



Creating Connections, Supporting Communities
Woughton Community Council


Woughton Community Council Hub

Woughton Community Council

Councillors Handbook

nalc
Star Council Awards winner



The Officer Team



STEVE MCNAY

Council Manager, Clerk to Council and Proper Officer



SAMONE WINSBOROUGH

Responsible Finance Officer and Operations Manager



BRIAN BARTON

Committee and Member Support Officer



PAUL GARTH

Bookings and Reception Officer



MARTA SOBIS

Business Support Officer

Community Team



SEAN PERRY

Community Services Manager



KEVIN VICKERS

Community Development and Events officer



SUE VARLEY

Mental Health Community Officer



LAUREN STEEL

Community Advice Officer



SAM ROGERS

Community Food Coordinator

Landscape and Environment Team



IAN TEGERDINE

Landscape and Environment Manager



JAMES APPLEBY

Senior Landscape Operative



LORRAINE ESSAM

Environment and Projects



JULIE BAINES

Environmental Officer



CHARLIE WHITEHEAD

Landscape Operative



NICK PREATER

Landscape Operative



DOMINIC THOMPSON

Landscape Operative

Community

Centres



LORNA WILLIAMS

Charlie Lowe
Charlie Franks-Fuller
Wendy MacLeod
Community Centre
Caretakers

Youth Team



TASH DARLING

Youth Services Manager



GEMMA SIMMONS

Youth Development Worker

Charlie Lowe
Emily Darling
Christina Wilson
Ben Bowker
Claire Morgan

Youth and Play
Ranger Team

Congratulations on becoming a councillor with Woughton Community Council.

This booklet provides you with an overview of the role, the policies and procedures of the council and the expectations of you as a councillor, alongside information about the services and activities that the council provides.

You can get more information from the Council Manager, the Committee and Member Services Officer, the Responsible Finance Officer or from your councillor colleagues. We also run a full training programme, including access to sessions run by the Bucks and MK Association of Local Councils (BMKALC)

We hope that you find the information useful and look forward to working with you to make Woughton the best it can be.

Contents

Officer Team	Page 2	Code of Conduct and Standards	Page 8
Contents	Page 3	Support from WCC	Page 9
Introduction and History	Page 4	Social Media	Page 10
Relationships	Page 5	Social media guidelines	Page 11
Your role as a Councillor	Page 6	Our Services	Page 12
Your role	Page 6	Community	Page 12
Representing your area	Page 7	Landscape and Environment	Page 13
Community Leadership	Page 7	Youth	Page 13
Developing Policy	Page 7	Casework	Page 14
Planning and Regulation	Page 7	Allowance and expenses	Page 15
		Grant funding	
		Councillor Ward Allowance	Page 15
		Communities and Environment Fund	Page 15
		Essential Contacts	Page 16



Woughton Community Council



Creating Connections, Supporting Communities
Woughton Community Council



Woughton Community Council (WCC)

has existed in various forms since 1896.

Formed when Milton Keynes was a collection of small villages and hamlets, Woughton was based around Woughton on the Green, the manor and collected farmland surrounding it.

As Milton Keynes has grown, the parish included the new estates of Netherfield, Beanhill and Tinkers Bridge, later to include Coffee Hall, Eaglestone, Leadenhall, Peartree Bridge, Passmore and Woughton Park. In addition, the industrial estates of Redmoor and Bleak Hall also formed part of the parish.

During the early part of the new millennium, Woughton on the Green, Passmore and Woughton Park left the parish to form the new 'Old Woughton' parish. This was followed by the remaining estates re-branding as 'Woughton Community Council', encompassing the seven residential and 2 industrial estates that form the parish today.

The area is hugely diverse, with the highest numbers of young people, members of the BAME communities and people with additional needs of any parish in the city. Whilst there are issues of deprivation, we also have thriving communities, large open spaces, good transport links and house Milton Keynes largest employer – the hospital. We also have private health providers and a growing medical sector within the hospital site. With two large secondary schools, MK College, schools for children with additional needs and alternative education providers, alongside a number of primary schools, we also house significant educational establishments.



Home to over 14,000 residents, with thousands more visiting each day, Woughton is at a crossroads. With a massive regeneration programme planned over the coming decade, four of our estates are earmarked for significant development, with additional building taking place alongside this. Some smaller scale developments are already planned and underway on Netherfield.

