not agreed and signed, there is nowhere for the Landscaping team to be based and equipment to be stored. Whilst work is being undertaken to bring this onto parish in the longer term, this is not possible at this time.

**BACKGROUND PAPERS:**

None

**AUTHOR**

Steve McNay – Council Manager

**WOUGHTON COMMUNITY COUNCIL**

**Full Council**

**Monday 8<sup>th</sup> July 2019**

**PURPOSE OF REPORT:**

To propose a 20mph speed limit across the parish estates.

**RECOMMENDATION:**

1. That the Council note the report.
2. That the Council agrees to a policy decision regarding the proposal:
  - a) That Woughton Community Council supports the proposal to enforce a 20mph speed limit across the estates.
  - b) That Woughton Community Council supports the proposal to enforce a 20mph speed limit where requested by the Residents Association for the estate.
  - c) That Woughton Community Council does not support the proposal to enforce a 20mph speed limit.

**MAIN ISSUES AND CONSIDERATIONS:**

The parish includes seven residential estates which currently have a 30mph limit within the boundaries of the estates. A number of Resident Associations have requested that this limit is reduced to 20mph as there is evidence to support the safety benefits of this approach.

Information from RoSPA:

*In December 1990 the Department of Transport issued Circular Roads 4/90 which set out guidelines for the introduction of 20mph speed limits; local authorities had to apply for consent from the Secretary of State to introduce a 20mph zone. The initiative was based on experience internationally, which had demonstrated that lower speed limits could have safety benefits when combined with traffic calming measures to ensure that vehicles maintained low speeds through the zone. Road safety publicity messages at the time, such as the "Kill Your Speed, Not a Child" campaign highlighted 20mph speeds as crucial to reducing the risks of injury in an accident.*

*In 1999, the law was changed by the Road Traffic Regulation Act (Amendment) Order 1999, which gave Highways Authorities more flexibility so they no longer had to apply for permission to introduce a zone. The updated legislation made two distinct types of 20mph speed limit possible:*

- *20mph limits, which consist of just a speed limit change to 20mph which is indicated by the speed limit (and repeater) signs, and*

*• 20mph zones, which were designed to be "self-enforcing" due to the traffic calming measures that were introduced along with the change in the speed limit. It, therefore, suggests that 20mph limits are appropriate for roads where average speeds are already low (below 24mph) or along with traffic calming measures. Ultimately the Local Authority is responsible for deciding which of these was the most appropriate.*

Based upon this, most, if not all our estates would meet these criteria.

**FINANCIAL IMPLICATIONS:**

The implications of this policy agreement would sit with Milton Keynes Council, rather than Woughton Community Council.

**STAFFING IMPLICATIONS:**

None, other than time to present case to Milton Keynes Council.

**OTHER IMPLICATIONS:**

This is a policy that has wide support from Resident Association's.

**BACKGROUND PAPERS:**

None.

**AUTHOR**

Steve McNay – Council Manager



**WOUGHTON COMMUNITY COUNCIL**

**Full Council**

**Monday 8<sup>th</sup> July 2019**

**PURPOSE OF REPORT:**

To, through a resolution, adopt the General Power of Competence for Woughton Community Council.

**RECOMMENDATION:**

1. That the council agrees to adopt the General Power of Competence.
2. That the council resolves that it has:
  - a) at least two thirds of councillors have been appointed by election
  - b) that the Clerk to Council holds the necessary qualification, namely the Certificate in Local Council Administration (CiLCA)

**MAIN ISSUES AND CONSIDERATIONS:**

Part 1 of the Localism Act 2011 provides for local authorities and eligible parish councils the power to do anything that generally individuals of full age (i.e. over 18) can do (Arnold Baker, 11<sup>th</sup> Edition, Page 230).

There are some restrictions (e.g. around trading), but this power enables the council to take a more creative and innovative approach, without need to consider individual powers offered through alternative legislation – the General Power of Competence is a power of first resort (i.e. can use this power to enable most actions).

