

Woughton Community Council

Planning Licencing and Development Committee

Terms of Reference and Delegated Powers

1. The Committee is a committee of the Full Council and shall operate within the terms of reference set by Woughton Community Council.
2. The Committee shall also be known by its shorter title of 'Planning Committee'
3. The quorum shall consist of 3 (three) members.
4. The Committee may co-opt any person who is not a member or officer of Woughton Community Council and shall have no voting rights. Each appointment will be reviewed at the annual meeting of Council in May.
5. That every member should attend any training session(s) that have been arranged that relates to the functions and or duties of the committee, up to six (6) months after appointment. *This shall include attendance at a relevant planning training session as a minimum.*
6. The committee shall oversee all relevant planning applications, providing a response to the principle authority in line with legislation.
7. The committee shall also oversee all relevant licencing applications, providing a response to the principle authority in line with legislation.
8. The committee shall be responsible for the creation and review of a Regeneration and or Estate Renewal Policy that determines the council's response to any proposals for regeneration and or Estate Renewal of each grid square/residential communities.
9. The committee shall provide oversight of the Neighbourhood Plan, reviewing where appropriate, and coordinating and bringing proposals to Council where appropriate.
10. Working within the Financial Regulations of the Council, the Committee shall have powers to:
 - a. Approve and determine expenditure within budgets controlled by the committee.

Last review date:	May 2023
Next review date:	May 2025
Lead:	Council Manager
Overseeing Committee:	Full Council
Approved:	
Review cycle:	Annually