Woughton is geographically well placed, with MK Bowl to the west of the parish, stadium:MK and the MK1 development to the south, the Ouzel Valley Park and the canal as the western border and Central Milton Keynes to the north. Home to large employers, such as MK Hospital and MK College, with the two industrial estates, alongside numerous small businesses across our estates, Woughton is a great place to work with a diverse range of opportunities.

The parish is extremely 'green', with wide open spaces, sports facilities and access to the linear park network that spans the city. Home to public artworks including the legendary 'Sara the Triceratops', the painted dinosaur that lives on Peartree Bridge, the Tin Man, the Griffin, ABC and Owl and Pussycat parks and Tinkers Bridge Meeting Place with the Alice in Wonderland theme, there are also a number of 'street art' installations.



With a wide range of additional services and support provided through WCC, Milton Keynes Council, MK College and a range of other charity and business partners, we are eager to education, training and employment sit at heart of the parish. Building upon the success of the 'Woughton Skills Ladder' that brought so much to so many during the early part of the millennium, creating opportunities, supporting sustainable growth and helping those who are most in need is an important part of our role. Whilst we are here for everyone, we need to make it easier for some.



Woughton is a thriving part of Milton Keynes and continues to grow and develop, with significant renewal proposed within the locale. The coming decade promises to be exciting, challenging with many unknowns. Thank you for joining us to be part of this.

Your role as a Councillor

Being a councillor is not something to be taken lightly – at Woughton, our councillors don't only attend meetings. The role includes being active within your community, holding regular surgeries, be involved in training and development (including 'awaydays' to formulate budgets and service plans), be involved in our events and generally play a part in maintaining the strong, innovative council that Woughton is.

The essentials are:

- Attendance at Full Council (twelve times a year), the Annual Meeting of the Parish and the WCC Annual Meeting
- Attendance and involvement in the work of at least one committee (Resources and Finance, Services and Community, Operations or Planning, Licencing and Development).
- Respond to and provide the necessary information, when asked, from requests from other councillors or officers of WCC (such as annual information update, articles for the website or Gazette, information for your councillor webpage).

We expect that you will be involved in many other things, such as events, Residents Association

meetings, other local groups and many other, unique things that help your communities.

A more formal explanation of the role is provided over the next couple of pages and is based upon information from the Local Government Association (LGA).

The councillor's role

As a democratically-elected local representative, you have a unique and privileged position – and the potential to make a real difference to people's lives. However, being a councillor is hard work. Every day you will be expected to balance the needs of your local area, your residents and voters, community groups, local businesses, your political party (if you belong to one) and the council. All will make legitimate demands on your time – on top of your personal commitments to family, friends and workplace.



As a councillor you will have many different roles to balance. As the local elected representative you will engage with residents and groups on a wide range of different issues and take on an important community leadership role. At the council you will contribute to the development of policies and strategies, including budget setting, and you may be involved in scrutinising council decisions or taking decisions on planning or licensing applications. Your role will include both the estate you represent AND the wider Woughton community. This can be challenging and may, at times, mean a conflict between the two roles.

Representing your local area

A councillor's primary role is to represent their ward (estate and parish) and the people who live in it. You should provide a bridge between the community and WCC. As well as being an advocate for your local residents and signposting them to the right people at WCC, you will need to keep them informed about the issues that affect them. WCC provide a range of ways to support this, including our website, social media, The Gazette (our quarterly magazine) and regular events and councillor surgeries.

In order to understand and represent local views and priorities, you need to build strong relationships and encourage local people to make their views known and engage with you and the council. Good communication and engagement is central to being an effective councillor.

As a local councillor, your residents will expect you to:

- respond to their queries and investigate their concerns (casework)
 - communicate council decisions that affect them
 - know your patch and be aware of any problems
 - know and work with representatives of local organisations, Interest groups and businesses
 - represent their views at council meetings
 - lead local campaigns on their behalf.



Community leadership

Community leadership is at the heart of modern local government. Councils work in partnership with local communities and organisations – including the public, voluntary, community and private sectors – to develop a vision for their local area, working collaboratively to improve services and quality of life for citizens. You have a lead role in this process.