This power can be declared at a meeting of the council but must then be resolved at each subsequent annual meeting.

**FINANCIAL IMPLICATIONS:**

None.

**STAFFING IMPLICATIONS:**

None.

**OTHER IMPLICATIONS:**

None

**BACKGROUND PAPERS:**

None.

**AUTHOR**

Steve McNay – Council Manager

**WOUGHTON COMMUNITY COUNCIL**

**Full Council**

**Monday 8<sup>th</sup> July 2019**

**PURPOSE OF REPORT:**

To update Council on proposals regarding LCTRS grant and to define an approach for feedback into the consultation.

**RECOMMENDATION:**

1. That Council notes the report and associated papers.
2. That the council agrees to Council Manager providing feedback, recommending that:
  - a) Woughton Community Council recommends that funding is maintained at the highest level possible.
  - b) Woughton Community Council recommends that Option B (providing funding based upon deprivation levels, rather than simply people within parishes) is agreed by Milton Keynes Council.
  - c) Woughton Community Council recommends that transitional arrangements are agreed, whatever option is agreed at the end of the consultation phase.

**MAIN ISSUES AND CONSIDERATIONS:**

Local Council Tax Reduction Scheme (LCTRS) has been an essential part of WCC funding since 2013, when the scheme was first introduced. Its aim is to mitigate the impact for parishes where significant gaps in precept exist, due to council tax reduction or council tax benefits are paid. Milton Keynes Council are currently consulting on the future of the grant and have asked for feedback on three areas, with an aim to put a paper to cabinet later in the year:

- Size of the funding pot
- Distribution of the funding
- Transitional arrangements

There are three proposed options (see attached papers) which are essentially:

Option A – assumes a consistent level of loss across all parishes. Benefits WCC as a high level of precept but does not reflect the deprivation elements of the parish.

Option B – 50% by current methodology (as in option A) but with a further 50% being based upon Index of Multiple Deprivation. This means the money is only given to those parishes in the 30% most deprived. Again, benefits WCC as totally within this cohort.

Option C – proportion of grant to budget. Promotes those parishes where LCTRS is a significant part of the budget. This would see a number of councils lose any grant (e.g. The Shenleys, Stony Stratford, CMK, Newport Pagnell) but see Woughton Community Council lose the most.

There are also these options, but with an agreement for one years 'transitional protections', meaning that no parish will lose more than 20% of current grant (capped at £25k).

**FINANCIAL IMPLICATIONS:**

Our current funding for 2019/20 is £153,419

In very simple terms, the figures under the proposed options are:

**WITHOUT TRANSITIONAL PROTECTIONS**

Option A – current methodology (spread evenly between parishes) £131,764 (down £21,655)

Option B – current method @50% and 50% on IMD £151,420 (down £1,999)

Option C – proportion of precept income £104,499 (down £48,920)

**WITH TRANSITIONAL PROTECTIONS (one year only) – NO MORE THAN 20% LOSS**

Option A1 – current methodology (spread evenly between parishes) £131,764 (down £21,655)

Option B1 – current method @50% and 50% on IMD £151,420 (down £1,999)

Option C1 – proportion of precept income £122,735 (down £30,684)

**Current situation**

As part of budget planning, there had been assumptions that the LCTRS grant would reduce. To try and mitigate the impact of this, the three-year budget assumed the following:

2019/20	At current level (£153,419)
2020/21	Reduced by £33,419 (to £120,00)
2021/22	Reduced by a further £40,000 (to £80,000)

With these figures and an agreement to maintain precept increases at 6% per annum, we are able to maintain current levels of delivery, with minor increases to reflect wage rises, inflation, etc.. With the figures noted above, only one option would leave us with a significant deficit, that being Option C (see table below for full breakdown of impact against budget).

Whilst in the short term, we appear to be relatively safe (as long as other parishes share our views that protection is necessary), the longer term remains unclear.

