

Role Profile

Role Title:	Senior Landscape Operative
Department:	Landscape and Environment
Reporting To:	Landscape and Environment Manager
Hours:	37.5 hours per week
Salary Range:	SCP 17 (£23,836) – SCP 21 (£25,801)

Overview

Woughton Community Council is the council closest to the communities of Netherfield, Coffee Hall, Eaglestone, Tinkers Bridge, Leadenhall, Peartree Bridge and Beanhill. Supporting a population of around 14,000 people, the parish has some challenges but is a vibrant and welcoming community. An innovative and forward-thinking council, we are committed to the highest standards of delivery in everything we do.

You will be employed in a supervisory capacity to maintain and support management of the landscaping team, you will work across all of our estates to ensure our landscaping duties are sustained to a high standard, working as part of a both proactive and reactive service department within Woughton Community Council. This role is of a physically demanding nature, requiring reliability, flexibility, fitness and ability to work outdoors for considerable periods in all weather conditions.

We are looking for an individual with previous landscape maintenance experience, the chosen individual will hold current certificates of competence in chainsaws (CS30/31) and have a current full driving license with part B & E (towing).

With a committed, passionate team in place, the right applicant has a chance to make a real difference to the lives of local people, whilst developing professionally in a friendly and supportive environment.

Key Duties

Your key duties, are including but not limited to the following:

- To undertake a Supervisory role of day to day management of Landscape Department.
- Responsible for maintaining green open spaces to a consistently high standard. Undertaking grass cutting, hedge trimming, tree care, shrub pruning, planting, strimming and shredding and any other works necessary to deliver a programme of landscape works;
 - o Manage a weed and disease control programme
 - o Carry out minor arboriculture works.
- To ensure all vehicles, plant and equipment used are regularly checked in accordance with routine operating requirements, including the completion of records.
- To monitor facilities, plant and equipment to ensure safe working practises and compliance with health and safety regulations, and to maintain the correct reporting/maintenance system.
- To employ the relevant health and safety regulations and their applications.

- To maintain excellent relations with the general public whilst identifying areas of specific community engagement opportunities to enhance the service.
- To liaise and support colleagues and partners with projects, initiatives and events as necessary
- To attend supervision sessions and staff meetings and appraisals
- To undertake training and personal development as necessary
- Any other tasks that may be reasonably required in pursuit of Council objectives
- To manage and motivate staff and brief staff on day to day schedules whilst Landscape Manager is away.
- To monitor Landscape emails whilst Landscape Manager is away and action all enquiries accordingly.
- To liaise with Council Manager or Responsible Finance officer if large value purchases need to be made.
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Person Specification

Essential

- Previous Landscape maintenance experience.
- Basic knowledge of Health and Safety policies and procedures.
- Good basic education
- Current certificates of competence of chainsaws (CS30/31)

Desirable

- Knowledge and understanding of issues concerning work with disadvantaged and diverse communities.
- First Aid qualified
- Manual handling knowledge/qualification.

Technical job-related skills

Essential

- Practical experience of appropriate tools and machinery and their safe operations.
- Excellent knowledge of landscape and grass cutting operations and required standards.
- Skilled communicator in both written and oral form.

Personal job-related skills

Essential

- Highly committed, enthusiastic and self-motivated
- Able to prioritise work loads
- Ability to lead and manage a small team of staff on a day to day basis
- Current full driving license with part B & E (towing)
- Flexible, pro-active approach to tasks
- Able to prioritise and manage time effectively
- Flexible approach to working hours as occasional evening and weekend work may be deemed necessary.
- Willingness to undertake further training to improve knowledge and skills.

In return we offer:

- We are a Living Wage employer and offer a competitive salary range.
- We offer flexible working options
- We are a Mindful employer, supporting positive mental health and wellbeing
- We encourage access to training and development opportunities, with excellent levels of support and a focus on professional development
- We offer a 'Bike to work' loan scheme, providing tax free loans for bikes and cycling equipment
- We offer an excellent Local Government pension scheme, good levels of annual leave and excellent terms and conditions (including annual incremental pay rises, sick pay, dependents leave and similar).