Developing council policy

We need clear strategies and policies to enable us to achieve our vision for the area, make the best use of resources and deliver services that meet the needs of our communities. As a local councillor you will contribute to the development of these policies and strategies, bringing the views and priorities of your local area to the debate. How you do this will depend on the committees and forums you are appointed to. However, the council's policy framework must be signed off by full council, on which every councillor sits.

Planning and regulation

WCC is not just a service provider, we also act as regulators. As a councillor you may be appointed to sit on the planning and regulatory committee, considering issues such as planning applications and licenses for pubs and restaurants and ensuring that businesses comply with the law. Most councils (including WCC) arrange special training for this. During the 2020/21 Council Year, WCC introduced a Planning, Licencing and Development Committee, which oversees planning and licencing applications, looks at policy regarding these areas and leads on the proposed Regeneration and Renewal projects that are likely to become reality over the coming years.

Case work, resident contacts and similar.

There will be times when you, as a councillor, are approached for support. This may be a resident, a family, a community group, a business – anyone within the parish may see you as an advocate and request your help. This is an essential part of the role and the element many people see as the most important part. Whilst it can feel daunting at times, undertaking this work and finding positive outcomes (where possible) is hugely rewarding.

When an issue first arises, either by a resident contact, a councillor or another 'referral' route being used, the issue should be passed to and managed by councillors from the estate in question*. This may mean that councillors use the expertise of officers, partner organisations, local charities or similar. There may also be times where additional help or seniority would be helpful – councillors can request support from officers, senior councillors, or Ward Councillors where this is felt helpful, but should come from the councillor themselves and the level of support be defined by them.

*For the industrial estates, Bleak Hall is covered by Coffee Hall councillors and Redmoor by Beanhill councillors)



Code of conduct and standards

As a councillor you will be required to adhere to our code of conduct for elected members. This is WCC's own code, but is based on the Committee on Standards in Public Life's seven principles of public life. These were developed by the Nolan Committee, which looked at how to improve ethical standards in public life, and are often referred to as the Nolan principles.

The Seven Principles are:

- Selflessness** – Holders of public office should act solely in terms of the public interest. They should not do so to gain financial or other benefits for themselves, their family or their friends.
- Integrity** – Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.
- Objectivity** – In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit and facts not on personal judgements
- Accountability** – Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.
- Openness** – Holders of public office should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.
- Honesty** – Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.
- Leadership** – Holders of public office should promote and support these principles by leadership and example.



Standards expected

These principles apply to anyone who works as a public office-holder. This includes all those elected or appointed to public office, nationally and locally, and everyone appointed to work in the civil service, local government, the police, courts and probation services, non-departmental public bodies and in the health, education and social care sectors. All public office-holders are both servants of the public and stewards of public resources. The principles also apply to everyone in other sectors delivering public services.

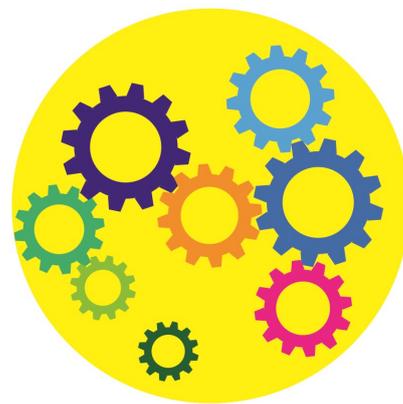


All standards matters are the responsibility of individual councils, which are required to promote and maintain high standards of conduct by councillors. You must register any disclosable pecuniary interests for yourself, your spouse or a partner you live with, within 28 days of taking up office. It is a **criminal offence** if you fail, without reasonable excuse, to

declare or register interests to the monitoring officer.

A 'pecuniary interest' is basically anything that you may profit from, benefit from or similar - a business, shareholding, land or property or other interest that may benefit you, or your close family. For example, if there was a planning application that was near your house that would impact upon the property price, you must declare an interest if this is being decided or discussed by the council. Or if there was a business that WCC was looking to use and you had any benefit from that business (you owned shares, had an interest in the business or you or your family worked there), again, you must declare this.

Support from Woughton Community Council



There may be times when you feel that something that has happened, something that might happen or something that you are involved in MAY impact upon your role as a councillor or otherwise reflect upon you as an individual or the council as a whole. It is essential that if this is the case, that you speak to the Leader or Chair of the Council or the Council Manager to ensure that you receive the right support and advice. This protects both you and the council from any possible negative publicity, legal action or damage to your reputation.