The decrease in the overall pot for 20/21 is significant (down by around 40%, from £530k to £325k). This is potentially going to continue in a downward trend in future years (although this remains unclear and subject to considerable fluctuation dependent on central government policy). As such, we need to consider the overall formula used to best protect Woughton.

Option	2020/21 budget	Figure proposed	Impact on budget
Option A	£120,000	£131,764	+£11,764
Option B	£120,000	£151,420	+£31,420
Option C	£120,000	£104,450	- £15,550
Option A1	£120,000	£131,764	+£11,764
Option B1	£120,000	£151,420	+£31,420
Option C1	£120,000	£122,736	+£2,736

**STAFFING IMPLICATIONS:**

At the current time, it is unclear as to potential impact. As discussed above, it seems likely that we have planned sufficiently to enable limited impact (and potentially see our budget increase). However, longer term, it is unclear as to the impact of central government funding and, in turn, MKC funding.

**OTHER IMPLICATIONS:**

Whilst the short term seems manageable, it is essential that we consider the longer-term impact of any recommendation. By proposing that any grant is linked to IMD, we are likely to see maximum benefits in the longer term.

**BACKGROUND PAPERS:**

LCTRS Grant Consultation papers.

**AUTHOR**

Steve McNay – Council Manager

**Department Consulting:**  
Finance

**Contact:** Lisa Wheaton

**Consultation Period:**  
14/06/2019 – 06/09/2019

**Phone:**  
01908 254827  
**Contact Email:**  
[lisa.wheaton@milton-keynes.gov.uk](mailto:lisa.wheaton@milton-keynes.gov.uk)

## **Background**

From 1<sup>st</sup> April 2013, the Government abolished Council Tax Benefit, and local authorities took on the responsibility to administer their own Local Council Tax Support Scheme, with a significant reduced level of funding from the government.

The change from Council Tax Benefit to Local Council Tax Reduction means rather than receiving a benefit to offset the cost of Council Tax, eligible residents now receive a discount, which reduces the tax base on which Council Tax is raised, reducing the level of income for all precepting authorities.

Part of the loss created by this tax base reduction was offset by government funding. A proportion of this funding, £676k in 2013/14, was distributed to town and parish councils to help offset some of their financial losses. This funding was rolled into Formula Grant (Revenue Support Grant & Retained Business Rates) in 2014/15. This grant has subsequently been reduced year on year.

## **Purpose of Consultation**

Milton Keynes Council is seeking feedback on parish funding from 2020/21 with regard to the following,

- Size of the funding
- Distribution of the funding
- Transitional arrangements

The outcome of responses will inform a recommendation to Cabinet in November 2019.

## Size of the Funding

The grant to parishes was reduced in 2015/16 and 2016/17 in line with the government funding reductions faced by the Council. The Council Plan then pledged to maintain funding at its current level from 2017/18 to 2019/20. The level of grant funding for 2019/20 is £530,000.

It is proposed that the grant will be reduced in 2020/21 from £530,000 to £325,000 to reflect the expected reduced funding to MKC from central government. It is not sustainable for MKC to continue to subsidise parishes when its own funding has been cut. It should be noted that the reduced grant is an estimation and will be confirmed once the Local Government funding position is known in December 2019.



### Distribution of the Funding

Three proposals are being put forward with regard to how the grant should be distributed to parishes,

- a. Current methodology
- b. 50% of grant by current methodology; 50% of grant by full Index of Multiple Deprivation (IMD)
- c. Proportion of grant to budget

When a methodology is changed there will inevitably be winners and losers but whichever methodology is used no parish will receive more grant than its current 2019/20 allocation.

### Transitional Arrangements

In addition, we are proposing to introduce **transitional funding** to smooth the impact of these changes. This will be for **one year only** through one off funding. The transitional arrangements ensure no parish will lose more than 20% of its current grant in 2020/21, up to a cap of £25,000 transitional funding.

After 2020/21 the Council will set the overall funding under this scheme in line with the level it receives from government. Depending on the timing of announcements from Government the Council may use an estimate.

