



# Woughton Community Council

## Communities and Environment Fund Application Form

Officer Use Only
Date application received
.....
Minute number
.....

<b>Name of organisation:</b>	<b>Date of Application:</b>
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<b>Status of organisation</b>	
<input type="checkbox"/> Charity	Registered charity number
<input type="checkbox"/> Company Limited by Guarantee	Company number
Other (please state)	

Address:	
Telephone Number:	Website:
Email address:	

<b>Contact Name:</b> (someone who has full knowledge of this application)	<b>Position:</b>
Address (if different form above)	
Telephone Number:	

<b>What are the aims and objectives of your organisation?</b>
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<b>Amount requested: £</b>
What do you require the grant for?
How have you identified a need for the project?

**How will the project improve the quality of life for people who live in, work or visit the Woughton Parish area (Peartree Bridge, Eaglestone, Leadenhall, Coffee Hall, Beanhill, Netherfield, Tinkers Bridge, Redmoor and Bleak Hall)?**

What are the consequences of not undertaking this project?

How will you work to make this project sustainable in the future, to reduce dependency on grant funding?

**When will the project/ activity start and finish?**

**Who will benefit from the grant?**

- |  |  |
|--|--|
| <input type="checkbox"/> Adults              | <input type="checkbox"/> Older adults (55yrs+)     |
| <input type="checkbox"/> Children (0-11yrs)  | <input type="checkbox"/> Young People (12 – 18yrs) |
| <input type="checkbox"/> Men                 | <input type="checkbox"/> Women                     |
| <input type="checkbox"/> The whole community | <input type="checkbox"/> BAMER Communities         |

**How many beneficiaries of the project/activity reside or work in the Woughton Parish area?**

**How have you reached this figure?**

**Woughton Community Council Priority is Poverty, with 3 focus strands, please tick which is appropriate to your project.**

Youth

Food

Advice

How does your project meet the priorities identified above?



**How will you know if the project has been successful?**

Please provide details of 2 **independent** referee's (this cannot be someone that is related to the applicant or living in the same property) who has knowledge of the project. This person should be easily contactable and must agree on amounts.

Name

Address

Email

Telephone number

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Name

Address

Email

Telephone number

**Have you contacted the Community Officer and/or a Woughton Parish Councillor regarding this application?**

- Community Officer
- Woughton Community Council Officer
- Woughton Community Councillor

If so who?

**In the event that your application is successful please state who the grant cheque should be made payable to / please provide bank account details for direct payment.**

Payable to:

Sort Code:

Account No:

**COMMITTEE**

Chairperson Telephone / Email

Treasurer Telephone / Email

Secretary Telephone / Email

I confirm that the information contained within this form is correct and that I have attached the required documents

Name: Position:

Signature:\* Date:

\*If completing electronically, we will consider this as your 'electronic signature'.

**Please note, you may also be asked to give a short presentation to the Services Committee or at the Chairs Awards on how the Grant has benefited the local community.**

By returning this form you will have given permission under the Data Protection Act 2018 to have your details registered on the Woughton Community Council database. Woughton Community Council will only use this information to provide you with details of schemes and events which may be of interest to you. Please tick this box if you do not wish to receive this information.

Please return the completed application form and supporting documents to:

**Communities and Environment Fund**

Woughton Community Council Hub

Local Centre

Garraways Coffee

Hall Milton Keynes

MK6 5EG

Woughton Community Council – 01908 609146

Community Officer - 07983 590551

Checklist - In order for your application to be considered, the following documents are required  
**Please note if you have already applied in this financial year and we have the following documentation, we will only require a copy of your current bank statement**

**Please tick:**

- Fully completed application form
- Evidence of cost (quotations)
- Audited accounts if your group is **more** than one year old or project/activity budget if group is **less** than one year old
- Signed copy of constitution or rules
- Equal Opportunities Policy or statement
- Child Protection Policy – please forward if your group works with children and young people under the age of 18
- A copy of current / latest bank statement
- A copy of the groups meeting minutes agreeing your Grant Aid Submission

I have read the terms and conditions as stated within the Grant Aid Guidance notes and agree to abide by these should the application be successful

Name

Signature\*

\*If completing electronically, we will consider this as your 'electronic signature'.