Things that may require some support include:

- Involvement with the police or other regulatory bodies for you or your close family
- Any communications that are threatening, discriminatory or otherwise cause concern that are either directed at you or suggest that they come from you (either online or otherwise)
- Anything that could be considered a conflict of interest, even if only when looking back at decisions that you have been involved in
- Any breach of data protection rules, for example where personal data has been shared or stolen (this includes any loss of IT equipment that is used for council business, including mobile phones)
- Any historic issue that may cause difficulties if made public

This list is not exhaustive - if in doubt, please have a conversation, in confidence, to help ensure that you and the council are best advised.

What you can expect from us:

- Your councillors allowance
- A WCC email address and access to relevant documentation
- Where necessary, IT equipment to enable you to access the internet, emails and other relevant documentation
- A contribution towards the cost of your broadband, if applicable



- Access to regular training, both 'in house' and through external providers
- A 'mentor' from our more experienced councillors, if you are new to the role
- Expertise, knowledge and information from councillors, officers and other professionals.

What we expect from you:

- To attend meetings, as described above (NB If you are unable to attend, please inform the Committees and Member Services Officer), reading the papers in advance and being prepared
- To attend relevant training sessions
- To hold at least 4 surgeries within your estate each year (officer support available- these may be held as part of other events, such as Fun Days, Resident Association events, etc.)
- To actively gather the views of and represent your residents

Social Media

Social media is increasingly used by both WCC and councillors to engage, inform and update local residents. WCC uses it to share events, information from both the council and other agencies and to encourage people to get involved, whether this is volunteering, contributing to surveys or to attend events and activities. Alongside things like the website, The Gazette and face-to-face sessions, social media forms an essential part of our communications and can be a really positive way of getting information out.

There are dangers with social media too - tone of voice and the words that are used can be taken out of context, people commenting on posts can use offensive, derogatory or inflammatory language and this can (and has) caused offence. To help avoid this, WCC uses a 'business' page on Facebook and has limited access accounts on both Twitter and Instagram. This helps ensure that council officers retain control of these pages and limit any dangers.

Personal accounts are not subject to any restrictions, but it is important to remember that as an elected member, you WILL be under more scrutiny than others. This is the case whether you use a separate account (e.g. Councillor Will Ougton) or a personal account - you don't stop being a councillor. There have been many occasions where local councillors (and ward councillor from MKC) have found themselves subject to investigation and, in some cases, sanctions, as a result of comments or posts made on social media. To try and avoid this, we have a Social Media policy which sets out the WCC approach and gives some guidance to councillors to help you navigate the minefield that can be the internet.



Social media guidelines

- Treat others with respect – do not use social media to make personal attacks or indulge in rude, disrespectful or offensive comments.
- Comply with equality laws – do not publish anything that might be seen as racist, sexist, ageist, homophobic or anti-faith.
- Never bully or harass anyone – do not say anything, that might be construed as bullying or intimidation.
- Do not bring the council into disrepute – do not publish anything that could reasonably be perceived as reflecting badly upon or lowering the reputation of you or the Council.
- Do not disclose confidential information – do not disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature.
- Consider keeping your personal and councillor profile on social networking sites separate.
- Check you have the appropriate privacy settings for any private blog or networking site
- Be aware that you will be seen as acting in your official capacity if you publish information that you could only have accessed by being a councillor.



Potential legal issues

Libel – If an untrue statement about a person which is damaging to their reputation is published, they may consider it as defamatory and consider legal action.

Copyright – Using images or text on social media from a copyrighted source (for example extracts from publications or photos), without obtaining permission, is likely to breach copyright laws.

Data Protection – Personal data of individuals must not be published unless you have their express permission. Personal information in an email or personal exchange should not be presumed to imply any consent to pass it on to others.

Bias and Predetermination – Councillors should not say anything on social media (or indeed anywhere) that suggests they have made up their mind on an issue that is due to be formally decided. While your likely view on a particular application may be well known, you need to be able to show that you attended the committee or hearing prepared to take on board and weigh all the evidence, and were genuinely persuadable to a different view, or the decision may be later challenged as invalid.