### **Related Documents**

- Annex A - Summary of three proposed distribution methodologies
- Annex B - Proposed Parish funding allocations without transition
- Annex C - Proposed Parish funding allocations with transition
- Annex D - Explanatory note on Index of Multiple Deprivation

You can view the proposals on the left hand column of this webpage under the heading '**documents**'.

### **Questions**

1. Do you have any comments on the proposed size of the funding for 2020/21?
2. Do you have a preference for which methodology should be used to distribute the funding?
3. Do you agree with our proposed approach to transitional funding?
4. Do you have any other comments on LCTR parish funding

Any comments you wish to make on the proposal can be sent by clicking on the above email address.

Thank you for participating in this consultation.



## Summary of Proposed Distribution Methodologies

### Option A – Current Methodology

The funding is currently distributed so that the overall notional precept loss is spread evenly between each parish, based on an equal percentage loss of grant. For 2019/20 this meant that after the payment of the grant no parish had a loss of more than 5.26%. Parishes who have a loss less than 5.26% therefore receive no grant.

<b>Worked 2019/20 Example<sup>1</sup></b>	<b>Before LCTRS</b>	<b>After LCTRS</b>	<b>Loss Due to LCTRS</b>
2019/20 Tax Base (Band D Equivalent Properties)	6,972.59	6,204.23	768.36
2018/19 Precept per Band D (£)	62.14	62.14	62.14
Precept before LCTRS (£)	433,276.74	385,530.85	47,745.89
Grant Allocation (£)			(24,935.20)
Precept Loss after Grant (£)			22,810.69
Precept Loss as Proportion of Precept Income before LCTRS			5.26%

<sup>1</sup>Notional numbers as 2018/19 precept data is used as the grant is allocated before 2019/20 precept levels are set.

This methodology has been used since 2013/14 and was last consulted upon in 2015/16. In 2019/20 28 parishes receive a grant.

Option A uses the 2019/20 data for illustrative purposes. If this methodology continues the data would be updated in October as per normal timetables. This methodology benefits from being able to be updated annually and it has remained the preferred distribution since LCTR was introduced. However, the methodology can benefit those parishes which set the higher precept levels.

### Option B – 50% of grant by current methodology; 50% of grant by full Index of Multiple Deprivation (IMD)

This option shares 50% of the grant using the IMD which was last published in 2015. It is mainly based on data from 2012/13. The IMD is made up of a number of deprivation indices including employment, education and skills, health and income. Further details can be found in Annex D.

Under this option it is proposed to only pay grant to those parishes that fall into the 30% most deprived category. By using deprivation data we are able to allocate the grant to those parishes with the greatest need.

This methodology would be relatively fixed as the IMD is not usually updated more than every 10 years.

Option C - Proportion of grant to budget

This option distributes the grant based on the proportion of current grant compared to their current precept income. This methodology ensures that those that are most reliant upon the grant retain the largest share. To ensure that there are not significant income swings only parishes where their current grant funding is more than 5% of their precept would receive grant.

This methodology benefits from being relatively straightforward to understand and the data used could also be updated annually. However, this data would be a year out of date under current arrangements as the parish grant is allocated before parishes set their precepts.

