

Woughton Community Council

Full Council

Minutes of the meeting held on Monday 10th June 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes

Present: Cllrs Sue Smith (Chair), Jordan Coventry (Vice-Chair), Elina Apse, Janette Bobey, Margaret Ferguson, Donna Fuller, Brian Hepburn, Luke Louis, Ruth McMillan, John Orr, Terri Parish, Nick Scott, Yvonne Tomlinson, Lauren Townsend, Alan Williamson, Pam Wilson.

Also present: Brian Barton (Committee & Member Services Officer), Steve McNay (Council Manager), Samone Winsborough (Responsible Financial Officer / Operations Manager).

FC 33/19 Apologies for Absence:

Received from Cllr Tina El-Shabrawry (Holiday).

AGREED

FC 34/19 Declaration of interests:

There were no declarations of interest.

NOTED

FC 35/19 Minutes of previous Full Council meetings:

The minutes of the Annual Parish Meeting of Council held on Monday 13th May 2019 were **AGREED** and signed by the Chair as a true and correct record.

FC 36/19 Questions from the public:

There were no questions from the public.

NOTED

FC 37/19 To note the minutes from the following Committees:

- Operations Committee - Monday 3rd March 2019
- Services Committee - Monday 23rd March 2019
- Services Committee - Monday 15th April 2019
- Annual Meeting of Council - Monday 13th May 2019

RESOLVED

To note the minutes from the following Committees:

- **Operations Committee - Monday 3rd March 2019**
- **Services Committee - Monday 23rd March 2019**
- **Services Committee - Monday 15th April 2019**
- **Annual Meeting of Council - Monday 13th May 2019**

FC 38/19 Ward Matters arising:

Cllrs Donna Fuller and Nick Scott informed the meeting that they were chasing Milton Keynes Council to confirm that they had cleared all the drains of any debris, they are still awaiting a response.

Cllr Pam Wilson thanked everyone for their recent report.

The Chair informed the meeting that the Four Bridges Festival will be held on Saturday 13th July 2019, 2:00pm - 4:00pm at the Two Halls Park on Coffee Hall.

There will be a training session run by the Buckinghamshire & Milton Keynes Association of Local Councils on Chaining Skills on Thursday 11th July 2019 at the Woughton Community Council Hub.

There will also be a Thames Valley Police Forum meeting to be held on Tuesday 25th June 2019 6:00pm-8:00pm at the Woughton Community Council Offices.

A meeting about various parking issues will be held on Tuesday 11th June 2019 at the Woughton Community Council Offices.

NOTED

FC 39/19 To appoint to the following outside body:

- Hedgerows Family Centre.

Cllrs Maggie Ferguson and Pam Wilson were nominated. On being put to the vote both candidates received six (6) votes each.

The Chair used her casting vote in favour of Cllr Maggie Ferguson.

RESOLVED

That Cllr Maggie Ferguson is appointed as the Woughton Community Council representative on to the Hedgerows Family Centre.

FC 40/19 Feedback from meetings with Outside Bodies:

- a) Woughton Welfare Trust - **Cllr Elina Apse**
- b) Hedgerows Family Centre -
- c) MKALC - **Cllr Elina Apse, Cllr Sue Smith, Cllr Yvonne Tomlinson**
- d) Parishes Forum - **Cllr Janette Bobey, Cllr Sue Smith**

There were no reports from any Woughton Community Council representatives, due to meetings not recently taking place.

NOTED

FC 41/19 To agree to appoint the following post holders as bank signatories:

- a) The Leader of the Council
- b) Chair of the Accounts Sub Committee
- c) Chair of the Operations Committee
- d) Chair of the Policy & Resources Committee
- e) Chair of the Services Committee

RESOLVED

To appoint the following post holders as bank signatories:

- a) **The Leader of the Council**
- b) **Chair of the Accounts Sub Committee**
- c) **Chair of the Operations Committee**
- d) **Chair of the Policy & Resources Committee**
- e) **Chair of the Services Committee**

FC 42/19 to adopt and agree to implement any actions from the Internal Auditors Report:

The Internal Auditor in his report recommended that Woughton Community Council should review the methodology and operational use of the bookings system in conjunction with the sales ledger, and to consider the most effective method for reconciliation of the invoices to reduce the outstanding receipts.

The Responsible Financial Officer has advised the Internal Auditor that this is now under review.

A report will be taken to the next meeting of the Policy & Resources Committee regarding the debtors in the sales ledgers.

The committee agreed to implement the recommended action in the Internal Auditors Report.

RESOLVED

1. **To implement the recommended action (as below) from the Internal Auditors Report.**
2. **That Woughton Community Council should review the methodology and operational use of the bookings system in conjunction with the sales ledger, and to consider the most effective method for the reconciliation of the invoices to reduce the outstanding receipts.**
3. **That a report to be taken to the next meeting of the Policy & Resources Committee regarding the debtors in the sales ledgers.**

FC 43/19 To agree the Annual Governance and Accountability Return for the year ending the 31st March 2019:

The meeting approved the Annual Governance and Accountability Return for the Year ending the 31st March 2019.

RESOLVED

1. **To approve the Annual Governance and Accountability Return for the Year ending the 31st March 2019.**

FC 44/19 To agree the Woughton Community Council Investment Strategy:

It was proposed to delete under the heading End of Year Investment Report “annually” and replace with “to report in September and the following April”

The committee approved the Woughton Community Council Investment Strategy.

RESOLVED

1. **To approve the Woughton Community Council Investment Strategy.**
2. **To delete under the heading End of Year Investment Report “annually” and replace with “to report in September and the following April”**

FC 45/19 Planning Application:

Application number: 19/01267/FUL

Address: Land to the Rear of 29, Farthing Grove, Netherfield, Milton Keynes, MK6 4JH

Proposal: Demolition of existing accommodation, erection of two (2) storey residential building comprising of eight (8) flats (4x2 bed, 4x1 bed), and associated works.

The meeting proposed to oppose the planning application on the following grounds:

- Concerned that people will park on The Hide.
- Parking has been full (for five days / five different times) in the local centre car park and on The Hide.
- Clarity is needed on the provision of sewage pipes which is not indicated on any of the plans.
- That these infill developments make the Regeneration programme harder and that a whole estate approach is needed.
- That Woughton Community Council should be notified of any specification changes by the developer.
- To highlight that in the Neighbourhood Plan under policy WN9 - the design of the properties doesn't meet this standard.

RESOLVED

To oppose planning application 19/01267/FUL Demolition of existing accommodation, erection of two (2) -storey residential building comprising of eight (8) flats (4x2 bed, 4x1 bed), and associated works, at Land to the Rear of 29, Farthing Grove, Netherfield, Milton Keynes, MK6 4JH, on the following grounds:

- **Concerned that people will park on The Hide.**
- **Parking has been full (for five days / five different times) in the local centre car park and on The Hide.**
- **Clarity is needed on the provision of sewage pipes which is not indicated on any of the plans.**
- **That these infill developments make the Regeneration programme harder and that a whole estate approach is needed.**
- **That Woughton Community Council should be notified of any specification changes by the developer.**
- **To highlight that in the Neighbourhood Plan under policy WN9 - the design of the properties doesn't meet this standard.**

Date of next meeting:

Monday 8th July 2019, 6:00pm at the Woughton Community Council Hub, The Local Centre, Garraways, Coffee Hall, Milton Keynes.

THE CHAIR CLOSED THE MEETING AT 6:43PM

Chair _____ Date _____

DRAFT