If in doubt, take a moment to consider any response. Talk to a colleague or an officer within WCC for advice if necessary. Don't feel that you have to respond immediately. And bear in mind that even if you later delete a post, someone will have a screenshot and it can still come back to cause you difficulties.

Our Services

As a Community Council, we are in the unique position of being able to tailor our services to the specific needs of our local community. As such, we offer a range of services and support that aim to help us meet our overall aims.

The services are split into three main areas; Community, Youth and Landscaping / Environment. Each service area is led by a dedicated manager and are governed via the Services Committee

Community



Our Community Team includes The Woughton Advice Service (WAS), Wellbeing Support, Community Engagement, Events and the Community Fridge and Cafes.

The **Woughton Advice Service** (known as the WAS), has supported over 1000 local people to access information, advice, support and signposting around a whole range of issues. The service has supported people with issues of housing (meaning people have avoided becoming homeless), immigration, finances (bringing over £100,000 of additional money into the parish), employment, repairs and lots of other things.

The **Wellbeing Service** works alongside the advice service, providing both individual and group support to promote positive wellbeing. With a dedicated wellbeing room within the Coffee Hall Meeting Place, the service aims to bridge the gap for people unable to get support elsewhere.



Our **Community Fridge** (run in partnership with the Environment Team) was created to help reduce food waste by working with local shops and food providers to redistribute food that would otherwise be thrown away. With tonnes of food being saved and hundreds of people accessing the fridge each month, this has been an extremely successful venture.



The **Community Cafes** work alongside the fridge to offer a social space where people can get nutritious, affordable food and access to other services and support. This project was due to start in 2020 and, with the exception of some outdoor 'pop up' cafes, has been unable to fully deliver due to restrictions in place.

Community Engagement and Events provides a whole range of activities, including the Residents Association Forum and support, training for local groups, creation of new activities and projects that improve the



parish and delivery of a calendar of events throughout the year. These include the regular events such as Festival, Diwali and Chairs Awards and smaller scale or 'one off' events, such as Tea Dances, Halloween activities and VE Day.



Landscape and Environment

This team includes the Landscaping service, which is delivered as a devolved service from MK Council, alongside the Environment Officers, who have a broad remit .

The **Landscaping Team** includes 4 operatives and covers the whole parish. This is delivered as a contract from MKC and sets out ambitious targets around grass cutting, shrubs and bedding maintenance, weed control, some tree work and similar. Based both at the Depot (currently on Fishermead, but with plans to bring onto parish) and within the Hub and wider community, this teams works throughout the year with two distinct 'seasons' defining the work.

The **Environment Officers** cover a whole range of activities and projects that cover waste and recycling (both reporting of and education around) - litter, rubbish collections, fly-tipping, etc. alongside lots of other 'public realm' type stuff; abandoned vehicles, broken street lights, street furniture, green open spaces, play parks and the like. They also cover our notice boards, dog waste bins and bags, community growing spaces, environmental events (such as Apple Day), development of new projects and lots of other stuff.



These teams work together, aiming to maximise the impact on the parish and improve the look and feel of the estates. Working closely with residents, resident associations and other community groups, they make a real difference to the parish environment.



Youth Services

The Youth Team are an essential part of our parish, with dedicated spaces and a range of projects and activities that support both young people and their families across the parish,

The **Open Access Youth Clubs** provide stimulating and varied sessions for children from 8 years old, supporting development and attainment, alongside social skills and support.

Targeted sessions for specific groups (such as LGBTQ+, young parents, those with special educational needs) provide support to those who may otherwise miss

out, supporting people from Woughton and the wider city (where appropriate).

Play Ranger sessions offer family play sessions in the green spaces of the parish, and include sports, arts and crafts, circus skills and a variety of other activities that bring families together. These sessions are hugely popular and there are plans to offer them to other parishes to promote play across the city,



No 95 is the Youth 'Hub' for Woughton, based at 95 Jonathans, just down the road from the main WCC offices. This is an excellent space that includes an office, large open 'café' space, a recording studio, performance space, quiet room and, in the garden, a gym and large space for other activities. No 95 is used by a range of external groups who rent the building for provision of support for other young people.

Sexual Health sessions are provided at MK College and No 95, where young people can access contraceptives and 'C Cards', STI testing, information and advice and generally access an unbiased, supportive space where they can safely deal with these issues.