**Parish and Town Council Funding Allocations - Summary of Options Without Transition**

Parish	Current Grant £530k	Option a	Option b	Option c	Loss Compared to Current Grant		
		Current Methodology £325k	50% Current Methodology £162.5k	Proportion of Precept Income	Option a	Option b	Option c
		£	£	£	£	£	£
ABBEY HILL	289.75	(0.00)	(0.00)	0.00	289.75	289.75	289.75
ASTWOOD and HARDMEAD	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
STRATFORD	93,585.05	67,238.45	77,739.88	63,744.20	26,346.60	15,845.17	29,840.85
BOW BRICKHILL	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
BRADWELL	12,742.09	7,416.49	5,314.18	8,679.11	5,325.60	7,427.92	4,062.99
KEYNES	(0.00)	(0.00)	(0.00)	(0.00)	0.00	0.00	(0.00)
CALVERTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAMPBELL PARK	55,729.98	34,326.40	22,415.25	37,959.73	21,403.58	33,314.73	17,770.25
CASTLETHORPE	65.53	(0.00)	(0.00)	0.00	65.53	65.53	65.53
CENTRAL MILTON KEYNES	2,963.73	(0.00)	(0.00)	0.00	2,963.73	2,963.73	2,963.73
CHICHELEY	26.76	8.48	(0.00)	16.23	18.28	26.76	8.63
CLIFTON REYNES and NEWTON							
BLOSSOMVILLE	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
COLD BRAYFIELD	31.52	5.71	(0.00)	0.00	25.81	31.52	31.52
EMBERTON	119.02	(0.00)	(0.00)	0.00	119.02	119.02	119.02
FAIRFIELDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GAYHURST	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
GREAT LINFORD	24,935.20	10,981.07	9,492.70	16,984.28	13,954.13	15,442.50	7,950.92
HANSLOPE	268.71	(0.00)	(0.00)	0.00	268.71	268.71	268.71
LINFORD	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
KENTS HILL, MONKSTON & BRINKLOW	1,141.16	(0.00)	(0.00)	0.00	1,141.16	1,141.16	1,141.16
LATHBURY	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
LAVENDON	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
LITTLE BRICKHILL	62.71	(0.00)	(0.00)	0.00	62.71	62.71	62.71
LOUGHTON & GREAT HOLM	513.35	(0.00)	(0.00)	0.00	513.35	513.35	513.35
MOULSOE	150.34	24.41	(0.00)	0.00	125.93	150.34	150.34
NEW BRADWELL	6,404.98	4,065.70	6,240.44	4,362.66	2,339.28	164.54	2,042.31
NEWPORT PAGNELL	2,294.75	(0.00)	(0.00)	0.00	2,294.75	2,294.75	2,294.75
NORTH CRAWLEY	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
OLD WUGHTON	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
OLNEY	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
RAVENSTONE	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
SHENLEY BROOK END	16,165.98	(0.00)	(0.00)	0.00	16,165.98	16,165.98	16,165.98
SHENLEY CHURCH END	8,211.87	(0.00)	(0.00)	0.00	8,211.87	8,211.87	8,211.87
SHERINGTON	(0.00)	(0.00)	(0.00)	(0.00)	0.00	0.00	(0.00)
SIMPSON	2,678.20	939.86	(0.00)	1,824.22	1,738.34	2,678.20	853.98
STANTONBURY	26,781.94	12,898.32	9,232.36	18,242.15	13,895.61	17,549.57	8,539.78
STOKE GOLDINGTON	95.44	(0.00)	(0.00)	0.00	95.44	95.44	95.44
STONY STRATFORD	10,277.37	3,200.08	6,701.95	0.00	7,077.28	3,575.42	10,277.37
TYRINGHAM & FILGRAVE	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
WALTON	9,760.51	(0.00)	(0.00)	0.00	9,760.51	9,760.51	9,760.51
WARRINGTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WAVENDON	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
WEST BLETCHLEY	59,972.33	26,452.59	11,986.21	40,849.35	33,519.74	48,006.12	19,122.98
WESTON UNDERWOOD	0.00	(0.00)	(0.00)	(0.00)	0.00	0.00	0.00
WHITEHOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WOBBURN SANDS	444.58	(0.00)	(0.00)	0.00	444.58	444.58	444.58
WOLVERTON	40,867.64	25,690.35	24,476.92	27,836.44	15,177.29	16,390.71	13,031.20
WUGHTON	153,419.52	131,764.09	151,420.12	104,499.65	21,655.44	1,999.41	48,919.88
<b>TOTAL</b>	<b>530,000.00</b>	<b>325,000.00</b>	<b>325,000.00</b>	<b>325,000.00</b>	<b>205,000.00</b>	<b>205,000.00</b>	<b>205,000.00</b>

## Parish and Town Council Funding Allocations - Summary of Options With Transition (for 2020/21 only)

Parish	Current Grant £530k	Option a	Option b	Option c	Loss Compared to Current Grant		
		Current Methodology £325k	50% Current Methodology 50% IMD	Proportion of Precept Income	Option a	Option b	Option c
	£	£	£	£	£	£	£
ABBEY HILL	289.75	231.80	231.80	231.80	57.95	57.95	57.95
ASTWOOD and HARDMEAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STRATFORD	63,585.05	74,868.04	77,739.88	74,868.04	18,717.01	15,945.17	18,717.01
BOW BRICKHILL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BRADWELL	12,742.09	10,193.67	10,193.67	10,193.67	2,548.42	2,548.42	2,548.42
KEYNES	(0.00)	(0.00)	(0.00)	0.00	(0.00)	(0.00)	(0.00)
CALVERTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAMPBELL PARK	55,729.58	44,583.99	44,583.99	44,583.99	11,146.00	11,146.00	11,146.00
CASTLETHORPE	65.53	52.42	52.42	52.42	13.11	13.11	13.11
CENTRAL MILTON KEYNES	2,963.73	2,370.98	2,370.98	2,370.98	592.75	592.75	592.75
CHICHELEY	26.76	21.41	21.41	21.41	5.35	5.35	5.35
CLIFTON REYNES and NEWTON							
BLOSSOMVILLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COLD BRAYFIELD	31.52	25.22	25.22	25.22	6.30	6.30	6.30
EMBERTON	119.02	95.22	95.22	95.22	23.80	23.80	23.80
FAIRFIELDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GAYHURST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GREAT LINFORD	24,935.20	19,948.16	19,948.16	19,948.16	4,987.04	4,987.04	4,987.04
HANSDLOPE	268.71	214.97	214.97	214.97	53.74	53.74	53.74
LINFORD	0.00	0.00	0.00	(0.00)	0.00	0.00	0.00
KENTS HILL, MONKSTON & BRINKLOW	1,141.16	912.93	912.93	912.93	228.23	228.23	228.23
LATHBURY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LAVENDON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LITTLE BRICKHILL	62.71	50.16	50.16	50.16	12.54	12.54	12.54
LOUGHTON & GREAT HOLM	513.35	410.68	410.68	410.68	102.67	102.67	102.67
MGLSCE	150.34	120.27	120.27	120.27	30.07	30.07	30.07
NEW BRADWELL	6,404.98	5,123.98	6,240.44	5,123.98	1,281.00	164.54	1,281.00
NEWPORT PAGNELL	2,294.75	1,835.80	1,835.80	1,835.80	458.95	458.95	458.95
NORTH CRAWLEY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OLD WUGHTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OLNEY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RAVENSTONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SHENLEY BROOK END	16,165.98	12,932.78	12,932.78	12,932.78	3,233.20	3,233.20	3,233.20
SHENLEY CHURCH END	8,211.87	6,509.50	6,509.50	6,509.50	1,642.37	1,642.37	1,642.37
SHERINGTON	(0.00)	(0.00)	(0.00)	0.00	(0.00)	(0.00)	(0.00)
SIMPSON	2,678.20	2,142.56	2,142.56	2,142.56	535.64	535.64	535.64
STANTONBURY	26,781.94	21,425.55	21,425.55	21,425.55	5,356.39	5,356.39	5,356.39
STOKE GOLDINGTON	95.44	76.35	76.35	76.35	19.09	19.09	19.09
STONY STRATFORD	10,277.37	8,221.89	8,221.89	8,221.89	2,055.47	2,055.47	2,055.47
TYRINGHAM & FILGRAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WALTON	9,780.51	7,808.41	7,808.41	7,808.41	1,952.10	1,952.10	1,952.10
WARRINGTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WAVENDON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WEST BLETCHLEY	59,972.33	47,977.86	36,965.21	47,977.86	11,994.47	23,006.12	11,994.47
WESTON UNDERWOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WHITEHOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WOBURN SANDS	444.58	355.67	355.67	355.67	88.92	88.92	88.92
WOLVERTON	40,867.64	32,694.11	32,694.11	32,694.11	8,173.53	8,173.53	8,173.53
WUGHTON	153,419.52	131,764.09	151,420.12	122,735.62	21,655.44	1,999.41	30,683.90
<b>TOTAL</b>	<b>530,000.00</b>	<b>433,025.47</b>	<b>445,661.14</b>	<b>424,000.00</b>	<b>95,971.53</b>	<b>64,338.86</b>	<b>106,000.00</b>