Performing Arts is covered with music café sessions, dance classes, street art, performance space, recording studio and a variety of other options. There is an annual festival that showcases young peoples skills and Arts Awards that provides a structure for those that want this.



These show only some of the activities, services and support that the council offers to residents and these increase every year! We work closely with a range of partners and welcome ideas and support to reach as many people as possible. Your role as a councillor works to engage people with these services, but also to offer things yourself.

Councillor Allowances and Expenses.

This area is covered fully within the 'Councillor Allowances and Expenses Policy', but a quick overview is that councillors who are elected onto Woughton Community Council can claim both an allowance and expenses relating to the role.

The councillor allowance is set annually and is in line with the recommendations of the independent board that sets these the levels for both MK Council and the local councils (parish, town and community). This allowance is intended to reflect the likely impact of being a councillor financially and ensure that nobody is out of pocket as a result of being a public servant - phone, office space at home, travel costs within the parish, etc.. This allowance is payable to all elected members.

Expenses are slightly different, as these are paid on a receipted basis - members can claim back reasonable expenses in line with the policy. This might include travel costs outside the parish (e.g. if attending training or a meeting) or for meals when away from home. There may be other costs that can be claimed back, but most will be covered via the allowance allocated.



In addition, all councillors will be provided with essential 'kit' - a tablet or laptop, branded clothing, ID card and access to printing, laminating, etc. at the council offices. WCC will also subsidise



broadband provision at a councillor's home to a maximum of £10 per month.

Councillors can choose to not claim any or all of the above, if they so wish. Please also note that allowances must be declared to HMRC and may be liable for tax.

Full details are within the policy.

Councillor Ward Allowances

In addition to the allowances noted above, all councillors with WCC are allocated £200 each year that they can donate to a 'worthy cause'. This may be a local charity or community group, residents association or a specific project that means something to you as a councillor.

This allowance is allocated individually and will be paid directly by WCC. You will be sent a form to complete each year detailing who you would like the payment to go to. It is your responsibility to complete and return the form.

Communities and Environment Grant funding

As well as the ward allowances, WCC also offers a grants fund to local groups. This enables registered groups to apply for funding for activities that will bring improvements to the parish. This has included trips out for families in need, funding for charities that deliver on the parish to expand their work, funding for activities or fun days for estates, litter picking equipment, plants and trees for community areas - a huge range of diverse projects that all make Woughton a better place to live, work and visit.



As a councillor, you can support local groups in applying to the fund, either directly or by linking them up with community officers who can support them. Whilst councillor ward allowances are great for smaller projects, the larger grants funding can provide that additional finance that can make a big difference.

This gives an overview of the council, their services, your role and some other relevant information, but only covers a small amount of what you will need to know.

PLEASE do ask if you have questions or queries, if there is something that you are unsure about or something that is causing you concern. There are lots of places you can go for advice - the Council Manager, Chair or Leader of the Council, the Committee and Member Services Officer or MK Association of Local Councils - contact details are included or on the next page.

You can make a real change and we are here to help. Good luck and do shout if you need to.

Essential Contacts

Woughton Community Council

The Council Hub, The Local Centre, Coffee Hall, MK6 5EG

www.woughtoncommunitycouncil.gov.uk

01908 395681

reception@woughtoncommunitycouncil.gov.uk

Milton Keynes Council

Civic Offices, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ

www.milton-keynes.gov.uk

01908 691691

customerservices@milton-keynes.gov.uk

Housing Repairs (Council Tenants) - MEARS

Cedar House, Woodland Business Park, Milton Keynes, MK14 6EX

0330 123 2522 (24 hours)

repairs.miltonkeynes@mearsgroup.co.uk

Thames Valley Police (non-emergency)

302 North Row, Milton Keynes MK9 2DS

www.thamesvalley.pnn.police.uk

101 or 01908 686014

MKSouthCluster@thamesvalley.pnn.police.uk

Buckinghamshire and MK Association of Local Councils (BMKALC)

County Hall, Aylesbury, HP20 1UA

<http://bucksalc.gov.uk/>

01296 383154

balc@bucksalc.gov.uk

**If in doubt, contact the Committee and Member
Services Officer - Brian Barton**

brian.barton@woughtoncommunitycouncil.gov.uk

01908 395681