## **Explanatory Note on the Index of Multiple Deprivation 2015**

The Index of Multiple Deprivation (IMD) is the official measure of relative deprivation for small areas (or neighbourhoods) in England. It was last published in 2015. A significant proportion of the data used relates to 2012/13.

### Indices

The IMD is constructed by combining seven types of deprivation according to their respective weights. These are as follows

- Income Deprivation (22.5%)
- Employment Deprivation (22.5%)
- Education, Skills and Training Deprivation (13.5%)
- Health Deprivation and Disability (13.5%)
- Crime (9.3%)
- Barriers to Housing and Services (9.3%)
- Living Environment Deprivation (9.3%)

### Ranking

The IMD ranks every small area in England from 1 (most deprived area) to 32,844 (least deprived area).

The small areas used are called Lower-layer Super Output Areas (LSOAs), of which there are 32,844 in England. They are designed to be of a similar population size with an average of 1,500 residents each and are a standard way of dividing up the country. They do not readily align with parish or ward boundaries.

It is common to describe how relatively deprived a small area is by saying whether it falls among the most deprived 10 per cent, 20 per cent or 30 per cent of small areas in England (although there is no definitive cut-off at which an area is described as 'deprived').

To help with this, deprivation 'deciles' are published alongside ranks. Deciles are calculated by ranking the 32,844 small areas in England from most deprived to least deprived and dividing them into 10 equal groups. These range from the most deprived 10 per cent of small areas nationally to the least deprived 10 per cent of small areas nationally.

As an example, LSOA E01016721 Great Linford is ranked 9,137 out of 32,844 small-areas in England, where 1 is the most deprived. This means that this LSOA is amongst the 30 per cent most deprived small areas in the country.

**WOUGHTON COMMUNITY COUNCIL**

**Full Council**

**Monday 8<sup>th</sup> July 2019**

**PURPOSE OF REPORT:**

To propose a response to the updated information regarding Regeneration within the parish.

**RECOMMENDATION:**

1. That Council notes the report.
2. That the council agrees to the following position:  
*'Woughton Community Council broadly encourages the new approach to Regeneration, with the focus on local resident views and needs and welcomes the opportunity for us, local resident associations, residents and others to be involved in the new approach'.*

**MAIN ISSUES AND CONSIDERATIONS:**

Regeneration has been part of local discussions for several years. Whilst there has been no official change in policy from Milton Keynes Council, Cllr Nigel Long has made a number of statements regarding Regeneration, specifically the idea that 'wholesale demolition' is no longer proposed.

As a result of these changes, Woughton Community Council will need to update its Regeneration policy, create a Regeneration working group and, in the immediate term, have a 'holding' position with regard to these proposals whilst clarity and further discussions are ongoing.

Whilst the situation remains unclear, the Council Manager suggests something along the lines of the recommendation above.

**FINANCIAL IMPLICATIONS:**

None at this time.

**STAFFING IMPLICATIONS:**

None at this time.

**OTHER IMPLICATIONS:**

Having a consistent and agreed message from the council is essential – it is likely that councillors will be asked for views, either in public or privately, and being clear about the council view will help ensure that this message is clear. Individuals can, of course, continue to hold their own views and share them on the understanding that these are their views and not those of the council.

**BACKGROUND PAPERS:**

None.

**AUTHOR**

Steve McNay – Council Manager